



Get Housing Benefit Paid into your Bank Account

Tendring District Council makes Housing Benefit payments directly into your bank or building society account by the BACS system. An explanation of BACS is found on the reverse of this page.

To receive your Housing Benefit via BACS please provide the following details.

Please write clearly

Your name (BLOCK CAPITALS)

Your address

Postcode:

Benefit claim reference

Account Holder name/s (BLOCK CAPITALS)

Name of Bank (BLOCK CAPITALS)

Sort Code

		-			-		
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Account Number

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**If you hold a Building Society account
please provide the roll number**

I confirm that the details I have provided are accurate and correct and that I am entitled to receive these payments.

Signature/s

Date

Please return to

88-90 Pier Avenue
Clacton on Sea
Essex
CO15 1TN

Or via fax

01255 686402

Thank you

Some questions answered.

What is BACS? Bankers Automated Clearing Service

BACS is owned by the major UK clearing banks and operates under the umbrella of the Association for Payment Clearing Services (APACS). It is one of the world's leading and most successful organisations providing electronic funds transfer, handling financial transactions such as Direct Debits, Direct Credits, Standing Orders and other inter-bank payments.

Who runs the BACS system?

BACS Limited. The company that owns and operates the automated clearinghouse that processes the Direct Credits on behalf of the UK banks also manages the Direct Debit Scheme.

Why should I get my payments made by BACS?

Unlike cheques, Direct Credit payments cannot be lost, stolen or delayed in the post. Your money arrives automatically into your bank.

You need to be aware of the following.

You have a duty to advise this Council as soon as you become aware of any changes in your circumstances that might effect your Housing Benefit such as starting work or changes in your household.

We need to be told if you move even if it is just a change of rooms.

You will need to tell us if you cease to receive other benefits such as Jobseeker's Allowance or Income Support.

It is your responsibility to tell us. Do not rely on others to do this for you.