

Appraisal application form for Interaction NMP Board

A Summary and basic information

1. Title of proposal	Police Schools Officer for Clacton County High School.		
2. Date submitted	^{20th} April 2007		
3. Summary of proposal (max 150 words) i.e. what does the proposal involve and what will it achieve?			
<p>This proposal involves stationing a specialist 'Safer Schools Partnership' police officer at Clacton County High School from September 2007.</p> <p>The Clacton County High school has about 1600 pupils. The catchment area includes Pier Ward which is one of the most disadvantaged areas in the UK. An officer stationed at the school would enable the police to improve the quality of life for students attending the school. It would also enable the police and the school to be more responsive to the needs of a large number of young people and local residents will include:</p> <p>Handle disturbances and deal with disputes, including bullying.</p> <p>Carry out restorative justice meetings.</p> <p>Prevent and detect crime.</p> <p>Advise on a wide range of issues such as, drugs, bullying etc.</p> <p>Act as a deterrent against anti social and criminal behaviour.</p> <p>Provide the school with a greater capacity to retain and work with challenging pupils, therefore reducing the need for exclusions.</p>			
3. How much will the proposal cost in total?			
	From NM	From other sources	Total
Capital	nil	nil	nil
Revenue	£16,492.50	£16,492.50	£32,985
Total	£16,492.50	£16,492.50	£32,985
4. Organisation responsible			
Name of contact and position	Inspector Paul Butcher Clacton Neighbourhood Inspector		
Address	Police Station, 8 Beatrice Road, Clacton on Sea, Essex. CO15 1ET		

Phone	01255 254025
e mail	92@essex.pnn.police.uk

B The proposal

<p>1. What is the problem you are trying to address?</p> <p>Set out the problems and causes, using statistics and evidence where available – referring to the delivery plan and its targets and outcomes.</p> <p>To place a dedicated Police Officer in the school would have a positive effect on pupils, staff and local residents. It would address a number of problems that are faced in County High and other local secondary schools. These problems being Anti social behaviour both in and around the school, victimisation and bullying amongst pupils and staff, and criminal activity.</p> <p>To support teaching staff in dealing with incidents and situations more effectively and promote tolerance and positive and equal relationships.</p>
<p>2. Proposal objectives?</p> <p>List the objectives for the proposal (these should be measurable)</p> <ul style="list-style-type: none"> • To reduce criminal damage, violent crime, anti-social behaviour and bullying against pupils and staff. • Work with the school on restorative approaches to behaviour and discipline. • Work closely with those children who are at risk of becoming or have been identified as victims or offenders. • To assist the school in reducing the number of exclusions. • Provide support for vulnerable children through the transition phase from primary to secondary school. • To create a safer environment for children to learn in and staff to work in. • To deliver classroom input to pupils on subjects such as Anti-social behaviour, Bullying, Alcohol, crime prevention, drugs and Internet safety. • To work with the community in the vicinity of the school, identifying problems and dealing with them as they arise.
<p>3. How do you propose to address the problem?</p> <p>List the activities and set out who will benefit.</p>

By establishing a workable framework between Police and the School on dealing with various types of behaviour e.g. bullying. This would include Intervening at an early stage to prevent situations developing in to criminal behaviour; and where appropriate conducting restorative justice meetings whereby offenders and their parents can be confronted with the affect of their behaviour on victims and their families. Situations would also be monitored to prevent reoccurrence. Where pupils are responsible for minor criminal behaviour, the incident can be dealt with in this way diverting the offender from formal police involvement.

By closely working within the Behavioural support and Learning support departments in the school working with those most at risk of offending or becoming victims. This in itself will build trust and a greater relationship between those pupils and the police.

An Officer based in the school will be seen by pupils and staff on a daily basis, this will have two effects, firstly reduce any risks of offending and reassure others who may be the target of a crime.

The officer would also deliver classroom input to all years; this includes drug misuse, alcohol and anti social behaviour. It is anticipated that this will have an impact on reducing crime and anti social behaviour (including bullying) in and outside the school.

These activities will benefit pupils, staff and members of the local community.

4. How does this proposal address the problem. List activities and describe evidence from similar initiatives if possible.

As above, by adopting the current practices in school between the dedicated Officer and the school its self, this will address the problems and has shown to be effective in the short time an Officer has been at the school (February 2007).

5. Community involvement

How have residents been involved in developing the proposal

A dedicated Police Officer already operates from the School (February 2007), and has taken an active role with local residents. Issues concerning the School and its pupils were recently raised at a Neighbourhood Action Panel meeting. The schools Officer (Safer Schools Officer, SSO) reassured residents the points raised would be looked into and appropriate action would be taken to try and resolve them.

The SSO has the full backing from the Neighbourhood watch co-ordinator, Mr DALY in WALTON ROAD which is where the school is located. The SSO often meets with Mr DALY to discuss issues.

During the recent Neighbourhood Action Panel meeting residents supported the idea of an Officer based in the school. Pupils who attended the meeting also stated the presence of an officer made them feel much safer in School.

6. Management arrangements?

Describe the arrangements for ensuring the proposal is managed, monitored and delivered as planned. Please give names of two references or referees (people that you've worked with before) that we can contact in advance of the appraisal process.

The program will be monitored by the applicant in conjunction with Gill Brindle Deputy Head of Clacton County High School. The officer will be attached to the East Clacton Neighbourhood Policing Team which is supervised by 3 sergeants.

The officer's performance would be measured by surveys of staff and pupils at Clacton County High which will be aimed at customer satisfaction, feeling safe and perceptions of the police. The officer will be required to keep a spreadsheet detailing the instances they have dealt with including restorative justice session.

7. Risks

Set out the risks associated with this proposal and how you plan to minimise them.

No known risks.

C Finances

1. What is the total cost of the proposal?					
Itemise the total spend as much as possible and set out the period this will cover, indicating what proportion is required from NM					
	item	£ year 1	£ year 2	£ year 3	Total
Capital (NM)		0	0	0	0
Revenue (NM)	Police Officer (50% cost)	£16,492.50			£16,492.50
Total (NM)		£16,492.50			£16,492.50
Other funding	Police Officer (remaining 50% cost)	£16,492.50			£16,492.50
	Office and other admin support from school	£5,000			£5,000
Total		£37,985			£37,985
2. Value for money					
Explain how this proposal provides value for money.					
<p>This proposal provides value for money as it will enable the police to provide a service for and influence a large proportion of Clacton's young people.</p> <p>The dedicated Safer Schools Officer will work with the other schools staff to provide an improved learning environment with reduced issues associated with disorder and poor pupil behaviour. An improved learning environment makes more effective use of all school staff.</p> <p>This will have benefits in the short, medium and long term not only on the individuals but on the town as a whole.</p>					
3. What resources are already invested by your, and other, organisations in the area on this issue?					
<p>There has been an officer in this post since February, however due to conflicting resource requirements this deployment can not be guaranteed. The school have provided the police with an office for use by officer's and PCSO's from the East Clacton Team.</p> <p>There is also a centrally funded officer in post at Colbaynes School.</p>					

4. Why is NM money needed?
<p>The NM money is required to ensure that the police are able to retain an officer in the school. The police would also like to place an officer in to Bishop's Park College and would not be able to do so without similar funding.</p> <p>Should both applications be accepted the Clacton Police Team's establishment will be increased by one officer with the match funding post coming from police establishment providing two full time dedicated posts one for each school.</p>
5. Can you be paid this money in arrears, or do you need it to prime the project?
The money can be paid in arrears.
6. Who are your organisation's auditors? (Please attach a copy of your last set of audited accounts)
Accounts available via Essex Police Authority

D Options

1. What other options have been considered to address this proposal and if they were, why have they been rejected?
There are no other realistic options.

E Measuring and sustaining the impact

<p>1. What outcomes do you hope to achieve? (i.e. overall results and benefits that relate to the delivery plan)</p> <p>How will the outcomes be measured?</p>
<p>The overall result will be to create a safer learning and working environment for pupils and staff.</p> <p>We hope to achieve the following outcomes:</p> <p>A greater feeling of safety for pupils and staff;</p> <p>A more positive perception of the police among young people;</p> <p>A Reduction in crime and anti social behaviour at the college and in</p>

Jaywick;

A greater percentage of crime detections for offences reported by the school;

The number of ASBO's and ABC's.

The number of restorative justice sessions carried out.

A reduction in the number of fixed term exclusions

2. What monitoring arrangements will be put in place?

Set out your milestones (what you will have done by when) and outputs (things you can count to measure your activities) How will spend be monitored?

If the proposal is accepted an officer will be in place in September 2007.

Activity will be measured as per section B 6 above.

The spend will not require monitoring.

Activity will be measured in line with the positive outcomes. Surveys will be conducted at the beginning and end of the school year.

Data will be collected by the officer on a monthly basis and reductions targets will be measured using statistics provided by the crime analyst at Clacton police station.

3. Evaluation

How will you measure success and use lessons learnt?

Success will be measured in terms of:

Successful dispute resolutions;

Customer satisfaction, safety and perceptions;

Reduction in crime and anti social behaviour in and around the school;

Crime detections;

ASBO's and ABC's.

4. The long term and future

How will the benefits be sustained when NM resources are no longer available?

Essex Police will continue to provide support to schools as part of their safer schools strategy. Should police establishments increase it may be possible to continue this level of dedicated input to the schools but if that is not the case part time input will be provided.

Appraisal and approval structures

Amount of funding	Appraisal method	Approval required
Up to £2.5k	Neighbourhood Manager can carry out appraisal and submit for approval	Neighbourhood Manager and 2 Board members one of whom should be a resident board member if possible
Over £2.5k	Neighbourhood Manager and two board members one of which should be a resident board member if possible must go through the project appraisal form and submit for approval	Full Board

Signed: ...Paul Butcher.....(project proposer) Date: 20/4/07.....

Name:Paul Butcher.....

Police officer for Clacton County High School

Appraised by Chris Kitcher

Date; 23 April 2007

Appraisal Checklist – Interaction NMP Board

Summary	Yes/no	Notes / changes required
Does this proposal impact on mainstream services or resources?	Y	This proposal appears to have very positive impacts in the area.
Do we know what level of service are delivered by and resources committed to the area by this organisation?	Y	
Will this help us achieve our agreed outcomes?	Y	
Is it based on the needs and wishes of local people? Have they been involved in the creation of the project idea?	N	It is considered that evidence that already exists in this area of work is sufficient to justify the input of these resources.
Will it make a lasting difference?	Y	
Is this a substitute for mainstream funding?	Y	
Does it provide best value?	Y	
Is it too risky?	N	
Are we confident it will be well managed, monitored and evaluated?	Y	
Section A	Yes or no	Notes / changes required
Is it clear what is being proposed?	Y	
Is it clear how much money is required?	Y	
Is it clear who the responsible organisation is?	Y	

Summary	Yes/no	Notes / changes required
Section B		
Is it a convincing proposal in terms of setting out problems, objectives and activities?	Y	

Will the proposal contribute to the delivery plan outcomes?	Y	
Is it clear how the proposal relates to existing service delivery in the area, and neither substitutes nor duplicates related services?	Y	
Have residents been adequately involved in developing the proposal (or their views taken into account)?	N	Again it is assumed that previous consultations have indicated the acceptance of this action.
Are management arrangements adequate?	Y	
Have risks been adequately considered and planned for?	Y	

Section C	Yes or no	Notes / changes required
Are the finances clear and reasonable and do they provide adequate detail?	Y	
Does the proposal provide value for money?	Y	
Is adequate information provided on the resources already invested by the organisation?	Y	
Is an adequate explanation provided for why NM money is required?	Y	
Section D		
Have other options been adequately considered?	Y	
Section E		
Have measurable outcomes been identified?	Y	

Are adequate monitoring arrangements in place?	Y	
Are mechanisms in place for evaluation?	Y	
Is it clear how the benefits can be sustained?	Y	

Decision of appraisal panel

Recommend approval	<input checked="" type="checkbox"/>
Do not recommend approval	<input type="checkbox"/>
Recommend changes required before approval	<input type="checkbox"/>
If so, please state or refer to above sections	

Name	CHRIS KITCHER
Signed	<i>CKitcher</i>
Date	23 April 2007

Appraisal by John Wolton

Date 27/4/07

Summary	Yes/no	Notes / changes required
Does this proposal impact on mainstream services or resources?	No	
Do we know what level of service are delivered by and resources committed to the area by this organisation?	Yes	
Will this help us achieve our agreed outcomes?	Yes	
Is it based on the needs and wishes of local people? Have they been involved in the creation of the project idea?	Yes	
Will it make a lasting difference?	Yes	
Is this a substitute for mainstream funding?	No	
Does it provide best value?	Yes	
Is it too risky?	No	
Are we confident it will be well managed, monitored and evaluated?	Yes	
Section A	Yes or no	Notes / changes required
Is it clear what is being proposed?	Yes	
Is it clear how much money is required?	Yes	
Is it clear who the responsible organisation is?	Yes	
Section B		
Is it a convincing proposal in terms of setting out problems, objectives and activities?	Yes	

Summary	Yes/no	Notes / changes required
Will the proposal contribute to the delivery plan outcomes?	Yes	
Is it clear how the proposal relates to existing service delivery in the area, and neither substitutes nor duplicates related services?	Yes	
Have residents been adequately involved in developing the proposal (or their views taken into account)?	Yes	
Are management arrangements adequate?	Yes	
Have risks been adequately considered and planned for?	Yes	

Section C	Yes or no	Notes / changes required
Are the finances clear and reasonable and do they provide adequate detail?	Yes	
Does the proposal provide value for money?	Yes	
Is adequate information provided on the resources already invested by the organisation?	Yes	
Is an adequate explanation provided for why NM money is required?	Yes	
Section D		
Have other options been adequately considered?	Yes	
Section E		
Have measurable outcomes been identified?	Yes	
Are adequate monitoring arrangements in place?	Yes	
Are mechanisms in place for evaluation?	Yes	
Is it clear how the benefits		

can be sustained?	Yes	
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Decision of appraisal panel

Recommend approval	YES
Do not recommend approval	
Recommend changes required before approval	
If so, please state or refer to above sections	

Name	JOHN WOLTON
Signed	<i>John Wolton</i>
Date	27/4/07

