

# THE NAZE MANAGEMENT BOARD

## NOTES

Thursday, 26<sup>th</sup> March 2015

	Item	Action By
<b>1) Welcome and Introductions</b>	<p><u>Voting Members</u></p> <p>Ian Davidson ID Tendring District Council (Chair)</p> <p>Cllr Mick Page MP Essex County Council</p> <p>Cllr Nick Turner NT Tendring District Council</p> <p>John Hall JH Essex Wildlife Trust</p> <p>Lisa Smart LS Essex Wildlife Trust</p> <p>Dave Smart DS Essex Wildlife Trust</p> <p>Julian Novorol JN Hamford Water Management Committee</p> <p><u>In Attendance</u></p> <p>David Eagle DE Adjoining Farm Owner/Naze Protection Society</p> <p>John Lindsay JL Environment Agency</p> <p>Nigel Brown NB Tendring District Council</p> <p>Aileen Middleton AM Tendring District Council</p> <p>Ian Black IB Natural England</p> <p>Ashley Wood AW Tendring District Council (Notes)</p>	
<b>2) Apologies for absence</b>	Martyn Knappett (MK), Cllr Delyth Miles (DL), Cllr Mark Platt (MP), Claire Cadman (CC), David Gager (DG), Simon Maidment (SM), David Hall (DH), Kerry Rhodes (KR), Michelle Nye-Brown (MN-B), Terry Allen (TA).	
<b>3) Notes of Last Meeting</b>	Agreed.	
<b>4) Matters Arising from the Notes of the Last Meeting</b>	<p><b>Time lapse photos by Ben Eagle (BE)</b> – JH advised that BE has been taking time lapse photos and making them available. NT suggested that pictures should be displayed in Essex Hall on a wall dedicated to the Naze project. Could ask camera club to take some photos of the site. Display in Essex Hall would promote the work being done. TDC to liaise with EWT to co-ordinate. NT suggested that when live cam is set up this could be linked to the website.</p> <p>Access for Disabled Visitors – JH confirmed that the area at and around the visitor centre was DDA compliant. Looking at this with DH to see what else is reasonable to provide – still working on this.</p>	<b>TDC/EWT</b>
<b>5) Naze Education &amp; Visitor Centre Project Update</b>	JH advised that Coastal Communities Fund has agreed the tender process and finance behind it. Agreement received in last 2 weeks to finance roll over from Communities Fund. This took 2 months rather than 2 weeks but will not affect the delivery date. Construction to start sometime in May and will finish before the end of the year. Regarding cost issues JH explained that the £50k shortfall had been reduced down to £16k as Bannister Trust had contributed £20k and a number of other smaller contributions had also been received. EWT are underwriting the balance. There would be no additional costs due	

	<p>to the delay. Agreement given last night from Cadman Construction that the price still stands. Pre-commencement conditions have been agreed and verbal confirmation received from the Planning Department that construction is ok to start. It was noted that CC is no relation to Cadman Construction.</p> <p><b>ACTION:</b> TDC to follow-up with Planning as to whether there are any delays or issues.</p> <p>Minor amendment considered and agreed by Planning regarding location of part of the track. EWT has been working with AM on that. Ready to start construction in May - the contractors have 2 weeks to complete the contract and then they will be ready to begin. NT suggested EWT gives the builders carte blanche to get on and get the job done, to enable speedy construction. ID stated that it would be good to complete the construction over one summer/one season. JH confirmed that the construction site would be fenced off.</p> <p>Regarding communications, LS asked how EWT/TDC would deal with fielding comments from the public. It was suggested that regular communications sent out to residents informing them of progress on the site would be beneficial. CC to liaise with NB on this. JH advised the group that EWT had tremendous local support for a similar project being undertaken in Hornchurch. The only question asked was “when is it going to open”.</p>	<p><b>TDC</b></p> <p><b>CC/NB</b></p>
<p><b>6) Interpretation Plan</b></p>	<p>Following on from the last meeting, JH handed out copies of 4 alternative design ideas for the Megalodon shark image. After discussions it was: Agreed to use option 4.</p> <p>JH advised that the artist would now tidy up the design of option 4. A discussion took place around how the size and scale of the Megalodon shark could be portrayed to visitors. JN asked if it was still proposed to have a life size jaw displayed in the centre. NT suggested the entrance could be made the jaws of the shark – LS confirmed that EWT were considering this idea. JH provided copies of the proposed signage to be erected on the Heras fencing, at least 4 on each side of the site. Signage agreed, it was also agreed to display alongside it the artist’s impression plan of the how the building will look when finished.</p>	
<p><b>7) Draft Press Release</b></p>	<p>It was discussed and agreed that the press release should be amended to include a mention of the £1.2m project. It was agreed that a quote from both TDC and the Naze Protection Society should be included.</p> <p><b>ACTION:</b> NB and DE to liaise with CC. JH asked for any comments to be submitted to EWT by next Friday.</p> <p>JH advised that a decision needed to be made as to whether there should be a photo call. NB confirmed that this was not something TDC could be involved with but that EWT could arrange and TDC Councillors could then attend. Would need to check if ok for councillors to be in photos. NB suggested photo call should take place when the first sod is cut after the elections. JH thanked CC and several other EWT staff and volunteers behind the scenes for their efforts.</p>	<p><b>NB/DE/CC</b></p>
<p><b>8) Production of Newsletter and its</b></p>	<p>A draft newsletter was circulated and discussed.</p>	

<p><b>Distribution</b></p>	<p>NB suggested that the announcement of the Naze project should be much more prominent on the front page with a larger picture of the artist's impression of the centre, filling half the page. ID suggested that if the wording on the plan was unreadable, it would be worth removing this when including it in the newsletter. Consider including reference to support from the Naze Protection Society, perhaps cut and paste from the press release.</p> <p>JH advised that EWT proposed to distribute the newsletter to 75 houses along Old Hall Lane, Walton; 250 copies to libraries and 75 copies for general distribution. There will be an e-mail and website version. In total around 500-600 copies needed. MP confirmed that he was happy for copies to be provided to the Frinton and Walton library. Copies should also be sent to the local schools.</p> <p>JH advised that BE had a good link with Hamford Primary Academy and that the school was very interested in the project. It was pointed out that Walton Primary school was in fact the nearest school to the site. A number of other schools were also named that should receive the newsletter.</p> <p><b>ACTION:</b> AW to provide a list of local schools to EWT.</p>	<p><b>AW</b></p>
<p><b>9) Naze Education Ranger Update</b></p>	<p>JH gave an update – BE is doing a tremendous job, he returns to college in September. He has been helping to prepare the newsletter; he has 50 events planned for this year, some of which are promoted in the newsletter; and the litter picks have gone well with the volume of litter decreasing, thanks to the collection of litter filled black bags by TDC, 30 volunteers and a working party of 10.</p> <p>BE took volunteers to Fingringhoe to see how the centre works. A lot of work being done with community groups, Walton Forum, etc. Several walks have been done.</p> <p>On 25<sup>th</sup> July there's a Sand Castles event EWT would like someone from the NM Board, perhaps one of the Ward Councillors. MP suggested that the Chairman of the Council would be most appropriate.</p> <p><b>ACTION:</b> AW to arrange for the Sand Castles event to be added to the Chairman's diary.</p> <p><b>ACTION:</b> JH to pass on the thanks of the Board to BE for all the work he is doing.</p>	<p><b>AW</b></p> <p><b>JH</b></p>
<p><b>10) North Point of the Naze Update</b></p>	<p>DE advised that he has been in discussion with JL, regarding the north east corner, there had been a very big slip lately. Action needs to be taken in the next 12 months. Looking at blown concrete for north east corner. The focus will be on establishing a clay store to have resources on site and following the meeting with JL on 27<sup>th</sup> April a plan will be developed for works on the north east corner.</p>	
<p><b>11) Any Other Business</b></p>	<p>AM advised that MN-B had given an update to say that major works would be taking place at the Tower. Internal works and roof carried out. The whole of the Tower needs to be repointed. English Heritage have confirmed that they will grant the money for 80% of works. Work due to start in June. The remaining 20% will be financed by the Naze Tower.</p>	
<p><b>12) Proposed</b></p>	<p>JH unable to attend proposed dates in May and July. Agreed by</p>	

<b>Dates for Future Meetings</b>	all to reschedule the May meeting date to early June. Meeting dates beyond June to be agreed at the next meeting.	
<b>13) Date of Next Meeting</b>	Thursday, 4 June at 2pm, Essex Hall	