

Appraisal application form for Interaction NMP Board

A Summary and basic information

1. Title of proposal	Police Schools Officer for Bishops Park College.		
2. Date submitted	20 th April 2007		
3. Summary of proposal (max 150 words) i.e. what does the proposal involve and what will it achieve?			
<p>This proposal involves stationing a specialist 'Safer Schools Partnership' police officer at Bishops Park College from September 2007. The officer would work in the college for 50% of their time spending the remainder working on youth issues in Jaywick.</p> <p>The Bishops Park College has 526 pupils. 21 (4%) of the pupils are 'looked after' with a further 40 – 50 pupils being cared for by relatives. A significant number of pupils come from homes affected by domestic violence. The catchment area includes Jaywick which is one of the most disadvantaged areas in the UK. An officer stationed at the school would enable the police to improve the quality of life for students attending the school. It would also enable the police and the school to be more responsive to the needs of a large number of young people and local residents.</p> <p>The officer would also have wider responsibility for youth issues in Jaywick and will have an impact on crime and anti social behaviour in that area.</p>			
3. How much will the proposal cost in total?			
	From NM	From other sources	Total
Capital	nil	nil	nil
Revenue	£16,492.50	£16,492.50	£32,985
Total	£16,492.50	£16,492.50	£32,985
4. Organisation responsible			
Name of contact and position	Inspector Paul Butcher Clacton Neighbourhood Inspector		
Address	Police Station, 8 Beatrice Road, Clacton on Sea, Essex. CO15 1ET		
Phone	01255 254025		
e mail	92@essex.pnn.police.uk		

B The proposal

1. What is the problem you are trying to address?

Set out the problems and causes, using statistics and evidence where available – referring to the delivery plan and its targets and outcomes.

To place a dedicated Police Officer in the school would have a positive effect on pupils, staff and local residents. It would address a number of problems that are faced in Bishops Park and other local secondary schools. To promote positive and equal relationships and reduce anti social behaviour within and around the school and in Jaywick.

To support teaching and the Multi Agency Professional Support Team (MAPS) staff in dealing with situations efficiently and effectively; and to promote tolerance and positive and equal relationships.

2. Proposal objectives?

List the objectives for the proposal (these should be measurable)

- Work with the school on restorative approaches to behaviour and discipline.
- To reduce criminal damage, violent crime, anti-social behaviour and bullying against pupils and staff.
- Work closely with those children who are at risk of becoming or have been identified as victims or offenders.
- To assist the school in reducing the number of fixed term exclusions.
- Provide support for vulnerable children through the transition phase from primary to secondary school.
- To create a safer environment for children to learn in and staff to work in.
- To deliver classroom input to pupils on subjects such as Anti-social behaviour, Bullying, Alcohol, drugs, Internet safety, and crime prevention.
- To work with the community in the vicinity of the school, identifying problems and dealing with them as they arise.
- To reduce youth related anti social behaviour by in Jaywick.
- To monitor and support young people affected by domestic violence in Jaywick.
- To link in with and support community workers in Jaywick.

3. How do you propose to address the problem?

List the activities and set out who will benefit.

By establishing a workable framework between Police and the School on dealing with various types of behaviour e.g. bullying. This would include Intervening at an early stage to prevent situations developing in to criminal behaviour; and where appropriate conducting restorative justice meetings whereby offenders and their parents can be confronted with the affect of their behaviour on victims and their families. Situations would also be monitored to prevent reoccurrence. Where pupils are responsible for minor criminal behaviour, the incident can be dealt with in this way diverting the offender from formal police involvement.

By closely working within the MAPS team in the school working with those most at risk of offending or becoming victims. This in itself will build trust and a greater relationship between those pupils and the police.

An Officer based in the school will be seen by pupils and staff on a daily basis, this will have two effects, firstly reduce any risks of offending and reassure others who may be the target of a crime.

The officer would also deliver classroom input to all years; this will include drug misuse, alcohol, anti social behaviour, crime prevention and internet safety. It is anticipated that this will have an impact on reducing crime and anti social behaviour (including bullying) in and outside the school.

These activities will benefit pupils, staff and members of the local community.

4. How does this proposal address the problem. List activities and describe evidence from similar initiatives if possible.

As above.

5. Community involvement

How have residents been involved in developing the proposal

Residents have not been involved in developing the program.

6. Management arrangements?

Describe the arrangements for ensuring the proposal is managed, monitored and delivered as planned. Please give names of two references or referees (people that you've worked with before) that we can contact in advance of the appraisal process.

The program will be monitored by the applicant in conjunction with Georgina William – Wright, the MAPS team leader and the Head Master Peter Robinson. The officer will be attached to the West Clacton Neighbourhood Policing Team which is supervised by 2 sergeants.

7. Risks

Set out the risks associated with this proposal and how you plan to minimise them.

No known risks.

C Finances

1. What is the total cost of the proposal?

Itemise the total spend as much as possible and set out the period this will cover, indicating what proportion is required from NM

	item	£ year 1	£ year 2	£ year 3	Total
Capital (NM)		0	0	0	0
Revenue (NM)	Police Officer (50% cost)	£16,492.50			£16,492.50
Total (NM)		£16,492.50			£16,492.50
Other funding	Police Officer (remaining 50% cost)	£16,492.50			£16,492.50
	Office and other admin support from school				
Total		£32,985			£32,985

2. Value for money

Explain how this proposal provides value for money.

This proposal provides value for money as it will enable the police to provide a service for and influence a large proportion of Jaywick's young people.

The dedicated Safer Schools Officer will work with schools staff to provide an improved learning environment with reduced issues associated anti social behaviour. A positive learning environment promotes learning.

The officer will also have an impact on the community of Jaywick tackling youth issues and anti social behaviour.

This will have benefits in the short, medium and long term not only on the individuals but on the town as a whole.

3. What resources are already invested by your, and other, organisations in the area on this issue?

There is also a centrally funded officer in post at Colbaynes School who visits Bishop Park Collage once a week. An officer from the West Clacton Policing Team also liaises with the school when her duties permit.

4. Why is NM money needed?

The NM money is required to ensure that the police are able to place an officer in the school. The police would also like to place an officer in to Clacton County High School and would not be able to do so without similar funding.

Should both applications be accepted the Clacton Police Team's establishment will be increased by one officer with the match funding post coming from police establishment providing two full time dedicated posts one for each school.

5. Can you be paid this money in arrears, or do you need it to prime the project?

The money can be paid in arrears.

6. Who are your organisation's auditors? (Please attach a copy of your last set of audited accounts)

Accounts available via Essex Police Authority

D Options

1. What other options have been considered to address this proposal and if they were, why have they been rejected?

The other option is to continue with the current very limited level of police involvement. However this diverts the officer's concerned from their other duties and has to fit in with their other commitments.

E Measuring and sustaining the impact

1. What outcomes do you hope to achieve? (i.e. overall results and benefits that relate to the delivery plan)

How will the outcomes be measured?
<p>The officer's performance would be measured by surveys of staff and pupils at Bishops Park which will be aimed at customer satisfaction, feeling safe and perceptions of the police. The officer would be set targets of reducing crime within the school. The officer will be required to keep a spreadsheet detailing the instances they have dealt with including restorative justice session.</p> <p>While operating outside the school the officer will be set targets of reducing anti social behaviour. This will include setting up Acceptable Behaviour Contracts and where necessary obtaining ASBO's.</p> <p>All police officers at Clacton are required to submit monthly performance sheets; these include performance indicators such as arrests and detections over a given period. This would also apply to the Schools Officer.</p> <p>The overall result will be to create a safer learning and working environment for pupils and staff.</p>
<p>2. What monitoring arrangements will be put in place?</p> <p>Set out your milestones (what you will have done by when) and outputs (things you can count to measure your activities) How will spend be monitored?</p>
<p>If the proposal is accepted an officer will be in place in September 2007.</p> <p>Activity will be measured as per section E 6 above with updates provided at the end of each term.</p>
<p>3. Evaluation</p> <p>How will you measure success and use lessons learnt?</p>
<p>Success will be measured in terms of:</p> <p>Successful dispute resolutions;</p> <p>Customer satisfaction, safety and perceptions;</p> <p>Reduction in crime and anti social behaviour at the college and in Jaywick;</p> <p>Crime detections;</p> <p>ASBO's and ABC's.</p>
<p>4. The long term and future</p> <p>How will the benefits be sustained when NM resources are no longer available?</p>
<p>Essex Police will continue to provide support to schools as part of their safer schools strategy. Should police establishments increase it may be possible to continue this level of dedicated input to the schools but if that is not the case part time input will be provided.</p>

Appraisal and approval structures

Amount of funding	Appraisal method	Approval required
Up to £2.5k	Neighbourhood Manager can carry out appraisal and submit for approval	Neighbourhood Manager and 2 Board members one of whom should be a resident board member if possible
Over £2.5k	Neighbourhood Manager and two board members one of which should be a resident board member if possible must go through the project appraisal form and submit for approval	Full Board

Signed: ...Paul Butcher..... (project proposer) Date: 20/4/07.....
Name: ...Paul Butcher.....

Police officer for Bishops Park College

Appraised by Chris Kitcher

Date; 23 April 2007

Summary	Yes/no	Notes / changes required
Does this proposal impact on mainstream services or resources?	Y	This proposal appears to have very positive impacts in the area.
Do we know what level of service are delivered by and resources committed to the area by this organisation?	Y	
Will this help us achieve our agreed outcomes?	Y	
Is it based on the needs and wishes of local people? Have they been involved in the creation of the project idea?	N	It is considered that evidence that already exists in this area of work is sufficient to justify the input of these resources.
Will it make a lasting difference?	Y	
Is this a substitute for mainstream funding?	Y	
Does it provide best value?	Y	
Is it too risky?	N	
Are we confident it will be well managed, monitored and evaluated?	Y	
Section A	Yes or no	Notes / changes required
Is it clear what is being proposed?	Y	
Is it clear how much money is required?	Y	
Is it clear who the responsible organisation is?	Y	

Summary	Yes/no	Notes / changes required
Section B		
Is it a convincing proposal in terms of setting out problems, objectives and activities?	Y	

Will the proposal contribute to the delivery plan outcomes?	Y	
Is it clear how the proposal relates to existing service delivery in the area, and neither substitutes nor duplicates related services?	Y	
Have residents been adequately involved in developing the proposal (or their views taken into account)?	N	Again it is assumed that previous consultations have indicated the acceptance of this action.
Are management arrangements adequate?	Y	
Have risks been adequately considered and planned for?	Y	

Section C	Yes or no	Notes / changes required
Are the finances clear and reasonable and do they provide adequate detail?	Y	
Does the proposal provide value for money?	Y	
Is adequate information provided on the resources already invested by the organisation?	Y	
Is an adequate explanation provided for why NM money is required?	Y	
Section D		
Have other options been adequately considered?	Y	
Section E		
Have measurable outcomes been identified?	Y	

Are adequate monitoring arrangements in place?	Y	
Are mechanisms in place for evaluation?	Y	
Is it clear how the benefits can be sustained?	Y	

Decision of appraisal panel

Recommend approval	✓
Do not recommend approval	
Recommend changes required before approval	
If so, please state or refer to above sections	

Name	CHRIS KITCHER
Signed	<i>CJKitcher</i>
Date	23 April 2007

Appraised by John Wolton

Date 27/4/07

Summary	Yes/no	Notes / changes required
Does this proposal impact on mainstream services or resources?	No	
Do we know what level of service are delivered by and resources committed to the area by this organisation?	Yes	
Will this help us achieve our agreed outcomes?	Yes	
Is it based on the needs and wishes of local people? Have they been involved in the creation of the project idea?	No	Local People have not been involved with the setting up – Although it will benefit them
Will it make a lasting difference?	Yes	
Is this a substitute for mainstream funding?	No	
Does it provide best value?	Yes	
Is it too risky?	No	
Are we confident it will be well managed, monitored and evaluated?	Yes	
Section A	Yes or no	Notes / changes required
Is it clear what is being proposed?	Yes	
Is it clear how much money is required?	Yes	
Is it clear who the responsible organisation is?	Yes	
Section B		
Is it a convincing proposal in terms of setting out problems, objectives and	Yes	

Summary	Yes/no	Notes / changes required
activities?		
Will the proposal contribute to the delivery plan outcomes?	Yes	
Is it clear how the proposal relates to existing service delivery in the area, and neither substitutes nor duplicates related services?	Yes	
Have residents been adequately involved in developing the proposal (or their views taken into account)?	No	As comment before
Are management arrangements adequate?	Yes	
Have risks been adequately considered and planned for?	Yes	

Section C	Yes or no	Notes / changes required
Are the finances clear and reasonable and do they provide adequate detail?	Yes	
Does the proposal provide value for money?	Yes	
Is adequate information provided on the resources already invested by the organisation?	Yes	
Is an adequate explanation provided for why NM money is required?	Yes	
Section D		
Have other options been adequately considered?	Yes	
Section E		
Have measurable outcomes been identified?	Yes	
Are adequate monitoring arrangements in place?	Yes	
Are mechanisms in place for evaluation?	Yes	

Is it clear how the benefits can be sustained?	Yes	
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Decision of appraisal panel

Recommend approval	YES
Do not recommend approval	
Recommend changes required before approval	
If so, please state or refer to above sections	

Name	JOHN WOLTON
Signed	<i>John Wolton</i>
Date	27/4/07

