



The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018

Application for a Licence to Breed Dogs

1	Standard applicant profile section
----------	-------------------------------------------

Please complete all the questions in the form.
If you have nothing to record, please state "Not applicable" or "None"

*** All new licence applications must be accompanied by the written procedures required to comply with the licence conditions**

2	Type of Application					
2.1	Type of Application (please tick)	New		Renewal		New (Retrospective existing operation)
2.2	Existing licence number					
2a	Animals to be accommodated					
2.3	Wholly Indoors		Wholly outdoors		Combination of outdoors and indoors	
2.4	Breeds of dogs concerned					
2.5	Number of bitches kept					
2.6	Owned by the applicant		Co owned by the applicant		On breeding terms	
2.7	Provide details of the ages of bitches kept.					
2.8	Number of studs kept					
2.9	Owned by the applicant		Co owned by the applicant		On breeding terms	
2.10	Provide details of the ages of the studs kept					
2.11	Maximum Number of litters bred by you at any one time					

2b	Further information about the applicant	
2.12	Date of birth	

3	Responsible person to be licensed / Business to be licenced	
3.1	Name of person responsible	
3.2	Name of premises/trading name	
3.3	Address of premises	
3.4	Telephone number of premises	
3.5	Email address	
3.6	Do you have planning permission for this business use.	Yes/No
3.7	Details of Social Media Accounts used to advertise dogs for sale	
3.8	Details of online sales platforms used to advertise dogs for sale	
3.9	Details of other mediums used to advertise dogs for sale	

4	Accommodation and facilities	
4.1	Details of the quarters used to accommodate animals eg house or kennels	
4.1a	Number of kennels and type of construction	
4.1a	Dimensions of kennels (width, length, height of sleeping area and runs)	
4.2.	Exercise facilities and arrangements	
4.3	Heating arrangements:	
4.4	Method of ventilation of premises	
4.5	Lighting arrangements (natural & artificial)	
4.6	Water supply	
4.7	Facilities for food storage & preparation	
4.8	Arrangements for disposal of excreta, bedding and other waste material	
4.9	Isolation facilities for the control of infectious diseases	

4	Accommodation and facilities			
4.10	Fire precautions/equipment and arrangements in the case of fire			
4.11	Do you keep and maintain a register of animals?	Yes/No		
4.12	How do you propose to minimise disturbance from noise?			

5	Veterinary surgeon			
5.1	Name of usual veterinary surgeon			
5.2	Company name			
5.3	Address			
5.4	Telephone number			
5.5	Email address			

6	Emergency key holder			
6.1	Do you have an emergency key holder?	Yes / No	If no, go to 7.1	
6.2	Name			
6.3	Position/job title			
6.4	Address			
6.5	Daytime telephone number			
6.6	Evening/other telephone number			
6.7	Email address			
6.8	Add another person?	Yes / No	If yes, 6.2 to 6.8 to be repeated	

7	Public liability insurance			
7.1	Do you have public liability insurance?	Yes / No	If no, go to question 7.6	
	If yes, please provide details of the policy			
7.2	Insurance company			
7.3	Policy number			
7.4	Period of cover			
7.5	Amount of cover (£m)			
7.6	Please state what steps you are taking to obtain such insurance			

8	Disqualifications and convictions		
	Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:		
8.1	Keeping a pet shop?	Yes/No	
8.2	Keeping a dog?	Yes / No	
8.3	Keeping an animal boarding establishment?	Yes/No	
8.4	Keeping a riding establishment?	Yes/No	
8.5	Having custody of animals?	Yes/No	
8.6	Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006?	Yes/No	
8.7	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes / No	
8.8	If yes to any of these questions, please provide details,		

9	Additional details		
	Please check local guidance notes and conditions for any additional information which may be required		
9.1	Additional information which is required or may be relevant to the application		

10	Declaration and signature section		
-----------	------------------------------------------	--	--

I/We understand that my application will not be processed until I have paid the requisite fees.

I/We have read and understood the relevant guidance that has been issued by DEFRA.

I/WE CERTIFY that to the best of my/our knowledge and belief, the above particulars are true and that I have not wilfully omitted any necessary material. I understand that if there are any wilful omissions, or incorrect statements made, my application may be refused without further consideration or, if a licence has been issued, it may be liable to immediate suspension or revocation.

I/We consent to a person authorised by the Council inspecting the premises, including taking photographs, at any reasonable time on reasonable notice, by either an on-site visit, or via remote access software, at any time before or after any licence is granted.

I/We consent to the Council undertaking such other investigations as in its absolute discretion is considered necessary for enforcement purposes, including but not limited to, covert intelligence gathering and/or surveillance of social media platforms used for business purposes.

I/We apply for a licence to operate a business of selling animals as pets.

Written procedures enclosed with new licence application form (please tick)

Your licence application will be rejected if you do not enclose written procedures.

SIGNED.....DATE

PRINT FULL NAME POSITION.....

11	Privacy Notice	
----	-----------------------	--

I/we understand that the Council will store my/our personal data and share it with other agencies in accordance with Tendring District Council's privacy policy. The Council's full privacy notice, including how to exercise your Rights under Data Protection law, can be found on our website at www.tendringdc.gov.uk/privacy . Here you will also find full details of the lawful basis for processing, who we may share your data with and how long it will be retained. If a licence is granted your trading name and business address will be made available on a register on our website.

SIGNED.....DATE

PRINT FULL NAMEPOSITION.....

Please return your completed form to: Food, Health & Safety Team, Environmental Health, Tendring District Council, Town Hall, Station Road, Clacton-on-Sea, Essex CO15 1SE. Alternatively, e-mail it to fhsadmin@tendringdc.gov.uk.