

**FOI 31/2018**

**REQUEST AND RESPONSE**

[1] Please may you provide me with the number of data breaches that occurred of your organisation's owned, processed or generated information in the calendar year 2017.

**A total of 4 potential breaches were reported during 2017. All of which resulted in a zero loss of information.**

[1.2] Please may you provide me with a list of details regarding these breaches (i.e. when they occurred, how they occurred, and what information was lost).

**2 x reported incidents where information was sent to incorrect recipient due to being included in the wrong envelopes along with the correct information. This was a single piece of correspondence on each occasion and the information was returned on both occasions. Therefore no information was lost.**

**1 x break-in to office building in the early hours of the morning. Alarms were triggered and security attended. Police subsequently identified, arrested and prosecuted the individual responsible. No data was taken, therefore no information was lost.**

**1 x incident relating to alleged incorrect disposal of 7 items of information by an employee. Items were recovered and disciplinary action was taken. No information was lost.**

[2] If your organisation differentiates between data breaches and data incidents, please may you provide me with the number of data incidents that occurred of its owned, processed or generated information in the calendar year 2017.

**As above**

[2.2] Please may you provide me with a list of details regarding these incidents (i.e. when they occurred, how they occurred, and what information was lost).

**As above**

[3] Please may you provide me with the number of cyber security incidents that occurred within your organisation in the calendar year 2017.

**None**

[3.2] Please may you provide me with a list of details regarding these incidents (i.e. when they occurred, how they occurred, whether information was exposed, and how the incident was handled, if recorded as a crime by the police and/or whether the National Cyber Security Centre was informed).

**N/A**