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|  | Item | Action By |
| 1. Welcome and Introductions
 | AttendeesCllr. Terry Allen TA Frinton & Walton Town CouncilJohn Lindsay JL Environment AgencyMartyn Knappett MBK Tendring District CouncilDamian Williams DW Tendring District CouncilIan Taylor IT Tendring District CouncilDavid Eagle DE Land OwnerJames Ennos JE Tendring District CouncilMichelle Nye-Brown MNB Naze TowerJennie Wilkinson JW Tendring District CouncilLisa Smart LS Essex Wildlife TrustBev Gadsby BG Essex Wildlife TrustAbby Bumstead AB Essex Wildlife Trust |  |
| 1. Apologies for absence
 | Apologies received from:Andrew Impey AI Essex Wildlife TrustIan Davidson ID Tendring District Council (Chair)Cllr. Nick Turner NT Tendring District CouncilCllr. Mark Platt MP Tendring District CouncilCllr Delyth Miles DM Tendring District CouncilLeon Woodrow LW Tendring District Council |  |
| 1. Notes of last meeting and matters arising
 | Minutes agreed IT confirmed the sign company had been asked to go up to the Naze to sort out the signs and MNB will be contacted to meet regarding the tower sign.  |  |
| 1. The Naze Education & Visitor Centre – review of progress to date and future plans
 | BG updated regarding the events etc that have taken part at the Centre. There were 40,000 visitors throughout the 6 weeks summer holidays and 120,000 people this year to date as well as 120 events held, at least 40 of these were in the 6 weeks holidays. Including those booked to some over the next few months 60 schools will have visited over the year.EWT have 55 volunteers. Have taken part in local events like the carnival promoting the centre and the Heritage Lottery Fund visited and were very happy with what has happened there. TA congratulated EWT on the continuing work there and said he is no longer receiving any complaints about the centre. MK asked about coaches up there. Even though they don’t always know to book, IT hasn’t had any problems. TA asked if extra car parking money could be used in the local area. IT said there were certain issues with the current car park where money needs to be spent first. BG confirmed 12 local people are currently employed (some full time, some casuals) this is higher than the original 2 – 5 estimate.   |  |
| 1. Practical Management Arrangements
 | JW advised the old toilet block has been discussed with EWT who have decided they no longer need it. She is currently arranging with legal to remove it from the Lease agreement and the building will be demolished.  |  |
| 1. Flood and Erosion – north east corner/north point
 | JE advised that all the money has now been found for this work, however Natural England have asked for further information and studies on ecology. This now can’t be done until March/April next year. Work should hopefully begin on the 1 October 2018.DE advised Natural England are asking for the gabions to be removed on completion of the work, don’t think this is a good idea and trying to question this or come up with a compromise.JL is happy to support TDC with Natural England in respect of the work in this area. MK will write to Natural England and suggest that a representative attends the Naze Management Board.  |  |
| 1. The Naze Tower update
 | MNB was disappointed that nothing had really happened with regard to collaboration with the tower and EWT. MK will follow up on the workshop that was due to take place between the two. Now EWT have a years worth of figures they can bring to the workshop and MNB should bring the years figures for the tower too.  |  |
| 1. Any Other Business
 | DE spoke regarding the coastal access path. He has been in touch with Andy White of TDC and agreed a route through the Naze. JE will bring a plan to the next meeting. The joint project to get little turns in at Stone Point has been successful, need to look at the coastal path in relation to this. JL advised there is work starting this week near the foundry on the south section of the wall.IT is planning a substantial play area on Bathhouse Meadow in Walton for children of all abilities. Would like to extend this to the Naze in the future. BG thinks funding for this may be available through the Arts Council. BG advised there is an autumn beach clean and litter pick 11am – 1pm on 5 November. |  |
| 1. Date of next meeting
 | The next meeting will be 2pm on Thursday 14 December 2017  |  |