**Energy Company Obligation – Local Authority Flexible Eligibility**

In order for the council to confirm your eligibility for Local Authority Flexible Eligibility please complete this form and submit it together with the relevant documentation to:

Energy Efficiency

Town Hall

Station Road

Clacton-on-Sea

Essex

CO15 1SE

Your personal information will be processed by Tendring District Council in order to support the delivery of services and to monitor the effectiveness of the scheme in our area.

Tendring District Council is required by law to protect the public funds it administers. In order to meet this obligation this will include sharing information internally and externally to prevent and detect fraud, improve the way it delivers services and for the purpose of performing any of its statutory enforcement duties. This will also include sharing information with other bodies responsible for auditing and administering public funds.

**Household Details**

|  |  |  |
| --- | --- | --- |
| Household Composition | Number of Adults | Number of Children |
|  |  |  |
| Household Income\* |  | Per Month |
| Rent / Mortgage |  | Per Month |
| Savings |  |  |

**\* Household income is calculated as ‘income after tax plus benefits and pensions’.**

**Please submit:**

A copy of the most recent bank statements / Post Office accounts / savings accounts covering the last two months (for all accounts) with the income and rent/mortgage payments clearly visible.

And depending on your application criterion:

|  |  |
| --- | --- |
| Fuel Poverty | Low Income and Vulnerable to the Cold |
| EPC Band D or below – this information will be taken from the national register  Non-standard construction/poorly performing homes – this will be confirmed via council records or a site visit  Off-grid properties – this will be confirmed via the national register | Age related qualifying criteria – a copy of the relevant birth certificate, passport, driving license or other official documentation  Medical related qualifying criteria – a supporting letter from your GP, specialist or Social Services confirming the criterion under which you are applying  In and out of homelessness – this will be confirmed with the relevant department |

**Declaration**

I declare that to the best of my knowledge the information / documentation submitted is correct and covers all required information requested by Tendring District Council.

|  |  |
| --- | --- |
| **Signature** |  |
| **Print Name** |  |
| **Address** |  |
| **Date** |  |

**I confirm that the information contained in this form is correct to the best of my knowledge and belief. All personal information will be processed in accordance with the provisions of the Data Protection Act 1998 and General Data Protection Regulation. I understand that my information will only be used in accordance with Tendring District Council’s Privacy Notice available at www.tendringdc.gov.uk/privacy or at any Tendring District Council office reception. I understand that any consent by me to share my information given in this statement can be revoked at any time by contacting the Energy Efficiency Team on 01255 686798.**