

THE NAZE MANAGEMENT BOARD

NOTES

Tuesday, 6th October 2015

	Item	Action By
1) Welcome and Introductions	<p><u>Attendees</u></p> <p>Ian Davidson ID Tendring District Council (Chair)</p> <p>Cllr Mick Page MP Essex County Council</p> <p>Cllr Nick Turner NT Tendring District Council</p> <p>Cllr Mark Platt MPI Tendring District Council</p> <p>John Hall JH Essex Wildlife Trust</p> <p>Dr Andrew Impey AI Essex Wildlife Trust</p> <p>Martyn Knappett MK Tendring District Council</p> <p>Lisa Smart LS Essex Wildlife Trust</p> <p>Dave Smart DS Essex Wildlife Trust</p> <p>Julian Novorol JN Naze Protection Society</p> <p>David Eagle DE Adjoining Farm Owner/Naze Protection Society</p> <p>David Kemp DK Environment Agency</p> <p>Nigel Brown NB Tendring District Council</p> <p>Aileen Middleton AMid Tendring District Council</p> <p>David Hall DH Tendring District Council</p> <p>Mike Badger MB Tendring District Council</p> <p>Ian Taylor IT Tendring District Council</p> <p>Michelle Nye-Brown MN-B Naze Tower Owner</p> <p>Terry Allen TA Frinton & Walton Town Council</p> <p>David Gager DG Naze Protection Society</p> <p>Ashley Wood AW Tendring District Council (Notes)</p>	
2) Apologies for absence	Cllr Delyth Miles, Simon Maidment, Ian Black, Zoe Ringwood, Andy Millar, Kerry Rhodes, John Lindsey, Andrew Hartley	
3) Notes of Last Meeting	Agreed with slight amendments.	
4) Matters Arising from the Notes of the Last Meeting	Kerry Rhodes of Anglian Water gave her apologies for this meeting, but will be attending the next meeting. JH has contacted Sir David Attenborough, Sir David is awaiting the official invitation before he is able to commit to attending the official opening.	
5) North Point Proposals	DE gave an update - a meeting had now taken place with TDC and he is looking forward to TDC engaging with Anglian Water. MB has spoken with Kerry Rhodes, as a result the piece of work carried out by Mott McDonald needs revision. Mott McDonald are currently reviewing it and will come back to MB. MBK advised that Anglian Water is open to looking at the risk system in light of Mott McDonald's work.	

<p>6) Update on Naze Education & Visitor Centre</p>	<p>JH circulated pictures of the site showing progress to date, some time lapse photos and a Gant chart. He confirmed the project is on schedule – the stud walls are in and the green roof has been completed. Internal works are now taking place. 11th December is the proposed handover date. The project is still on target for opening to the public at Easter (24/25 March 2016). 3,500 people attended the centre opening in Hornchurch recently. ID advised that 1,500 people attended the Crag Walk opening, he thought it likely that more would attend the Visitor Centre opening and some thought would need to be given to managing the visitor numbers.</p> <p>JH reconfirmed that the official opening would take place on the same day as the AGM, this is likely to be mid-September – EWT will advise the Board of the proposed date in due course.</p> <p>Options for visitor parking were discussed. ID proposed and it was agreed that a group would need to get together to co-ordinate arrangements nearer the time. AI to liaise with AW to establish the group.</p>	<p>AI/AW</p>
<p>7) Appointment of EWT Staff Team at the Naze</p>	<p>LS advised that Ben finished on 19th September and confirmed that he had done a superb job. A number walks and beach activities had been going well. There are a series of events schedule for next year. More walks are also planned for the end of this year. LS to forward series of events to AW for circulation to the Board.</p> <p>The Team Leader job has not been advertised yet, trying to get this out in the next week. The Education Ranger will be in place for January, aim is to get the Team Leader in place before that. One Education Ranger to be recruited initially. ID suggested that if there are good candidates not to lose them. Aiming to include an update in the 4th newsletter at end of year.</p>	<p>LS/AW</p>
<p>8) Signage</p>	<p>JH circulated a note setting out proposals for signage. Costings now need to be obtained. Proposal is to obtain 2 or 3 quotes, JH asked members of the Board to suggest companies to approach. JH proposed that the cost of signage should be split between partners with EWT paying for signage relating to EWT/Visitor Centre and that the cost of signage on TDC land should be met by TDC (with a contribution from EWT) and for the Naze Tower to pay for signs that relate to the Tower.</p> <p>IT felt that existing signs at the Naze were pretty good and there were no plans to change them – he had hoped that new signage costs were included in the project costs. JH felt this was a joint part of the project. MBK suggested revisiting this as a decision is needed on which signage is to be replaced and that a focussed group should get together to discuss. JH advised an indicative cost of £8k for plasticised signs but anticipated £10k for the spray painted metal signs that TDC specified. It was agreed that an alternative quote for plasticised signs would be worth getting.</p> <p>JH confirmed the signage needed to be in place by 24th March and a decision re signage needed to be made in the next 3-4 weeks. EWT to liaise with AW to arrange meeting with relevant people. Quotes for the two types of signs are needed before a meeting can take place. MBK – will provide EWT with details of contractors in next few days.</p> <p>MP – asked whether ECC had been approached regarding the brown sign at Weeley.</p>	<p>EWT/AW</p> <p>MBK</p>

	TA – confirmed that the Town Council’s intention was to help with the fit out of the centre by contributing £10k.	
9) Communications	Next press release will be about the green roof. The draft press release was circulated for comments. JH invited partners to include an item if they wished to. Agreed for NB to liaise with Charlie Oliver, EWT, regarding wording. Style of press release agreed by all. Any comments to be provided to NB. Date for photocall agreed – 3pm, Tuesday, 20 th October with representatives from each of the partners attending.	ALL ALL
10) Naze Tower	MN-B updated to advise that further funding had been agreed by Historic England for the additional works needed. They will fund 80% of the cost of the additional works, 20% to be met by the Tower. The scaffolding will be removed from the Tower in November. All the work will be finished by Christmas. As part of the works, new galvanised ties are being inserted to strengthen the building. Photos have been taken as the work progresses.	
11) Summary of Land Management Responsibilities on the Wider Naze	DS met with DH and staff regarding land management responsibilities. They will be meeting again to discuss this further and will report back to the Board in due course.	
12) Breakwaters Maintenance	DG enquired whether the work had been done. MB advised that work to the breakwaters had been held off for the summer period but would be commencing in the next few weeks. A large excavator also is to be brought in to reposition the stockpile of rock – will be endeavouring to get this done by the end of the winter.	
13) Representation from EWT on the Naze Management Board	JH confirmed that future voting members for EWT would be Andrew Impey, CEO, Lisa Smart, Operations Manager; David Smart, Reserves Manager and that Kieren Alexander, Environmental Project Manager would be attending the meetings in place of Claire Cadman. On behalf of the Board, ID thanked JH for delivering this project and bringing £1m into Tendring. He wished him every success and good luck in his retirement. JH thanked the Board for working with EWT so well and that it was tremendous how everyone had worked together.	
14) AOB	None.	
15) Date of next Meeting	Wednesday, 16 th December 2015 in the Council Chamber, Weeley Council Offices at 2.30pm	All