

611/2014

REQUEST AND RESPONSE

I'm currently doing some research with regards to fleet management and I was wondering if I could submit a freedom of information request detailing the organisation's vehicle, leasing and maintenance contracts. I'm aware that not all organisations will have this particular contract but can you please send the following information with regards to these contracts:

1. Contract Type: Maintenance, Leased, Hire

Answer: [Light Commercial Vehicles are Contract Hired with Maintenance on a rolling five year hire programme.](#)

2. Who is the supplier of this contract? If there is more than one supplier please can you split all the information out below including annual spend, contract description and contract dates.

Answer:

[The suppliers for 2013-14 and the annual spend are as follows;](#)

[Lex Autolease £49,250.86 \(13 Vehicles\)](#)
[Specialised Fleet Services\(SFS\) 26,318.00 \(7 vehicles\)](#)
[SHB £31,320.00 \(7 vehicles\)](#)
[Automotive Leasing £2662 \(1 vehicle\)](#)

3. A small description of the contract.

Answer:

[Quotations are provided by the supplier against a specification supplied by Tendring District Council, the supplier is required to take into account some of the following MPG, CO2 Emissions, Tyre and Service providers and Delivery.](#)

4. The expiry date of each individual contract.

Answer:

[As mentioned above the Council has a rolling programme and a number of vehicles are replaced annually.](#)

5. The contract review date.

Answer:

[Contract Hire Agreements are reviewed on an ongoing basis and quotations are sought annually as budgets allow.](#)

6. Can you please send me contact details of the individual within the organisation responsible for this contract? Can you please send me two contact one from the fleet management (or equivalent) and the other procurement or purchasing preferably the category manager.

Answer:

The responsible Officer for Fleet Management is Trevor Mills tmills@tendringdc.gov.uk 01255 686643 he also has responsibility for the procurement of the vehicles. Jane Taylor in Corporate Services is the Councils Central Procurement Officer her contact details are as follows jtaylor@tendringdc.gov.uk 01255 686868

7. If the contract above was awarded within the last six months could you please provide me with the suppliers that were shortlisted?

Quotations were recently sought during September 2014 for 7 vehicles using the ESPO 218 Framework for delivery early 2015, the suppliers who are currently on this framework are as follows;

Automotive Leasing/Specialised Fleet Services/SHB/Burnt Tree Group/London Hire Ltd/Kier FPS Ltd/Ryder Ltd.