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|  | Item | Action By |
| 1. Welcome and Introductions | Attendees  Ian Davidson ID Tendring District Council (Chair)  Cllr. Nick Turner NT Tendring District Council  David Eagle DE Land Owner  James Ennos JE Tendring District Council  Cllr. Mark Platt MP Tendring District Council  Cllr Delyth Miles DM Tendring District Council  Michelle Nye-Brown MNB Naze Tower  Jennie Weavers JW Tendring District Council  Lisa Smart LS Essex Wildlife Trust  Leon Woodrow LW Tendring District Council  Bev Gadsby BG Essex Wildlife Trust  Ben Eagle BE Land Owner  Guy Cooper GC Environment Agency |  |
| 1. Apologies for absence | Apologies received from:  Andrew Impey AI Essex Wildlife Trust  Cllr. Terry Allen TA Frinton & Walton Town Council  John Lindsay JL Environment Agency  Martyn Knappett MBK Tendring District Council  Damian Williams DW Tendring District Council  Ian Taylor IT Tendring District Council |  |
| 1. Notes of last meeting and matters arising | Minutes agreed   * Part 11 AOB:   NT asked about the outcome of the Naze Protection Society meeting. DE and MNB advised no one had been forthcoming wanting to join the committee. After the summer season they will try again, maybe attaching it to a specific project or rebranding the group. JE advised there had been good tides over the last 2 weeks and 40 groyne boards had been replaced.   * Item 6:   DM thought there was a problem with people going to the old toilet block and finding them closed and not knowing where the new toilets were. It was suggested a sign on the old toilet block to direct people would be a good idea, request will be put to IT.  EWT are not using the store currently as it has not yet been handed over following the conversion work. JW will liaise with IT and check on the progress with a view to arranging the handover   * MNB thinks there is still some confusion over coach parties not being aware they can use the toilets in the Centre. Hopefully signage on the old block will direct them. NT suggested coach parties that have arranged their trip in advance could be given the option to make a stop at the Frinton toilet block on the way to the Naze where a coach load can use the facilities for £5. | IT  JW |
| 1. The Naze Education & Visitor Centre – review of progress to date and future plans | * BG advised they have had 68,000 visitors which is about 3,000 per week. There have also been 2,000 children on official school visits since January 2017 and they are expecting another 1,000 before the end of the school year. * These comprise 47 schools across Essex, Suffolk, Hertfordshire and the London Boroughs. A sample of the schools visit evaluation forms were given out. * There is a new interactive migratory bird map and there should be a fossil wall and living landscapes imminently. * They have been raising money alongside LW and Tony Haggis for the Little Turn Project * Advertising has taken place via BBC Essex, East Anglian Daily Times, Frinton and Walton Gazette, the Look Magazine and Facebook as well as leaflets. * There have been 60 separate events with 900 children and adults attending (not including schools) * The adult events have attracted in the region of 400 visitors and both the falconry and star gazing events have provided very popular. * About 200 people attended the half term drop in event which was a 1940’s event including history walks and talks in collaboration with the Tower. * EWT now have about 50 Volunteers for the Naze Centre. |  |
| 1. Practical Management Arrangements | * JW advised as the old toilet block and warden hut work and handover had already been discussed, there was nothing further under this item. |  |
| 1. Communications | * This item is to be included within item 4 for future meetings |  |
| 1. Flood and Erosion – north east corner/north point | * JE advised that the works cannot proceed during the nesting season, however the plan and design have now been completed. The current market price is £200,000.00 + 20% contingency. There is £170,500.00 in the pot already and a guarantor for the extra £40,000.00 is being searched for. * DE explained that the clay for the project was to be sorced from his field and they could charge per tonne tipping charge for 8.5 thousand tonnes to be put back in, so this could raise around £25,000.00 * The Trustees of the Naze Protection Society will be approached to see if they are willing to guarantee £20,000.00 for the contingency and Anglian Water are going to be approached to see if they will guarantee the other £20,000.00 contingency. * Angilan Water have already put up £70,500.00 and the other £100,000.00 is public levy money. * DE put gabions in last year and would like to continue this all the way along the sea wall, subject to approval by Natural England. |  |
| 1. The Naze Tower update | * MNB advised the new signage provided on the store building is too small and not very visible so the old signs cannot currently be removed. JW will liaise with IT | JW |
| 1. Any Other Business | * DE owns some land adjacent to the public open space and has been approached by Geo Essex to put in a strata pit. The top would be fenced off, with a gradual ramp going down into it. The different levels would then be visible, which are not always easy to see on Cragg Walk. The water wouldn’t sit in it as it would drain. * BE is meeting with Ian Mercer on Friday to walk the site and some more information will be brought to the next meeting. * DE said the last tidal surge in January had the potential to be 5.9 meters had the high tide been at a slightly different time. The sea wall is 5m in this area and he wondered what emergency procedures would be in place in this situation. ID advised the emergency procedures would focus on evacuation people and not protecting land. The Environment Agency does not have a large amount of money in this regard and the western frontage is as vulnerable as the Easton for Anglian Walter. GC gave some information on Tidal surges. | DE/BE |
| 1. Date of next meeting | The next meeting will be 2pm on Friday 22 September 2017 at Weeley Council Chamber. | SH |