

CORPORATE SERVICES –94/13

REQUEST

Please see below some questions we would like answered under the Freedom of Information Act:

- Do you have a policy outlining to staff what efforts they are expected to make to reach their place of work during bad weather, particularly snow?

- What is that policy?

- If staff are unable to get to work due to bad weather, how do you allocate their absence for that day? For example, is it listed as sickness, or do you make them take the day from their annual leave allocation?

RESPONSE

Further to your FOI request sent on 14 November, I can confirm that the Council does not have a severe weather policy. If staff are absent due to bad weather, then they have to take the time as either annual leave or flexi-time.