

FOI 133/2017

REQUEST

Please could you provide the following information in relation to Photocopiers, Multi-Functional Devices and Desktop Printers:

1. Type of current contract details?
2. Name of companies awarded?
3. What is the length of contract/s and end dates?
4. Number of devices?
5. Estimated annual print/copy volume
6. What is the annual spend?
7. Please provide details on how these were procured. i.e.– By Framework
 - a. Procurement method that's used
 - b. If Framework, please state which one
8. Do you have any print management software? If so, which software?
9. Do they supply you with any scanning software (additional to the software native to the device)? If so, which software?
10. What Document Management solution/s do you currently use within your organization?
11. Do you have any managed cloud hosting solution? If so which software / provider?
12. Do you have any mobile print software? If so, which software?
13. Who is the person within your organization responsible for the MFD's and the contract(s), what is their title, and their contact details?

RESPONSE

	Question	Photocopiers	MFD's	Desktop printers
Q1	Type of current contract details?		Xerox 7855	The Council purchases desktop printer when necessary under a Pan-Essex hardware framework agreement managed by Essex County Council.
Q2	Name of companies awarded?		Xerox	Various
Q3	What is the length of contract/s and end dates?		5 Year. Individual dates per MFD	48 months June 2018
Q4	Number of devices?		21	122

Q5	Estimated annual print/copy volume		5204766	n/a
Q6	What is the annual spend?		<p>The annual lease cost for 21 Xerox MFD's is £13,170. This includes service charges.</p> <p>Consumables, other than paper, are included in the click charges. Annual click charge average is £29,750 based on the previous 2 years data.</p>	n/a
Q7	Please provide details on how these were procured. i.e.– By Framework	Framework		
Q7a	Procurement method that's used	Electronic		
Q7b	If Framework, please state which one	Crown Commercial Services Framework Agreement RM1599-LOT 2		
Q8	Do you have any print management software? If so, which software?	Xerox		
Q9	Do they supply you with any scanning software (additional to the software native to the device)? If so, which software?	No		
Q10	What Document Management solution/s do you currently use within your organization?	IDOX, 22 scanners		
Q11	Do you have any managed cloud hosting solution? If so which software / provider?	No		
Q12	Do you have any mobile print software? If so, which software?	No		
Q13	Who is the person within your organization responsible for the MFD's and the contract(s), what is their title, and	Peter Perry, Senior IT Support Officer 01255 686514, pperry@tendingdc.gov.uk		

	their contact details?	
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