

**REQUEST AND RESPONSE**

- 1) For each of the last 5 financial years, please provide:
- a) The total number of invoices that the authority has processed through accounts payable (AP).
  - b) The total expenditure through AP.

**This information is publicly available on the Council's website, on the Transparency pages. If you use this link:-**

**<http://www.tendringdc.gov.uk/council/performance-spending/about-council-finance>**

**this will take you to the page for the Council's finances where you will see on the left hand side a link for each year where you will then find the link to the payments to suppliers for each year. These are done on a month by month basis. If you go to each month and open the Excel Spreadsheet link this will detail all payments made in that particular month.**

- 2) Do you currently use/has any 3rd parties completed a duplicate payment review/statement review in the last 5 years? If so please specific the name of the company and the contract end date.

**No**

- 3) What is the total value of duplicated invoices/erroneouspayments that have been identified by any 3rd parties in the last 5 years or in any period reviewed (please specify).

**N/A**

- 4) How much did the 3rd party invoice the authority for any review work undertaken?

**N/A**

- 5) What accounting system does the authority use (Oracle, E-Financials, Agresso, Sage etc.)?

**Agresso**

- 6) Please state the authority's total spend on agency staff in the last financial year (14/15), split by the following staff categories, including all spend on agency staff outside of the categories specified as "other":

- Social workers
- Residential homecare staff
- Domiciliary care staff
- Others (please describe the staff)

**This information is publicly available on the Council's website. If you use this link:-**

<http://www.tendringdc.gov.uk/council/performance-spending/council-finance-201415>

this will take you to the page for 2014/15 payments where you will find payments to suppliers. These are done on a month by month basis. If you go to each month and open the Excel Spreadsheet link this will detail all payments made in that particular month. If you go to the column for Expenses Type and using the drop down box select the first expense type being "Agency Staff" then this will filter out all the payments made in respect of agency staff in that particular month.

**For your information, we do not employ residential homecare staff, social workers, or domiciliary care staff**

- 7) Please provide a list of the 10 most utilized agencies in the last financial year.

**As above**

- 8) Does the council use any 3rd party services or software to manage/book agency workers? If so please state the name of the company used, the services provided and the amount that the authority spent on these services/software in the last financial year

**No, this is all done in house.**