

GUIDANCE CHECKLIST

APPLICATION TO DEMOLISH A BUILDING OR STRUCTURE IN A CONSERVATION AREA

NATIONAL REQUIREMENTS

1) Completed forms (4 copies required)

2) Plans (4 copies required)

A plan which identifies the application site drawn to an identified scale and showing the direction of North. The application site should be clearly outlined, normally in red. Any other land owned by the applicant, close to or adjoining the application site, should be clearly distinguished on the plan, normally in blue.

Plans and information necessary to describe the subject of the application including:

Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries.

Existing elevations (e.g. at a scale of 1:50 or 1:100).

3) Ownership Certificate

The completed Ownership Certificate (A, B, C or D – as applicable) as required by Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990.

In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990 must be given and/or published in accordance with this Article.