

## TENDRING DISTRICT COUNCIL

### SCALE OF CHARGES 2018/19

**All Fees and Charges are determined by the Council as part of the budget setting process unless indicated to the contrary**

#### **Department**

Corporate Services

Operational Services

Planning and Regeneration Services

The charges apart from car parks, which are VAT inclusive charges only, are set out as follows:

**Column A - 2017/18 Charge Exclusive of VAT**

**Column B - 2017/18 Charge Inclusive of VAT @ 20%**

**Column C - 2018/19 Charge Exclusive of VAT**

**Column D - 2018/19 Charge Inclusive of VAT @ 20%**

Some of the VAT inclusive amounts shown in columns B, and D have been rounded for operational efficiency purposes.

The VAT indicators shown on the following pages are as follows:

- V Standard Rated
- N Non - Business
- Z Zero Rated
- X Exempt from VAT

## Corporate Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £	
<b>DATA PROTECTION ACT 1984</b>						
Access to Personal Information - per registration application (statutory maximum £10.00)	pre 1989	10.00	10.00	10.00	10.00	N
<b>LEGAL CHARGES - FIXED FEES</b>						
Sale of Land to be determined at time of negotiation	Apr-15	Minimum £250, maximum £1,500, unless work exceeds 10 hours (thereafter charged at hourly rate)	Minimum £250, maximum £1,500, unless work exceeds 10 hours (thereafter charged at hourly rate)	Minimum £250, maximum £1,500, unless work exceeds 10 hours (thereafter charged at hourly rate)	Minimum £250, maximum £1,500, unless work exceeds 10 hours (thereafter charged at hourly rate)	V
Right To Buy (RTB) : repayment of discount	Apr-17	150.00	150.00	150.00	150.00	N
Postponement of Legal charge	Apr-17	150.00	180.00	150.00	180.00	V
Right To Buy (RTB): lease enquiries	Apr-17	150.00	180.00	150.00	180.00	V
Right To Buy (RTB): retrospective consents to alterations	Apr-17	150.00	180.00	150.00	180.00	V
Shared Equity & DIYSO Lease Enquiries	Apr-17	150.00	180.00	150.00	180.00	V
Deed of Consent	Apr-17	350.00	420.00	350.00	420.00	V
Deed of Release of Covenant *	Apr-17	350.00	420.00	350.00	420.00	V
Deed of Variation or Surrender *	Apr-17	350.00	420.00	350.00	420.00	V
Deed of Easement or Wayleaves *	Apr-17	350.00	420.00	350.00	420.00	V
Licence to Occupy	Apr-17	350.00	420.00	350.00	420.00	V
Leases: Commercial	Apr-17	550.00	660.00	550.00	660.00	V
Leases: Others *	Apr-17	450.00	540.00	450.00	540.00	V
Various and miscellaneous Licences for eg. to assign, alterations, sublet etc. *	Apr-17	350.00	420.00	350.00	420.00	V
* If entitled to Community Asset Rent Off-Setting Scheme (a CAROS grant) all fees are discounted by the same percentage/proportion of the grant.						
<b>REGISTERING ASSIGNMENTS AND CHARGES</b>						
As specified in the lease but normally varies from £40 to £75 + depending on the work involved. **						
** Follows the same VAT treatment as main supply.						
<b>HOURLY RATES (WHERE FIXED FEES DO NOT APPLY)</b>						
In accordance with total number of staff hours spent, plus any disbursements, expenses and VAT where applicable						
Solicitor 8+ years PQE (per hour)	Apr-17	200.00	240.00	200.00	240.00	V
Solicitor 4 years up to 8 years PQE (per hour)	Apr-17	175.00	210.00	175.00	210.00	V
Solicitor 2 years up to 4 years PQE (per hour)	Apr-17	150.00	180.00	150.00	180.00	V
Trainee Solicitor up to 2 years PQE (per hour)	Apr-17	125.00	150.00	125.00	150.00	V
Paralegal (per hour)	Apr-17	80.00	96.00	80.00	96.00	V
<b>Criminal cases:</b>						
£100 per hour flat rate	Apr-15	100.00	120.00	100.00	120.00	V

## Corporate Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
		@ 20%	applicable	@ 20%	applicable	
		01/04/2017	01/04/2017	01/04/2018	01/04/2018	
		£	£	£	£	
Effective from	Date last revised					
<b>HIRE OF ACCOMMODATION</b>						
<u>Council Offices, Weeley</u>						
Per session of 3 hours or part thereof:						
Council Chamber:						
	Inside normal hours	Apr-17	31.75	31.75	32.40	32.40 X
	Outside normal hours	Apr-17	48.75	48.75	49.70	49.70 X
Room 39:						
	Inside normal hours	Apr-17	27.55	27.55	28.10	28.10 X
	Outside normal hours	Apr-17	31.75	31.75	32.40	32.40 X
Additional charge per hour after first 3 hours:						
Council Chamber:						
	Inside normal hours	Apr-17	13.10	13.10	13.40	13.40 X
	Outside normal hours	Apr-17	19.60	19.60	20.00	20.00 X
Room 39:						
	Inside normal hours	Apr-17	10.30	10.30	10.50	10.50 X
	Outside normal hours	Apr-17	13.10	13.10	13.40	13.40 X
<u>Town Hall, Clacton</u>						
Per session of 3 hours or part thereof:						
Connaught Room:						
	Inside normal hours	Apr-17	27.55	27.55	28.10	28.10 X
	Outside normal hours	Apr-17	31.75	31.75	32.40	32.40 X
Additional charge per hour after first 3 hours:						
Connaught Room:						
	Inside normal hours	Apr-17	10.30	10.30	10.50	10.50 X
	Outside normal hours	Apr-17	13.10	13.10	13.40	13.40 X
<b>ASSET CHARGES</b>						
<u>Consents</u>						
	Consent to Assign (see also legal fee)	Apr-17	300.00	360.00	300.00	360.00 V
	Consent to Underlet	Apr-17	300.00	360.00	300.00	360.00 V
	New Licence to Occupy (if no legal work required)	Apr-17	150.00	180.00	150.00	180.00 V
<u>Services</u>						
	Land Registry Enquiries	Apr-17	15.00	18.00	15.00	18.00 V
	Plan Service: Location Plans	Apr-17	20.00	24.00	20.00	24.00 V
<u>Transactions</u>						
	Release, grant or variation of Covenant	Apr-17	200.00	240.00	200.00	240.00 V
	Easement etc (if under five hours otherwise by hourly rate)	Apr-17	200.00	240.00	200.00	240.00 V
	Preparation of S146 Notice (note:survey and schedule by hourly rate)	Apr-17	75.00	90.00	75.00	90.00 V
<u>Misc. or other Commercial Work : Hourly rate</u>						
	Chartered Surveyor	Apr-17	200.00	240.00	200.00	240.00 V
	Surveyor	Apr-17	175.00	210.00	175.00	210.00 V
	Technician	Apr-17	80.00	96.00	80.00	96.00 V
	Administrator	Apr-17	50.00	60.00	50.00	60.00 V

## Corporate Services - General Fund

## Scale of Charges 2018/19

	Effective from	(A)		(B)		(C)		(D)	VAT Ind
		<----- 2017/18 ----->		<----- 2018/19 ----->					
		Charge Exclusive of VAT 01/04/2017 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2017 £	Charge Exclusive of VAT 01/04/2018 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2018 £	Charge Exclusive of VAT 01/04/2018 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2018 £		
<b>PEOPLE, PERFORMANCE &amp; PROJECTS</b>									
Psychometric Testing	Apr-17	65.00	78.00	65.00	78.00	65.00	78.00		V
Mediation	Apr-17	450.00	540.00	450.00	540.00	450.00	540.00		V
Mental Health Training	Apr-17	400.00	480.00	400.00	480.00	400.00	480.00		V
<b>Career Track</b>									
Business Admin - Levy and non levy employers (ESFA)	New	-	-	To be determined by Head of People, Performance and Projects as part of the implementation of Government Apprenticeship arrangements					V
Customer Service - Levy and non levy employers (ESFA)	New	-	-						V
<b>ADMINISTRATION - GENERAL</b>									
Provision of Council Book for full year (per eight/nine sets)	Apr-17	85.00 Plus postage	85.00	85.00 Plus postage	85.00	85.00 Plus postage	85.00		N
Provision of each Council Book	Apr-17	12.25 Plus postage	12.25	12.25 Plus postage	12.25	12.25 Plus postage	12.25		N
Provision of Council Constitution per copy	Apr-17	27.55 Plus postage	27.55	27.55 Plus postage	27.55	27.55 Plus postage	27.55		N
Provision of Cabinet and Committee Minutes and Reports etc (excluding Planning Committee)	Apr-17	Reimbursement of costs with a minimum of £4.50 plus postage		Reimbursement of costs with a minimum of £4.50 plus postage					N
Provision of Planning Committee Minutes (charged annually per 17 sets)	Apr-17	102.50 Plus postage	102.50	102.50 Plus postage	102.50	102.50 Plus postage	102.50		N
Provision of Planning Committee Reports (charged annually per 17 sets)	Apr-17	205.00 Plus postage	205.00	205.00 Plus postage	205.00	205.00 Plus postage	205.00		N
Provision of Council Book for full year (per eight/nine sets) to political parties represented on the Council:									
Up to three copies	Apr-00	Free		Free					
Fourth and subsequent copies	Apr-00	Normal charge applies		Normal charge applies					N
Provision of CD recording of Council Meeting	Apr-17	5.50 Plus postage	5.50	5.50 Plus postage	5.50	5.50 Plus postage	5.50		N

## Corporate Services - General Fund

## Scale of Charges 2018/19

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		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £	
<b>LOCAL GOVERNMENT ACT 1972</b>						
Access to Information - Inspection of Papers - up to 5 documents	Apr-00	1.00	1.00	1.00	1.00	N
Access to Information - Inspection of Papers - over 5 documents	Apr-00	2.00	2.00	2.00	2.00	N
<b>LIABILITY ORDERS COSTS</b>						
(determined by agreement with The Magistrates Court)						
Council Tax	Apr-17	37.00	37.00	To be agreed by S151 Officer on cost recovery basis		N
NNDR	Apr-17	37.00	37.00			N
<b>SUMMONS COSTS</b>						
(determined by agreement with The Magistrates Court)						
Council Tax and NNDR	Apr-17	30.00	30.00	To be agreed by S151 Officer on cost recovery basis		N
<b>ELECTIONS AND ELECTORAL REGISTRATION</b>						
Register of Electors:						
Written confirmation of inclusion on current years register	Apr-15	15.00	15.00	16.50	16.50	N
Written confirmation of inclusion on previous years register	Apr-17	30.00	30.00	30.00	30.00	N
Supply of street and postcode index (per side)	Apr-17	1.25	1.25	1.50	1.50	N

## Corporate Services - General Fund

## Scale of Charges 2018/19

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		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2017	01/04/2017	01/04/2018	01/04/2018	
		£	£	£	£	
<b>ELECTIONS AND ELECTORAL REGISTRATION</b>						
<b>(Statutory Fee)</b>						
Sale of Register - Data Copy:						
Standard Charge	Dec-03	20.00	20.00	20.00	20.00	N
Cost per 1,000 entries in addition to Standard Charge	Dec-03	1.50	1.50	1.50	1.50	N
Sale of Register - Hard Copy:						
Standard Charge	Dec-03	10.00	10.00	10.00	10.00	N
Cost per 1,000 entries in addition to Standard Charge	Dec-03	5.00	5.00	5.00	5.00	N
Sale of Overseas Electors List - Data Copy						
Standard Charge	Apr-16	20.00	20.00	20.00	20.00	N
Cost per 100 entries (or part there of) in addition to Standard Charge	Apr-16	1.50	1.50	1.50	1.50	N
Sale of Overseas Electors List - Hard Copy:						
Standard Charge	Apr-16	10.00	10.00	10.00	10.00	N
Cost per 100 entries (or part there of) in addition to Standard Charge	Apr-16	5.00	5.00	5.00	5.00	N
Sale of Marked Register and Absent Voting Lists - Data Copy:						
Standard Charge	Apr-16	10.00	10.00	10.00	10.00	N
Cost per 1,000 entries (or part there of) in addition to Standard Charge	Apr-16	1.00	1.00	1.00	1.00	N
Sale of Marked Register and Absent Voting Lists - Hard Copy:						
Standard Charge	Apr-16	10.00	10.00	10.00	10.00	N
Cost per 1,000 entries (or part there of) in addition to Standard Charge	Apr-16	2.00	2.00	2.00	2.00	N
Copies of Candidate spending returns and accompanying documents:						
Charge per side	Apr-16	0.20	0.20	0.20	0.20	N
<b>FREEDOM OF INFORMATION</b>						
<b>(Statutory Fee)</b>						
Enquiries utilising 18 or more hours of officer time						
If information can be obtained from the Council only						
Initial charge for 18 Hours	Apr-06	450.00	450.00	450.00	450.00	N
Each additional hour	Apr-06	25.00	25.00	25.00	25.00	N
Enquiries exceeding 49 pages of information						
If information can be obtained from the Council only						
Initial charge for first 50 pages	Apr-06	5.00	5.00	5.00	5.00	N
Each additional page	Apr-06	0.10	0.10	0.10	0.10	N

## Operational Services - General Fund

## Scale of Charges 2018/19

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		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2017	01/04/2017	01/04/2018	01/04/2018	
		£	£	£	£	
<b>BEACH HUT SITES</b>						
<u>Resident Fees:</u>						
Frinton:						
	The Walings	Apr-17	399.17	479.00	410.83	493.00 V
	High and Low Walls	Apr-17	257.50	309.00	265.00	318.00 V
	The Leas	Apr-17	257.50	309.00	265.00	318.00 V
Walton:						
	Southcliff	Apr-17	171.67	206.00	176.67	212.00 V
	Eastcliff	Apr-17	215.00	258.00	221.67	266.00 V
Clacton/Holland:						
	Holland A Section East Seafront (1-79)	Apr-17	215.00	258.00	221.67	266.00 V
	Holland A Section East Seafront (80-124)	Apr-17	215.00	258.00	221.67	266.00 V
	Blue Chalets small (Residents Only)	Apr-17	575.00	690.00	592.50	711.00 V
	Blue Chalets large (Residents Only)	Apr-17	720.83	865.00	742.50	891.00 V
	Holland East Seafront Other*	Apr-17	215.00	258.00	221.67	266.00 V
	Clacton Martello	Apr-17	215.00	258.00	221.67	266.00 V
Brightlingsea:						
	West Promenade	Apr-17	171.67	206.00	176.67	212.00 V
Harwich:						
	Harwich Green	Apr-17	150.00	180.00	154.17	185.00 V
Dovercourt:						
	Dovercourt West End and Spa	Apr-17	150.00	180.00	154.17	185.00 V
	Spa Cabins (Residents Only)	Apr-17	472.50	567.00	487.50	585.00 V
	Orwell Terrace Chalets (Residents Only)	Apr-17	429.17	515.00	441.67	530.00 V
	Dovercourt Bay	Apr-17	226.67	272.00	233.33	280.00 V
<u>Non Resident Fees:</u>						
Frinton:						
	The Walings	Apr-17	790.00	948.00	813.33	976.00 V
	High and Low Walls	Apr-17	515.00	618.00	530.83	637.00 V
	The Leas	Apr-17	515.00	618.00	530.83	637.00 V
Walton:						
	Southcliff	Apr-17	343.33	412.00	353.33	424.00 V
	Eastcliff	Apr-17	429.17	515.00	441.67	530.00 V
Clacton/Holland:						
	Holland A Section East Seafront (1-79)	Apr-17	429.17	515.00	441.67	530.00 V
	Holland A Section East Seafront (80-124)	Apr-17	429.17	515.00	441.67	530.00 V
	Holland East Seafront Other*	Apr-17	429.17	515.00	441.67	530.00 V
	Clacton Martello	Apr-17	429.17	515.00	441.67	530.00 V
Brightlingsea:						
	West Promenade	Apr-17	343.33	412.00	353.33	424.00 V

## Operational Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £	
Harwich:						
Harwich Green	Apr-17	343.33	412.00	343.33	412.00	V
Dovercourt:						
Dovercourt West End and Spa	Apr-17	343.33	412.00	343.33	412.00	V
Dovercourt Bay	Apr-17	489.17	587.00	489.17	587.00	V
Change of Beach Hut Ownership	Apr-14	300.00	360.00	300.00	360.00	V

\* Holland East Seafront Other refers to the following areas:-  
Brighton Road, Holland Haven, Fernwood Avenue, Hazlemere Road,  
Kings Avenue, Southview Drive, York Road, Cliff Road

Rental of Clacton Pastel Huts

Seasonal Rentals:						
April to October	Apr-17	600.83	721.00	600.83	721.00	V
November to January	Apr-17	171.67	206.00	171.67	206.00	V
Weekend (Per day)	Apr-17	30.00	36.00	30.00	36.00	V
Weekly	Apr-17	103.33	124.00	Change in service offered		V
Weekly Jul-Aug	New	-	-	103.33	124.00	V
Weekly Sep-Jun	New	-	-	70.00	84.00	V
Weekly with Disabled Facilities - Single	New	-	-	51.67	62.00	V
Weekly with Disabled Facilities - Double	New	-	-	103.33	124.00	V
Air Show Week (Weekly)	Apr-17	171.67	206.00	171.67	206.00	V

New Huts On Vacant Sites

Reduction for part year licences for applications received from:

1 April to 31 August	No reduction	No reduction
1 September to 30 September	10% reduction	10% reduction
1 October to 31 October	20% reduction	20% reduction
1 November to 30 November	30% reduction	30% reduction
1 December to 31 December	40% reduction	40% reduction
1 January to 31 March	No fee payable	No fee payable

Fees are charged at the appropriate rate of VAT at the time of billing



## Operational Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
		@ 20%	applicable	@ 20%	applicable	
		01/04/2017	01/04/2017	01/04/2018	01/04/2018	
		£	£	£	£	
<b>PHOTOCOPYING (EXCLUDING POSTAGE)</b>						
For extraction of document	Apr-17	10.00	12.00	10.00	12.00	V
Charge per Photocopying (all sizes)	Apr-17	1.00	1.20	1.00	1.20	V
<b>PRINT UNIT (NON-COUNCIL WORK)</b>						
Minimum charge for all print work	New	-	-	5.00	6.00	V
Charge for printing & photocopying (80g):						
A4 per side	Apr-10	0.07	0.08	Change in service offered		V
A3 per side	Apr-10	0.09	0.11	Change in service offered		V
Mono Printing A4/A3 per side on uncoated paper	New	-	-	0.05	0.06	V
Mono Printing A4/A3 per side on top coated silk and card	New	-	-	0.08	0.10	V
Colour Copies:						
A4 per side	Apr-13	0.45	0.54	Change in service offered		V
A3 per side	Apr-13	0.51	0.61	Change in service offered		V
Colour Printing A4/A3 per side on uncoated paper	New	-	-	0.10	0.12	V
Colour Printing A4/A3 per side on top coated silk and card	New	-	-	0.15	0.18	V
Laminating:						
Per A4 sheet	Apr-13	0.64	0.77	Change in service offered		V
Per A3 sheet	Apr-13	1.28	1.54	Change in service offered		V
A4/A3 (printing not included)	New	-	-	0.15	0.18	V
Combining per binder	New	-	-	0.10	0.12	V
Finishing (per 1/4 hour)	Apr-13	7.26	8.71	No longer offered		V
Artwork	Apr-13	8.22	9.86	By negotiation		V
<b>CARELINE</b>						
Lifeline Monthly Charges:						
Individual Lifeline customers (Tendring)	Apr-17	20.12	24.14	20.72	24.86	V
<i>For disabled customers there is no VAT payable on the above fees.</i>						
Other Services:						
Wristband						
Initial charge customers	Aug-13	10.00	12.00	10.00	12.00	V
Initial charge disabled customers	Aug-13	10.00	10.00	10.00	10.00	Z
Annual charge customers	Aug-13	5.00	6.00	5.00	6.00	V
Annual charge disabled customers	Aug-13	5.00	5.00	5.00	5.00	Z
Key Safe						
Key Safe (Lifeline customers)	Apr-17	85.00	85.00	85.00	85.00	Z
Pet Tags						
Initial charge customers	Aug-13	8.33	10.00	No longer offered		V
Annual charge customers	Aug-13	4.17	5.00	No longer offered		V

## Operational Services - General Fund

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		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge	Charge	Charge	Charge	
		Exclusive	Inclusive of	Exclusive	Inclusive of	
		of VAT	VAT where	of VAT	VAT where	
		@ 20%	applicable	@ 20%	applicable	VAT
						Ind
Effective from	Date last revised	01/04/2017	01/04/2017	01/04/2018	01/04/2018	
		£	£	£	£	
<b>CCTV</b>						
Project Safe Watch						
Initial charge	Apr-15	By negotiation		By negotiation		V
Annual charge	Apr-15	260.00	312.00	260.00	312.00	V
3rd Party Image Retrieval (Excluding Police)	Apr-17	10.00	12.00	50.00	60.00	V
<b>GARAGE RENTS</b>						
Non-statutory (not subject to VAT unless separately let to non-council tenants)	Apr-16	8.50	8.50	8.84	8.84	**
<b>QUESTIONNAIRES</b>						
House Renovation Grants - Enquiries on sale or repossession of property (see Note 2)	Apr-17	80.00	96.00	98.00	117.60	V
<b>MANDATORY LICENSING SCHEME FOR HMO'S</b>						
Licence Fee (first licence)	Apr-17	600.00	600.00	700.00	700.00	N
Licence Fee (renewal of licence)	Apr-17	300.00	300.00	700.00	700.00	N
Charge per additional room for HMO over 6 units	New	-	-	20.00	20.00	N
<b>HOUSING ACT 2004 NOTICES</b>						
Improvement Notice (see note 3)	Apr-17	270.00	270.00	400.00	400.00	N
Prohibition Notice (see note 3)	Apr-17	270.00	270.00	500.00	500.00	N
Hazard Awareness Notice (see note 3)	Apr-17	270.00	270.00	No longer required		N
Emergency Remedial Action Notice (see note 3)	Apr-17	270.00	270.00	400.00	400.00	N
<b>SMOKE &amp; CARBON MONOXIDE ALARM (ENGLAND) REGULATIONS 2015</b>						
First Offence	Apr-17	1,250.00	1,250.00	1,300.00	1,300.00	N
Failure to Comply or pay Fine	Apr-17	5,000.00	5,000.00	5,000.00	5,000.00	N
Subsequent Offences	Apr-17	5,000.00	5,000.00	5,000.00	5,000.00	N
<b>Notes:</b>						
1) <u>Garage Rents</u>						
These are reviewed as part of the associated Housing Revenue Account Budgets.						
2) <u>Questionnaires</u>						
The charge to private finance companies for responding to enquiries in respect of private sector renovation grants on the sale or repossession of properties.						
3) <u>Housing Act 2004 Notices</u>						
Plus any additional costs reasonably incurred in determining whether to serve notice and the action(s) specified therein e.g. gas, electrical and SAP reports						
** Garage Rent - VAT:						
Parking			V			
Storage:						
Homeless persons goods			N			
Premises suitable for parking			V			
Premises unsuitable for parking			X			

## Operational Services - General Fund

## Scale of Charges 2018/19

	(A)	(B)	(C)	(D)	
	<----- 2017/18 ----->		<----- 2018/19 ----->		
	Charge	Charge	Charge	Charge	VAT
	Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
	of VAT	VAT where	of VAT	VAT where	
		applicable		applicable	
		@ 20%		@ 20%	
Date last revised	01/04/2017	01/04/2017	01/04/2018	01/04/2018	
Effective from	£	£	£	£	

**SPORTS HALLS**

(determined under delegated powers by Corporate Director )

**Charges applicable to all facilities (where available) unless specified otherwise****Membership Packages - Monthly Direct Debit Payment \***

Lifestyles Plus	Apr-11	35.83	43.00	35.83	43.00	V
Lifestyles	Apr-11	32.50	39.00	32.50	39.00	V
Premium Card	Apr-16	30.83	37.00	30.83	37.00	V
Advantage Card	Apr-11	23.33	28.00	23.33	28.00	V
Active Card	Apr-16	23.33	28.00	23.33	28.00	V
Youth Card	Apr-11	18.75	22.50	18.75	22.50	V
Start Up Fee	Apr-11	8.75	10.50	8.75	10.50	V
Start Up Fee Youth Card	Apr-11	8.75	10.50	8.75	10.50	V
Gym Induction Fee	Apr-11	15.00	15.00	15.00	15.00	X

\* Please note:

12 month advance paying memberships are calculated at 11 months multiplied by the Direct Debit charge  
Cash monthly memberships are subject to a £7 surcharge on the Direct Debit charge

**Swimming**

Adult - Level 1	Apr-16	3.33	4.00	3.33	4.00	V
Concession - Level 2	Apr-16	2.50	3.00	2.50	3.00	V
Means Tested - Level 3	Apr-16	1.42	1.70	1.42	1.70	V
Family Ticket	Apr-16	8.33	10.00	8.33	10.00	V
School	Apr-16	1.58	1.90	1.58	1.90	V
Club Swimming	Apr-16	43.33	52.00	43.33	52.00	V
Gala Staffed	Apr-16	87.50	105.00	87.50	105.00	V
Swimming Lessons - Adult	Apr-16	50.00	50.00	50.00	50.00	X
Swimming Lessons - Junior	Apr-16	45.00	45.00	45.00	45.00	X
Individual Tuition	Apr-11	15.00	15.00	15.00	15.00	X

**Tennis, Table Tennis and Badminton - Per Person**

Adult	Apr-16	2.50	3.00	2.50	3.00	V
Concession	Apr-11	1.88	2.25	1.88	2.25	V
Bonus Card Holder	Apr-11	1.25	1.50	1.25	1.50	V

**Squash - Per Person**

Adult	Apr-11	2.92	3.50	2.92	3.50	V
Concession	Apr-16	2.08	2.50	2.08	2.50	V
Bonus Card Holder	Apr-11	1.25	1.50	1.25	1.50	V

**Badminton/Tennis (Block Bookings)**

Adult	Apr-16	9.50	9.50	9.50	9.50	*
Concession	Apr-11	7.50	7.50	7.50	7.50	*

## Operational Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2017	01/04/2017	01/04/2018	01/04/2018	
		£	£	£	£	
<b>All Weather Pitch</b>						
Full Pitch Adult	Apr-16	52.50	63.00	52.50	63.00	V
Full Pitch Junior/School	Apr-16	36.67	44.00	36.67	44.00	V
Half Pitch	Apr-16	35.00	42.00	35.00	42.00	V
Half Pitch - Junior/School	Apr-16	25.00	30.00	25.00	30.00	V
Quarter Pitch (Clacton Leisure Centre only)	Apr-16	23.33	28.00	23.33	28.00	V
Quarter Pitch (Clacton Leisure Centre only) - Junior/School	Apr-16	15.83	19.00	15.83	19.00	V
Dovercourt Pitch only	Apr-16	45.83	55.00	45.83	55.00	V
Multi Sports Adult (Clacton Leisure Centre only)	Apr-11	15.42	18.50	15.42	18.50	V
Multi Sports Junior/School (Clacton Leisure Centre only)	Apr-11	10.83	13.00	10.83	13.00	V
<b>Grass Pitches (50% discount applies to Juniors)</b>						
Athletics - Vista Road Day	Apr-11	31.15	37.38	31.15	37.38	V
Cricket/Softball Day	Apr-11	44.68	53.62	44.68	53.62	V
Cricket/Softball Evening	Apr-11	39.15	46.98	39.15	46.98	V
Football with changing facilities	Apr-11	39.15	46.98	39.15	46.98	V
Football without changing	Apr-11	33.53	40.24	33.53	40.24	V
Football at Old Road	Apr-11	34.55	41.46	34.55	41.46	V
Mini Football - Juniors only	Apr-11	19.57	23.48	19.57	23.48	V
Rugby with changing facilities	Apr-11	39.15	46.98	39.15	46.98	V
Rugby without changing	Apr-11	33.53	40.24	33.53	40.24	V
<b>Recreation Sessions</b>						
Junior	Apr-11	3.20	3.20	3.20	3.20	X
Active 4 Life	Apr-11	4.50	4.50	4.50	4.50	X
Ladies Morning	Apr-11	3.90	3.90	3.90	3.90	X
Bonus Card holders	Apr-11	1.50	1.50	1.50	1.50	X
<b>Miscellaneous</b>						
Equipment Hire	Apr-11	1.67	2.00	1.67	2.00	V
Equipment Hire Bonus Card holders	Apr-11	0.83	1.00	0.83	1.00	V
<b>Health and Fitness</b>						
Exercise Classes Adult (Level 1)	Apr-11	5.50	5.50	5.50	5.50	X
Exercise Classes Concession (Level 2)	Apr-16	4.15	4.15	4.15	4.15	X
Exercise Classes Means Tested (Level 3)	Apr-16	2.75	2.75	2.75	2.75	X
<b>Lifestyles Fitness Suite - Clacton Leisure Centre</b>						
Gym Adult (Level 1)	Apr-11	4.58	5.50	4.58	5.50	V
Gym Concession (Level 2)	Apr-16	3.46	4.15	3.46	4.15	V
Gym Means Tested (Level 3)	Apr-16	2.29	2.75	2.29	2.75	V
Spa Adult (Level 1)	Apr-11	4.88	5.85	4.88	5.85	V
Spa Concession (Level 2)	Apr-11	3.92	4.70	3.92	4.70	V
Spa Means Tested (Level 3)	Apr-11	2.92	3.50	2.92	3.50	V

## Operational Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
		@ 20%	applicable	@ 20%	applicable	
Effective from	Date last revised	01/04/2017	01/04/2017	01/04/2018	01/04/2018	
		£	£	£	£	
<b>Lifestyles Fitness Suites - Dovercourt and Brightlingsea Joint use Sports Centre</b>						
Gym Adult (Level 1)	Apr-11	4.25	5.10	4.25	5.10	V
Gym Concession (Level 2)	Apr-16	3.17	3.80	3.17	3.80	V
Gym Means Tested (Level 3)	Apr-16	1.83	2.20	1.83	2.20	V
School Booking	Apr-16	50.00	60.00	50.00	60.00	V
<b>Lifestyles Fitness Suites - Manningtree Joint use Sports Centre</b>						
Gym Adult (Level 1)	Apr-16	3.33	4.00	3.33	4.00	V
Gym Concession (Level 2)	Apr-16	2.50	3.00	2.50	3.00	V
Gym Means Tested (Level 3)	Apr-16	1.42	1.70	1.42	1.70	V
<b>Ancillary Halls</b>						
Clacton Leisure Centre:						
Ancillary Hall Hire - Whole	Apr-16	15.00	18.00	15.00	18.00	*
<b>Sports Hall Hire</b>						
Sports Hall Hire - Main Sports Hall	Apr-16	35.00	42.00	35.00	42.00	*
Sports Hall Hire - Small Sports Hall	Apr-16	17.50	21.00	17.50	21.00	*
Clacton Leisure Centre Whole Hall (Price to be agreed at time of booking)	Apr-10	Individually set		Individually set		*
* Please note that VAT is charged depending on Hall Hire usage: Sports use only - Standard Rate Any other use - Exempt Special VAT rules may apply for sports use block bookings						
<b>PRINCES THEATRE (including use of Kitchen &amp; Dressing Rooms)</b> (determined by Corporate Director)						
Theatre Hire (Hourly Rate)	Apr-15	110.00	110.00	110.00	110.00	X
Dance School Hire (Hourly Rate)*	Apr-15	75.00	75.00	75.00	75.00	X
Exhibition (Hourly Rate)	Apr-15	80.00	80.00	80.00	80.00	X
Rehearsal Hire (Hourly Rate)	Apr-15	85.00	85.00	85.00	85.00	X
Conference (Hourly Rate)	Apr-15	110.00	110.00	110.00	110.00	X
Wedding Reception - weekday (Hourly Rate)	Apr-15	155.00	155.00	Package price agreed with customer		X
Wedding Reception - weekend (Hourly Rate)	Apr-16	200.00	200.00	Package price agreed with customer		X
* Also subject to 25% of any box office takings						
Restoration Fund Charge (per Ticket)	Apr-17	1.00	1.00	1.00	1.00	X
Online Booking Fees	May-17	1.67	2.00	1.67	2.00	V
<b>Essex Hall</b> (determined by Corporate Director)						
Standard (Hourly Rate)	Apr-17	25.00	25.00	25.00	25.00	X
Commercial/Trade (Hourly Rate)	Apr-17	40.00	40.00	40.00	40.00	X
Standard (Weekend Hourly Rate)	Apr-15	39.00	39.00	39.00	39.00	X
Commercial/Trade (Weekend Hourly Rate)	Apr-17	50.00	50.00	50.00	50.00	X

## Operational Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge	Charge	Charge	Charge	
		Exclusive	Inclusive of	Exclusive	Inclusive of	
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	VAT
						Ind
Effective from	Date last revised	01/04/2017	01/04/2017	01/04/2018	01/04/2018	
		£	£	£	£	
<b>CLACTON AIR SHOW - CONTRIBUTIONS PROGRAMME</b>						
(determined by Corporate Director)						
<b>A Stands</b>						
3m stand	Apr-17	315.00	315.00	325.00	325.00	X
5m stand	Apr-17	465.00	465.00	478.00	478.00	X
6m stand	Apr-17	515.00	515.00	530.00	530.00	X
9m stand	Apr-17	715.00	715.00	735.00	735.00	X
<b>LICENCES (Annual Fee unless otherwise stated)</b>						
Hackney Carriage and Private Hire:						
Hackney Carriage and Private Hire Vehicle	Apr-13	334.00	334.00	334.00	334.00	N
Large/Long vehicle that cannot be accommodated at Councils' mechanical test station	Apr-08	Standard charge less actual cost of mechanical test undertaken by Council	Standard charge less actual cost of mechanical test undertaken by Council	Standard charge less actual cost of mechanical test undertaken by Council	Standard charge less actual cost of mechanical test undertaken by Council	N
Retest fee after failure with 3 or less minor faults	Apr-13	32.00	32.00	32.00	32.00	N
Retest fee after failure with more than 3 faults / vehicle to be 'ramped'	Apr-13	55.00	55.00	55.00	55.00	N
Test fee after accident	Apr-13	55.00	55.00	55.00	55.00	N
Meter fare check	Apr-13	43.00	43.00	43.00	43.00	N
Replacement plate (full set)	Apr-13	55.00	55.00	55.00	55.00	N
Replacement plate fixing bracket	Apr-13	25.00	25.00	25.00	25.00	N
Replacement flat bracket	Apr-13	30.00	30.00	30.00	30.00	N
Replacement flexi plate	Apr-13	25.00	25.00	25.00	25.00	N
Replacement bracket key	Apr-13	5.50	5.50	5.50	5.50	N
Hackney Carriage and Private Hire Vehicle Drivers:						
Initial - 3 years	Apr-13	274.00	274.00	274.00	274.00	N
Renewal - 3 years	Apr-13	150.00	150.00	150.00	150.00	N
Initial - 2 years	Apr-13	230.00	230.00	230.00	230.00	N
Renewal - 2 years	Apr-13	125.00	125.00	125.00	125.00	N
Initial - 1 years	Apr-13	197.00	197.00	197.00	197.00	N
Renewal - 1 years	Apr-13	98.00	98.00	98.00	98.00	N
Replacement ID Card	Apr-13	12.50	12.50	12.50	12.50	N
Replacement paper licence	Apr-13	12.50	12.50	12.50	12.50	N
Change of name and/or address	Apr-13	12.50	12.50	12.50	12.50	N
Administration charge for supply of forms for grant of licence (offset against application fee when application submitted)	Sep-02	30.00	30.00	30.00	30.00	N

## Operational Services - General Fund

## Scale of Charges 2018/19

	Effective from	(A)		(B)		(C)		(D)	VAT Ind
		<----- 2017/18 ----->		<----- 2018/19 ----->		<----- 2018/19 ----->			
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%		
Date last revised	01/04/2017	01/04/2017	01/04/2018	01/04/2018	01/04/2018	01/04/2018	£	£	
Private Hire Vehicle Operators - 5 years:									
1 vehicle	Apr-13	367.00	367.00	367.00	367.00	367.00	367.00		N
Additional vehicle during period of licence	Apr-13	153.00	153.00	153.00	153.00	153.00	153.00		N
Temporary Plate Issue	Apr-13	80.00	80.00	80.00	80.00	80.00	80.00		N
Failure to attend Vehicle Inspection	Apr-13	28.00	28.00	28.00	28.00	28.00	28.00		N
Sex Establishments **									
Grant	Apr-13	989.00	989.00	989.00	989.00	989.00	989.00		N
Renewal	Apr-13	989.00	989.00	989.00	989.00	989.00	989.00		N
Transfer	Apr-13	377.00	377.00	377.00	377.00	377.00	377.00		N
Street Trading Consent **	Apr-13	530.00	530.00	530.00	530.00	530.00	530.00		N
Boating - Boats and Boatmen **									
Boat licence fee	Apr-13	54.00	54.00	54.00	54.00	54.00	54.00		N
Boatman's licence:									
Initial	Apr-13	54.00	54.00	54.00	54.00	54.00	54.00		N
Renewal	Apr-13	54.00	54.00	54.00	54.00	54.00	54.00		N
Scrap Metal Dealers Licence									
Site Licence									
Grant	Sep-13	320.00	320.00	320.00	320.00	320.00	320.00		N
Renewal	Sep-13	190.00	190.00	190.00	190.00	190.00	190.00		N
Variation	Sep-13	30.00	30.00	30.00	30.00	30.00	30.00		N
Mobile Collectors Licence									
Grant	Sep-13	200.00	200.00	200.00	200.00	200.00	200.00		N
Renewal	Sep-13	130.00	130.00	130.00	130.00	130.00	130.00		N
Variation	Sep-13	30.00	30.00	30.00	30.00	30.00	30.00		N

\*\* These Fees and Charges are determined on the basis of cost recovery.

**LICENSING**

(Fees Under the Gambling Act 2005 Determined by Officers Under Delegated Powers)

**ADULT GAMING CENTRE LICENCE**

Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	656.00	656.00		N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	375.00	375.00		N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	316.00	316.00		N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	95.00	95.00		N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	84.00	84.00		N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	656.00	656.00		N

**BETTING PREMISES (OTHER) LICENCE**

Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	656.00	656.00		N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	375.00	375.00		N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	316.00	316.00		N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	95.00	95.00		N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	84.00	84.00		N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	656.00	656.00		N

## Operational Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge	Charge	Charge	Charge	
		Exclusive	Inclusive of	Exclusive	Inclusive of	
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
						VAT
Effective from	Date last revised	01/04/2017	01/04/2017	01/04/2018	01/04/2018	Ind
		£	£	£	£	
<b>BETTING PREMISES (TRACK) LICENCE</b>						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
<b>BINGO PREMISES LICENCE</b>						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
<b>FAMILY ENTERTAINMENT CENTRE PREMISES LICENCE</b>						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
<b>TEMPORARY LICENSES (PREMISES)</b>						
Temporary Use Notices	Apr-12	214.00	214.00	214.00	214.00	N
Motor Vehicle Salvage Operators Application	Apr-13	110.00	110.00	110.00	110.00	N
Motor Vehicle Salvage Operators Renewal	Apr-13	80.00	80.00	80.00	80.00	N
<b>THE REDRESS SCHEME FOR LETTING AGENCY WORK AND PROPERTY MANAGEMENT SCHEME (ENGLAND) ORDER 2014)</b>						
Failure to belong to Scheme	Apr-17	5,000.00	5,000.00	5,000.00	5,000.00	N



## Operational Services - General Fund

## Scale of Charges 2018/19

	(A)	(B)	(C)	(D)	
	<----- 2017/18 ----->		<----- 2018/19 ----->		
		<b>Charge Inclusive of VAT where applicable @ 20%</b>		<b>Charge Inclusive of VAT where applicable @ 20%</b>	
	<b>Charge Exclusive of VAT</b>	<b>Charge Exclusive of VAT</b>	<b>Charge Exclusive of VAT</b>	<b>Charge Exclusive of VAT</b>	<b>VAT Ind</b>
Effective from	01/04/2017	01/04/2017	01/04/2018	01/04/2018	
	£	£	£	£	

**LICENSING****(Statutory Fees Effective From 07/02/2005 Under The Licensing Act 2003)****PREMISES**

## Grant or Variation:

BAND A*	Jan-05	100.00	100.00	100.00	100.00	N
BAND B*	Jan-05	190.00	190.00	190.00	190.00	N
BAND C*	Jan-05	315.00	315.00	315.00	315.00	N
BAND D*	Jan-05	450.00	450.00	450.00	450.00	N
BAND E*	Jan-05	635.00	635.00	635.00	635.00	N

## Annual Fee to Licensing Authority:

BAND A*	Jan-05	70.00	70.00	70.00	70.00	N
BAND B*	Jan-05	180.00	180.00	180.00	180.00	N
BAND C*	Jan-05	295.00	295.00	295.00	295.00	N
BAND D*	Jan-05	320.00	320.00	320.00	320.00	N
BAND E*	Jan-05	350.00	350.00	350.00	350.00	N

## Minor Variation of a License

Jul-09	89.00	89.00	89.00	89.00	N
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## Theft/Loss etc of Premises Licence or

Jan-05	10.50	10.50	10.50	10.50	N
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## Summary

Application for provisional statement whilst premises being built	Jan-05	315.00	315.00	315.00	315.00	N
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Notification of change of name or address of Licence Holder	Jan-05	10.50	10.50	10.50	10.50	N
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Application to vary Licence to specify individual as Premises Supervisor	Jan-05	23.00	23.00	23.00	23.00	N
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Application for Transfer of Premises Licence	Jan-05	23.00	23.00	23.00	23.00	N
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Interim Authority Notice following death etc., of licence holder	Jan-05	23.00	23.00	23.00	23.00	N
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Theft, loss of Certificate or Summary	Jan-05	10.50	10.50	10.50	10.50	N
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Notification of change of name or alteration of rules of club	Jan-05	10.50	10.50	10.50	10.50	N
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Change of Relevant registered address of Club	Jan-05	10.50	10.50	10.50	10.50	N
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Temporary Event Notice	Jan-05	21.00	21.00	21.00	21.00	N
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Loss of Temporary Event Notice	Jan-05	10.50	10.50	10.50	10.50	N
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Right of Freeholder to be notified of licensing matters	Jan-05	21.00	21.00	21.00	21.00	N
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## \* RATEABLE VALUES AND BANDS OF PREMISES:

A - Zero rateable value to £4,300

B - £4,301 TO £33,000

C - £33,001 TO £87,000

D - £87,001 TO £125,000

E - £125,001 and above

## Operational Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
		@ 20%	applicable	@ 20%	applicable	
		01/04/2017	01/04/2017	01/04/2018	01/04/2018	
		£	£	£	£	
	Effective from					
	Date last revised					
<b>PERSONAL</b>						
Grant	Jan-05	37.00	37.00	37.00	37.00	N
Renewal	Jan-05	37.00	37.00	37.00	37.00	N
Theft, loss etc., of Personal Licence	Jan-05	10.50	10.50	10.50	10.50	N
Duty to notify change of name or address	Jan-05	10.50	10.50	10.50	10.50	N
<b>LICENSING</b>						
<b>(Statutory Fees Under the Gambling Act 2005)</b>						
<b>UNLICENSED FAMILY ENTERTAINMENT CENTRE</b>						
<b>PREMISES LICENCE</b>						
New Operator	Sep-07	300.00	300.00	300.00	300.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Renewal	Sep-07	300.00	300.00	300.00	300.00	N
Change of Name	Sep-07	25.00	25.00	25.00	25.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
<b>PRIZE GAMING</b>						
New Operator	Sep-07	300.00	300.00	300.00	300.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Renewal	Sep-07	300.00	300.00	300.00	300.00	N
Change of Name	Sep-07	25.00	25.00	25.00	25.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
<b>LOTTERY PREMISES</b>						
Grant	Sep-07	40.00	40.00	40.00	40.00	N
Renewal	Sep-07	20.00	20.00	20.00	20.00	N
<b>CLUB GAMING AND CLUB MACHINE PERMIT</b>						
New Operator	Sep-07	200.00	200.00	200.00	200.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Renewal of Permit	Sep-07	200.00	200.00	200.00	200.00	N
Variation of Permit	Sep-07	100.00	100.00	100.00	100.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
Annual Fee	Sep-07	50.00	50.00	50.00	50.00	N
<b>LICENSED PREMISES (PUBS)</b>						
New Operator	Sep-07	150.00	150.00	150.00	150.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Variation of Permit	Sep-07	100.00	100.00	100.00	100.00	N
Transfer of Permit	Sep-07	25.00	25.00	25.00	25.00	N
Change of Name	Sep-07	25.00	25.00	25.00	25.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
Annual Fee	Sep-07	50.00	50.00	50.00	50.00	N
Notice of Intention to make gaming machines available on premises with a premises alcohol licence. Two or less Category D Gaming Machines	Sep-07	50.00	50.00	50.00	50.00	N

## Operational Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £	
<b>SAND BAGS</b>	Apr-11	4.17	5.00	4.17	5.00	V
<b>STREET NAMING AND NUMBERING</b>						
<u>Existing Residential Dwellings</u>						
Renaming Existing Dwelling	Apr-17	48.00	48.00	48.00	48.00	N
Adding a Name to a Numbered Dwelling	Apr-17	48.00	48.00	48.00	48.00	N
<i>Prices Listed above are Per Dwelling</i>						
<u>Numbering/Naming New Residential Dwellings</u>						
Including Flats/ Apartments / Conversions on Existing Road						
1 to 10 Dwellings	Apr-17	85.00	85.00	85.00	85.00	N
Over 10 Dwellings	Apr-17	65.00	65.00	85.00	85.00	N
<i>Prices Listed above are Per Dwelling</i>						
<u>Numbering/Naming New Dwellings on new road</u>						
Registering new road	Apr-17	320.00	320.00	370.00	370.00	N
Additional Fee per Dwelling on new road	Apr-17	65.00	65.00	85.00	85.00	N
Renumbering Existing Dwellings (Replan)	Apr-17	85.00	85.00	85.00	85.00	N
Confirmation of Address to Solicitors/ Conveyancers/Land Registry/ Utility Companies (Per Enquiry)	Apr-14	30.00	30.00	30.00	30.00	N
<i>Prices Listed above are Per Dwelling</i>						
<u>Industrial / Commercial Units</u>						
Numbering or Renumbering (Per Unit)	Apr-17	85.00	85.00	85.00	85.00	N
Naming or Renaming (Per Building)	Apr-17	105.00	105.00	105.00	105.00	N
Registering of new road on Industrial/ Commercial Development	Apr-17	320.00	320.00	370.00	370.00	N
Additional Fee on Industrial / Commercial Development	Apr-17	65.00	65.00	85.00	85.00	N
<i>Prices Listed above are Per Unit</i>						
<b>LICENCE TO PLACE TABLES AND CHAIRS ON THE PUBLIC HIGHWAY</b>						
Initial Licence	Apr-13	694.00	694.00	694.00	694.00	N
Renewal of Licence	Apr-13	225.00	225.00	225.00	225.00	N
<b>PUBLIC CONVENIENCES</b>						
R.A.D.A.R. Keys	Apr-09	Actual cost + 15%		Actual cost + 15%		V
Entrance Fee - Frinton Conveniences	Apr-07	0.20	0.20	0.20	0.20	N
School parties - one payment per coach	Apr-07	5.00	5.00	5.00	5.00	N
<b>VEHICLE INSPECTION</b>						
Charges for employees requiring car loans	Apr-14	30.71	36.85	30.71	36.85	V
<b>ABANDONED VEHICLES</b>						
Statutory removal and disposal of abandoned vehicles	Apr-11	155.00	155.00	155.00	155.00	N

## Operational Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)		
		<----- 2017/18 ----->		<----- 2018/19 ----->			
		Charge	Charge	Charge	Charge	VAT	
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind	
		of VAT	VAT where	of VAT	VAT where		
		01/04/2017	applicable	01/04/2018	applicable		
		£	@ 20%	£	@ 20%		
			£		£		
Effective from	Date last revised						
<b>DOG WARDEN</b>							
Charge for dog if collected by owner <b>before</b> kennelling:							
	Dog <b>wearing</b> collar and tag	Sep-11	25.00	25.00	25.00	25.00	N
	Dog <b>without</b> collar and tag	Sep-11	50.00	50.00	50.00	50.00	N
Charges for dog if collected by owner <b>after</b> kennelling:							
	Statutory Fee	Sep-11	25.00	25.00	25.00	25.00	N
	Admin/Transport charge	Sep-11	25.00	25.00	25.00	25.00	N
	Daily Kennelling Fee	Apr-17	15.00	15.00	15.00	15.00	N
	Optimum charge for micro chipping fee on return of dog	Sep-11	15.00	15.00	15.00	15.00	N
	Return dog to owners home	Apr-14	15.00	15.00	15.00	15.00	N
	Owners intentionally not claiming their dog after seizure. 7 days kennelling charge £105, plus administration fee £25, plus statutory fee £25	Apr-17	155.00	155.00	155.00	155.00	N

The cost of any veterinary treatment including care administered by the kennels is in addition to the above charges and will be recharged in full.

**LICENSING AND REGISTRATION**

Annual Fees:

Riding Establishment	Apr-14	210.00	210.00	210.00	210.00	N
Dangerous Wild Animals	Apr-14	210.00	210.00	210.00	210.00	N
Animal Boarding Establishments	Apr-14	185.00	185.00	185.00	185.00	N
Pet Animal Establishments	Apr-14	185.00	185.00	185.00	185.00	N
Home Boarding of Dogs	Apr-13	150.00	150.00	150.00	150.00	N
Dog Breeders	Apr-14	185.00	185.00	185.00	185.00	N
Zoos	Apr-14	480.00	480.00	480.00	480.00	N
Acupuncturist	Apr-13	120.00	120.00	120.00	120.00	N
Tattooist	Apr-14	170.00	170.00	170.00	170.00	N
Electrolysis	Apr-13	120.00	120.00	120.00	120.00	N
Ear Piercing	Apr-13	120.00	120.00	120.00	120.00	N
Amendment to Acupuncturist, Tattooist, Electrolysis or Ear Piercing Licence	Apr-13	90.00	90.00	90.00	90.00	N

The following conditions apply:

- Riding Establishments and Dangerous Wild Animals are inspected by a vet.
- All other establishments inspected by a vet where necessary.
- Where Veterinary Inspections are deemed necessary, all costs will be charged to the Licence Holder

These Fees and Charges are determined on the basis of cost recovery.

## Operational Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)		
		<----- 2017/18 ----->		<----- 2018/19 ----->			
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind	
Effective from	Date last revised	01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £		
<b>MOBILE HOMES SITE LICENCES</b>							
Mobile Homes Act 2013							
<u>Application for New Site Licence</u>							
Number of Caravans							
	200+	Apr-15	513.57	513.57	513.57	513.57	N
	100 to 199	Apr-15	436.05	436.05	436.05	436.05	N
	25 to 99	Apr-15	354.65	354.65	354.65	354.65	N
	6 to 24	Apr-15	302.32	302.32	302.32	302.32	N
	1 to 5	Apr-15	286.82	286.82	286.82	286.82	N
<u>Annual Site Licence</u>							
Number of Caravans							
	200+	Apr-15	387.00	387.00	387.00	387.00	N
	100 to 199	Apr-15	310.08	310.08	310.08	310.08	N
	25 to 99	Apr-15	213.18	213.18	213.18	213.18	N
	6 to 24	Apr-15	145.35	145.35	145.35	145.35	N
	1 to 5	Apr-15	108.53	108.53	108.53	108.53	N
<b>PRIVATE WATER SUPPLY REGULATIONS</b>							
	Hourly Charge for risk assessments, investigations, granting of authorisations	Apr-11	An hourly charge up to a maximum of £500 for risk assessment and £100 for investigation and authorisation	An hourly charge up to a maximum of £500 for risk assessment and £100 for investigation and authorisation			N
	Sample Collection Charge (not including Analysis Costs)	Apr-11	A charge up to a maximum of £100	A charge up to a maximum of £100			N
	Analysis costs	Apr-10	Analysis cost only	Analysis cost only			N
	Certification of inventory of condemned food	Apr-14	45.00	45.00	45.00	45.00	N
	Export Certificate - Food (per certificate)	Apr-14	25.00	25.00	25.00	25.00	N
<b>FOOD PREMISES REGULATIONS</b>							
	Copies of Public Register:						
	Per Sheet (or part thereof)	Apr-13	25.00	30.00	25.00	30.00	V
	Entire Register	Apr-13	400.00	480.00	400.00	480.00	V
<b>PORT HEALTH</b>							
	Attendance of a Port Health Officer 'Outside Hours' of normal duty for EEC foodstuffs/ Third Country non animal products	Apr-17	£70.00 per hour with a minimum of £70.00 per visit	£70.00 per hour with a minimum of £70.00 per visit			N
<b>REFUSE COLLECTION</b>							
	Seagull proof Bags ( <i>per bag</i> )	Apr-17	8.33	10.00	8.33	10.00	V
	Food Caddy Liners ( <i>per roll of 52</i> )	Apr-17	1.25	1.50	1.25	1.50	V
	Dog Waste Bags ( <i>per roll of 50</i> )	Apr-17	0.42	0.50	0.42	0.50	V

## Operational Services - General Fund

## Scale of Charges 2018/19

	Effective from	(A)		(B)		(C)		(D)	VAT Ind
		<----- 2017/18 ----->		<----- 2018/19 ----->					
		Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
		01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £				
<b>GARDEN WASTE COLLECTION</b>									
Joining Fee (inc Brown Wheeled Bin)	Apr-14	25.00	25.00	25.00	25.00				N
Annual Subscription	Apr-14	50.00	50.00	50.00	50.00				N
<b>REQUESTS FOR INFORMATION</b>									
Provision of information involving a search of records including statutory public records, not covered by the Freedom of Information Act	Apr-17	£41.67 per hour with a minimum of £83.34 per search	£50.00 per hour with a minimum of £100.00 per search	£41.67 per hour with a minimum of £83.34 per search	£50.00 per hour with a minimum of £100.00 per search				V
Provision of factual statements under the Health and Safety at Work etc Act 1974	Apr-15	105.00	126.00	105.00	126.00				V
<b>CEMETERIES</b>									
<b>Interments</b>									
Adult Burial									
First Interment (Single Depth)									
Exclusive Right of Burial	Apr-16	785.00	785.00	785.00	785.00				N
Digging & Turf Carpeting	Apr-16	600.00	600.00	600.00	600.00				N
Chapel (Optional)	Apr-16	150.00	150.00	150.00	150.00				X
First Interment (Double Depth)									
Exclusive Right of Burial	Apr-16	785.00	785.00	785.00	785.00				N
Digging & Turf Carpeting	Apr-16	680.00	680.00	680.00	680.00				N
Chapel (Optional)	Apr-16	150.00	150.00	150.00	150.00				X
Infant & Child Burial *									
Exclusive Right of Burial	Apr-16	230.00	230.00	230.00	230.00				N
Digging & Turf Carpeting	Apr-16	150.00	150.00	150.00	150.00				N
Chapel (Optional)	Apr-16	150.00	150.00	150.00	150.00				X
Only for new graves at Clacton & Dovercourt * (Non-viable foetal remains, stillborn, and up to 12 years)									
Interment of Cremated Remains									
Exclusive Right of Burial	Apr-16	775.00	775.00	775.00	775.00				N
Digging & Turf Carpeting	Apr-16	220.00	220.00	220.00	220.00				N
Chapel (Optional)	Apr-16	150.00	150.00	155.00	155.00				X
Interment of Body Part									
Digging & Turf Carpeting	Apr-15	215.00	215.00	215.00	215.00				N
Chapel (Optional)	Apr-16	150.00	150.00	155.00	155.00				X

Note Where an interment of two or more bodies takes place simultaneously the highest full appropriate fee will be charged for the first body and half the appropriate fee for each subsequent body.

## Operational Services - General Fund

## Scale of Charges 2018/19

Effective from	Date last revised	(A)	(B)	(C)	(D)	VAT Ind	
		<----- 2017/18 ----->		<----- 2018/19 ----->			
		Charge Exclusive of VAT 01/04/2017 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2017 £	Charge Exclusive of VAT 01/04/2018 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2018 £		
<b>Subsequent Use of Grave or Cremated Remains Plot</b>							
Adult Burial							
	Digging & Turf Carpeting (Single Depth)	Apr-15	600.00	600.00	600.00	600.00	N
	Digging & Turf Carpeting (Double Depth)	Apr-16	680.00	680.00	680.00	680.00	N
	Chapel (Optional)	Apr-16	150.00	150.00	150.00	150.00	X
Infant & Child Burial							
	Digging & Turf Carpeting	Apr-16	150.00	150.00	150.00	150.00	N
	Chapel (Optional)	Apr-16	150.00	150.00	155.00	155.00	X
Interment of Cremated Remains							
	Digging & Turf Carpeting	Apr-16	220.00	220.00	220.00	220.00	N
	Chapel (Optional)	Apr-16	150.00	150.00	155.00	155.00	X
<b>Burial In Public Grave (Clacton Only)</b>							
Adult Burial							
	Digging & Turf Carpeting	Apr-16	750.00	750.00	750.00	750.00	N
	Chapel (Optional)	Apr-16	150.00	150.00	155.00	155.00	X
<b>Chapel</b>							
	For the use of the Cemetery Chapel for a memorial service without a burial	Apr-16	150.00	150.00	155.00	155.00	X
PLEASE NOTE :							
1 Cancellation Fee if within 48 hours of Service : 50% of cost							
2 From November to February (inc) the 3:30pm time at all Cemeteries will be suspended. All 2:45pm services will be direct to grave only, with 2:00pm services being the latest time for a chapel service							
<b>Garden of Remembrance (Clacton Only)</b>							
	Scattering of cremated remains (in Garden of Remembrance or on a grave) if cremation at Weeley	Apr-16	No charge		No charge		
	Scattering of cremated remains (in Garden of Remembrance or on a grave) if cremation not at Weeley	Apr-16	No charge		No charge		
	Interment of cremated remains in a Columbarium Niche	Apr-16	No charge		No charge		
<b>Memorials (Permission to Erect)</b>							
	Memorial on any grave - Lawned, Cremated Remains or Traditional	Apr-16	150.00	150.00	150.00	150.00	N
	Additional Inscription for all Memorials	Apr-16	90.00	90.00	90.00	90.00	N
	Replacement Bronze Memorial Plaque for Kerbing	Apr-16	210.00	210.00	210.00	210.00	N

## Operational Services - General Fund

## Scale of Charges 2018/19

	Effective from	(A)	(B)	(C)	(D)	VAT Ind
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge Exclusive of VAT 01/04/2017 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2017 £	Charge Exclusive of VAT 01/04/2018 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2018 £	
<b>Exhumation Charges</b>						
Exhumation of Cremated Remains including Basic Polyrum	Apr-16	220.00	220.00	220.00	220.00	N
Exhumation of a body by Specialist Company	Apr-12	See note 3		See note 3		N
<b>Note 3</b>						
The cost of a full Exhumation will be the actual cost from the Contractor (which may vary from each Exhumation) plus the cost of preparing the Grave prior to Exhumation, being £680).						
<b>Miscellaneous Charges</b>						
Burial Register Search for two or more deceased	Apr-16	80.00	96.00	80.00	96.00	V
<b>CREMATORIUM</b>						
Cremation:						
0 - 16 years	Apr-08	No charge		No charge		
Over 16 years	Apr-16	760.00	760.00	760.00	760.00	X
Double Funeral (e.g. husband and wife)	Apr-16	1,400.00	1,400.00	1,400.00	1,400.00	X
Cremation:						
Of body parts (however caused)	Apr-16	125.00	125.00	125.00	125.00	X
Miscellaneous Charges:						
Use of chapel for separate memorial service (with or without organist)	Apr-16	155.00	155.00	155.00	155.00	X
Certified extract from Register of Cremation and/or Register Search	Apr-16	60.00	60.00	60.00	60.00	N
Non attended interment or strewing of cremated remains from another crematorium	Apr-15	No charge		No charge		
Attended interment or strewing of cremated remains from another crematorium	Apr-15	No charge		No charge		
Attended interment or strewing of remains of deceased cremated at Weeley	Apr-15	No charge		No charge		
<b>MEMORIAL RENEWALS</b>						
10 Year Lease	Apr-16	340.00	408.00	340.00	408.00	V
5 Year Lease	Apr-16	180.00	216.00	180.00	216.00	V
1 Year Lease	New	-	-	35.83	43.00	V

Additional fees & charges for memorials, remembrance and other optional requirements are based on cost plus overheads. A schedule of current charges will be available from the Public Realm Manager upon request (N.B. VAT will be applicable on these charges).



## Operational Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
		01/04/2017	applicable	01/04/2018	applicable	
		£	@ 20%	£	@ 20%	
			£		£	
Effective from	Date last revised					
<b>SHIPS WATER TESTING</b>						
<u>Call Out for Water Test</u>						
Standard Ships						
	First Sample	Apr-15	105.00	105.00	105.00	105.00 N
	Subsequent Samples	Apr-15	45.00	45.00	45.00	45.00 N
Legionella Ships						
	First Sample	Apr-15	105.00	105.00	105.00	105.00 N
	Subsequent Samples	Apr-15	55.00	55.00	55.00	55.00 N
<u>Water Test associated with Ship Sanitation Inspection</u>						
	Standard Water Test	Apr-15	36.00	36.00	36.00	36.00 N
	Legionella Water Test	Apr-15	50.00	50.00	50.00	50.00 N
The Water Testing and Inspection Services shown above are also subject to an Officer Mileage Charge of £0.51 per mile						
<b>PEST CONTROL</b>						
(determined in accordance with Contract)						
<b>Cost per treatment of private households:</b>						
	Rats*	Apr-11	21.67	26.00	21.67	26.00 V
	Mice*	Apr-11	21.67	26.00	21.67	26.00 V
	Cockroaches	Apr-11	33.10	39.72	33.10	39.72 V
	Fleas	Apr-11	33.10	39.72	33.10	39.72 V
	Bed Bugs	Apr-11	33.10	39.72	33.10	39.72 V
	Wasps	Apr-11	33.10	39.72	33.10	39.72 V
	Ants	Apr-11	33.10	39.72	33.10	39.72 V
	Insect Pests of stored food products	Apr-11	33.10	39.72	33.10	39.72 V
* £7.50 to residents in receipt of benefit						

## Operational Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2017	01/04/2017	01/04/2018	01/04/2018	
		£	£	£	£	
<b>LOCAL AIR POLLUTION PREVENTION AND CONTROL CHARGES</b>						
<b>(Determined by Defra)</b>						
<b>Application Fees : Installations</b>						
Reduced Fee Activity - Part 1	Apr-10	148.00	148.00	155.00	155.00	N
Reduced Fee Activity - Part 2, 3 or 4	Apr-10	346.00	346.00	362.00	362.00	N
Vehicle Refinishers	Apr-10	346.00	346.00	362.00	362.00	N
PVR I and II Combined	Apr-10	246.00	246.00	257.00	257.00	N
Other Part B or Solvent Emission Activity	Apr-10	1,579.00	1,579.00	1,650.00	1,650.00	N
<b>Application Fees : Mobile Plant</b>						
First and Second Permit	Apr-10	1,579.00	1,579.00	1,650.00	1,650.00	N
Third to Seventh Permit	Apr-10	943.00	943.00	985.00	985.00	N
Eighth Permit Onwards	Apr-10	477.00	477.00	498.00	498.00	N
<b>Additional Fee for operating without a Permit</b>						
Reduced fee activities	Apr-10	68.00	68.00	99.00	99.00	N
Other Part B or Solvent Emission Activity	Apr-10	1,137.00	1,137.00	1,188.00	1,188.00	N
Where an application for any of the above is for a combined Part B and waste application, an additional £310.00 will be included in the fee.						
<b>Annual Subsistence Charges : Installations</b>						
Other Part B or Solvent Emission Activity						
Low Risk	Apr-10	739.00	739.00	772.00	772.00	N
Medium Risk	Apr-10	1111.00	1111.00	1,161.00	1,161.00	N
High Risk	Apr-10	1672.00	1672.00	1,747.00	1,747.00	N
Other Part B or Solvent Emission Activity ( <i>Additional Fee where a permit is for a combined Part B and Waste Installation</i> )						
Low Risk	Apr-10	99.00	99.00	104.00	104.00	N
Medium Risk	Apr-10	149.00	149.00	156.00	156.00	N
High Risk	Apr-10	198.00	198.00	207.00	207.00	N
Reduced Fee Activities - Part 1						
Low Risk	Apr-10	76.00	76.00	79.00	79.00	N
Medium Risk	Apr-10	151.00	151.00	158.00	158.00	N
High Risk	Apr-10	227.00	227.00	237.00	237.00	N
PVR I & II Combined Part 2, 3 & 4						
Low Risk	Apr-10	108.00	108.00	113.00	113.00	N
Medium Risk	Apr-10	216.00	216.00	226.00	226.00	N
High Risk	Apr-10	326.00	326.00	341.00	341.00	N
Vehicle Refinishers						
Low Risk	Apr-10	218.00	218.00	228.00	228.00	N
Medium Risk	Apr-10	349.00	349.00	365.00	365.00	N
High Risk	Apr-10	524.00	524.00	548.00	548.00	N
Late Payment Fee	Apr-10	50.00	50.00	52.00	52.00	N

## Operational Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			applicable		applicable	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2017	01/04/2017	01/04/2018	01/04/2018	
		£	£	£	£	
<b>Annual Subsistence Charges : Mobile Plant</b>						
Mobile Screening and Crushing Plant (First and Second Permits)						
Low Risk	Apr-10	618.00	618.00	626.00	626.00	N
Medium Risk	Apr-10	989.00	989.00	1,034.00	1,034.00	N
High Risk	Apr-10	1,484.00	1,484.00	1,551.00	1,551.00	N
Mobile Screening and Crushing Plant (Third to Seventh Permits)						
Low Risk	Apr-10	368.00	368.00	385.00	385.00	N
Medium Risk	Apr-10	590.00	590.00	617.00	617.00	N
High Risk	Apr-10	884.00	884.00	924.00	924.00	N
Mobile Screening and Crushing Plant (Eighth Permit Onwards)						
Low Risk	Apr-10	189.00	189.00	198.00	198.00	N
Medium Risk	Apr-10	302.00	302.00	314.00	314.00	N
High Risk	Apr-10	453.00	453.00	473.00	473.00	N
Late Payment Fee	Apr-10	50.00	50.00	52.00	52.00	N
Where a Part B installation is subject to reporting under the E-PRTR Regulation, an additional £99.00 will be included in the fee.						
<b>Transfer and Surrender</b>						
Reduced Fee Activities						
Transfer	Apr-10	No charge		No charge		N
Partial Transfer	Apr-10	45.00	45.00	47.00	47.00	N
Other Part B or Solvent Emission Activity						
Transfer	Apr-10	162.00	162.00	169.00	169.00	N
Partial Transfer	Apr-10	476.00	476.00	497.00	497.00	N
New operator at low risk reduced fee activity	Apr-10	75.00	75.00	78.00	78.00	N
Surrender: All Part B activities	Apr-10	No charge		No charge		N
<b>Temporary Transfer for Mobiles</b>						
First transfer	Apr-10	51.00	51.00	53.00	53.00	N
Repeat following enforcement or warning	Apr-10	51.00	51.00	53.00	53.00	N
<b>Substantial Change</b>						
Reduced fee activities	Apr-10	98.00	98.00	102.00	102.00	N
Other Part B or Solvent Emission Activity	Apr-10	1,005.00	1,005.00	1,050.00	1,050.00	N
Other Part B or Solvent Emission Activity	Apr-10	1,579.00	1,579.00	1,650.00	1,650.00	N

## Operational Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			applicable		applicable	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2017	01/04/2017	01/04/2018	01/04/2018	
		£	£	£	£	
<b>LOCAL AUTHORITY INDUSTRIAL POLLUTION PREVENTION AND CONTROL CHARGES</b>						
<b>(Determined by Defra)</b>						
<b>Installations and Waste Incineration Plant Permit</b>						
Application Fee	New	-	-	3,363.00	3,363.00	N
Additional Fee for operating without a permit	New	-	-	1,188.00	1,188.00	N
Annual Subsistence Charge						
Low Risk	New	-	-	1,446.00	1,446.00	N
Medium Risk	New	-	-	1,610.00	1,610.00	N
High Risk	New	-	-	2,333.00	2,333.00	N
Late Payment Fee	New	-	-	52.00	52.00	N
Substantial Variation	New	-	-	202.00	202.00	N
Transfer	New	-	-	235.00	235.00	N
Partial transfer	New	-	-	698.00	698.00	N
Surrender	New	-	-	698.00	698.00	N
<b>SHIP INSPECTION CHARGES</b>						
<b>(Determined by The Association of Port Health Authorities)</b>						
Gross Tonnage						
Up to 1,000 tonnes	Apr-17	76.00	76.00	76.00	76.00	N
1,001 - 3,000 tonnes	Apr-17	112.00	112.00	112.00	112.00	N
3,001 - 10,000 tonnes	Apr-17	172.00	172.00	172.00	172.00	N
10,001 - 20,000 tonnes	Apr-17	228.00	228.00	228.00	228.00	N
20,001 - 30,000 tonnes	Apr-17	290.00	290.00	290.00	290.00	N
Over 30,000 tonnes	Apr-17	345.00	345.00	345.00	345.00	N
With the exception of:						
Vessels with the capacity to carry between 500 and 1,000 persons	Jan-10	320.00	320.00	320.00	320.00	N
Vessels with the capacity to more than 1,000 persons	Jan-10	550.00	550.00	550.00	550.00	N
<b>PARKING PENALTY CHARGE NOTICE RATES</b>						
<b>(Fees set by Central Government)</b>						
Higher	Apr-08	70.00	70.00	70.00	70.00	N
if paid within 14 days	Apr-08	35.00	35.00	35.00	35.00	N
Lower	Apr-08	50.00	50.00	50.00	50.00	N
If paid within 14 days	Apr-08	25.00	25.00	25.00	25.00	N
<b>FIXED PENALTY CHARGES</b>						
Littering	Apr-11	75.00	75.00	75.00	75.00	N
Dog Fouling	Apr-17	50.00	50.00	50.00	50.00	N
Duty of Care	Apr-14	300.00	300.00	300.00	300.00	N

## Operational Services - General Fund

## Scale of Charges 2018/19

		(B)	(D)	
		2017/18	2018/19	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2018 £	
<b>CAR PARKS</b>				
Determined by Portfolio Holder. Charges as advertised in the Legal Orders.				
High Street (A), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-06	1.30	1.30	V
Up to 2 hours	Apr-12	2.40	2.40	V
Up to 4 hours	Apr-12	4.60	4.60	V
Over 4 hours	Apr-08	6.00	6.00	V
Commercial Vehicles (after 6 pm only)	Apr-06	7.00	7.00	V
Over 2 hours upper levels Multi storey only	Apr-04	4.00	4.00	V
Alton Park Road (B), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-07	0.80	0.80	V
Up to 2 hours	Apr-07	1.20	1.20	V
Up to 4 hours	Apr-07	2.00	2.00	V
Up to 6 hours	Apr-07	4.00	4.00	V
Over 6 hours	Apr-07	4.50	4.50	V
Hastings Avenue (B), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-12	2.50	2.50	V
Up to 4 hours	Apr-12	4.50	4.50	V
Over 4 hours	Apr-05	6.00	6.00	V
Martello Bay Coach Park, Marine Parade West, Clacton				
Coaches and Double Decker Buses only:				
Up to 8 hours	Apr-05	7.00	7.00	V
Over 8 hours - up to 24 hours	Apr-05	10.00	10.00	V
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-15	2.50	2.50	V
Up to 4 hours	Apr-15	4.50	4.50	V
Over 4 hours	Apr-15	6.00	6.00	V
Agate Road (A), Clacton (short stay)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.40	1.40	V
Up to 2 hours	Apr-12	2.60	2.60	V
Up to 3 hours	Apr-06	4.00	4.00	V
Over 3 hours	Apr-06	10.00	10.00	V

## Operational Services - General Fund

## Scale of Charges 2018/19

		(B)	(D)	
		2017/18	2018/19	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2018 £	
<b>Wellesley Road (B), Clacton</b>				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-06	1.00	1.00	V
1 to 2 hours	Apr-06	2.00	2.00	V
2 to 4 hours	Apr-05	4.00	4.00	V
Over 4 hours	Apr-11	5.00	5.00	V
<b>York Road, (B) Holland-on-Sea</b>				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours	Apr-16	1.00	1.00	V
All day	Apr-16	2.00	2.00	V
Beach Hut Owner Permit	Apr-16	20.00	20.00	V
<b>Brighton Road, (B) Holland-on-Sea</b>				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours	Apr-16	1.00	1.00	V
All day	Apr-16	2.00	2.00	V
Beach Hut Owner Permit	Apr-16	20.00	20.00	V
<b>Hazlemere Road, (B) Holland-on-Sea</b>				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours	Apr-16	1.00	1.00	V
All day	Apr-16	2.00	2.00	V
Beach Hut Owner Permit	Apr-16	20.00	20.00	V
<b>Ipswich Rd (B), Holland on Sea</b>				
Cars, Motorcycles and Motorcycle combinations:				
Up to 30 minutes	Apr-06	0.50	0.50	V
Up to 1 hour	Apr-06	0.70	0.70	V
1 to 3 hours	Apr-06	1.20	1.20	V
Up to 4 hours	Apr-05	3.00	3.00	V
Over 4 hours	Apr-07	10.00	10.00	V
Evening Tariff 6pm to 8am	Apr-08	1.00	1.00	V
<b>Holland Haven and the Naze, Walton</b>				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.20	1.20	V
Up to 2 hours	Apr-12	2.20	2.20	V
Up to 4 hours	Apr-12	4.00	4.00	V
Up to 24 hours	Apr-12	5.00	5.00	V
Beach Hut Owner Permit	Apr-04	20.00	20.00	V
Evening Tariff 6pm to 8am	Apr-08	1.00	1.00	V
The concession rate for residents for the Tendring District to park free until 10.30am remains unchanged				

## Operational Services - General Fund

## Scale of Charges 2018/19

		(B)	(D)	
		2017/18	2018/19	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2018 £	
<b>Station Yard (B), Walton</b>				
Cars, Motorcycles and Motorcycle combinations:				
	Up to 2 hours	2.00	2.00	V
	Up to 4 hours	3.50	3.50	V
	Over 4 hours	5.00	5.00	V
Buses and Commercial vehicles				
	Up to 4 hours	4.50	4.50	V
	Over 4 hours	6.50	6.50	V
<b>Church Road (B), Walton</b>				
Cars, Motorcycles and Motorcycle combinations:				
	Up to 2 hours	2.00	2.00	V
	Up to 4 hours	3.50	3.50	V
	Over 4 hours	5.50	5.50	V
<b>High Street (A), Walton</b>				
Cars, Motorcycles and Motorcycle combinations:				
	Up to 1 hour	1.00	1.00	V
	Up to 2 hours	1.50	1.50	V
	Up to 4 hours	3.00	3.00	V
	Over 4 hours	6.00	6.00	V
<b>Frinton and Walton Swimming Pool Car Park, Walton</b>				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
	Up to 3 hours (Pool Users only. Refundable on day of issue)	4.00	4.00	V
	3 to 5 hours	6.00	6.00	V
<b>Mill Lane (B), Walton</b>				
Cars, Motorcycles and Motorcycle combinations:				
	Up to 1 hour	0.80	0.80	V
	Up to 3 hours	2.20	2.20	V
	Over 3 hours	5.00	5.00	V
<b>Coronation (B), Walton</b>				
Cars, Motorcycles and Motorcycle combinations:				
	Up to 1 hour	1.40	1.40	V
	Up to 3 hours	4.00	4.00	V
	Over 3 hours	6.00	6.00	V
	Coaches up to 8 hours	7.00	7.00	V
	Coaches up to 24 hours	10.00	10.00	V
<b>Milton Road (A), Dovercourt</b>				
Cars, Motorcycles and Motorcycle combinations:				
	Up to 1 hour	0.80	0.80	V
	Up to 2 hours	1.40	1.40	V
	Up to 4 hours	3.00	3.00	V
	Over 4 hours	5.00	5.00	V

## Operational Services - General Fund

## Scale of Charges 2018/19

		(B)	(D)	
		2017/18	2018/19	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2018 £	
Lower Marine Parade (B), Dovercourt (April to September)				
Cars, Motorcycles and Motorcycle combinations:				
All Day	Apr-16	1.00	1.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V
The Quay (Time Restricted Permits Only)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.00	1.00	V
Up to 2 hours	Apr-12	2.20	2.20	V
Up to 4 hours	Apr-12	3.50	3.50	V
Over 4 hours	Apr-05	5.00	5.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Wellington Road (B), Harwich				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-11	0.50	0.50	V
1 to 4 hours	Apr-11	2.00	2.00	V
Over 4 hours	Apr-11	3.00	3.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Tower Street (B), Brightlingsea				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-12	1.60	1.60	V
Up to 4 hours	Apr-12	3.40	3.40	V
Over 4 hours	Apr-05	6.00	6.00	V
Up to 72 hours (weekend)	Apr-12	12.00	12.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Promenade Way (B), Brightlingsea (May to September)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	0.80	0.80	V
Up to 2 hours	Apr-12	1.50	1.50	V
Up to 4 hours	Apr-12	2.80	2.80	V
Over 4 hours	Apr-05	5.00	5.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V



## Operational Services - General Fund

## Scale of Charges 2018/19

		(B)	(D)	
		2017/18	2018/19	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2018 £	
Western Promenade Grass (B), Brightlingsea (May to September)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	0.80	0.80	V
Up to 2 hours	Apr-12	1.50	1.50	V
Up to 4 hours	Apr-12	2.80	2.80	V
Over 4 hours	May-10	4.00	4.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-07	10.00	10.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V
Oyster Tank Road (B), Brightlingsea (May to September)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	May-10	0.50	0.50	V
1 to 4 hours	May-10	1.50	1.50	V
Over 4 hours	May-10	3.00	3.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-07	10.00	10.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V
Jaywick Beach (B), Jaywick				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.00	1.00	V
Up to 2 hours	Apr-12	2.00	2.00	V
Up to 4 hours	Apr-12	3.80	3.80	V
Over 4 hours	Apr-04	5.00	5.00	V
Seafront Bays, (B) Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	0.60	0.60	V
1 to 4 hours	Apr-12	2.60	2.60	V
Over 4 hours	Apr-07	5.00	5.00	V
Dovercourt Swimming Pool Car Park, Dovercourt				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours (Pool Users only. Refundable on day of issue)	Apr-08	1.50	1.50	V
Over 3 hours	Apr-08	6.00	6.00	V
Victoria Place, (B) Brightlingsea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-08	0.50	0.50	V
1 to 2 hours	Apr-08	1.00	1.00	V
2 to 4 hours	Apr-08	2.00	2.00	V
4 to 6 hours	Apr-08	3.00	3.00	V
Over 6 hours	Apr-08	5.00	5.00	V
Time restricted permit (Yearly) Before 9am and after 4pm	Apr-08	10.00	10.00	V

## Operational Services - General Fund

## Scale of Charges 2018/19

	Effective from	Date last revised	(B)	(D)	VAT Ind
			2017/18	2018/19	
			Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	
			01/04/2017 £	01/04/2018 £	
Season Tickets:					
Category (A)		Apr-12	330.00	330.00	V
Category (B)		Apr-12	190.00	190.00	V
On Street Dispensation Permit:					
1st day		Apr-12	10.00	10.00	N
Each following day up to one week		Apr-06	5.00	5.00	N
Tendring District Council Householder Parking Permit Scheme					
Initial Permit			No charge	No charge	
Second Permit		Apr-16	20.00	20.00	V
Further Permits		Apr-16	50.00	50.00	V
Non Resident Permit		Apr-16	50.00	50.00	V
Change of Registration Fee		Apr-16	5.00	5.00	V
The above Permits are valid from September to June, a separate permit will need to be purchased for the months of July and August					
Monthly Parking Permits					
July - August (per Month)		Apr-16	20.00	20.00	V

In addition to the above fee paying car parks, the Council operates a number of free car parks.

## Planning and Regeneration Services - General Fund

### Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £	
<b>DEVELOPMENT CONTROL</b>						
Copy planning permissions (including extraction)						
Scanned and emailed	Apr-12	No charge		No charge		
Printed and posted	Apr-12	Cost of postage *		Cost of postage *		V
* possible additional charge at the discretion of the Head of Department depending on number of copies requested.						
Plan printing - dyeline machine (exclusive of						
By size:						
A0	Nov-13	8.33	10.00	8.33	10.00	V
A1	Nov-13	6.67	8.00	6.67	8.00	V
A2	Nov-13	5.00	6.00	5.00	6.00	V
Provision of complex statistical or planning information:						
Per hour	Nov-13	37.50	45.00	37.50	45.00	V
<b>ENFORCEMENT</b>						
High Hedges - processing formal complaint (Anti-Social Behaviour Act 2003 - Part VIII)	Apr-11	450.00	450.00	450.00	450.00	N
Release of stored illegal advertisements removed from land, buildings and street furniture in the district	Jun-17	25.00	25.00	25.00	25.00	N
<b>SECTION 106 MONITORING FEES</b>						
<u>Monitoring Fee</u>						
Minimum Charge	Apr-11	300.00	300.00	300.00	300.00	N
<u>Physical Monitoring</u>						
Per obligation for each year that monitoring is required.	Apr-09	400.00	400.00	400.00	400.00	N
<u>Other Monitoring Fee</u>						
Administration charge or simple agreements - minimum charge	Apr-09	100.00	100.00	100.00	100.00	N
<u>Unilateral Undertaking Preparation Fee</u>						
Work to be done in preparation for a Unilateral Undertaking	Apr-11	100.00	100.00	100.00	100.00	N

# Planning and Regeneration Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £	
<b>LOCAL PLAN</b> (All fees are excluding the cost of post and packaging)						
Tendring District Local Plan	Apr-17	70.00	70.00	70.00	70.00	N
Common Strategic Part 1 for Local Plans:						
Environmental Report (June 2016)	Apr-17	10.00	10.00	10.00	10.00	N
Non-Technical Summary (June 2016)	Apr-17	3.00	3.00	3.00	3.00	N
Annex A Plans and Programmes (June 2016)	Apr-17	5.00	5.00	5.00	5.00	N
Annex B Baseline Information (June 2016)	Apr-17	6.00	6.00	6.00	6.00	N
Part 2 Local Plan (June 2016)	Apr-17	15.00	15.00	15.00	15.00	N
Boundary definition for Proposed Extension to the Suffolk Coasts and Heaths AONB on the South Side of the Stour Estuary (June 2003)	Apr-17	20.00	20.00	20.00	20.00	N
<b>TOWN AND COUNTRY PLANNING</b>						
<b>Pre-Application Advice Service Fees</b>						
Small Scale Proposals	Aug-13	35.00	35.00	35.00	35.00	N
Dwellings (new developments and conversions of existing buildings)						
1 to 4 units	Aug-13	100.00	100.00	100.00	100.00	N
5 to 9 units	Aug-13	400.00	400.00	400.00	400.00	N
10 to 49 units	Aug-13	750.00	750.00	750.00	750.00	N
50+ units	Aug-13	2,500.00	2,500.00	2,500.00	2,500.00	N
Changes of use/operation development	Aug-13	100.00	100.00	100.00	100.00	N
Business and commercial development/additional floor space						
Extensions and alterations less than 100	Aug-13	100.00	100.00	100.00	100.00	N
Extensions and alterations 100 - 499 sq.m	Aug-13	250.00	250.00	250.00	250.00	N
Extensions and alterations 500 - 999 sq.m	Aug-13	1,000.00	1,000.00	1,000.00	1,000.00	N
Extensions and alterations of 1000 sq.m or more	Aug-13	2,500.00	2,500.00	2,500.00	2,500.00	N
Major development	Aug-13	2,500.00	2,500.00	2,500.00	2,500.00	N
Further Pre App Meetings	Aug-13	50.00	50.00	50.00	50.00	N
All Other Categories	Aug-13	200.00	200.00	200.00	200.00	N

**Please note that certain exemptions and concessions may be available on the above Planning Application Fees and Charges.**

# Planning and Regeneration Services - General Fund

## Scale of Charges 2018/19

	Effective from	(A)	(B)	(C)	(D)	VAT Ind
		<----- 2017/18 ----->		<----- 2018/19 ----->		
	Date last revised	Charge Exclusive of VAT 01/04/2017 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2017 £	Charge Exclusive of VAT 01/04/2018 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2018 £	
<b>LOCAL LAND CHARGES * REGISTER</b>						
Official search (including issue of official certificate of search) in respect of one parcel of land -						
(a) in any one part of the register	Sep-08	7.00	7.00	7.00	7.00	N
(b) in the whole of the register from 1/1/2011						
(i) where the requisition is made by electronic means in accordance with rule 16 of the Local Land Charges Rules 1977; and	Apr-15	14.00	14.00	14.00	14.00	N
(ii) in any other case	Apr-15	14.00	14.00	14.00	14.00	N
and in addition, in respect of each additional parcel of land, where under rule 11(3) of the Local Land Charges Rules 1977 more than one parcel is included in the same requisition (whether the requisition is for a search in the whole or any part of the register)	Apr-07	1.00	1.00	1.00	1.00	N
Registration of a charge in Part 11 of the register (light obstruction notices)	Apr-09	45.00	45.00	45.00	45.00	N
Filing a definitive certificate of the Lands Tribunal under rule 10(3) of the Local Land Charges Rules 1977	Apr-09	45.00	45.00	45.00	45.00	N
Filing a judgment, order or application for the variation or cancellation of any entry in Part 11 of the register (light obstruction charges)	Apr-09	45.00	45.00	45.00	45.00	N
Inspection of documents filed under rule 10 of the Local Land Charges Rules 1977 in respect of each parcel of land	Apr-09	45.00	45.00	45.00	45.00	N
<b>CON29</b>						
Basic enquiry (Includes the Essex County Council fee) +	Apr-17	47.50	57.00	47.50	57.00	V
Con 29 questions (Questions 4-21)	Apr-17	10.00	12.00	10.00	12.00	V
Con 29 questions (Question 22)	Apr-08	16.67	20.00	16.67	20.00	V
Each additional property (excl. statutory fee)	Apr-17	13.33	16.00	13.33	16.00	V
Each additional question	Apr-08	10.00	10.00	10.00	10.00	N
Copy of search	Apr-08	13.00	13.00	13.00	13.00	N

\* In accordance with statutory regulations these fees have to be set on a cost recovery basis.

+ The fee will be amended if there is any change in the Essex County Council Fee

# Planning and Regeneration Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)		
		<----- 2017/18 ----->		<----- 2018/19 ----->			
		Charge	Charge	Charge	Charge	VAT	
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind	
		of VAT	VAT where	of VAT	VAT where		
			@ 20%		@ 20%		
Effective from	Date last revised	01/04/2017	01/04/2017	01/04/2018	01/04/2018		
		£	£	£	£		
<b>BUILDING CONTROL TABLE A - NEW DWELLINGS</b>							
<b>DWELLING HOUSES AND FLATS NOT EXCEEDING 300m<sup>2</sup></b>							
<b>FULL PLANS APPLICATION - PLAN CHARGE</b>							
<b>Houses or Bungalows less than 4 storeys</b>							
	1 Plot	Apr-11	150.00	180.00	150.00	180.00	V
	2 Plots	Apr-11	225.00	270.00	225.00	270.00	V
	3 Plots	Apr-11	302.50	363.00	302.50	363.00	V
	4 Plots	Apr-11	350.00	420.00	350.00	420.00	V
	5 Plots	Apr-11	397.50	477.00	397.50	477.00	V
<b>Flats</b>							
	1	Apr-11	150.00	180.00	150.00	180.00	V
	2	Apr-11	225.00	270.00	225.00	270.00	V
	3	Apr-11	302.50	363.00	302.50	363.00	V
	4	Apr-11	350.00	420.00	350.00	420.00	V
	5	Apr-11	397.50	477.00	397.50	477.00	V
<b>Conversion to</b>							
	Single Dwelling-House	Apr-11	130.00	156.00	130.00	156.00	V
	Single Flat	Apr-11	130.00	156.00	130.00	156.00	V
<b>Notifiable Electrical work</b>							
	(Where a satisfactory certificate will <b>not</b> be issued by a Part P registered electrician)	Apr-11	29.17	35.00	29.17	35.00	V
<b>FULL PLANS APPLICATION - INSPECTION CHARGE</b>							
<b>Houses or Bungalows less than 4 storeys</b>							
	1 Plot	Apr-11	331.67	398.00	331.67	398.00	V
	2 Plots	Apr-11	533.33	640.00	533.33	640.00	V
	3 Plots	Apr-11	711.67	854.00	711.67	854.00	V
	4 Plots	Apr-11	890.00	1,068.00	890.00	1,068.00	V
	5 Plots	Apr-11	1,068.33	1,282.00	1,068.33	1,282.00	V
<b>Flats</b>							
	1	Apr-11	302.50	363.00	302.50	363.00	V
	2	Apr-11	475.00	570.00	475.00	570.00	V
	3	Apr-11	600.00	720.00	600.00	720.00	V
	4	Apr-11	795.83	955.00	795.83	955.00	V
	5	Apr-11	960.83	1,153.00	960.83	1,153.00	V
<b>Conversion to</b>							
	Single Dwelling-House	Apr-11	331.67	398.00	331.67	398.00	V
	Single Flat	Apr-11	320.83	385.00	320.83	385.00	V
<b>Notifiable Electrical work</b>							
	(Where a satisfactory certificate will <b>not</b> be issued by a Part P registered electrician)	Apr-11	89.17	107.00	89.17	107.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

# Planning and Regeneration Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
	Date last revised	01/04/2017	01/04/2017	01/04/2018	01/04/2018	
	Effective from	£	£	£	£	
<b>BUILDING CONTROL TABLE A - NEW DWELLINGS</b>						
<b>DWELLING HOUSES AND FLATS NOT EXCEEDING 300m<sup>2</sup></b>						
<b>BUILDING NOTICE CHARGE</b>						
<b>Houses or Bungalows less than 4 storeys</b>						
1 Plot	Apr-11	512.50	615.00	512.50	615.00	V
2 Plots	Apr-11	806.67	968.00	806.67	968.00	V
3 Plots	Apr-11	1,052.50	1,263.00	1,052.50	1,263.00	V
4 Plots	Apr-11	1,300.00	1,560.00	1,300.00	1,560.00	V
5 Plots	Apr-11	1,527.50	1,833.00	1,527.50	1,833.00	V
<b>Flats</b>						
1	Apr-11	475.00	570.00	475.00	570.00	V
2	Apr-11	711.67	854.00	711.67	854.00	V
3	Apr-11	972.50	1,167.00	972.50	1,167.00	V
4	Apr-11	1,216.67	1,460.00	1,216.67	1,460.00	V
5	Apr-11	1,411.67	1,694.00	1,411.67	1,694.00	V
<b>Conversion to</b>						
Single Dwelling-House	Apr-11	504.17	605.00	504.17	605.00	V
Single Flat	Apr-11	465.00	558.00	465.00	558.00	V
<b>Notifiable Electrical work</b>						
(Where a satisfactory certificate will <b>not</b> be issued by a Part P registered electrician)	Apr-11	120.83	145.00	120.83	145.00	V
<b>REGULARISATION CHARGE</b>						
<b>Houses less than 4 storeys or Bungalows</b>						
1 Plot	Oct-10	625.00	625.00	625.00	625.00	N
2 Plots	Oct-10	985.00	985.00	985.00	985.00	N
3 Plots	Oct-10	1,278.00	1,278.00	1,278.00	1,278.00	N
4 Plots	Oct-10	1,572.00	1,572.00	1,572.00	1,572.00	N
5 Plots	Oct-10	1,878.00	1,878.00	1,878.00	1,878.00	N
<b>Flats</b>						
1	Oct-10	580.00	580.00	580.00	580.00	N
2	Oct-10	865.00	865.00	865.00	865.00	N
3	Oct-10	1,178.00	1,178.00	1,178.00	1,178.00	N
4	Oct-10	1,472.00	1,472.00	1,472.00	1,472.00	N
5	Oct-10	1,769.00	1,769.00	1,769.00	1,769.00	N
<b>Conversion to</b>						
Single Dwelling-House	Oct-10	625.00	625.00	625.00	625.00	N
Single Flat	Oct-10	570.00	570.00	570.00	570.00	N
<b>Notifiable Electrical work</b>						
(Where a satisfactory certificate will <b>not</b> be issued by a Part P registered electrician)	Oct-10	160.00	160.00	160.00	160.00	N

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# Planning and Regeneration Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £	
<b>BUILDING CONTROL TABLE B - WORK TO A SINGLE DWELLING</b>						
<b>LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL</b>						
<b>FULL PLANS SUBMISSIONS - PLAN FEES</b>						
<b>Extension and New Build</b>						
Separate single storey extension with floor area not exceeding 40m <sup>2</sup>	Apr-11	108.33	130.00	108.33	130.00	V
Separate single storey extension with floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	Apr-11	131.67	158.00	131.67	158.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m <sup>2</sup>	Apr-11	108.33	130.00	108.33	130.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	Apr-11	144.17	173.00	144.17	173.00	V
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m <sup>2</sup>	Apr-11	90.83	109.00	90.83	109.00	V
Detached non-habitable domestic building with total floor area not exceeding 50m <sup>2</sup>	Apr-11	96.67	116.00	96.67	116.00	V
<b>Conversions</b>						
First floor and second floor loft conversions	Apr-11	145.83	175.00	145.83	175.00	V
Other work (e.g. garage conversions)	Apr-11	70.83	85.00	70.83	85.00	V
<b>Alterations (including underpinning)</b>						
Renovation of a thermal element	Apr-11	29.17	35.00	29.17	35.00	V
Replacement of windows, roof lights, roof windows or external glazed doors	Apr-11	29.17	35.00	29.17	35.00	V
Cost of work not exceeding £1,000	Apr-12	58.33	70.00	58.33	70.00	V
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Apr-11	76.67	92.00	76.67	92.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	89.17	107.00	89.17	107.00	V
Cost of work exceeding £25,000 and not exceeding £100,000	Apr-11	150.00	180.00	150.00	180.00	V
<b>Notifiable Electrical work in addition to the above (where applicable)</b>						
(Where a satisfactory certificate will <b>not</b> be issued by a Part P registered electrician)	Apr-11	29.17	35.00	29.17	35.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.



# Planning and Regeneration Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £	
<b>BUILDING CONTROL TABLE B - WORK TO A SINGLE DWELLING</b>						
<b>LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL</b>						
<b>FULL PLANS SUBMISSIONS - INSPECTION FEES</b>						
<b>Extension and New Build</b>						
Separate single storey extension with floor area not exceeding 40m <sup>2</sup>	Apr-11	287.50	345.00	287.50	345.00	V
Separate single storey extension with floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	Oct-10	400.00	480.00	400.00	480.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m <sup>2</sup>	Apr-11	325.00	390.00	325.00	390.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	Apr-11	416.67	500.00	416.67	500.00	V
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m <sup>2</sup>	Apr-11	182.50	219.00	182.50	219.00	V
Detached non-habitable domestic building with total floor area not exceeding 50m <sup>2</sup>	Apr-11	218.33	262.00	218.33	262.00	V
<b>Conversions</b>						
First floor and second floor loft conversions	Apr-11	245.83	295.00	245.83	295.00	V
Other work (e.g. garage conversions)	Apr-11	108.33	130.00	108.33	130.00	V
<b>Alterations (including underpinning)</b>						
Renovation of a thermal element	Apr-11	70.83	85.00	70.83	85.00	V
Replacement of windows, roof lights, roof windows or external glazed doors	Apr-11	70.83	85.00	70.83	85.00	V
Cost of work not exceeding £1,000	Apr-12	75.00	90.00	75.00	90.00	V
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Apr-11	83.33	100.00	83.33	100.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	179.17	215.00	179.17	215.00	V
Cost of work exceeding £25,000 and not exceeding £100,000	Apr-11	279.17	335.00	279.17	335.00	V
<b>Notifiable Electrical work in addition to the above (where applicable)</b>						
(Where a satisfactory certificate will <b>not</b> be issued by a Part P registered electrician)	Apr-11	89.17	107.00	89.17	107.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

# Planning and Regeneration Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £	
<b>BUILDING CONTROL TABLE B - WORK TO A SINGLE DWELLING</b>						
<b>LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL</b>						
<b>BUILDING NOTICE CHARGE</b>						
<b>Extension and New Build</b>						
Separate single storey extension with floor area not exceeding 40m <sup>2</sup>	Apr-11	412.50	495.00	412.50	495.00	V
Separate single storey extension with floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	Apr-11	541.67	650.00	541.67	650.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m <sup>2</sup>	Apr-11	450.00	540.00	450.00	540.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	Apr-11	575.00	690.00	575.00	690.00	V
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m <sup>2</sup>	Apr-11	280.83	337.00	280.83	337.00	V
Detached non-habitable domestic building with total floor area not exceeding 50m <sup>2</sup>	Apr-11	329.17	395.00	329.17	395.00	V
<b>Conversions</b>						
First floor and second floor loft conversions	Apr-11	412.50	495.00	412.50	495.00	V
Other work (e.g. garage conversions)	Apr-11	187.50	225.00	187.50	225.00	V
<b>Alterations (including underpinning)</b>						
Renovation of a thermal element	Apr-11	104.17	125.00	104.17	125.00	V
Replacement of windows, roof lights, roof windows or external glazed doors	Apr-11	104.17	125.00	104.17	125.00	V
Cost of work not exceeding £1,000	Apr-12	141.67	170.00	141.67	170.00	V
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Apr-11	166.67	200.00	166.67	200.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	283.33	340.00	283.33	340.00	V
Cost of work exceeding £25,000 and not exceeding £100,000	Apr-11	450.00	540.00	450.00	540.00	V
<b>Notifiable Electrical work in addition to the above (where applicable)</b>						
(Where a satisfactory certificate will <b>not</b> be issued by a Part P registered electrician)	Apr-11	120.83	145.00	120.83	145.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

# Planning and Regeneration Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £	
<b>BUILDING CONTROL TABLE B - WORK TO A SINGLE DWELLING LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL REGULARISATION CHARGE</b>						
<b>Extension and New Build</b>						
Separate single storey extension with floor area not exceeding 40m <sup>2</sup>	Oct-10	500.00	500.00	500.00	500.00	N
Separate single storey extension with floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	Oct-10	660.00	660.00	660.00	660.00	N
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m <sup>2</sup>	Oct-10	550.00	550.00	550.00	550.00	N
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	Oct-10	700.00	700.00	700.00	700.00	N
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m <sup>2</sup>	Oct-10	340.00	340.00	340.00	340.00	N
Detached non-habitable domestic building with total floor area not exceeding 50m <sup>2</sup>	Oct-10	400.00	400.00	400.00	400.00	N
<b>Conversions</b>						
First floor and second floor loft conversions	Oct-10	500.00	500.00	500.00	500.00	N
Other work (e.g. garage conversions)	Oct-10	250.00	250.00	250.00	250.00	N
<b>Alterations (including underpinning)</b>						
Renovation of a thermal element	Oct-10	130.00	130.00	130.00	130.00	N
Replacement of windows, roof lights, roof windows or external glazed doors	Oct-10	130.00	130.00	130.00	130.00	N
Cost of work not exceeding £1,000	Apr-12	180.00	180.00	180.00	180.00	N
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Oct-10	210.00	210.00	210.00	210.00	N
Cost of work exceeding £5,000 and not exceeding £25,000	Oct-10	350.00	350.00	350.00	350.00	N
Cost of work exceeding £25,000 and not exceeding £100,000	Oct-10	545.00	545.00	545.00	545.00	N
<b>Notifiable Electrical work in addition to the above, (where applicable).</b>						
(Where a satisfactory certificate will <b>not</b> be issued by a Part P registered electrician)	Oct-10	160.00	160.00	160.00	160.00	N

**Multiple work reductions.** Where the proposed works consist of more than one of the above elements then the appropriate charge is calculated by paying the full amount for the most expensive element and only 50% for the other applicable elements.

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

# Planning and Regeneration Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £	
<b>BUILDING CONTROL TABLE C - ALL OTHER NON DOMESTIC WORK</b>						
<b>LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL</b>						
<b>FULL PLANS SUBMISSIONS - PLAN FEES</b>						
<b>Extensions and New Build</b>						
Separate single storey extension with floor area not exceeding 40m <sup>2</sup>	Apr-11	125.00	150.00	125.00	150.00	V
Separate single storey extension with floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	Apr-11	150.00	180.00	150.00	180.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area not exceeding 40m <sup>2</sup>	Apr-11	141.67	170.00	141.67	170.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	Apr-11	179.17	215.00	179.17	215.00	V
<b>Alterations</b>						
Cost of work not exceeding £5,000	Apr-11	83.33	100.00	83.33	100.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (not exceeding 20 units)	Apr-11	83.33	100.00	83.33	100.00	V
Renewable Energy systems (not covered by an appropriate competent persons scheme)	Apr-11	83.33	100.00	83.33	100.00	V
Installation of new shop front	Apr-11	83.33	100.00	83.33	100.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	116.67	140.00	116.67	140.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units)	Apr-11	116.67	140.00	116.67	140.00	V
Renovation of thermal elements	Apr-11	116.67	140.00	116.67	140.00	V
Installation of a raised storage platform within an existing building	Apr-11	116.67	140.00	116.67	140.00	V
Cost of works exceeding £25,000 and not exceeding £100,000	Apr-11	179.17	215.00	179.17	215.00	V
Fit out of building up to 100mm <sup>2</sup>	Apr-11	179.17	215.00	179.17	215.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

# Planning and Regeneration Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £	
<b>BUILDING CONTROL TABLE C - ALL OTHER NON DOMESTIC WORK LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL FULL PLANS SUBMISSIONS - INSPECTION FEES</b>						
Separate single storey extension with floor area not exceeding 40m <sup>2</sup>	Apr-11	291.67	350.00	291.67	350.00	V
Separate single storey extension with floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	Apr-11	408.33	490.00	408.33	490.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area not exceeding 40m <sup>2</sup>	Apr-11	331.67	398.00	331.67	398.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	Apr-11	433.33	520.00	433.33	520.00	V
<b>Alterations</b>						
Cost of work not exceeding £5,000	Apr-11	108.33	130.00	108.33	130.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (not exceeding 20 units)	Apr-11	108.33	130.00	108.33	130.00	V
Renewable Energy systems (not covered by an appropriate competent persons scheme)	Apr-11	108.33	130.00	108.33	130.00	V
Installation of new shop front	Apr-11	108.33	130.00	108.33	130.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	183.33	220.00	183.33	220.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units)	Apr-11	183.33	220.00	183.33	220.00	V
Renovation of thermal elements	Apr-11	183.33	220.00	183.33	220.00	V
Installation of a Raised Storage Platform within an existing building	Apr-11	183.33	220.00	183.33	220.00	V
Cost of works exceeding £25,000 and not exceeding £100,000	Apr-11	331.67	398.00	331.67	398.00	V
Fit out of building up to 100mm <sup>2</sup>	Apr-11	331.67	398.00	331.67	398.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

# Planning and Regeneration Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)	
		<----- 2017/18 ----->		<----- 2018/19 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £	
<b>BUILDING CONTROL TABLE C - ALL OTHER NON DOMESTIC WORK LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL REGULARISATION CHARGE</b>						
<b>Extensions and New Build</b>						
Separate single storey extension with floor area not exceeding 40m <sup>2</sup>	Oct-10	545.00	545.00	545.00	545.00	N
Separate single storey extension with floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	Oct-10	700.00	700.00	700.00	700.00	N
Separate extension with some part 2 or 3 storey in height and a total floor area not exceeding 40m <sup>2</sup>	Oct-10	625.00	625.00	625.00	625.00	N
Separate extension with some part 2 or 3 storey in height and a total floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	Oct-10	750.00	750.00	750.00	750.00	N
<b>Alterations</b>						
Cost of work not exceeding £5,000	Oct-10	250.00	250.00	250.00	250.00	N
Replacement of windows, rooflights, roof windows or external glazed doors (not exceeding 20 units)	Oct-10	250.00	250.00	250.00	250.00	N
Renewable Energy systems (not covered by an appropriate competent persons scheme)	Oct-10	250.00	250.00	250.00	250.00	N
Installation of new shop front	Oct-10	250.00	250.00	250.00	250.00	N
Cost of work exceeding £5,000 and not exceeding £25,000	Oct-10	380.00	380.00	380.00	380.00	N
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units)	Oct-10	380.00	380.00	380.00	380.00	N
Renovation of thermal elements	Oct-10	380.00	380.00	380.00	380.00	N
Installation of a raised storage platform within an existing building	Oct-10	380.00	380.00	380.00	380.00	N
Cost of works exceeding £25,000 and not exceeding £100,000	Oct-10	635.00	635.00	635.00	635.00	N
Fit out of building up to 100mm <sup>2</sup>	Oct-10	635.00	635.00	635.00	635.00	N

**Multiple work reductions.** Where the proposed works consist of more than one of the above elements then the appropriate charge is calculated by paying the full amount for the most expensive element and only 50% for the other applicable elements.

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

# Planning and Regeneration Services - General Fund

## Scale of Charges 2018/19

		(A)	(B)	(C)	(D)		
		<----- 2017/18 ----->		<----- 2018/19 ----->			
	Effective from	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind	
	Date last revised	01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £		
<b>TOWN AND COUNTRY PLANNING</b>							
<b>(Statutory Fees)</b>							
<b><u>OUTLINE PLANNING APPLICATIONS</u></b>							
1	Dwellings and other types of building - per 0.1 hectare of part thereof up to 2.5 hectare of site area	Nov-12	385.00	385.00	385.00	385.00	N
	Exceeds 2.5 Hectares of Site Area	Nov-12	9,527.00	9,527.00	9,527.00	9,527.00	N
	Dwellings and other types of building - an additional fee for each 0.1 hectare over 2.5 hectares	Nov-12	115.00	115.00	115.00	115.00	N
	Maximum fee for the above categories	Apr-08	125,000.00	125,000.00	125,000.00	125,000.00	N
2	Erection of other buildings including agricultural buildings - for each 0.1 hectare or part thereof up to 2.5 hectares	Nov-12	385.00	385.00	385.00	385.00	N
	Exceeds 2.5 Hectares of Site Area	Nov-12	9,527.00	9,527.00	9,527.00	9,527.00	N
	Erection of other buildings including agricultural buildings - an additional fee for each 0.1 hectare over 2.5 hectares	Nov-12	115.00	115.00	115.00	115.00	N
	Maximum fee for the above categories	Apr-08	125,000.00	125,000.00	125,000.00	125,000.00	N
<b><u>FULL APPLICATIONS AND RESERVED MATTERS</u></b>							
3	New dwellings - per dwelling up to 50	Nov-12	385.00	385.00	385.00	385.00	N
	New dwellings - Exceeds 50 Dwellings	Nov-12	19,049.00	19,049.00	19,049.00	19,049.00	N
	New dwellings: Additional fee exceeds 50 dwellings - Each dwelling	Nov-12	115.00	115.00	115.00	115.00	N
	Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
4	Householder alterations or extensions to a dwelling	Nov-12	172.00	172.00	172.00	172.00	N
5	Alteration or extensions to 2 or more dwellings	Nov-12	339.00	339.00	339.00	339.00	N
6	Operations within the curtilage of a dwelling	Nov-12	172.00	172.00	172.00	172.00	N
7	Conversion of buildings into houses/flats each additional unit to a maximum of 50	Nov-12	385.00	385.00	385.00	385.00	N
	Conversion of buildings into houses/flats - Exceeds 50 houses/flats	Nov-12	19,049.00	19,049.00	19,049.00	19,049.00	N
	Conversion of buildings into houses/flats - additional payment for each unit exceeding 50 houses/flats	Nov-12	115.00	115.00	115.00	115.00	N
	Maximum fee for the above categories	Nov-12	250,000.00	250,000.00	250,000.00	250,000.00	N

# Planning and Regeneration Services - General Fund

## Scale of Charges 2018/19

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		<----- 2017/18 ----->		<----- 2018/19 ----->			
	Effective from	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind	
	Date last revised	01/04/2017 £	01/04/2017 £	01/04/2018 £	01/04/2018 £		
8	<u>Agricultural</u>						
	Nov-12						
	a) Gross floorspace not more than 465m <sup>2</sup>	Nov-12	80.00	80.00	80.00	80.00	N
	b) Gross floorspace 465m <sup>2</sup> – 540m <sup>2</sup>	Nov-12	385.00	385.00	385.00	385.00	N
	c) Gross floorspace over 540m <sup>2</sup>	Nov-12	385.00	385.00	385.00	385.00	N
	d) Gross floorspace for every 75m <sup>2</sup> in excess of 540m <sup>2</sup> up to 4215m <sup>2</sup>	Nov-12	385.00	385.00	385.00	385.00	N
	e) Gross floorspace over 4215m <sup>2</sup>	Nov-12	19,049.00	19,049.00	19,049.00	19,049.00	N
	f) Gross floorspace over 4215m <sup>2</sup> for each additional 75m <sup>2</sup>	Nov-12	115.00	115.00	115.00	115.00	N
	Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
9	<u>Other Buildings:</u>						
	Nov-12						
	a) No floor space created, e.g. shop front	Nov-12	195.00	195.00	195.00	195.00	N
	b) Up to 40m <sup>2</sup>	Nov-12	195.00	195.00	195.00	195.00	N
	c) Over 40m <sup>2</sup> but up to 75m <sup>2</sup>	Nov-12	385.00	385.00	385.00	385.00	N
	d) Over 75m <sup>2</sup> per 75m <sup>2</sup> or part thereof up to 3750m <sup>2</sup>	Nov-12	385.00	385.00	385.00	385.00	N
	e) Over 3750m <sup>2</sup>	Nov-12	19,049.00	19,049.00	19,049.00	19,049.00	N
	f) Over 3750m <sup>2</sup> for each additional 75m <sup>2</sup>	Nov-12	115.00	115.00	115.00	115.00	N
	Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
10	Change of use (except category 7)	Nov-12	385.00	385.00	385.00	385.00	N
11	Erection, alteration of plant and machinery - 0.1 hectare of part thereof up to 5 hectares	Nov-12	385.00	385.00	385.00	385.00	N
	Erection, alteration of plant and machinery - an additional for each 0.1 hectare over 5 hectares	Nov-12	115.00	115.00	115.00	115.00	N
	Exceeds 5 hectares	Nov-12	19,049.00	19,049.00	19,049.00	19,049.00	N
	For each 0.1 hectare in excess of 5 hectares.	Nov-12	115.00	115.00	115.00	115.00	N
	Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
12	Car parks, service roads and other accesses	Nov-12	195.00	195.00	195.00	195.00	N
13	Other operations on land - per 0.1 hectare or part thereof	Nov-12	195.00	195.00	195.00	195.00	N
	Maximum fee for the above category.	Feb-10	1,690.00	1,690.00	1,690.00	1,690.00	N
14	Vary or remove a condition.	Nov-12	195.00	195.00	195.00	195.00	N
15	Playing field for non-profit making club	Nov-12	385.00	385.00	385.00	385.00	N



## Planning and Regeneration Services - General Fund

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16	Exploratory drilling for oil or gas - per 0.1 hectares or part thereof up to 7.5 hectares	Apr-15	423.00	423.00	423.00	423.00	N
	Exceeds 7.5 hectares	Apr-15	31,725.00	31,725.00	31,725.00	31,725.00	N
	Exploratory drilling for oil or gas - for each additional 0.1 hectare over 7.5 hectares	Apr-15	126.00	126.00	126.00	126.00	N
	Maximum fee for the above categories	Nov-12	250,000.00	250,000.00	250,000.00	250,000.00	N
17	Agricultural Glasshouses and polytunnels up to 465 <sup>2</sup> m	Nov-12	80.00	80.00	80.00	80.00	N
	Agricultural Glasshouses and polytunnels over 465m <sup>2</sup>	Nov-12	2,150.00	2,150.00	2,150.00	2,150.00	N
	Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
18	Confirming compliance with condition(s) at £28 if permission in categories 4,5 or 6.	Nov-12	28.00	28.00	28.00	28.00	N
	Confirming compliance with condition(s) at £97 if permissions in any other category.	Nov-12	97.00	97.00	97.00	97.00	N
<b>ADVERTISEMENTS</b>							
19	On business premises or 'advance signs'	Nov-12	110.00	110.00	110.00	110.00	N
21	Advanced signs, not situated on or visible from the site	Apr-14	110.00	110.00	110.00	110.00	N
22	Other advertisements	Nov-12	385.00	385.00	385.00	385.00	N
<b>DETERMINATIONS</b>							
23	Prior approval of details required for agricultural or forestry permitted development	Nov-12	80.00	80.00	80.00	80.00	N
24	Prior approval of details required for telecommunications equipment	Nov-12	385.00	385.00	385.00	385.00	N
25	Whether prior approval of details required for demolition of building	Nov-12	80.00	80.00	80.00	80.00	N
26	Householder Prior Notifications	May-13	No Charge		No Charge		N
27	Change of Use Prior Notifications	Oct-13	80.00	80.00	80.00	80.00	N
27a	Change of Use Prior Notifications and associated building operations	Apr-16	172.00	172.00	172.00	172.00	N

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<b><u>LAWFUL DEVELOPMENT /USE CERTIFICATE</u></b>							
28	Lawful Existing Use/Development of Land, Buildings or Operations (Sections 191(1)(a) or (b)) - Same fee as if it was a planning application	Apr-08	Same fee as if it was a planning application	Same fee as if it was a planning application	Same fee as if it was a planning application	N	
29	Failure to comply within a Condition (Section 191(1)(c))	Nov-12	195.00	195.00	195.00	195.00	N
30	Lawful Proposed Use/Development of Land, Buildings or Operations (Sections 192(1) (a) or (b)).	Apr-08	Half the fee that would apply if it was a planning permission	Half the fee that would apply if it was a planning permission	Half the fee that would apply if it was a planning permission	Half the fee that would apply if it was a planning permission	N
<b><u>NON MATERIAL AMENDMENT</u></b>							
31	Permission in Category 4 above	Nov-12	28.00	28.00	28.00	28.00	N
32	Any other category	Nov-12	195.00	195.00	195.00	195.00	N