

**TO:** The Licensing Officer  
Tendring District Council  
Legal Services  
Westleigh House  
Carnarvon Road  
Clacton on Sea, Essex CO15 6QT

**HACKNEY CARRIAGE/PRIVATE HIRE DRIVER LICENSING**

I wish to apply for the grant of a Hackney Carriage/Private Hire Driver's Licence.

I enclose herewith the sum of £30.00\* which is the administrative charge for the supply of an application pack and understand that, although this sum is not refundable, if I submit my application for a Hackney Carriage/Private Hire Driver's Licence within six months of today's date, this sum will be offset against the total application fee due.

Signed: .....

Name: .....  
[Block Letters]

Address: .....  
.....

Date: .....

*\*Please make cheques payable to "Tendring District Council".*

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**OFFICE USE ONLY**

<b>Date Received</b>	<b>Receipt Number</b>	<b>Date Full Application Sent</b>	
.....	.....	.....	<b>Ref:</b> .....