

**SERVICE AND MANAGER CONTACT DETAILS
FOR COUNCIL SERVICES AS AT JULY 2016**

	CATEGORY	CONTACT	TELEPHONE NUMBER/E-MAIL	LOCATION	MANAGEMENT TEAM LEAD
A	Abandoned Vehicles	Jon Hamlet	01255 686770 jhamlet@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Accountancy	Richard Barrett	01255 686521 rbarrett@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
	Air Quality	Andy Rutson-Edwards	01255 686761 arutson-edwards@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
B	Beach Cleaning	Jon Hamlet	01255 686770 jhamlet@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Beach Huts	Mike Carran	01255 686689 mcarran@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Bins (Litter and Dog)	Jon Hamlet	01255 686770 jhamlet@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Bring Sites	Jon Hamlet	01255 686770 jhamlet@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Building Regulations	Simon Meecham	01255 686115 smeecham@tendringdc.gov.uk	Weeley	Catherine Bicknell 01255 686101
	Business Support and Economic Development	Tom Gardiner	01255 686102 tgardiner@tendringdc.gov.uk	Weeley	Ian Davidson 01255 686001
	Business Rates	Sean Lancaster	01255 686215 slancaster@tendringdc.gov.uk	Pier Avenue	Martyn Knappett 01255 686501
	Byelaws	Lisa Hastings	01255 686561 lhastings@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
C	Car Boot Sales Register	Chris Stathers	01255 686145 cstathers@tendringdc.gov.uk	Weeley	Catherine Bicknell 01255 686101
	Car Parks	Ian Taylor	01255 686982 itaylor@tendringdc.gov.uk	Northbourne	Paul Price 01255 686430
	Career Track	Anastasia Simpson	01255 686324 asimpson@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
	Careline	Mark Westall	01255 686484 mwestall@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Cemeteries	Margaret Marsham	01255 686670 mmarsham@tendringdc.gov.uk	Weeley Crematorium	Paul Price 01255 686430
	Chairman's Office	Ashley Wood	01255 686583 awood@tendringdc.gov.uk	Town Hall	Karen Neath 01255 686520
	Chief Executive's Office	Sophie Hickson	01255 686007 shickson@tendringdc.gov.uk	Town Hall	Karen Neath 01255 686520
	Clacton Airshow	Mike Carran	01255 686689 mcarran@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Climate Change	Andy Rutson-Edwards	01255 686761 arutson-edwards@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Coast and Flood Defence	Mike Badger	01255 686975 mbadger@tendringdc.gov.uk	Northbourne	Paul Price 01255 686430
	Communications and Public Relations	Nigel Brown	01255 686338 nbrown@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501

	Committee Administration	Lisa Hastings	01255 686561 lhastings@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
	Community Leadership	Karen Neath	01255 686520 kneath@tendringdc.gov.uk	Town Hall	Ian Davidson 01255 686001
	Community Development Issues	Karen Neath	01255 686520 kneath@tendringdc.gov.uk	Weeley	Ian Davidson 01255 686001
	Community Safety/Crime and Disorder	Leanne Thornton	01255 686353 lthornton@tendringdc.gov.uk	Town Hall	Karen Neath 01255 686520
	Contaminated Land	Andy Rutson-Edwards	01255 686760 arutson-edwards@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Council Housing Tenancy Management	David Black	01255 686480 dblack@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Council Housing Register/Allocations	Peter Russell	01255 686433 perussell@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Council Housing Rent Accounts	John Cholmondeley	01255 686450 jcholmondeley@tendringdc.gov.uk	Pier Avenue	Paul Price 01255 686430
	Council Housing Rent Arrears/Recovery	John Cholmondeley	01255 686450 jcholmondeley@tendringdc.gov.uk	Pier Avenue	Paul Price 01255 686430
	Council Housing Repairs	Steve Pearce	01255 686469 spearce@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Council Housing Right to Buy	John Cholmondeley	01255 686450 jcholmondeley@tendringdc.gov.uk	Pier Avenue	Paul Price 01255 686430
	Council Housing Special Housing Needs	Peter Russell	01255 686433 perussell@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Council Property Records	Andy White	01255 686933 awhite@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
	Council Tax	John Cholmondeley	01255 686450 jcholmondeley@tendringdc.gov.uk	Pier Avenue	Martyn Knappett 01255 686501
	Crematorium	Margaret Marsham	01255 686670 mmarsham@tendringdc.gov.uk	Weeley Crematorium	Paul Price 01255 686430
	CCTV	Mark Westall	01255 686484 mwestall@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
D	Dangerous Structures	Barry Eldridge	01255 686947 beldridge@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Data Protection and IT Services Agreement	Judy Barker	01255 686513 jbarker@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
	Disabled Facilities Grant	Tim R Clarke	01255 686745 trclarke@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Dog Warden	Jon Hamlet	01255 686770 jhamlet@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
E	Education	Anastasia Simpson	01255 686324 asimpson@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
	Elections/Electoral Registration	Alison Rowlands	01255 686586 arowlands@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
	Emergency Planning	John Higgins	01255 686339 jhiggins@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501

	Empty Homes	Tim R Clarke	01255 686745 trclarke@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Entertainments	Mike Carran	01255 686689 mcarran@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Equality and Diversity	Lizzie Ridout	01255 686340 eridout@tendringdc.gov.uk	Town Hall	Karen Neath 01255 686520
	Essex Hall (hire of)	Mike Carran	01255 686689 mcarran@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
F	Finance	Richard Barrett	01255 686521 rbarrett@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
	Food Complaints	John Fox	01255 686746 jfox@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Fly-tipping and Littering	Jon Hamlet	01255 686770 jhamlet@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Fraud Investigations	Richard Barrett	01255 686521 rbarrett@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
G	Grant Aid – Private Housing	Tim R Clarke	01255 686745 trclarke@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Gardens and Parks	Trevor Mills	01255 686643 tmills@tendringdc.gov.uk	Northbourne	Paul Price 01255 686430
H	Health & Safety and Health Liaison	John Fox	01255 686746 jfox@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Highway Rangers	Mike Badger	01255 686975 mbadger@tendringdc.gov.uk	Northbourne	Paul Price 01255 686430
	Houses in Multiple Occupation (HMO's)	Tim R Clarke	01255 686745 trclarke@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Housing Benefit	Jenny Haggis	01255 686239 jhaggis@tendringdc.gov.uk	Pier Avenue	Martyn Knappett 01255 686501
	Human Resources and Recruitment	Anastasia Simpson	01255 686324 asimpson@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
I	Insurance Claims	Richard Barrett	01255 686521 rbarrett@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
	Internal Audit	Richard Barrett	01255 686521 rbarrett@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
	IT Service Desk	John Higgins	01255 686339 jhiggins@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
L	Land Charges	Sharon Harwood-Bee	01255 686596 sharwoodbee@tendringdc.gov.uk	Weeley	Catherine Bicknell 01255 686101
	Leader's Office	Ashley Wood	01255 686583 awood@tendringdc.gov.uk	Town Hall	Karen Neath 01255 686520
	Legal Matters (re: Council)	Lisa Hastings	01255 686561 lhastings@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
	Leisure Centres	Mike Carran	01255 686689 mcarran@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Licences – Animal Establishment	John Fox	01255 686746 jfox@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Licences – Motor Salvage Operations, Scrap Metal Dealers,	John Fox	01255 686746 jfox@tendringdc.gov.uk	Weeley	Paul Price 01255 686430

	Skin Piercing				
--	---------------	--	--	--	--

	Licences – Flag Days, Gaming, Lottery Street Trading, Taxi	John Fox	01255 686746 jfox@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Licences – Premises Licences, Music and Dancing, Alcohol etc.	John Fox	01255 686746 jfox@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Local Plans and LDF	Simon Meecham	01255 686115 smeecham@tendringdc.gov.uk	Weeley	Catherine Bicknell 01255 686101
M	Members' Support Office	Ashley Wood	01255 686583 awood@tendringdc.gov.uk	Town Hall	Karen Neath 01255 686520
	Monitoring Officer	Lisa Hastings	01255 686561 lhastings@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
N	Noise Nuisance	Andy Rutson-Edwards	01255 686770 arutson-edwards@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
O	Older People	Dee Hurry	01255 686486 dhurry@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Open Spaces	Trevor Mills	01255 686643 tmills@tendringdc.gov.uk	Northbourne	Paul Price 01255 686430
	Overview and Scrutiny	Lisa Hastings	01255 686561 lhastings@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
P	Parking Services	Ian Taylor	01255 686982 itaylor@tendringdc.gov.uk	Northbourne	Paul Price 01255 686430
	Parks and Gardens	Trevor Mills	01255 686643 tmills@tendringdc.gov.uk	Northbourne	Paul Price 01255 686430
	Payroll/Payments	Richard Barrett	01255 686521 rbarrett@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
	Pest Control	Andy Rutson-Edwards	01255 686770 arutson-edwards@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Planning Department	Catherine Bicknell	01255 686101 cbicknell@tendringdc.gov.uk	Weeley	Catherine Bicknell 01255 686101
	Planning Applications	Reception	01255 686161	Weeley	Catherine Bicknell 01255 686101
	Planning Enforcement	Chris Stathers	01255 686145 cstathers@tendringdc.gov.uk	Weeley	Catherine Bicknell 01255 686101
	Planning Policy	Simon Meecham	01255 686115 smeecham@tendringdc.gov.uk	Weeley	Catherine Bicknell 01255 686101
	Playground Maintenance	Ian Taylor	01255 686982 itaylor@tendringdc.gov.uk	Northbourne	Paul Price 01255 686430

	Pollution Control	Andy Rutson-Edwards	01255 686770 arutson-edwards@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Port Health	John Fox	01255 686746 jfox@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Princes Theatre	Mike Carran	01255 686689 mcarran@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Print Unit	Mark Westall	01255 686484 mwestall@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Procurement	Richard Barrett	01255 686521 rbarrett@tendringdc.gov.uk	Town Hall	Martyn Knappett 01255 686501
	Public Conveniences	Andy Nepean	01255 686772 anepean@tendringdc.gov.uk	Northbourne	Paul Price 01255 686430
R	Recycling	Jon Hamlet	01255 686770 jhamlet@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Refuse Collection	Jon Hamlet	01255 686770 jhamlet@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Regeneration	Tom Gardiner	01255 686102 tgardiner@tendringdc.gov.uk	Weeley	Ian Davidson 01255 686001
	Road Closure (Events)	Ian Taylor	01255 686982 itaylor@tendringdc.gov.uk	Northbourne	Paul Price 01255 686430
	Rural Projects	Gill Burden	01255 686357 gburden@tendringdc.gov.uk	Town Hall	Ian Davidson 01255 686001
S	Seafront Management	Mike Carran	01255 686689 mcarran@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Senior Rail Cards	Emma Norton	01255 686490 enorton@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Sheltered Housing	David Black	01255 686480 dblack@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Sports Development	Mike Carran	01255 686689 mcarran@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Street Cleansing	Jon Hamlet	01255 686770 jhamlet@tendringdc.gov.uk	Weeley	Paul Price 01255 686430
	Street Name Plates	Mike Badger	01255 686975 mbadger@tendringdc.gov.uk	Northbourne	Paul Price 01255 686430
	Street Naming and Numbering	Mike Badger	01255 686975 mbadger@tendringdc.gov.uk	Northbourne	Paul Price 01255 686430
T	Toilets (Public)	Andy Nepean	01255 686772 anepean@tendringdc.gov.uk	Northbourne	Paul Price 01255 686430
	Tourist Information	Emma Norton	01255 686490 enorton@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Tourist Marketing and Promotion	Mike Carran	01255 686689 mcarran@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Transport Liaison	Mike Badger	01255 686975 mbadger@tendringdc.gov.uk	Northbourne	Paul Price 01255 686430
	Traveller and Gypsy Issues	Tim R Clarke	01255 686745 trclarke@tendringdc.gov.uk	Town Hall	Paul Price 01255 686430
	Tree Protection and Preservation	Clive Dawson	01255 686155 cdawson@tendringdc.gov.uk	Weeley	Catherine Bicknell 01255 686101
Y	Youth Forum /Young People	Rebecca Morton	01255 686305 rmorton@tendringdc.gov.uk	Town Hall	Ian Davidson 01255 686001