

TENDRING DISTRICT COUNCIL

WASTE AND RECYCLING OPERATIONAL POLICIES 2010

INTRODUCTION

Tendring District Council operates a weekly household waste and recycling collection service. This policy document is designed to support the now well established collection arrangements and to lay down agreed policies and procedures that are clearly defined, so as to avoid any uncertainty for residents, Council officers and members.

POLICY STATEMENT 1: FREQUENCY OF COLLECTION

The Council will collect household refuse and commingled household recyclables on a weekly basis.

The collection day will normally be the same day of the week for refuse and recycling.

Collections will be at any time after 7.00am.

During Bank Holiday weeks, collections after the Bank Holiday Day will be made a day later.

For example Good Friday collections will be made on the Saturday and after Easter Monday, May Bank Holiday Mondays or August Bank Holiday Monday all collections that week will be made on the next day.

There may be occasions when collection days are brought forward or missed to accommodate the Christmas and New Year holiday period.

The Council will provide information to all householders each year on collection arrangements.

Details of collection arrangements are made available on the Councils website.

POLICY STATEMENT 2: PROVISION OF BLACK SACKS

All households are required to present their household waste in black sacks. The exception to this is where communal bulk bins are used at, for example, flats.

All households are supplied with 52 black sacks each year. Delivery of black sacks is made between January and March each year. The delivery is made to each domestic property and a delivery schedule is published on the Council website.

POLICY STATEMENT 3: PROVISION OF RECYCLING BOXES

All domestic properties have been supplied with 55 litre green boxes for the storage and presentation of co-mingled recyclables. Additional green boxes are available free of charge to householders at various outlets across the District. Bulk bins for communal collection of recyclables are provided at blocks of flats.

POLICY STATEMENT 4: PRESENTATION OF REFUSE AND RECYCLABLES

Waste and recyclable receptacles must be presented at the front boundary of the property at the nearest point to the highway by 7.00am on collection day. Containers must not be placed out for collection earlier than 7.00pm on the evening before collection. Containers must be placed so as not to obstruct any footway, road, verge or neighbours access.

Where an individual property is located down a 'long-driveway' the householder is required to present their waste for collection at the point where the drive joins the highway. Where the 'long-driveway' serves more than one property, the Council will arrange for the collection contractor to assess if it is appropriate, by agreement with the owner/s of the drive to access the properties in a refuse collection vehicle.

Where residents have any difficulty in terms of identifying a suitable place to present their waste and have it collected e.g. properties served by rear alleyways they will be advised of a suitable location by the collection contractor.

Any difficulties or variations to this policy will be at the discretion of the Council's Waste Management Officer.

POLICY STATEMENT 5: COLLECTION OF REFUSE

All refuse containers and materials are liable to inspection before collection.

The refuse sack should contain non-recyclable household waste only.

The refuse sack must not contain:

- Commercial waste
- Liquid waste including paint
- Garden waste
- Soil
- Clinical waste
- Hazardous waste including asbestos or plasterboard
- Tyres
- Large bulky items
- Construction/DIY waste such as bricks, cement, aggregates and timber

Should the refuse sack contain waste of the types indicated above the contractor will not collect the waste. If waste is not collected because of contamination it is the responsibility of the householder to remove and dispose of the offending waste. The contractor will not sort waste. Any waste not collected will be collected the following week if not contaminated. Householders will be advised why their waste has not been collected by the contractor. Failure to correctly present waste may result in enforcement action.

POLICY STATEMENT 6: RECYCLING COLLECTION

At the current time householders are encouraged to use the weekly commingled recycling collection service for paper, cardboard, cans and plastic bottles, however, under Section 46 of the Environmental Protection Act (1990) the Council can serve a Notice on householders to segregate their waste into separate containers for recycling purposes.

All recycling receptacles will be liable to inspection prior to collection. Any containers containing non recyclable material will not be collected. The contractor will not sort materials prior to collection.

The contractor will leave a card explaining why contaminated recycling material has not been collected. Correctly presented recycling material will be collected the following week.

Residents are encouraged to present their recycling material in green box/es. If additional recycling material is being presented it should be in a similar open container (no sacks or bags) or cardboard bundled or folded.

Failure to correctly present recycling materials may result in enforcement action.

POLICY STATEMENT 7: REJECTION OF RECEPTACLES FOR COLLECTION

The Council will reject for collection, refuse or recycling for the following reasons:

- Materials not sufficiently contained
- Materials not presented in a correct receptacle
- Contaminated materials
- Materials not presented at suitable collection points
- Waste container too heavy to lift

POLICY STATEMENT 8: ASSISTED COLLECTIONS

Residents who are unable because of ill health, infirmity or disability, and without other occupants in the household able to assist them, can be added to the "Assisted Collection" register on request.

Assisted Collections are subject to the Council being satisfied that such service provision is warranted following a request to the Council.

The waste collection contractor will regularly review the Assisted Collection register. Residents on the Assisted Collection register will have their waste and recycling materials collected from an agreed location. Recycling boxes will be returned to the same location.

POLICY STATEMENT 9: MISSED COLLECTIONS

Waste and recycling receptacles are to be presented for collection by 7.00am hours on collection day, but not before 7.00pm on the previous day.

If receptacles are not presented by 0700 hours collections reported as missed will not be considered as a missed collection.

When waste and recycling receptacles are not presented for collection at the time the collection contractor arrives at the property it will be recorded and will be submitted to the Council Waste Management officer at the end of each working day.

If a receptacle is recorded as 'not presented' the contractor will not be required to return to collect the waste or recycling material.

Should a missed collection be reported and subject to the record sheet failing to show the receptacle as not being presented, the contractor will be required to go back before the end of the next working day to collect the waste.

Where householders do not present their waste or recyclables for collection in accordance with the above they have the option of taking it to a Recycling Centre for Household Waste, storing it to next collection day or paying a private registered waste management contractor to remove it. If a private contractor is used the householder should ensure that they use a Registered Waste Carrier and are provided with a Waste Transfer Note.

POLICY STATEMENT 10: GARDEN WASTE PRE-PAID SACKS

The Council encourages residents to compost their garden waste at home or take it to a Recycling Centre for Household Waste where it will be composted. Garden waste can be collected if presented in authorised garden waste sacks purchased directly from the Council's waste collection contractor. The charge includes covering the cost for collection and disposal to landfill. The current charge for green garden waste sacks is £10.93 for 10 sacks.

POLICY STATEMENT 11: BULK WASTE COLLECTION SERVICES

The Council encourages residents to reuse or recycle bulky furniture and electrical items through the local Tending Furniture Scheme or Tending Reuse and Employment Enterprise (TREE) or take to a Recycling Centre for Household Waste.

The Council does provide through the waste collection contractor a chargeable service for bulky household waste.

The current charge (April 2009) is £24.15 for up to 3 large items. Additional items £8.05.

The Council regularly reviews the charge for this service.

The service covers the collection and disposal of freestanding household items only. It does not include such items as built in appliances, kitchen units, bathroom suites and shop type freezers.