

## OTHER WAYS TO GET IN TOUCH WITH US.

For further information on all Tendring District Council services you can go to our website at [www.tendringdc.gov.uk](http://www.tendringdc.gov.uk).  
An A to Z guide is available on the website if you need to use it.

For **Council Tax** enquiries telephone 01255 686822  
or email [council.tax@tendringdc.gov.uk](mailto:council.tax@tendringdc.gov.uk)

For **Business Rate** enquiries telephone 01255 686266  
or email [business.rates@tendringdc.gov.uk](mailto:business.rates@tendringdc.gov.uk)

For **Benefit** enquiries telephone 01255 686811  
or email [benefits@tendringdc.gov.uk](mailto:benefits@tendringdc.gov.uk)

For **Parking Penalty Charge notices** telephone 01255 686969  
or email [parkingservices@tendringdc.gov.uk](mailto:parkingservices@tendringdc.gov.uk)

For **Bus & Rail passes** telephone 01255 686262  
or email [cashiers@tendringdc.gov.uk](mailto:cashiers@tendringdc.gov.uk)

For **Housing Rent** enquiries telephone 01255 686464  
or email [housing.services@tendringdc.gov.uk](mailto:housing.services@tendringdc.gov.uk)

For **Housing Repairs** enquiries telephone 01255 686477  
or email [housingrepairs@tendringdc.gov.uk](mailto:housingrepairs@tendringdc.gov.uk)

For **general enquiries** about Tendring District Council services telephone 01255 686868 (9am to 5pm on Monday to Thursday, 9am to 4.30pm on Friday).



***Tendring District Council's***

**Weeley Collections Office**

opening hours will be  
**changing...**

From **6 April 2009**

...but there are plenty of  
other ways to pay for it  
or to contact us.

## COLLECTION OFFICE HOURS TO BE REDUCED IN LINE WITH NEEDS

The hours of operation at Tendring District Council's (TDC) Weeley collection office are to be reduced to meet the decreasing demand for the service.

The Council has provided the facility at its offices in the village every week day from 9am to 1pm.

**However, from Monday April 6, 2009, the collection office will open from 9am to 1pm on Mondays and Thursdays only.**

Where there is a Bank Holiday on the Monday it will operate the next day instead.

The demand for the collection office in Weeley has been diminishing over a period of time and we are now going to match the hours to meet the demand.

There will be no staff redundancies as a result of this change.

The collection office at Weeley deals with payments and enquiries related to Council services.

Customers are now able to use the new and improved internet and telephone payments system.

This can be accessed by logging on to the Council's website at [www.tendringdc.gov.uk](http://www.tendringdc.gov.uk) and selecting **Pay For It**

Or

by telephoning **0800 678 3046**  
(calls from a BT landline are free of charge).

**The changes will not affect the Council's Planning reception desk at the Weeley Offices which will continue to operate its current business hours.**

<i><b>What you want to do</b></i>	<i><b>Options Available</b></i>
<p><b>Apply For It</b></p>  A blue rectangular button with a white icon of a hand holding a pen and the text "Apply For It" in white, with "Apply for a council Service" in smaller white text below it.	<ul style="list-style-type: none"><li>• Internet at <a href="http://www.tendringdc.gov.uk">www.tendringdc.gov.uk</a></li><li>• Telephone (see overleaf)</li><li>• In writing to the relevant Council Service</li><li>• At other Area Council Offices</li></ul>
<p><b>Report It</b></p>  A blue rectangular button with a white icon of a clipboard and the text "Report It" in white, with "Report something to the Council" in smaller white text below it.	<ul style="list-style-type: none"><li>• Internet at <a href="http://www.tendringdc.gov.uk">www.tendringdc.gov.uk</a></li><li>• Telephone (see overleaf)</li><li>• In writing to the relevant Council Service</li><li>• At other Area Council Offices</li></ul>
<p><b>Pay For It</b> Council Tax, Business Rates, Housing Rent. Parking Penalty Charge Notices</p>  A blue rectangular button with a white icon of a pound sterling symbol (£) and the text "Pay For It" in white.	<ul style="list-style-type: none"><li>• Internet at <a href="http://www.tendringdc.gov.uk">www.tendringdc.gov.uk</a></li><li>• Telephone on <b>0800 678 3046</b></li><li>• Telephone banking with your bank if available</li><li>• Cheque / postal order by post</li><li>• At your local post office</li><li>• At other Area Council Offices</li><li>• At your bank</li></ul>