

# Tendring District Council

# Voter Registration Form

Please use **BLACK INK** and **BLOCK CAPITALS**. If you need help filling in this form, please phone 01255 686586. Use this form if you have moved house, will soon be 18 years old or just absent from the electoral register.

<b>1 About you, only one person's details per form.</b>							
First names in full:		Age (please tick)	18 or over		70 or over		
Surname:		If you are 16 or 17 please give date of birth	d	d	m	m	y y
<b>2 Address (where you are currently resident) You can only apply for registration at your current home. You can apply at your temporary home if you currently have no other home. There are some exceptions (e.g. students). If you have any questions regarding your residency, please telephone 01255 686586</b>		If you do not wish your name to appear on the edited register please tick (see overleaf)					
		<b>IMPORTANT – Please state nationality:</b>					
		Your daytime telephone number or email address. You do not have to give these but it may help us resolve any queries quickly.					
Date you moved in							
<b>3 About where you used to be registered as an elector.</b> (If you are a student you may remain on the register at your old address and also register at your University/College Address)							
Address and postcode:							
Name of your old local council, if known:							
<b>4 We will take your name off the register for your old address. However, if you believe you should still also be registered at your old address, please say why below.</b>							
<b>5 Postal Vote Application</b>							
If you would like to vote by post at all future elections or at a specific election please tick the box for an application form.							(please tick)
<b>6 Declaration.</b>							
Each person has to sign their own form. This form will be returned if it is not signed. It is an offence to make a false statement on this form – maximum fine £1,000. As far as I know, the details on this form are true and accurate. I am a British, other Commonwealth, Irish or other European citizen.							
Your signature:		Date:					
<b>7 Please return this form to:</b>				<b>For help and advice about this form:</b>			
Electoral Services, Tendring District Council, Westleigh House, Carnarvon Road, Clacton-on-Sea, Essex, , CO15 6QF				Helpline: 01255 686586 Fax: 01255 686409 Email elections@tendringdc.gov.uk Web Site: www.tendringdc.gov.uk			
For Office Use							

### The two versions of the register:

#### The edited register

The edited register leaves out the names and addresses of people who have asked for them to be excluded from that version of the register. The edited register can be bought by anyone who asks for a copy and they may use it for any purpose.

#### The full register

The full register lists everyone who is entitled to vote and includes their address. You can check it by calling at the council offices or at some local libraries. Only certain people and organisations can have copies of the full register, and they can only use it for specified purposes. The main use of the full register is for elections and referendums, but it can also be used for other purposes such as the prevention and detection of crime and for checking your identity when you have applied for credit. Details of others who can have copies of the full register and what they can use it for are given in the Representation of the People (England and Wales) (Amendment) Regulations 2002 (SI 2002 No.1871). It is a criminal offence not to comply with the regulations. For example, it is a criminal offence either to pass the full register on to anyone or to use it for any purpose, except as allowed by the regulations. These regulations are available on the internet at [www.legislation.hmso.gov.uk/stat.htm](http://www.legislation.hmso.gov.uk/stat.htm) or you can buy a copy from The Stationery Office Ltd.

You can only vote in elections if your name is on the register of electors. We update the register every autumn, but you can also be added throughout the year.

### Moved home? Coming up to 18? Just not on the Register?

All you have to do is fill in a voter registration form. You have to sign your own form; someone else cannot do it for you.

When you send us your form we will add you to our list of new applications. Any elector can then object to your name being added to the register. If this happens we will write to you.

If your application is not objected to, we will change your details within 2 to 6 weeks of receiving your form. We will write to tell you when your application is allowed.

There is no monthly update during September, October or November during the annual canvass period when all households have to register. A new Register is published on 1 December.

We will also tell the Electoral Registration Officer for your old address that you have moved so that your name can be removed from that register. If you do not want to be removed from your other address please explain why on your form.

There are special rules about names being added to the voters list during an election period. Because of these you may not be able to vote at that election if you are added during this time.

### How to get in touch with us:

**Electoral Services  
Tendring District Council  
Westleigh House  
Carnarvon Road  
Clacton-on-Sea  
Essex CO15 6QF**

**Helpline: 01255 686586**  
**e-mail: [elections@tendringdc.gov.uk](mailto:elections@tendringdc.gov.uk)**