

Tendring District Council



DRAFT
Revenue Estimates
and
Capital Programme
2007/08

Cabinet 5 January 2007

K L Neath
Head of Financial Services

TENDRING DISTRICT COUNCIL

2007/08 BUDGET

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(This will be a summary of the budget report agreed by Council in February 2007)

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Section D – Other Fees and Charges including those subject to Delegated Powers.

These will be either:

- * Statutory fees and charges which cannot be varied
- * Fees and charges set in accordance with the Council's delegated powers
- * Fees and charges set by contractors in accordance with their contract with the Council

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TENDRING DISTRICT COUNCIL

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2007/08

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BENEFITS AND REVENUES PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive	VAT Inclusive	VAT Exclusive	VAT Inclusive	
		£	£	£	£	
CONCESSIONARY FARES						
Concessionary Rail Passes: Cost of Rail Pass			Discounted Price of Railcard + £1 for Administration			N
Concessionary Bus Passes: Cost of replacement pass	01-Apr-05	3.50	3.50	5.00	5.00	N

ENVIRONMENT PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
ABANDONED VEHICLES						
Removal and disposal of vehicle at owner's request (Contract ends 31 March 2008. There will be no charge for the removal and disposal from 1st November 2006 until that time)	01-Apr-04	15.00	17.63	0.00	0.00	S
Statutory removal and disposal of abandoned vehicles	01-Apr-02	155.00	155.00	155.00	155.00	N
FOOD HYGIENE						
Courses (this reflects work outside normal Well water testing (other than those carried out free))	01-Apr-06	48.22	48.22	49.20	49.20	N
	01-Apr-06	Analytical Cost Plus £26.01 - to statutory maximum of £50		Analytical Cost Plus £26.53 - to statutory maximum of £50		N
Certification of inventory of condemned food	01-Apr-06	36.43	36.43	37.15	37.15	N
Export Certificate - Food (per certificate)	01-Apr-06	19.51	19.51	19.90	19.90	N
FOOD PREMISES REGULATIONS						
Copies of Public Register:						
Per Sheet (or part thereof)	01-Apr-06	17.47	20.53	17.81	20.93	S
Entire Register	01-Apr-06	325.40	382.52	331.90	389.98	S
PORT HEALTH						
Attendance of a Port Health Officer 'Outside Hours' of normal duty for EEC foodstuffs Third Country non animal products	01-Apr-06	£39.40 per hour with a minimum of £39.40 per visit	£39.40 per hour with a minimum of £39.40 per visit	£40.20 per hour with a minimum of £40.20 per visit	£40.20 per hour with a minimum of £40.20 per visit	N
Vet Inspections/Certification of Third Country products as specified by the EEC	01-Apr-06	Actual cost + 15% in accordance with statute	Actual cost + 15% in accordance with statute	Actual cost + 15% in accordance with statute	Actual cost + 15% in accordance with statute	N
PUBLIC CONVENIENCES						
R.A.D.A.R. Keys	01-Apr-06	Actual cost + 15%	Actual cost + 15% Plus VAT	Actual cost + 15%	Actual cost + 15% Plus VAT	S
Entrance Fee - Frinton Conveniences	01-Apr-07	N/A	N/A	0.17	0.20	S

ENVIRONMENT PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
REFUSE COLLECTION						
Sale of plastic sacks	01-Apr-06	Actual cost + 15%	Actual cost + 15% Plus VAT	Actual cost + 15%	Actual cost + 15% Plus VAT	S
REQUESTS FOR INFORMATION						
Provision of information involving a search of records including statutory public records, not covered by the Freedom of Information Act	01-Apr-06	£28.73 per hour with a minimum of £57.46 per search	£33.66 per hour with a minimum of £67.52 per search	£29.30 per hour with a minimum of £58.60 per search	£34.43 per hour with a minimum of £68.86 per search	S
Provision of factual statements under the Health and Safety at Work etc Act 1974	01-Apr-06	82.22	96.10	83.86	98.54	S
CEMETERIES						
New Graves:						
Interment	01-Apr-06	401.00	401.00	411.00	411.00	X
Exclusive Right of Burial	01-Apr-06	528.00	528.00	541.00	541.00	X
Children:						
0 - 3 years (inclusive of Interment and Exclusive Right of Burial)	01-Apr-06	347.50	347.50	356.00	356.00	X
4 - 12 years (inclusive of Interment and Exclusive Right of Burial)	01-Apr-06	458.00	458.00	469.00	469.00	X
Double Funeral (See Note 1)						
Exclusive right of Burial (See Note 2)						
Interment of Ashes:						
Interment	01-Apr-06	121.50	121.50	124.50	124.50	X
Exclusive Right of Burial	01-Apr-06	344.00	344.00	353.00	353.00	X
Body Part as result of post mortem	01-Apr-06	121.50	121.50	124.50	124.50	X
2nd Interment	01-Apr-06	401.00	401.00	411.00	411.00	X
2nd Ash Interment	01-Apr-06	121.50	121.50	124.50	124.50	X
Subsequent use of grave or cremated remains plot:						
Children:						
Non-viable foetal remains, stillborn and up to 3 years	01-Apr-06	121.50	121.50	124.50	124.50	X
4 - 12 years	01-Apr-06	170.00	170.00	174.00	174.00	X
Public Graves	01-Apr-06	419.00	419.00	429.00	429.00	X
Burial in Public Grave:						
Children:						
Non-viable foetal remains, stillborn and up to 3 years	01-Apr-06	162.00	162.00	166.00	166.00	X
4 - 12 years	01-Apr-06	211.00	211.00	216.00	216.00	X
Body parts:	01-Apr-06	121.50	121.50	124.50	124.50	X
Chapel and Organ	01-Apr-06	108.00	108.00	111.00	111.00	X
For the use of the cemetery chapel for memorial service without a burial	01-Apr-06	108.00	126.90	111.00	130.43	S

ENVIRONMENT PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT	VAT	VAT	VAT	
		Exclusive £	Inclusive £	Exclusive £	Inclusive £	
CREMATORIUM *						
Cremation:						
Over 16 years	01-Apr-06	434.00	434.00	444.00	444.00	X
13 - 16 years	01-Apr-06	72.00	72.00	74.00	74.00	X
0 - 12 years	01-Apr-06	No Charge		No Charge		
Bearers	01-Apr-06	16.00	16.00	16.50	16.50	X
Double Funeral (eg husband and wife)	01-Apr-06	827.00	827.00	877.00	877.00	X
Cremation:						
Of body parts removed as a result of post-mortem examination	01-Apr-06	92.00	92.00	94.00	94.00	X
Miscellaneous Charges:						
Use of chapel for separate memorial service (with or without organist)	01-Apr-06	112.00	131.60	115.00	135.13	S
Certified extract from Register of Cremation and/or Register Search	01-Apr-06	17.50	17.50	18.00	18.00	N
Non attended interment of cremated remains from away	01-Apr-06	100.00	100.00	102.50	102.50	X
Attended interment of cremated remains from away	01-Apr-06	150.00	150.00	153.00	153.00	X
Attended interment of remains of deceased cremated at Weeley	01-Apr-06	50.00	50.00	51.00	51.00	X
Non attended strewing of cremated remains from away	01-Apr-06	72.00	72.00	74.00	74.00	X
Attended strewing of cremated remains from away	01-Apr-06	108.00	108.00	111.00	111.00	X
Attended strewing of remains of deceased cremated at Weeley	01-Apr-06	36.00	36.00	37.00	37.00	X
Charge for posting cremated remains in England, Wales and mainland Scotland, via Parcel Force:						
for 48 hour service	01-Apr-06	17.00	17.00	18.00	18.00	X
for 24 hour service	01-Apr-06	20.00	20.00	21.00	21.00	X
Special floral decoration of the chapel		Actual cost + 25%	Actual cost + 25% Plus VAT	Actual cost + 25%	Actual cost + 25% Plus VAT	S
	01-Apr-06					
Cancellation fee if within 3 working days of funeral service		50% of total fee	50% of total fee Plus VAT	50% of total fee	50% of total fee Plus VAT	S
	01-Apr-06					
Recording of Funeral Service:						
with one cassette tape	01-Apr-02	12.00	14.10	12.00	14.10	S
each additional tape	01-Apr-02	5.00	5.88	5.00	5.88	S

Note 1 Where an interment of two or more bodies takes place simultaneously the highest full appropriate fee will be charged for the first body and half the appropriate fee for each subsequent body.

Note 2 The Exclusive Right of Burial Fee will be doubled for the burial of a person whose permanent residence is outside the Tendring District Council authority.

ENVIRONMENT PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
BOOK OF REMEMBRANCE						
2 lines plain entry	01-Apr-06	40.85	48.00	42.55	50.00	S
3-5 lines plain entry	01-Apr-06	90.21	106.00	94.47	111.00	S
3-5 lines with floral emblem, motif, badge etc	01-Apr-06	131.06	154.00	137.87	162.00	S
6-8 lines plain entry	01-Apr-06	107.23	126.00	112.34	132.00	S
6-8 lines with floral emblem, motif, badge etc	01-Apr-06	180.43	212.00	188.94	222.00	S
REMEMBRANCE CARDS						
2 lines plain entry	01-Apr-06	45.11	53.00	46.81	55.00	S
3-5 lines plain entry	01-Apr-06	94.47	111.00	98.72	116.00	S
3-5 lines with floral emblem, motif, badge etc	01-Apr-06	135.32	159.00	142.13	167.00	S
6-8 lines plain entry	01-Apr-06	111.49	131.00	116.60	137.00	S
6-8 lines with floral emblem, motif, badge etc	01-Apr-06	184.68	217.00	193.19	227.00	S
MINIATURE BOOK						
2 lines plain entry	01-Apr-06	53.62	63.00	56.17	66.00	S
3-5 lines plain entry	01-Apr-06	102.98	121.00	108.09	127.00	S
3-5 lines with floral emblem, motif, badge etc	01-Apr-06	143.83	169.00	150.64	177.00	S
6-8 lines plain entry	01-Apr-06	120.00	141.00	125.96	148.00	S
6-8 lines with floral emblem, motif, badge etc	01-Apr-06	193.19	227.00	202.55	238.00	S
SUMMER HOUSE						
One size (7" x 3" with up to 100 characters)	01-Apr-06	236.60	278.00	248.51	292.00	S
SHRUB BEDS						
Incribed red marble table (6" x 5" with up to 70 characters) on a memorial vase of York stone. Dedicated for a ten year period and placed at the edge of a shrub bed	01-Apr-06	305.53	359.00	320.85	377.00	S
LEYLANDII CONIFER						
Bronze plaque mounted on York stone can be placed in front of a Leylandii situated around the perimeter of the grounds and dedicated for a ten year period						
6" x 4" bronze plaque with up to 70 characters	01-Apr-06	320.00	376.00	327.66	385.00	S
12" x 4" bronze plaque with up to 140 characters	01-Apr-06	374.47	440.00	383.83	451.00	S
MEMORIAL SEATS						
Bronze plaque (9" x 2 1/2" with up to 70 characters) on seat made from sustainable hard wood forests, attached to a concrete base, can be dedicated for a ten year period	01-Apr-05	814.47	957.00	814.47	970.00	S

ENVIRONMENT PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
HYMN OR PRAYER BOOK						
A simple word processed inscription dedication can be placed in either a hymn or prayer book used in the crematorium chapel. The inscription will comprise first name, surname and years of birth and death.						
	01-Apr-05	17.87	21.00	17.87	21.00	S
ADDITIONAL OR REPLACEMENT PLAQUES						
If a partner or close family member dies and there is an existing memorial within the gardens, then an additional single (6" x 4") or replacement double (12" x 4") plaque, showing both names, may be suitable. The plaque used must be the same type as the existing plaque:						
Black with gold lettering - Single with up to 70 characters	01-Apr-06	95.32	112.00	101.28	119.00	S
Black with gold lettering - Double with up to 140 characters	01-Apr-06	149.79	176.00	159.15	187.00	S
Cast bronze plaque - Single with up to 70 characters	01-Apr-06	123.40	145.00	136.17	160.00	S
Cast bronze plaque - Double with up to 140 characters	01-Apr-06	177.87	209.00	195.74	230.00	S
Replacement red vase tablet with up to 70 characters	01-Apr-06	140.43	165.00	148.94	175.00	S
Additional bronze seat plaque with up to 70 characters	01-Apr-06	101.28	119.00	107.23	126.00	S
Replacement summerhouse plaque with up to 100 characters	01-Apr-06	85.96	101.00	91.06	107.00	S
PLAQUE POSITIONING AND CREMATED REMAINS						
There will be a fee if you wish to witness the plaque positioning, the strewing or interment of cremated remains.* The fees will be doubled if cremation was not at Weeley:						
Attended plaque positioning only	01-Apr-06	22.13	26.00	22.98	27.00	S
Attended strewing of cremated remains only	01-Apr-06	36.00	36.00	37.00	37.00	X
Attended interment* or strewing with plaque positioning	01-Apr-06	50.00	50.00	51.00	51.00	X
* Please Note - Cremated remains are loosely interred only, with a memorial. Caskets/urns can only be used for burial in the Cemeteries.						
IN OUR CEMETERIES						
Purchase of cremated remains plot	01-Apr-06	465.50	465.50	477.50	477.50	X

ENVIRONMENT PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
CEMETERY MEMORIAL SEATS						
Seat and 9" x 2 1/2" plaque (up to 70 characters)	01-Apr-05	814.47	957.00	814.47	957.00	S
HYMN OR PRAYER BOOKS						
Dedication	01-Apr-05	17.87	21.00	17.87	21.00	S
GARDEN OF REMEMBRANCE (CLACTON ONLY)						
Scattering of cremated remains (in Garden of Remembrance or on a grave) if cremation at Weeley	01-Apr-06	36.00	36.00	37.00	37.00	X
Scattering of cremated remains (in Garden of Remembrance or on a grave) if cremation not at Weeley	01-Apr-06	108.00	108.00	111.00	111.00	X
Interment of cremated remains in a Columbarium Niche	01-Apr-06	36.00	36.00	37.00	37.00	X
Opening and resealing of Niche to include additional lettering	01-Apr-06	154.89	182.00	159.15	187.00	S
MEMORIALS (permission to erect)						
Memorial (other than on a cremated remains lawn plot)	01-Apr-06	108.94	128.00	111.49	131.00	S
Memento (on a cremated remains lawn plot or grave space)	01-Apr-06	108.94	128.00	111.49	131.00	S
Additional inscription for all memorials	01-Apr-06	52.77	62.00	54.47	64.00	S
Replacement Bronze Memorial Plaque for 6" x 6" "In Memorium" vase	01-Apr-06	152.77	179.50	156.60	184.00	S
	01-Apr-07	N/A	N/A	27.23	32.00	S
MISCELLANEOUS						
Burial Register Search for two or more deceased	01-Apr-07	N/A	N/A	15.32	18.00	S
PLANTING, MAINTENANCE ETC						
For re-turfing grave or seeding	01-Apr-06	41.70	49.00	42.55	50.00	S
For grave maintenance throughout the year (cutting, clipping, weeding etc)	01-Apr-06	41.70	49.00	42.55	50.00	S
For planting twice yearly and maintaining throughout the year	01-Apr-06	79.15	93.00	80.85	95.00	S
PLANTS HEATHER BED						
Single	01-Apr-06	171.06	201.00	179.57	211.00	S
Double	01-Apr-06	227.23	267.00	240.85	283.00	S
ROSES						
Small Plaque	01-Apr-06	406.81	478.00	427.23	502.00	S
Double Plaque	01-Apr-06	462.98	544.00	485.96	571.00	S
Shared Rose Small Plaque	01-Apr-06	304.26	357.50	319.15	375.00	S

ENVIRONMENT PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
Shared Rose Double Plaque	01-Apr-06	360.43	423.50	378.72	445.00	S
MISCELLEANOUS						
Candles	01-Apr-06	19.15	22.50	19.15	22.50	S
MEMORIAL RENEWALS						
10 Year lease with plant	01-Apr-06	148.94	175.00	163.40	192.00	S
5 Year lease with plant	01-Apr-06	74.47	87.50	81.70	96.00	S
10 Year lease without plant	01-Apr-06	130.21	153.00	142.98	168.00	S
5 Year lease without plant	01-Apr-06	65.11	76.50	71.49	84.00	S

FINANCE PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
ADMINISTRATION - GENERAL						
Provision of Council Book for full year (per eight/nine sets)	01-Apr-06	69.75 Plus Postage	69.75	71.50 Plus Postage	71.50	N S
Provision of each Council Book	01-Apr-06	8.70 Plus Postage	8.70	9.00 Plus Postage	9.00	N S
Provision of Council Constitution per copy	01-Apr-06	21.90 Plus Postage	21.90	22.50 Plus Postage	22.50	N S
Provision of Cabinet and Committee Minutes and Reports etc (excluding Development Control Committee)	01-Apr-06		Reimbursement of costs with a minimum of £3.30		Reimbursement of costs with a minimum of £3.40	N
Provision of Development Control Committee Minutes (Charged annually per 17 sets)	01-Apr-06	84.70 Plus Postage	84.70	86.85 Plus Postage	86.85	N S
Provision of Development Control Committee Reports (charged annually per 17 sets)	01-Apr-07	N/A	N/A	173.70 Plus Postage	173.70	N S
Provision of Council Book for full year (per eight/nine sets) to political parties represented on the Council:						
Up to three copies	01-Apr-02				Free	
Fourth and subsequent copies	01-Apr-06				Normal Charge applies	
LOCAL GOVERNMENT ACT 1972						
Access to Information - Inspection of Papers - up to 5 documents	01-Apr-00	1.00	1.00	1.00	1.00	N
Access to Information - Inspection of Papers - over 5 documents	01-Apr-00	2.00	2.00	2.00	2.00	N

HOUSING PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
GARAGE RENTS						
Non-statutory (see Note 1)	01-Apr-06	5.65	6.64	5.90	6.93	*
QUESTIONNAIRES						
House Renovation Grants - Enquiries on sale or repossession of property (see Note 2)	01-Apr-06	62.50	73.44	63.75	74.90	S
MANDATORY LICENSING SCHEME FOR HMO'S						
Licence Fee	01-Apr-06	520.00	520.00	520.00	520.00	N

Notes:

(1) Garage Rents

The charge for the rents of the small number of Non-statutory garages held in the General Fund has been increased by 4.4% and is the same as the charge for the garages held in the Housing Revenue Account. The rent charge is per week, over a 48 week year.

(2) Questionnaires

The charge to private finance companies for responding to enquiries in respect of private sector renovation grants on the sale or repossession of properties.

* Garage Rent - VAT:

Parking	S
Storage:	
Homeless persons goods	N
Premises suitable for parking	S
Premises unsuitable for parking	X

PLANNING PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
DEVELOPMENT CONTROL						
Photocopying planning permissions (including extraction (exclusive of Postage))	01-Apr-06	5.87	6.90	6.02	7.08	S
Ordnance Survey Map extract for Application purposes (exclusive of OS Royalty and						
First extract	01-Apr-06	5.87	6.90	6.02	7.08	S
Each additional copy	01-Apr-06	0.60	0.70	0.62	0.73	S
Plan printing - dyeline machine (exclusive of Postage):						
Up to 1.5 metres long	01-Apr-06	5.87	6.90	6.02	7.08	S
Over 1.5 metres long, each additional 300 mm	01-Apr-06	3.15	3.70	3.23	3.80	S
Weekly list of planning applications (inclusive of Postage) per annum	01-Apr-06	168.42	197.90	172.63	202.84	S
Confirmation that terms of a planning or building regulation consent have been complied	01-Apr-06	67.74	79.60	69.44	81.60	S
Provision of complex statistical or planning information:						
Up to 1 hours work	01-Apr-06	35.66	41.90	36.55	42.95	S
1 to 2 hours work	01-Apr-06	84.25	99.00	86.36	101.48	S
Over 2 hours work *	01-Apr-06	At Cost	At Cost	At Cost	At Cost	S
LOCAL LAND CHARGES						
Basic enquiry (excluding Statutory Fee) +	01-Apr-06	160.00	160.00	160.00	160.00	N
Part 2 questions	01-Apr-06	12.00	12.00	12.00	12.00	N
Each additional question	01-Apr-06	31.00	31.00	31.00	31.00	N
Personal search (excluding Statutory Fee) (with planning history)	01-Apr-06	17.00	17.00	17.00	17.00	N
Each additional property (excluding Statutory Fee)	01-Apr-06	19.00	19.00	19.00	19.00	N
Each additional caravan or mobile home situated on a Caravan site within the meaning of Part I of the Caravan and Control of Development Act 1960 (excluding Statutory Fee)	01-Apr-06	10.00	10.00	10.00	10.00	N
Copy of Search	01-Apr-06	19.00	19.00	19.00	19.00	N
PLANNING POLICY DOCUMENTS						
Planning policy document fees and charges are available on request from the Head of Regeneration, Planning and Community Services.						
PLANNING POLICY						
Provision of complex statistical or planning information:						
Up to 1 hours work	01-Apr-06	35.57	41.80	36.46	42.85	S
1 to 2 hours work	01-Apr-06	84.25	99.00	86.36	101.48	S
Over 2 hours work *	01-Apr-06	At Cost	At Cost	At Cost	At Cost	S

PLANNING PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
LOCAL PLAN (All fees are excluding the cost of Post and Package)						
First Deposit Draft Tendring District Replacement Local Plan	01-May-04	115.00	115.00	115.00	115.00	N
CD Version	01-May-04	60.00	60.00	60.00	60.00	N
Strategic Flood Risk Assessment (April 2004)	01-May-04	75.00	75.00	75.00	75.00	N
Employment Land Supply Review Stage 1 (January 2002)	01-May-04	20.00	20.00	20.00	20.00	N
Employment Land Supply Review Technical Appendix (January 2002)	01-May-04	60.00	60.00	60.00	60.00	N
Employment Land Identification Study (Final Report) (Stage 2) (October 2002)	01-May-04	50.00	50.00	50.00	50.00	N
Employment Land Study (Final Report) (Stage 3) (April 2003)	01-May-04	40.00	40.00	40.00	40.00	N
Employment Land Study (Final Report) (Stage 4) December 2003)	01-May-04	40.00	40.00	40.00	40.00	N
Employment Land Study - Executive Summary (March 2004) also available from TDC website	01-May-04	5.00	5.00	5.00	5.00	N
District-Wide Retail Study:						N
Volume 1 - Main Report (October 2000)	01-May-04	100.00	100.00	100.00	100.00	N
Volume 2 - Appendices						N
Update Study (Supplementary Paper) (January 2003)	01-May-04	30.00	30.00	30.00	30.00	N
TDC Town Centre Health Checks - Dovercourt, Brightlingsea and Manningtree (December 1998)	01-May-04	30.00	30.00	30.00	30.00	N
TDC Town Centre Health Checks - Old Road, Clacton and The Triangle, Frinton (Final Report) (December 1998)	01-May-04	30.00	30.00	30.00	30.00	N
TDC Town Centre Health Checks - Clacton, Frinton and Walton (Final Report) (September 1998)	01-May-04	30.00	30.00	30.00	30.00	N
Tourism Study (October 2002)	01-May-04	30.00	30.00	30.00	30.00	N
Clacton Town Centre Strategy (Final Report) (February 2003)	01-May-04	40.00	40.00	40.00	40.00	N
Tendring Housing Comparative Site Assessment Study (April 2004)	01-May-04	100.00	100.00	100.00	100.00	N
Tendring Housing Comparative Site Assessment Study - Executive Summary (April 2004)	01-May-04	5.00	5.00	5.00	5.00	N
Housing Technical Paper (April 2004)	01-May-04	10.00	10.00	10.00	10.00	N
Urban Capacity Study: Volumes 1 and 2 (March 2002)	01-May-04	100.00	100.00	100.00	100.00	N
Tendring Landscape Character Assessment (2 Volumes) (November 2001)	01-May-04	70.00	70.00	70.00	70.00	N
Report on Public Participation in Landscape Character Assessment (January 2002)	01-May-04	10.00	10.00	10.00	10.00	N
Children's Play Area Strategy: Tendring District (November 2002)	01-May-04	60.00	60.00	60.00	60.00	N
Recreational Open Space (February 2003)	01-May-04	60.00	60.00	60.00	60.00	N
Recreational Open Space - Executive Summary (February 2003)	01-May-04	5.00	5.00	5.00	5.00	N

PLANNING PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT	VAT	VAT	VAT	
		Exclusive £	Inclusive £	Exclusive £	Inclusive £	
Playing Pitch Strategy (August 2002)	01-May-04	60.00	60.00	60.00	60.00	N
Tendring Landscape Character Assessment Green Field Site Study (December 2001)	01-May-04	40.00	40.00	40.00	40.00	N
Review of Tendring District Green Wedge Policy (July 2003)	01-May-04	30.00	30.00	30.00	30.00	N
Boundary Definition for the Proposed Extension to the Suffolk Coast and Heaths AONB on the South Side of the Stour Estuary (June 2003)	01-May-04	40.00	40.00	40.00	40.00	N
Conservation Area Character Appraisals (Individual) (2001)	01-May-04	5.00	5.00	5.00	5.00	N
Conservation Area Character Appraisals (Full Set) (2001)	01-May-04	50.00	50.00	50.00	50.00	N
Tendring District Replacement Local Plan Sustainability Appraisal Framework (June 2002)	01-May-04	5.00	5.00	5.00	5.00	N
Tendring District Replacement Local Plan Sustainability Assessment (April 2004)	01-May-04	50.00	50.00	50.00	50.00	N
Tendring District Replacement Local Plan Sustainability Assessment - Summary Report (April 2004) (Free when bought with Local Plan)	01-May-04	30.00	30.00	30.00	30.00	N
Tendring Passenger Transport Study - Executive Summary (September 2001)	01-May-04	5.00	5.00	5.00	5.00	N
Tendring District Transportation Strategy (March 2000)	01-May-04	5.00	5.00	5.00	5.00	N
Tendring District 2002 Housing Needs Survey	01-May-04	Available from TDC Housing Services				N
Tendring District 2002 Housing Needs Study - Executive Summary (June 2003)	01-May-04	5.00	5.00	5.00	5.00	N
Essex Local Transport Plan	01-May-04	Available from Essex County Council				N
Employment Sites Report (Stage 5)	01-Aug-05	50.00	50.00	50.00	50.00	N
Housing Comparative Site Assessment Study Update	01-Oct-05	50.00	50.00	50.00	50.00	N
Housing Technical Paper (Update)	01-Oct-05	10.00	10.00	10.00	10.00	N
Housing Viability and Commuted Sums Study	01-Jul-06	30.00	30.00	30.00	30.00	N

REPLACEMENT LOCAL PLAN (All fees are excluding Postage)

For other Replacement Local Plan Documents See separate Scale of Charges Issues Report (March 2000)	01-May-04	Free	Free	Free	Free	N
Summary of consultation responses received on the Issues Report Spring 2000 (September 2000)	01-May-04	10.00	10.00	10.00	10.00	N

PLANNING PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
ADOPTED LOCAL PLAN DOCUMENTS (All fees are excluding Postage)						
Adopted Tendring District Local Plan (April 1998)	01-May-04	60.00	60.00	60.00	60.00	N
Local Plan (April 1998) Environmental Appraisal (September 2000)	01-May-04	10.00	10.00	10.00	10.00	N
Local Plan Inspectors Report	01-May-04	50.00	50.00	50.00	50.00	N

* At the discretion of the Head of Service, and at an hourly rate to cover costs.

+ Excludes any increase in the Essex County Council Fee.

REGENERATION PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
ADVICE SUPPORT AND CONTRIBUTIONS TO LOCAL SCHEMES						
Enabling Fund:						
Badge Making Machine Components			At Cost		At Cost	N
CARELINE						
Monthly Charges:						
Individual Lifeline customers	01-Apr-06	15.28	17.95	15.68	18.42	S++
Housing Associations and other authorities	01-Apr-06	By Negotiation		By Negotiation		S
Business Club membership (per annum):						
Company	01-Apr-04	78.51	92.25	78.51	92.25	S
Sole Trader/Individual	01-Apr-04	61.06	71.75	61.06	71.75	S
HIRE OF ACCOMMODATION						
<u>Council Offices, Weeley</u>						
Per session of 3 hours or part thereof:						
Council Chamber:						
Inside normal hours	01-Apr-06	24.00	24.00	25.00	25.00	X
Outside normal hours	01-Apr-06	38.00	38.00	39.00	39.00	X
Room 39:						
Inside normal hours	01-Apr-06	21.00	21.00	22.00	22.00	X
Outside normal hours	01-Apr-06	24.00	24.00	25.00	25.00	X
Additional charge per hour after first 3 hours:						
Council Chamber:						
Inside normal hours	01-Apr-06	9.00	9.00	10.00	10.00	X
Outside normal hours	01-Apr-06	14.00	14.00	15.00	15.00	X
Room 39:						
Inside normal hours	01-Apr-06	7.00	7.00	8.00	8.00	X
Outside normal hours	01-Apr-06	9.00	9.00	10.00	10.00	X
<u>Town Hall, Clacton</u>						
Per session of 3 hours or part thereof:						
Connaught Room:						
Inside normal hours	01-Apr-06	21.00	21.00	22.00	22.00	X
Outside normal hours	01-Apr-06	24.00	24.00	25.00	25.00	X
Additional charge per hour after first 3 hours:						
Connaught Room:						
Inside normal hours	01-Apr-06	7.00	7.00	8.00	8.00	X
Outside normal hours	01-Apr-06	9.00	9.00	10.00	10.00	X

++ Standard rates unless the customer is disabled in which case the supply is Zero Rated (Z).

CORPORATE GOVERNANCE AND RESOURCES

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
DATA PROTECTION ACT 1984						
Access to Personal Information - per registration application (statutory maximum £10.00)	pre 1989	10.00	10.00	10.00	10.00	N
LEGAL CHARGES						
Engrossment of Conveyance or Transfer	01-Apr-06	50.00	50.00	52.00	52.00	**
Engrossment of Lease (and counterpart)	01-Apr-06	61.00	61.00	63.00	63.00	**
PHOTOCOPYING (EXCLUDING POSTAGE):						
For extraction of document	01-Apr-06	5.37	6.31	5.50	6.46	S
Charge per Photocopying (all sizes)	01-Apr-06	0.48	0.56	0.49	0.58	S
Special rate for Staff, Trade Union and Members copying personal documents (per side)	01-Apr-06	0.11	0.13	0.12	0.14	S

** Follows liability of main supply.

TECHNICAL SERVICES PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT	VAT	VAT	VAT	
		Exclusive £	Inclusive £	Exclusive £	Inclusive £	
SEWER RECORDS						
Sewer Records Plan Copy	01-Apr-98	13.19	15.50	13.19	15.50	S
Vehicle Inspection Charges for employees requiring car loans	01-Apr-06	15.75	18.51	27.00	31.73	S

REGULATORY COMMITTEE

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
ELECTIONS AND ELECTORAL REGISTRATION						
Register of Electors:						
Written confirmation of inclusion on current years register *	01-Apr-06	10.75	10.75	11.00	11.00	N
Written confirmation of inclusion on previous years register *	01-Apr-06	21.45	21.45	22.00	22.00	N
Supply of street and postcode index (per side)	01-Apr-07	N/A	N/A	0.49	0.58	N
FREEDOM OF INFORMATION						
Enquiries exceeding 49 pages of information	01-Apr-05	5.00 plus 0.10 per additional page thereafter		5.00 plus 0.10 per additional page thereafter		**
LICENSING AND REGISTRATION						
Riding Establishment: #						
Excluding Vet Fees	01-Apr-06	154.00	154.00	157.00	157.00	N
Including Vet Fees	01-Apr-06	246.80	246.80	251.75	251.75	N
Dangerous Wild Animals: #						
Excluding Vet Fees	01-Apr-06	87.70	87.70	89.45	89.45	N
Including Vet Fees	01-Apr-06	168.80	168.80	172.20	172.20	N
Animal Boarding Establishments: #						
Excluding Vet Fees	01-Apr-06	87.70	87.70	89.45	89.45	N
Including Vet Fees	01-Apr-06	168.80	168.80	172.20	172.20	N
Home Boarding of Dogs: #						
Excluding Vet Fees	01-Apr-07	50.00	50.00	51.00	51.00	N
Including Vet Fees	10-Apr-07	£50.00 + vets actual cost	£50.00 + vets actual cost	£51.00 + vets actual cost	£51.00 + vets actual cost	N
Pet Animal Establishments: #						
Excluding Vet Fees	01-Apr-06	87.70	87.70	89.45	89.45	N
Including Vet Fees	01-Apr-06	168.80	168.80	172.20	172.20	N
Dog Breeders: #						
Excluding Vet Fees	01-Apr-06	87.70	87.70	89.45	89.45	N
Including Vet Fees	01-Apr-06	168.80	168.80	172.20	172.20	N
Acupuncturist	01-Apr-06	154.00	154.00	157.00	157.00	N
Tattooist	01-Apr-06	327.00	327.00	333.50	333.50	N
Electrolysis	01-Apr-06	154.00	154.00	157.00	157.00	N
Ear Piercing	01-Apr-06	327.00	327.00	333.50	333.50	N
Game Dealers Licences	01-Apr-05	4.25	4.25	4.25	4.25	N

REGULATORY COMMITTEE

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
Motor Vehicle Salvage Operators Application	01-Apr-06	73.00	73.00	74.50	74.50	N
Motor Vehicle Salvage Operators Renewal	01-Apr-06	52.00	52.00	53.00	53.00	N

The following conditions apply:

- (a) All new establishments inspected by a vet, where necessary.
- (b) Riding establishments and dangerous wild animals inspected by a vet.
- (c) All other establishments inspected by a vet, where necessary.

* Information will be supplied only in respect of the elector making the enquiry.

** The VAT on this fee will be charged at the non-business rate if the information being sought can be obtained from this Authority only but will be charged at the standard rate if the information being sought can be obtained from an alternative source.

LICENSING COMMITTEE

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
LICENCES (Annual Fee unless otherwise stated)						
Hackney Carriage and Private Hire:						
Hackney Carriage and Private Hire Vehicle	01-Apr-06	251.00	251.00	258.00	258.00	N
- Large/Long vehicle that cannot be accomodated at Councils' mechanical test station.	01-Apr-07	N/A	N/A	Standard charge less actual cost of mechanical test undertaken by Council		N
- retest fee after failure with 3 or less minor faults	01-Apr-06	23.00	23.00	24.00	24.00	N
- retest fee after failure with more than 3 faults / vehicle to be 'ramped'	01-Apr-06	42.00	42.00	43.00	43.00	N
- change of vehicle	01-Apr-06	74.00	74.00	76.00	76.00	N
- change of owner	01-Apr-06	120.00	120.00	123.00	123.00	N
- meter fare check	01-Apr-06	33.00	33.00	34.00	34.00	N
- replacement plate	01-Apr-06	41.00	41.00	43.00	43.00	N
- replacement plate fixing bracket	01-Apr-06	18.00	18.00	19.00	19.00	N
Hackney Carriage and Private Hire Vehicle Drivers:						
- initial - 3 years	01-Apr-06	258.00	258.00	265.00	265.00	N
- renewal - 3 years	01-Apr-06	140.00	140.00	144.00	144.00	N
- initial - 2 years	01-Apr-06	215.00	215.00	221.00	221.00	N
- renewal - 2 years	01-Apr-06	117.00	117.00	120.00	120.00	N
- initial - 1 years	01-Apr-06	186.00	186.00	191.00	191.00	N
- renewal - 1 years	01-Apr-06	92.00	92.00	95.00	95.00	N
Replacement ID Card	01-Apr-06	8.00	8.00	9.00	9.00	N
Administration charge for supply of forms for grant of licence (offset against application fee when application submitted)	12-Sep-02	30.00	30.00	30.00	30.00	N
Private Hire Vehicle Operators - 5 years:						
- 1 vehicle	01-Apr-06	296.00	296.00	304.00	304.00	N
- each additional vehicle during period of licence	01-Apr-06	123.00	123.00	126.00	126.00	N
Temporary Plate Issue	01-Apr-06	62.00	62.00	64.00	64.00	N
Failure to attend Vehicle Inspection	01-Apr-06	21.00	21.00	22.00	22.00	N
Sex Establishments:						
Grant	01-Apr-06	3,642.00	3,642.00	3,733.00	3,733.00	N
Renewal	01-Apr-06	1,825.00	1,825.00	1,870.00	1,870.00	N
Transfer	01-Apr-06	321.00	321.00	329.00	329.00	N
Street Trading Consent	01-Apr-06	1,000.00	1,000.00	1,025.00	1,025.00	N
Boating - Boats and Boatman						
Boat Licence fee	01-Apr-06	44.00	44.00	45.00	45.00	N
Boatman's Licence:						
Initial	01-Apr-06	44.00	44.00	45.00	45.00	N
Renewal	01-Apr-06	44.00	44.00	45.00	45.00	N

SECTION D

TENDRING DISTRICT COUNCIL

SCALE OF CHARGES - Other Fees and Charges including those subject to delegated powers

2007/08

Portfolio/Committee	page
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Environment	<i>D 3</i>
Finance	<i>D 4</i>
Leisure	<i>D 5</i>
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Technical Services	<i>D 19</i>
Licensing	<i>D 25</i>
Regulatory	<i>D 27</i>

These will be either

- a Statutory fees and charges which cannot be varied
- b Fees and charges set in accordance with the Council's delegated powers
- c Fees and charges set by contractors in accordance with their contract with the Council

BENEFITS AND REVENUES PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive	VAT Inclusive	VAT Exclusive	VAT Inclusive	
		£	£	£	£	
LIABILITY ORDERS COSTS (determined by agreement between The Magistrates Court and Essex District Councils)						
Council Tax	01-Apr-02	45.00	45.00	45.00	45.00	N
NNDR	01-Apr-02	45.00	45.00	45.00	45.00	N
SUMMONS COSTS						
Council Tax and NNDR	01-Apr-04	44.00	44.00	44.00	44.00	N

ENVIRONMENT PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
PEST CONTROL (Set by Contractor) Fees increased from 1st November 2006						
Cost per treatment of private households:						
Rats*	01-Nov-06	5.11	6.00	5.32	6.25	S
Mice*	01-Nov-06	17.02	20.00	18.51	21.75	S
Cockroaches*	01-Nov-06	30.64	36.00	31.74	37.30	S
Fleas*	01-Nov-06	30.64	36.00	31.74	37.30	S
Bed Bugs*	01-Nov-06	30.64	36.00	31.74	37.30	S
* Free to residents on Housing and Council Tax Benefit						
Wasps	01-Nov-06	30.64	36.00	31.74	37.30	S
Ants	01-Nov-06	30.64	36.00	31.74	37.30	S
Insect Pests of stored food products	01-Nov-06	30.64	36.00	31.74	37.30	S
Cost per treatment of business premises:						
Rats	01-Nov-06	6.00	7.05	6.25	7.34	S
Mice	01-Nov-06	20.00	23.50	21.75	25.56	S
Cockroaches	01-Nov-06	36.00	42.30	37.30	43.83	S
Fleas	01-Nov-06	36.00	42.30	37.30	43.83	S
Bed Bugs	01-Nov-06	36.00	42.30	37.30	43.83	S
Wasps	01-Nov-06	36.00	42.30	37.30	43.83	S
Ants	01-Nov-06	36.00	42.30	37.30	43.83	S
Insect Pests of stored food products	01-Nov-06	36.00	42.30	37.30	43.83	S

WASTE COLLECTION

Set by Contractor

Bulky household collection for up to three large items from private households £20.00 plus VAT

Other collections priced individually on application to the contractor.

Garden waste bags, which includes collection and disposal £9.00 for 10 plus VAT

ENVIRONMENTAL PROTECTION AGENCY AUTHORISATION CHARGES

Statutory Charges

Cement Processing - Risk based charge variable	01-Apr-06	857.92	857.92	690.00 - low to 1540.00 - high	690.00 - low to 1540.00 - high	N
Service Stations	01-Apr-06	131.20	131.20	141.00	141.00	N
Waste Oil Burners	01-Apr-06	131.20	131.20	141.00	141.00	N
Mobile Crusher	01-Apr-06	851.77	851.77	921.00	921.00	N
Dry Cleaners	01-Oct-06	131.20	131.20	141.00	141.00	N

FIXED PENALTY CHARGES

Statutory Charges

Littering	01-Apr-02	50.00	50.00	75.00	75.00	
Dog Fouling	01-Apr-02	50.00	50.00	75.00	75.00	N

RECYCLING CREDITS

These charges are set by Essex County Council

Bring Banks per ton	01-Apr-06	47.90	47.90	These rates will be set by ECC in February 2007		N
Kerb Side Collection per ton	01-Apr-06	47.90	47.90			N
Contamination per ton	01-Apr-06	47.90	47.90			N

FINANCE PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
ADMINISTRATION OF MORTGAGE PORTFOLIO						
These charges are set by Gemini Consultants, the Council's contractor for mortgage administration						
Charges for legal services						
Registration of additional charges	01-Aug-03	7.00	8.23	7.00	8.23	S
Deeds production - leasehold	01-Aug-03	30.00	35.25	30.00	35.25	S
Deeds production - freehold	01-Aug-03	6.00	7.05	6.00	7.05	S
Provision of Title No, copies of documents etc						
- leasehold	01-Aug-03	30.00	35.25	30.00	35.25	S
- freehold	01-Aug-03	6.00	7.05	6.00	7.05	S
Transfer of equity	01-Aug-03	175.00	205.63	175.00	205.63	S
Enquiries	01-Aug-03	6.00	7.05	6.00	7.05	S
Redemptions - premature	01-Aug-03	60.00	70.50	60.00	70.50	S
Prosecutions						
Request for Court Proceedings	01-Aug-03	25.00	29.38	25.00	29.38	S
* Institute Court Proceedings	01-Aug-03	295.00	346.63	295.00	346.63	S
* Swearing of affidavit	01-Aug-03	6.00	7.05	6.00	7.05	S
* Attendance at local court	01-Aug-03	185.00	217.38	185.00	217.38	S
* Local Agent's attendance	01-Aug-03	205.00	240.88	205.00	240.88	S
* Eviction warrant	01-Aug-03	175.00	205.63	175.00	205.63	S
Additional work requested:						
Senior Assistant Solicitor (per hour)	01-Aug-03	165.00	193.88	165.00	193.88	S
Legal Executives (per hour)	01-Aug-03	145.00	170.38	145.00	170.38	S
Trainee Solicitor (per hour)	01-Aug-03	125.00	146.88	125.00	146.88	S
Storage Clerk (per hour)	01-Aug-03	25.00	29.38	25.00	29.38	S
Sale of property						
Per property	01-Aug-03	to be agreed at time				
Estate Agent's fees	01-Aug-03	approx 2% of sale price plus 10% administrative charge on final fee.				
Solicitor's costs including conveyancing:						
up to £100,000 (registered title)	01-Aug-03	395.00	464.13	395.00	464.13	S
£100,000 or over (or unregistered)	01-Aug-03	479.00	562.83	479.00	562.83	S
Funds despatched by BACS or CHAPS	01-Aug-03	35.00	41.13	35.00	41.13	S

* Plus disbursements - charge to be agreed at time of prosecution

LEISURE PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
BEACH HUT SITES (determined under delegated powers by Head of Leisure Services)						
<u>Resident Fees:</u>						
Frinton:						
The Walings	01-Apr-06	288.00	338.40	615.20	722.86	S
High and Low Walls	01-Apr-06	187.00	219.73	191.68	225.22	S
The Leas	01-Apr-06	187.00	219.73	191.68	225.22	S
Walton:						
Southcliff	01-Apr-06	107.00	125.73	109.68	128.87	S
Eastcliff	01-Apr-06	137.00	160.98	140.43	165.00	S
Clacton/Holland:						
East Seafront (1-79)	01-Apr-06	150.00	176.25	153.75	180.66	S
East Seafront (80-124)	01-Apr-06	137.00	160.98	140.43	165.00	S
Blue Chalets small (residents only)	01-Apr-06	416.00	488.80	426.40	501.02	S
Blue Chalets large (residents only)	01-Apr-06	527.00	619.23	540.18	634.71	S
East seafront other	01-Apr-06	137.00	160.98	140.43	165.00	S
Brightlingsea:						
West Promenade	01-Apr-06	107.00	125.73	109.68	128.87	S
Harwich:						
Harwich Green	01-Apr-06	107.00	125.73	109.68	128.87	S
Dovercourt:						
Dovercourt West End and Spa	01-Apr-06	107.00	125.73	109.68	128.87	S
Spa Cabins (residents only)	01-Apr-06	338.00	397.15	346.45	407.08	S
Orwell Terrace Chalets (residents only)	01-Apr-06	306.00	359.55	313.65	368.54	S
New Huts, Leading Lights to Cliff Park	01-Apr-06	168.00	197.40	172.20	202.34	S
<u>Non Resident Fees:</u>						
Frinton:						
The Walings	01-Apr-06	529.00	621.58	862.23	1,013.12	S
High and Low Walls	01-Apr-06	341.50	401.26	350.04	411.29	S
The Leas	01-Apr-06	341.50	401.26	350.04	411.29	S
Walton:						
Southcliff	01-Apr-06	197.00	231.48	201.93	237.26	S
Eastcliff	01-Apr-06	246.50	289.64	252.66	296.88	S
Clacton/Holland:						
East Seafront (1-79)	01-Apr-06	283.00	332.53	290.08	340.84	S
East Seafront (80-124)	01-Apr-06	263.00	309.03	269.58	316.75	S
Clacton/Holland other	01-Apr-06	263.00	309.03	269.58	316.75	S
Brightlingsea:						
West Promenade	01-Apr-06	197.00	231.48	201.93	237.26	S
Harwich:						
Harwich Green	01-Apr-06	197.00	231.48	201.93	237.26	S

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Dovercourt:						
Dovercourt West End and Spa	01-Apr-06	197.00	231.48	201.93	237.26	S
New Huts, Leading Lights to Cliff Park	01-Apr-06	336.00	394.80	344.40	404.67	S
Five year site licence fee for new huts, Leading Lights to Cliff Park	01-Apr-06	672.00	789.60	688.80	809.34	S
Change of Beach Hut Ownership	01-Apr-06	56.00	65.80	57.40	67.45	S

NEW HUTS ON VACANT SITES

Reduction for part year licences:-

Applications received 1 April to 31 August	No reduction
Applications received 1 September to 30 September	10% reduction
Applications received 1 October to 31 October	20% reduction
Applications received 1 November to 30 November	30% reduction
Applications received 1 December to 31 December	40% reduction
Applications received 1 January to 31 March	No fee payable

Fees are charged at the appropriate rate of VAT at the time of billing

Essex Hall (including Kitchen)

Daily rate per consecutive hour (Minimum hire 3 hours or part thereof):

Monday to Friday between 9 am and midnight:

- Standard charge per hour	01-Apr-06	21.00	21.00	22.00	22.00	X
- Charge to Commercial or Trade interest	01-Apr-06	31.00	31.00	32.00	32.00	X

Saturday and Sunday between 9 am and midnight or any day designated as a Public Holiday in England:

- Standard charge per hour	01-Apr-06	31.00	31.00	32.00	32.00	X
- Charge to Commercial or Trade interest	01-Apr-06	42.00	42.00	43.00	43.00	X

Princes Theatre (including use of Essex Hall, Kitchen and Dressing Rooms)

Daily rate per consecutive hour (Minimum hire 3 hours or part thereof):

Monday to Friday between 9 am and midnight:

- Standard charge per hour	01-Apr-06	70.00	70.00	75.00	75.00	X
- Charge to Commercial or Trade interest	01-Apr-06	140.00	140.00	150.00	150.00	X

Saturday and Sunday between 9 am and midnight or any day designated as a Public Holiday in England:

- Standard charge per hour	01-Apr-06	80.00	80.00	85.00	85.00	X
- Charge to Commercial or Trade interest	01-Apr-06	160.00	160.00	170.00	170.00	X

Any hour after midnight:

- Standard charge per hour	01-Apr-06	100.00	100.00	105.00	105.00	X
- Charge to Commercial or Trade interest	01-Apr-06	200.00	200.00	210.00	210.00	X

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Period rate (more than one consecutive day):						
Weekday 9 am to midnight:						
- Standard charge	01-Apr-06	410.00	410.00	415.00	415.00	X
- Charge to Commercial or Trade interest	01-Apr-06	820.00	820.00	830.00	830.00	X
Saturday and Sunday 9 am to midnight or any day designated as a Public Holiday in England:						
- Standard charge	01-Apr-06	490.00	490.00	495.00	495.00	X
- Charge to Commercial or Trade interest	01-Apr-06	1,200.00	1,200.00	1,205.00	1,205.00	X
Any hour after midnight:						
- Standard charge	01-Apr-06	100.00	100.00	105.00	105.00	X
- Charge to Commercial or Trade interest	01-Apr-06	200.00	200.00	210.00	210.00	X

SPORTS HALLS (determined under delegated powers by Head of Leisure Services)

Easy Payment Schemes:

Premier Card Monthly Payment	01-Apr-06	25.53	30.00	26.17	30.75	S
Aqua Card Monthly Payment	01-Apr-06	17.02	20.00	17.45	20.50	S
Swim Card (senior citizen and disabled)						
monthly by direct debit	01-Apr-06	15.32	18.00	15.74	18.50	S
Youth Card Monthly Payment	01-Apr-06	13.19	15.50	13.62	16.00	S
Premier Card 12 month advance payment	01-Apr-06	280.85	330.00	288.51	339.00	S
Aqua Card 12 month advance payment	01-Apr-06	187.23	220.00	191.91	225.50	S
Swim Card (senior citizen and disabled) 12 month advance payment						
	01-Apr-06	168.51	198.00	172.77	203.00	S
Youth Card 12 month advance payment	01-Apr-06	145.11	170.50	148.94	175.00	S

Swimming:

Adult	01-Apr-06	2.55	3.00	2.64	3.10	S
Junior/Senior Citizen/Disabled	01-Apr-06	1.87	2.20	1.91	2.25	S
Family Ticket	01-Apr-06	6.38	7.50	6.55	7.70	S
School	01-Apr-06	1.11	1.30	1.15	1.35	S
Parent and Child	01-Apr-06	2.55	3.00	2.64	3.10	S
Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S
Club Swimming	01-Apr-06	36.59	43.00	37.53	44.10	S
Gala Staffed	01-Apr-06	72.34	85.00	74.17	87.15	S
Swimming Lessons - Adult	01-Apr-06	42.00	42.00	36.60	43.00	X
Swimming Lessons - Junior	01-Apr-06	37.50	37.50	32.77	38.50	X
Individual Tuition - Adult	01-Apr-06	17.00	17.00	14.81	17.40	X
Individual Tuition - Concession	01-Apr-06	14.00	14.00	12.26	14.40	X

Main Hall - Clacton Leisure Centre

Whole Hall	01-Apr-06	425.53	500.00	435.74	512.00	S
Badminton Adult (per court)	01-Apr-06	6.38	7.50	6.64	7.80	S
Badminton Concession	01-Apr-06	5.62	6.60	5.79	6.80	S
Badminton Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S

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Ancillary Hall - Clacton Leisure Centre:						
Whole Hall	01-Apr-06	148.94	175.00	152.34	179.00	S
Adult Peak - Half Hall	01-Apr-06	6.38	7.50	6.55	7.70	S
Concession Peak - Half Hall	01-Apr-06	5.62	6.60	5.79	6.80	S
Recreation Sessions:						
Junior	01-Apr-06	2.40	2.40	2.13	2.50	X
Active 4 Life	01-Apr-06	3.90	3.90	3.40	4.00	X
Ladies Morning	01-Apr-06	3.90	3.90	3.40	4.00	X
Bonus Card holders	01-Apr-06	1.60	1.60	1.40	1.65	X
Table Tennis:						
Adult	01-Apr-06	3.40	4.00	3.57	4.20	S
Concession	01-Apr-06	2.47	2.90	2.55	3.00	S
Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S
Lifestyles Fitness Suites:						
Adult Peak	01-Apr-06	3.83	4.50	3.91	4.60	S
Concession casual	01-Apr-06	2.64	3.10	2.72	3.20	S
Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S
Annual Pass Cash	01-Apr-06	246.81	290.00	252.98	297.25	S
Induction	01-Apr-06	15.00	15.00	13.11	15.40	X
Induction Concession	01-Apr-06	10.00	10.00	8.72	10.25	X
Induction Bonus Card holders	01-Apr-06	5.00	5.00	4.34	5.10	X
Fitness Testing	01-Apr-06	12.77	15.00	13.11	15.40	S
REP Assessment	01-Apr-06	3.10	3.10	2.72	3.20	X
REP Assessment Concession	01-Apr-06	2.60	2.60	2.30	2.70	X
REP Gym	01-Apr-06	3.10	3.10	2.72	3.20	X
REP Gym Concession	01-Apr-06	2.60	2.60	2.30	2.70	X
REP Swim	01-Apr-06	1.60	1.60	1.40	1.65	X
REP Swim Concession	01-Apr-06	1.60	1.60	1.40	1.65	X
School Booking	01-Apr-06	40.43	47.50	41.45	48.70	S
Miscellaneous:						
Equipment Hire	01-Apr-06	1.36	1.60	1.40	1.65	S
Equipment Hire Bonus Card holders	01-Apr-06	0.51	0.60	0.51	0.60	S
Meeting Room Hire - Clacton Leisure Centre	01-Apr-06	15.00	15.00	13.11	15.40	X
Vista Bar Hire for meetings - Clacton Leisure Centre	01-Apr-06	15.00	15.00	deleted	deleted	X
Creche Clacton Leisure Centre:						
First Child	01-Apr-06	1.96	2.30	deleted	deleted	S
Second Child	01-Apr-06	1.36	1.60	deleted	deleted	S
All Weather Pitch - Clacton Leisure Centre/Dovercourt Swimming Pool:						
Full Pitch Adult	01-Apr-06	40.85	48.00	41.87	49.20	S
Full Pitch Junior/School	01-Apr-06	28.09	33.00	28.77	33.80	S
Half Pitch	01-Apr-06	24.68	29.00	25.32	29.75	S
Half Pitch - Junior/School	01-Apr-06	17.02	20.00	17.45	20.50	S
Quarter Pitch (Clacton Leisure Centre only)	01-Apr-06	17.87	21.00	18.30	21.50	S

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Quarter Pitch (Clacton Leisure Centre only) - Junior/School	01-Apr-06	12.34	14.50	12.68	14.90	S
Dovercourt Pitch only	01-Apr-06	36.60	43.00	37.53	44.10	S
Multi-Courts - Clacton Leisure Centre:						
Adult	01-Apr-06	12.77	15.00	13.11	15.40	S
Junior/School	01-Apr-06	8.51	10.00	8.72	10.25	S
Tennis:						
Adult	01-Apr-06	5.36	6.30	5.53	6.50	S
Concession	01-Apr-06	2.64	3.10	2.72	3.20	S
Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S
Grass Pitches:						
Athletics - Vista Road Day	01-Apr-06	28.09	33.00	28.94	34.00	S
Cricket/Softball Day	01-Apr-06	40.85	48.00	41.87	49.20	S
Cricket/Softball Evening	01-Apr-06	35.74	42.00	36.60	43.00	S
Football with changing facilities	01-Apr-06	35.74	42.00	36.60	43.00	S
Football without changing	01-Apr-06	30.64	36.00	31.40	36.90	S
Football at Old Road	01-Apr-06	31.49	37.00	32.26	37.90	S
Mini Football - Juniors only	01-Apr-06	17.02	20.00	17.45	20.50	S
Rugby with changing facilities	01-Apr-04	0.00	0.00	35.74	42.00	S
Rugby without changing	01-Apr-04	0.00	0.00	30.64	36.00	S
Joint Use Facilities:						
Brightlingsea Sports Centre:						
Badminton Adult	01-Apr-06	5.96	7.00	6.13	7.20	S
Badminton Concession	01-Apr-06	5.02	5.90	5.11	6.00	S
Badminton Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S
Squash Court Adult (per court)	01-Apr-06	4.85	5.70	4.94	5.80	S
Squash Court Concession	01-Apr-06	3.06	3.60	3.15	3.70	S
Squash Court Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S
Table Tennis Table Adult (per table)	01-Apr-06	3.40	4.00	1.40	1.64	S
Table Tennis Table Concession	01-Apr-06	2.47	2.90	2.55	3.00	S
Table Tennis Table Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S
Tennis Court Adult	01-Apr-06	4.26	5.00	4.43	5.20	S
Tennis Court Concession	01-Apr-06	2.72	3.20	2.81	3.30	S
Tennis Court Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S
Lifestyles Gym	01-Apr-06	3.83	4.50	3.91	4.60	S
Lifestyles Gym Concession	01-Apr-06	2.64	3.10	2.72	3.20	S
Lifestyles Gym Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S
Lifestyles Induction	01-Apr-06	15.00	15.00	13.11	15.40	X
Lifestyles Induction Concession	01-Apr-06	10.00	10.00	24.43	28.70	X
Lifestyles Induction Bonus Card holders	01-Apr-06	5.00	5.00	4.34	5.10	X
Sports Hall Hire	01-Apr-06	23.83	28.00	17.45	20.50	S
Sports Hall Hire Junior	01-Apr-06	20.09	23.60	20.60	24.20	S
Ancillary Hall Hire	01-Apr-06	17.02	20.00	41.87	49.20	S
Ancillary Hall Hire Junior	01-Apr-06	13.62	16.00	25.30	29.73	S
All Weather Synthetic Pitch - Whole,Adult	01-Apr-06	40.85	48.00	18.32	21.53	S
All Weather Synthetic Pitch - Half, Adult	01-Apr-06	24.68	29.00	25.32	29.75	S
All Weather Synthetic Pitch - Quarter,Adult	01-Apr-06	17.87	21.00	18.30	21.50	S

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All Weather Synthetic Pitch - Whole,Junior	01-Apr-06	28.09	33.00	28.77	33.80	S
All Weather Synthetic Pitch - Half, Junior	01-Apr-06	17.02	20.00	0.00	0.00	S
All Weather Synthetic Pitch - Quarter,Junior	01-Apr-06	12.34	14.50	12.68	14.90	S
Harwich Sports Centre:						
Badminton Adult	01-Apr-06	5.96	7.00	6.13	7.20	S
Badminton Concession	01-Apr-06	5.02	5.90	4.97	5.84	S
Badminton Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S
Squash Court Adult Peak (per court)	01-Apr-06	4.85	5.70	4.94	5.80	S
Squash Court Concession	01-Apr-06	3.06	3.60	3.15	3.70	S
Squash Court Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S
Tennis Adult	01-Apr-06	4.26	5.00	4.43	5.20	S
Tennis Concession	01-Apr-06	2.72	3.20	2.81	3.30	S
Tennis Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S
Sports Hall Hire Whole	01-Apr-06	23.83	28.00	24.51	28.80	S
Sports Hall Hire Whole Junior	01-Apr-06	20.09	23.60	20.60	24.20	S
Sports Hall Hire 3/4	01-Apr-06	17.87	21.00	18.38	21.60	S
Sports Hall Hire 3/4 Junior	01-Apr-06	15.06	17.70	15.45	18.15	S
Sports Hall Hire 1/2	01-Apr-06	11.91	14.00	12.26	14.40	S
Sports Hall Hire 1/2 Junior	01-Apr-06	10.04	11.80	10.30	12.10	S
Hardcourts Full Area	01-Apr-06	14.89	17.50	15.32	18.00	S
Hardcourts Full Area Junior	01-Apr-06	11.49	13.50	11.74	13.80	S
Hardcourts 1/2	01-Apr-06	8.30	9.75	8.51	10.00	S
Hardcourts 1/2 Junior	01-Apr-06	7.40	8.70	7.66	9.00	S
Manningtree Sports Centre:						
Badminton Adult (per court)	01-Apr-06	5.96	7.00	6.13	7.20	S
Badminton Concession	01-Apr-06	5.02	5.90	4.36	5.13	S
Badminton Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S
Tennis Adult	01-Apr-06	4.26	5.00	4.43	5.20	S
Tennis Concession	01-Apr-06	2.72	3.20	2.81	3.30	S
Tennis Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S
Gym Adult	01-Apr-06	3.83	4.50	3.91	4.60	S
Gym Concession	01-Apr-06	2.64	3.10	2.72	3.20	S
Gym Bonus Card holders	01-Apr-06	1.36	1.60	1.40	1.65	S
Gym Induction Adult	01-Apr-06	15.00	15.00	13.11	15.40	X
Gym Induction Concession	01-Apr-06	10.00	10.00	0.00	0.00	X
Gym Induction Bonus Card holders	01-Apr-06	5.00	5.00	4.34	5.10	X

PLANNING PORTFOLIO
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TOWN AND COUNTRY PLANNING (Statutory Fees)							
<u>Outline Planning Applications</u>							
1.	Dwellings and other types of building - per 0.1 hectare of part thereof up to 2.5 hectare of site area	01-Apr-05	265.00	265.00	265.00	265.00	N
2.	Dwellings and other types of building - an additional fee for each 0.1 hectare over 2.5 hectares	01-Apr-05	80.00	80.00	80.00	80.00	N
	Maximum fee for the above categories	01-Apr-05	25,000.00	25,000.00	25,000.00	25,000.00	N
3.	Erection of agricultural buildings - for each 0.1 hectare or part thereof up to 2.5 hectares	01-Apr-05	265.00	265.00	265.00	265.00	N
	Erection of agricultural buildings - an additional fee for each 0.1 hectare over 2.5 hectares	01-Apr-05	80.00	80.00	80.00	80.00	N
4.	Maximum fee for the above categories	01-Apr-05	25,000.00	25,000.00	25,000.00	25,000.00	N
<u>Full Applications and Reserved matters</u>							
5.	New dwellings - per dwelling up to 50	01-Apr-05	265.00	265.00	265.00	265.00	N
6.	New dwellings - per dwelling in excess of 50	01-Apr-05	80.00	80.00	80.00	80.00	N
	Maximum fee for the above categories	01-Apr-05	50,000.00	50,000.00	50,000.00	50,000.00	N
7.	Householder alterations or extensions to a dwelling	01-Apr-05	135.00	135.00	135.00	135.00	N
8.	Alteration or extensions to 2 or more dwellings	01-Apr-05	265.00	265.00	265.00	265.00	N
9.	Operations within the curtilage of a dwelling	01-Apr-05	135.00	135.00	135.00	135.00	N
10.	Conversion of buildings into houses/flats each additional unit to a maximum of 50	01-Apr-05	265.00	265.00	265.00	265.00	N
11.	Conversion of buildings into houses/flats - additional payment for each unit over 50	01-Apr-05	80.00	80.00	80.00	80.00	N
	Maximum fee for the above categories	01-Apr-05	50,000.00	50,000.00	50,000.00	50,000.00	N
12.	<u>Agricultural</u>						
a)	Gross floorspace not more than 465m ²	01-Apr-05	50.00	50.00	50.00	50.00	N
b)	Gross floorspace 465m ² – 540m ²	01-Apr-05	265.00	265.00	265.00	265.00	N
c)	Gross floorspace over 540m ²	01-Apr-05	265.00	265.00	265.00	265.00	N
d)	Gross floorspace for every 75m ² in excess of 540m ² up to 4215m ²	01-Apr-05	265.00	265.00	265.00	265.00	N
e)	Gross floorspace over 4215m ²	01-Apr-05	13,250.00	13,250.00	13,250.00	13,250.00	N
f)	Gross floorspace over 4215m ² for each additional 75m ²	01-Apr-05	80.00	80.00	80.00	80.00	N
	Maximum fee for the above categories	01-Apr-05	50,000.00	50,000.00	50,000.00	50,000.00	N
g)	Glasshouses and polytunnels up to	01-Apr-05	50.00	50.00	50.00	50.00	N
h)	Glasshouses and polytunnels over 465m ²	01-Apr-05	1,495.00	1,495.00	1,495.00	1,495.00	N

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	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
13 <u>Other Buildings:</u>						
a) No floor space created, eg shop front	01-Apr-05	135.00	135.00	135.00	135.00	N
b) Up to 40m ²	01-Apr-05	135.00	135.00	135.00	135.00	N
c) Over 40m ² but up to 75m ²	01-Apr-05	265.00	265.00	265.00	265.00	N
d) Over 75m ² per 75m ² or part thereof up to 3750m ²	01-Apr-05	265.00	265.00	265.00	265.00	N
e) Over 3750m ²	01-Apr-05	13,250.00	13,250.00	13,250.00	13,250.00	N
e) Over 3750m ² for each additional 75m ²	01-Apr-05	80.00	80.00	80.00	80.00	N
Maximum fee for the above categories	01-Apr-05	50,000.00	50,000.00	50,000.00	50,000.00	N
14 Change of use (except categories 10 & 11)	01-Apr-05	265.00	265.00	265.00	265.00	N
15 Erection, alteration of plant and machinery - 0.1 hectare of part thereof up to 5 hectares	01-Apr-05	265.00	265.00	265.00	265.00	N
16 Erection, alteration of plant and machinery - an additional for each 0.1 hectare over 5 hectares	01-Apr-05	80.00	80.00	80.00	80.00	N
Maximum fee for the above categories	01-Apr-05	50,000.00	50,000.00	50,000.00	50,000.00	N
17 Car parks, service roads and other accesses	01-Apr-05	135.00	135.00	135.00	135.00	N
18 Other operations on land - per 0.1 hectare or part thereof	01-Apr-05	135.00	135.00	135.00	135.00	N
Maximum fee for the above categories	01-Apr-05	1,350.00	1,350.00	1,350.00	1,350.00	N
19 Vary or remove a condition	01-Apr-05	135.00	135.00	135.00	135.00	N
20 Retain temporary building or use	01-Apr-05	135.00	135.00	135.00	135.00	N
21 Playing field for non-profit making club	01-Apr-05	265.00	265.00	265.00	265.00	N
22 Exploratory drilling for oil or gas - per 0.1 hectares or part thereof up to 7.5 hectares	01-Apr-05	265.00	265.00	265.00	265.00	N
23 Exploratory drilling for oil or gas - for each additional 0.1 hectare over 7.5 hectares	01-Apr-05	80.00	80.00	80.00	80.00	N
Maximum fee for the above categories	01-Apr-05	50,000.00	50,000.00	50,000.00	50,000.00	N
<u>Advertisements</u>						
24 On business premises or 'advance signs'	01-Apr-05	75.00	75.00	75.00	75.00	N
25 Display on litter bins, public seating or bus shelters	01-Apr-05	265.00	265.00	265.00	265.00	N
26 Other advertisements	01-Apr-05	265.00	265.00	265.00	265.00	N
<u>Determinations</u>						
27 Prior approval of details required for agricultural or forestry permitted development	01-Apr-05	50.00	50.00	50.00	50.00	N
28 Prior approval of details required for telecommunications equipment	01-Apr-05	265.00	265.00	265.00	265.00	N
29 Whether prior approval of details required for demolition of building	01-Apr-05	50.00	50.00	50.00	50.00	N

PLANNING PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive	VAT Inclusive	VAT Exclusive	VAT Inclusive	
		£	£	£	£	
<u>Lawful Development/Use Certificate</u>						
30	Lawful Existing Use/Development of Land, Buildings or Operations (Sections 191(1)(a) or (b)) - Same fee as if it was a planning application					
	01-Apr-05	Same fee as if it was a planning application				N
31	Failure to comply within a Condition	135.00	135.00	135.00	135.00	N
32	Lawful Proposed Use/Development of Land, Buildings or Operations (Sections 192(1) (a) or (b)) - Half the fee that would apply if it was a planning application					
	01-Apr-05	Half the fee that would apply if it was a planning application				N

2006/07 CHARGES TABLE A
CHARGES FOR SMALL DOMESTIC BUILDINGS

CHARGES FOR **NEW** DWELLINGS HAVING A FLOOR AREA NOT EXCEEDING 300m² (EXCLUDING INTEGRAL GARAGE/CAR PORT) AND OF 3 STOREYS OR LESS. DWELLINGS NOT FALLING WITHIN THIS DEFINITION ARE CHARGED UNDER TABLE C (COST OF WORKS)

No. of dwellings	Full Plans Applications						Building Notice		
	Plan Charge			Inspection Charge			Building Notice Charge		
	Charge (£)	VAT (£)	Total (£)	Charge (£)	VAT (£)	Total (£)	Charge (£)	VAT (£)	Total (£)
1	158.00	27.65	185.65	291.00	50.93	341.93	449.00	78.58	527.58
2	215.00	37.63	252.63	546.00	95.55	641.55	761.00	133.18	894.18
3	283.00	49.53	332.53	694.00	121.45	815.45	977.00	170.98	1,147.98
4	350.00	61.25	411.25	801.00	140.18	941.18	1,151.00	201.43	1,352.43
5	424.00	74.20	498.20	887.00	155.23	1,042.23	1,311.00	229.43	1,540.43
6	497.00	86.98	583.98	997.00	174.48	1,171.48	1,494.00	261.45	1,755.45
7	554.00	96.95	650.95	1,052.00	184.10	1,236.10	1,606.00	281.05	1,887.05
8	576.00	100.80	676.80	1,235.00	216.13	1,451.13	1,811.00	316.93	2,127.93
9	584.00	102.20	686.20	1,384.00	242.20	1,626.20	1,968.00	344.40	2,312.40
10	589.00	103.08	692.08	1,573.00	275.28	1,848.28	2,162.00	378.35	2,540.35
11	594.00	103.95	697.95	1,722.00	301.35	2,023.35	2,316.00	405.30	2,721.30
12	600.00	105.00	705.00	1,876.00	328.30	2,204.30	2,476.00	433.30	2,909.30
13	606.00	106.05	712.05	2,030.00	355.25	2,385.25	2,636.00	461.30	3,097.30
14	611.00	106.93	717.93	2,183.00	382.03	2,565.03	2,794.00	488.95	3,282.95
15	617.00	107.98	724.98	2,337.00	408.98	2,745.98	2,954.00	516.95	3,470.95
16	622.00	108.85	730.85	2,490.00	435.75	2,925.75	3,112.00	544.60	3,656.60
17	627.00	109.73	736.73	2,645.00	462.88	3,107.88	3,272.00	572.60	3,844.60
18	632.00	110.60	742.60	2,818.00	493.15	3,311.15	3,450.00	603.75	4,053.75
19	638.00	111.65	749.65	2,952.00	516.60	3,468.60	3,590.00	628.25	4,218.25
20	646.00	113.05	759.05	3,106.00	543.55	3,649.55	3,752.00	656.60	4,408.60
21	656.00	114.80	770.80	3,213.00	562.28	3,775.28	3,869.00	677.08	4,546.08
22	666.00	116.55	782.55	3,321.00	581.18	3,902.18	3,987.00	697.73	4,684.73
23	676.00	118.30	794.30	3,429.00	600.08	4,029.08	4,105.00	718.38	4,823.38
24	687.00	120.23	807.23	3,536.00	618.80	4,154.80	4,223.00	739.03	4,962.03
25	697.00	121.98	818.98	3,649.00	638.58	4,287.58	4,346.00	760.55	5,106.55
26	707.00	123.73	830.73	3,757.00	657.48	4,414.48	4,464.00	781.20	5,245.20
27	718.00	125.65	843.65	3,864.00	676.20	4,540.20	4,582.00	801.85	5,383.85
28	728.00	127.40	855.40	3,972.00	695.10	4,667.10	4,700.00	822.50	5,522.50
29	738.00	129.15	867.15	4,080.00	714.00	4,794.00	4,818.00	843.15	5,661.15
30	748.00	130.90	878.90	4,187.00	732.73	4,919.73	4,935.00	863.63	5,798.63
31	758.00	132.65	890.65	4,295.00	751.63	5,046.63	5,053.00	884.28	5,937.28

DISCOUNTS ARE AVAILABLE FOR LARGE DEVELOPMENTS OR FOR DEVELOPERS WHO BUILD "REPEAT OR THE SAME" TYPE OF DWELLINGS. PLEASE ASK FOR DETAILS.

2006/07 CHARGES TABLE B
CHARGES FOR CERTAIN SMALL DOMESTIC BUILDINGS AND EXTENSIONS
(FOR ROOMS IN ROOF ALTERATIONS AND COMMERCIAL WORKS REFER TO TABLE C)

Type of Work	Full Plans Submissions						Building Notice		
	Plan Fee			Inspection Fee			Building Notice Fee		
	Exc. VAT	VAT	Inc VAT	Exc. VAT	VAT	Inc VAT	Exc. VAT	VAT	Inc VAT
(1) Erection or extension of a detached or attached building which consists of a garage or carport or both having a floor area not exceeding 40m ² in total and intended to be used in common with an existing building, and which is not an exempt building	£110.64	£19.36	£130.00	NIL	NIL	NIL	£110.64	£19.36	£130.00
(2) Erection or extension of a detached or attached building which consists of a garage or carport or both having a floor area exceeding 40m ² but does not exceed 60m ² in total and intended to be used in common with an existing building, and which is not an exempt building	£110.64	£19.36	£130.00	£127.66	£22.34	£150.00	£238.30	£41.70	£280.00
(3) Any extension of a dwelling having a floor area which does not exceed 10m ² , including means of access and work in connection with that extension	£110.64	£19.36	£130.00	£127.66	£22.34	£150.00	£238.30	£41.70	£280.00
(4) Any extension of a dwelling the total floor area of which exceeds 10m ² but does not exceed 40m ² , including means of access and work in connection with that extension.	£110.64	£19.36	£130.00	£246.81	£43.19	£290.00	£357.45	£62.55	£420.00
(5) Any extension of a dwelling having a floor area which exceeds 40m ² but does not exceed 60m ² , including means of access and work in connection with that extension	£110.64	£19.36	£130.00	£363.40	£63.60	£427.00	£474.04	£82.96	£557.00

*** Refer to Table C for charges relating to applicable cavity wall insulation and unvented hot water systems, alterations to a dwelling consisting of the provision of one or more rooms in roof space, electrical installations and garage conversions.**

*An estimate should be provided for alterations and any other work not specified in Tables A and B

NOTE: THE FOLLOWING MINIMUM CHARGES APPLY: (SEE ALSO THE MINIMUM CHARGES APPLICABLE TO TABLE C)

- i) Where the total floor area of an extension to a dwelling exceeds 60m², the sum of the plan and inspection charge or the building notice charge must not be less than £557.00 inc. VAT.
- ii) Where the work consists of extensions and alterations it will be necessary to add the amounts required under Table B and Table C together.

2006/07 CHARGES TABLE C
CHARGES FOR ALL OTHER WORKS NOT COVERED BY TABLES A OR B
(I.E. DOMESTIC ALTERATIONS OR COMMERCIAL APPLICATIONS, ETC.)

Estimated Cost	Plan Fee			Inspection Fee			Combined Fee/Building Notice Fee		
	Fee	VAT	Total	Fee	VAT	Total	Fee	VAT	Total
Not exceeding £1,000	72.34	12.66	85.00	Included in Plan Fee			72.34	12.66	85.00
£1,001 to £2,000	106.38	18.62	125.00	Included in Plan Fee			106.38	18.62	125.00
£2,001 to £5,000	170.21	29.79	200.00	Included in Plan Fee			170.21	29.79	200.00
£5,001 to £6,000	43.50	7.61	51.11	130.50	22.84	153.34	174.00	30.45	204.45
£6,001 to £7,000	45.75	8.01	53.76	137.25	24.02	161.27	183.00	32.03	215.03
£7,001 to £8,000	48.00	8.40	56.40	144.00	25.20	169.20	192.00	33.60	225.60
£8,001 to £9,000	50.25	8.79	59.04	150.75	26.38	177.13	201.00	35.18	236.18
£9,001 to £10,000	52.50	9.19	61.69	157.50	27.56	185.06	210.00	36.75	246.75
£10,001 to £11,000	54.75	9.58	64.33	164.25	28.74	192.99	219.00	38.33	257.33
£11,001 to £12,000	57.00	9.98	66.98	171.00	29.93	200.93	228.00	39.90	267.90
£12,001 to £13,000	59.25	10.37	69.62	177.75	31.11	208.86	237.00	41.48	278.48
£13,001 to £14,000	61.50	10.76	72.26	184.50	32.29	216.79	246.00	43.05	289.05
£14,001 to £15,000	63.75	11.16	74.91	191.25	33.47	224.72	255.00	44.63	299.63
£15,001 to £16,000	66.00	11.55	77.55	198.00	34.65	232.65	264.00	46.20	310.20
£16,001 to £17,000	68.25	11.94	80.19	204.75	35.83	240.58	273.00	47.78	320.78
£17,001 to £18,000	70.50	12.34	82.84	211.50	37.01	248.51	282.00	49.35	331.35
£18,001 to £19,000	72.75	12.73	85.48	218.25	38.19	256.44	291.00	50.93	341.93
£19,001 to £20,000	75.00	13.13	88.13	225.00	39.38	264.38	300.00	52.50	352.50
£20,001 to £21,000	77.00	13.48	90.48	231.00	40.43	271.43	308.00	53.90	361.90
£21,001 to £22,000	79.00	13.83	92.83	237.00	41.48	278.48	316.00	55.30	371.30
£22,001 to £23,000	81.00	14.18	95.18	243.00	42.53	285.53	324.00	56.70	380.70
£23,001 to £24,000	83.00	14.53	97.53	249.00	43.58	292.58	332.00	58.10	390.10
£24,001 to £25,000	85.00	14.88	99.88	255.00	44.63	299.63	340.00	59.50	399.50
£25,001 to £26,000	87.00	15.23	102.23	261.00	45.68	306.68	348.00	60.90	408.90
£26,001 to £27,000	89.00	15.58	104.58	267.00	46.73	313.73	356.00	62.30	418.30
£27,001 to £28,000	91.00	15.93	106.93	273.00	47.78	320.78	364.00	63.70	427.70
£28,001 to £29,000	93.00	16.28	109.28	279.00	48.83	327.83	372.00	65.10	437.10
£29,001 to £30,000	95.00	16.63	111.63	285.00	49.88	334.88	380.00	66.50	446.50
£30,001 to £31,000	97.00	16.98	113.98	291.00	50.93	341.93	388.00	67.90	455.90
£31,001 to £32,000	99.00	17.33	116.33	297.00	51.98	348.98	396.00	69.30	465.30
£32,001 to £33,000	101.00	17.68	118.68	303.00	53.03	356.03	404.00	70.70	474.70
£33,001 to £34,000	103.00	18.03	121.03	309.00	54.08	363.08	412.00	72.10	484.10
£34,001 to £35,000	105.00	18.38	123.38	315.00	55.13	370.13	420.00	73.50	493.50
£35,001 to £100,000	£105.00 plus £2.00 for each £1,000 or part thereof over £35,000 plus VAT			£315.00 plus £6.00 for each £1,000 or part thereof over £35,000 plus VAT			£420.00 plus £8.00 for each £1,000 or part thereof over £35,000 plus VAT		
£100,001 to £1 million	£235.00 plus £0.88 for each £1,000 or part thereof over £100,000 plus VAT			£705.00 plus £2.62 for each £1,000 or part thereof over £100,000 plus VAT			£940.00 plus £3.50 for each £1,000 or part thereof over £100,000 plus VAT		

For works over £1 million please contact this office in order to negotiate the amount of fee payable.

Note: The following minimum charges apply:-

1. Provision of one or more rooms in roof = £130.00 inc. VAT; Inspection Charge = £290.00 inc. VAT.
2. Electrical Installation = £125 inc. VAT;
3. Conversion of single garage to part of house = £125 inc. VAT.

TABLE D - CHARGES FOR REPLACEMENT GLAZING - DOMESTIC ONLY

Replacement of windows, roof lights, roof windows and external doors

Building Notice Charge = £74.89 + VAT £13.11 = **£88.00**

(For commercial installations refer to Table C above - A Building Notice cannot be submitted for non domestic installations)

Footnote - The Local Authority may, in certain circumstances, reduce charges for work of a repetitive nature. For further guidance please consult your Local Authority Building Control Office.

REGENERATION PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
CLACTON AIR SHOW - CONTRIBUTIONS PROGRAMME (determined by Assistant Chief Executive)						
1/4 page advert	1998	75.00	88.13	75.00	88.13	S
1/2 page advert	1998	150.00	176.25	150.00	176.25	S
Full page	1998	300.00	352.50	300.00	352.50	S
<u>A Stands</u>						
3m stand	2006	190.00	190.00	195.00	195.00	X
5m stand	2006	320.00	320.00	330.00	330.00	X
6m stand	2006	345.00	345.00	355.00	355.00	X
9m stand	2006	515.00	515.00	525.00	525.00	X
HOLIDAY GUIDE - ADVERTISING (determined by Head of Leisure Services)						
Existing Advertisers with no amendments:						
Sixteenth page	2005	145.00	170.38	These rates will be determined during 2007/08		S
Eighth page	2005	320.00	376.00			S
Quarter page (avaiable to exsisting quarter page advertisers only)	2005	570.00	669.75			S
Half page	2005	850.00	998.75			S
Full page	2005	1,555.00	1,827.13			S
New Advertisers or exsisting Advertisers with new copy:						
Sixteenth page	2005	150.00	176.25	These rates will be determined during 2007/08		S
Eighth page	2005	335.00	393.63			S
Half page	2005	880.00	1,034.00			S
Full page	2005	1,620.00	1,903.50			S
Back Page' or 'Guaranteed Position' add 25% to above rate						
CARELINE (determined by ECC under "Supporting People" regime)						
Weekly Charges:						
Housing, Sheltered/Group Units (not subject to VAT)	01-Apr-05	2.89	2.89	2.96	2.96	N

CORPORATE GOVERNANCE AND RESOURCES

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT	VAT	VAT	VAT	
		Exclusive £	Inclusive £	Exclusive £	Inclusive £	

The following fees are determined by the Head of Legal Services.

COPIES OF AGREEMENTS RE CONVEYANCING TRANSACTIONS

Cost per page copied in addition to Standard Charge	01-Apr-06	0.45	0.53	0.45	0.53	S
Standard Charge	01-Apr-06	12.00	14.10	12.00	14.10	S

LEGAL WORK RE GRANTING OF LEASES, LICENSES AND LICENSES TO ASSIGN

Dependent upon the amount and complexity of work. Average charge £250 but higher for complex matters. *

REGISTERING ASSIGNMENTS

As specified in the lease but normally varies from £34 to £57 + depending on the work involved.

SECTION 106 AGREEMENTS

Dependent on the complexity of the agreement. Fee ranges from £255 to £1,020 +. *

* Follows the same VAT treatment as main supply.

TECHNICAL SERVICES PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
CAR PARKS						
Determined by Portfolio Holder						
High Street (A), Clacton						
Cars, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-06	1.11	1.30	1.11	1.30	S
1 to 2 hours	01-Apr-06	1.87	2.20	1.87	2.20	S
2 to 4 hours	01-Apr-06	3.40	4.00	3.40	4.00	S
4 to 6 hours	01-Apr-05	4.26	5.00	4.26	5.00	S
Over 6 hours	01-Apr-05	5.11	6.00	5.11	6.00	S
Commercial Vehicles (after 6 pm only)	01-Apr-06	5.96	7.00	5.96	7.00	S
Cars (after 7 pm only)	01-Apr-04	0.85	1.00	0.85	1.00	S
Over 4 hours upper levels Multi storey only	01-Apr-04	3.40	4.00	3.40	4.00	S
Hastings Avenue (B), Clacton						
Cars, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-06	1.02	1.20	1.02	1.20	S
Up to 4 hours	01-Apr-06	3.74	4.40	3.74	4.40	S
Over 4 hours	01-Apr-05	5.11	6.00	5.11	6.00	S
Old Road (B), Clacton						
Cars, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-06	0.85	1.00	0.85	1.00	S
1 to 2 hours	01-Apr-06	1.28	1.50	1.28	1.50	S
2 to 4 hours	01-Apr-06	2.13	2.50	2.13	2.50	S
4 to 6 hours	01-Apr-06	3.40	4.00	3.40	4.00	S
Over 6 hours	01-Apr-05	4.68	5.50	4.68	5.50	S
Martello Bay Coach Park, Marine Parade West, Clacton						
Coaches and Double Decker Buses only:						
Up to 4 hours	01-Apr-05	3.40	4.00	3.40	4.00	S
Over 4 hours - up to 8 hours	01-Apr-05	5.96	7.00	5.96	7.00	S
Over 8 hours - up to 24 hours	01-Apr-05	8.51	10.00	8.51	10.00	S
Agate Road (A), Clacton (short stay)						
Cars, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-06	1.11	1.30	1.11	1.30	S
1 to 2 hours	01-Apr-06	2.13	2.50	2.13	2.50	S
2 to 3 hours	01-Apr-06	3.06	3.60	3.06	3.60	S
Over 3 hours	01-Apr-06	8.51	10.00	8.51	10.00	S
Wellesley Road (B), Clacton						
Cars, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-06	1.11	1.30	1.11	1.30	S
1 to 2 hours	01-Apr-06	1.87	2.20	1.87	2.20	S
2 to 4 hours	01-Apr-05	3.40	4.00	3.40	4.00	S
4 to 6 hours	01-Apr-05	4.26	5.00	4.26	5.00	S
Over 6 hours	01-Apr-05	5.11	6.00	5.11	6.00	S

TECHNICAL SERVICES PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT	VAT	VAT	VAT	
		Exclusive £	Inclusive £	Exclusive £	Inclusive £	
Holland Haven and the Naze, Walton						
Cars, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-05	0.85	1.00	0.85	1.00	S
Up to 4 hours	01-Apr-06	2.98	3.50	2.98	3.50	S
All Day	01-Apr-05	4.68	5.50	4.68	5.50	S
Tendring Residents and Beach Hut Owners	01-Apr-04	17.02	20.00	17.02	20.00	S
The concession rate for residents for the Tendring District to park free until 10.30 am remains unchanged.						
Station Yard (B), Walton						
Cars, Motorcycles and Motorcycle combinations:						
Up to 2 hours	01-Apr-06	1.28	1.50	1.28	1.50	S
2 to 4 hours	01-Apr-06	2.55	3.00	2.55	3.00	S
4 to 6 hours	01-Apr-06	3.40	4.00	3.40	4.00	S
Over 6 hours	01-Apr-05	4.26	5.00	4.26	5.00	S
Buses and commercial vehicles						
Up to 4 hours	01-Apr-06	3.83	4.50	3.83	4.50	S
Over 4 hours	01-Apr-04	5.53	6.50	5.53	6.50	S
Church Road (B), Walton						
Cars, Motorcycles and Motorcycle combinations:						
Up to 2 hours	01-Apr-06	1.28	1.50	1.28	1.50	S
2 to 4 hours	01-Apr-06	2.55	3.00	2.55	3.00	S
4 to 6 hours	01-Apr-06	3.83	4.50	3.83	4.50	S
Over 6 hours	01-Apr-05	4.68	5.50	4.68	5.50	S
High Street (A), Walton						
Cars, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-06	0.68	0.80	0.68	0.80	S
1 to 2 hours	01-Apr-06	1.19	1.40	1.19	1.40	S
2 to 4 hours	01-Apr-05	2.38	2.80	2.38	2.80	S
4 to 6 hours	01-Apr-05	4.26	5.00	4.26	5.00	S
Over 6 hours	01-Apr-05	5.11	6.00	5.11	6.00	S
Frinton and Walton Swimming Pool Car Park, Walton						
Cars, Minibuses, Motorcycles and Motorcycle combinations:						
Up to 3 hours	01-Apr-06	2.55	3.00	2.55	3.00	S
3 to 5 hours	01-Apr-06	5.11	6.00	5.11	6.00	S
Pool users only - Up to 3 hours (refundable on the day of issue)						
Mill Lane (B), Walton						
Cars, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-06	0.68	0.80	0.68	0.80	S
1 to 3 hours	01-Apr-06	1.70	2.00	1.70	2.00	S
3 to 5 hours	01-Apr-06	3.40	4.00	3.40	4.00	S
Over 5 hours	01-Apr-04	4.26	5.00	4.26	5.00	S

TECHNICAL SERVICES PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
Coronation (B), Walton						
Cars, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-06	1.02	1.20	1.02	1.20	S
1 to 3 hours	01-Apr-04	2.55	3.00	2.55	3.00	S
Over 3 hours	01-Apr-06	4.68	5.50	4.68	5.50	S
Coaches (Daily)	01-Apr-06	5.96	7.00	5.96	7.00	S
Milton Road (A), Dovercourt						
Cars, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-06	0.68	0.80	0.68	0.80	S
1 to 2 hours	01-Apr-06	1.19	1.40	1.19	1.40	S
2 to 4 hours	01-Apr-06	2.38	2.80	2.38	2.80	S
4 to 6 hours	01-Apr-05	3.83	4.50	3.83	4.50	S
Over 6 hours	01-Apr-06	5.11	6.00	5.11	6.00	S
Lower Marine Parade (B), Dovercourt (April to September)						
Cars, Motorcycles and Motorcycle combinations:						
Up to 2 hours	01-Apr-06	1.19	1.40	1.19	1.40	S
Up to 4 hours	01-Apr-06	2.13	2.50	2.13	2.50	S
Over 4 hours	01-Apr-04	4.26	5.00	4.26	5.00	S
Seasonal Permit - Beach Hut Owners only	01-Apr-02	4.26	5.00	17.02	20.00	S
The Quay (Time Restricted Permits Only)						
Cars, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-06	0.60	0.70	0.60	0.70	S
1 to 4 hours	01-Apr-05	2.55	3.00	2.55	3.00	S
Over 4 hours	01-Apr-05	4.26	5.00	4.26	5.00	S
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	01-Apr-02	8.51	10.00	8.51	10.00	S
Wellington Road (B), Harwich						
Cars, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-06	0.68	0.80	0.68	0.80	S
1 to 4 hours	01-Apr-06	2.72	3.20	2.72	3.20	S
Over 4 hours	01-Apr-05	4.26	5.00	4.26	5.00	S
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	01-Apr-02	8.51	10.00	8.51	10.00	S
Tower Street (B), Brightlingsea						
Cars, Motorcycles and Motorcycle combinations:						
Up to 2 hours	01-Apr-06	1.19	1.40	1.19	1.40	S
2 to 4 hours	01-Apr-05	2.55	3.00	2.55	3.00	S
Over 4 hours	01-Apr-05	5.11	6.00	5.11	6.00	S
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	01-Apr-02	8.51	10.00	8.51	10.00	S

TECHNICAL SERVICES PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
Promenade Way (B), Brightlingsea (May to September)						
Cars, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-07			0.60	0.70	S
Up to 2 hours	01-Apr-06	1.19	1.40	1.19	1.40	S
2 to 4 hours	01-Apr-06	2.13	2.50	2.13	2.50	S
Over 4 hours	01-Apr-05	4.26	5.00	4.26	5.00	S
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	01-Apr-02	8.51	10.00	8.51	10.00	S
Seasonal Permit - Beach Hut Owners only	01-Apr-02	4.26	5.00	17.02	20.00	S
Western Promenade Grass (B), Brightlingsea (May to September)						
Cars, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-07	N/A	N/A	0.60	0.70	S
Up to 2 hours	01-Apr-07	N/A	N/A	1.19	1.40	S
2 to 4 hours	01-Apr-07	N/A	N/A	2.13	2.50	S
Over 4 hours	01-Apr-07	N/A	N/A	4.26	5.00	S
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	01-Apr-07	N/A	N/A	8.51	10.00	S
Seasonal Permit - Beach Hut Owners only	01-Apr-07	N/A	N/A	17.02	20.00	S
Oyster Tank Road (B), Brightlingsea (May to September)						
Cars, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-07	N/A	N/A	0.60	0.70	S
Up to 2 hours	01-Apr-07	N/A	N/A	1.19	1.40	S
2 to 4 hours	01-Apr-07	N/A	N/A	2.13	2.50	S
Over 4 hours	01-Apr-07	N/A	N/A	4.26	5.00	S
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	01-Apr-07	N/A	N/A	8.51	10.00	S
Seasonal Permit - Beach Hut Owners only	01-Apr-07	N/A	N/A	17.02	20.00	S
Tamarisk Way (B), Jaywick						
Cars, Motorcycles and Motorcycle combinations:						
Up to 30 minutes	01-Apr-06	0.43	0.50	0.43	0.50	S
Over 30 minutes and up to 1 hour	01-Apr-06	0.85	1.00	0.85	1.00	S
1 to 4 hours	01-Apr-06	2.98	3.50	2.98	3.50	S
Over 4 hours	01-Apr-05	4.26	5.00	4.26	5.00	S
Ipswich Rd (B), Holland on Sea						
Cars, Motorcycles and Motorcycle combinations:						
Up to 30 minutes	01-Apr-06	0.43	0.50	0.43	0.50	S
Up to 1 hour	01-Apr-06	0.60	0.70	0.60	0.70	S
1 to 3 hours	01-Apr-06	1.02	1.20	1.02	1.20	S
3 to 4 hours	01-Apr-05	2.55	3.00	2.55	3.00	S
Over 4 hours	01-Apr-06	4.26	5.00	8.51	10.00	S

TECHNICAL SERVICES PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
York Rd (B), Holland on Sea						
Cars, Minibuses, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-07	N/A	N/A	0.34	0.40	S
Up to 2 hours	01-Apr-07	N/A	N/A	0.77	0.90	S
Up to 4 hours	01-Apr-07	N/A	N/A	1.53	1.80	S
Up to 6 hours	01-Apr-07	N/A	N/A	2.55	3.00	S
Over 6 hours	01-Apr-07	N/A	N/A	3.40	4.00	S
Beach Hut Owner Permit	01-Apr-07	N/A	N/A	17.02	20.00	S
Brighton Rd (B), Holland on Sea						
Cars, Minibuses, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-07	N/A	N/A	0.34	0.40	S
Up to 2 hours	01-Apr-07	N/A	N/A	0.77	0.90	S
Up to 4 hours	01-Apr-07	N/A	N/A	1.53	1.80	S
Up to 6 hours	01-Apr-07	N/A	N/A	2.55	3.00	S
Over 6 hours	01-Apr-07	N/A	N/A	3.40	4.00	S
Beach Hut Owner Permit	01-Apr-07	N/A	N/A	17.02	20.00	S
Hazlemere Rd (B), Holland on Sea						
Cars, Minibuses, Motorcycles and Motorcycle combinations:						
Up to 1 hour	01-Apr-07	N/A	N/A	0.34	0.40	S
Up to 2 hours	01-Apr-07	N/A	N/A	0.77	0.90	S
Up to 4 hours	01-Apr-07	N/A	N/A	1.53	1.80	S
Up to 6 hours	01-Apr-07	N/A	N/A	2.55	3.00	S
Over 6 hours	01-Apr-07	N/A	N/A	3.40	4.00	S
Beach Hut Owner Permit	01-Apr-07	N/A	N/A	17.02	20.00	S
Seafront Bays, (B) Clacton						
Up to 1 hour	01-Apr-07	N/A	N/A	0.43	0.50	S
1 to 4 hours	01-Apr-07	N/A	N/A	2.13	2.50	S
Over 4 hours	01-Apr-07	N/A	N/A	4.26	5.00	S
Season Tickets:						
Category (A)	01-Apr-05	255.32	300.00	255.32	300.00	S
Category (B)	01-Apr-06	148.94	175.00	148.94	175.00	S
Other permit charges:						
Residents Parking						
1st Vehicle	01-Apr-06	35.00	35.00	35.00	35.00	N
2nd Vehicle	01-Apr-06	50.00	50.00	50.00	50.00	N
Visitors permit (daily)	01-Apr-02	0.50	0.50	0.50	0.50	N
On Street Dispensation Permit:						
1st day	01-Apr-06	15.00	15.00	15.00	15.00	N
Each following day up to one week	01-Apr-06	5.00	5.00	5.00	5.00	N
On Street Suspensions						
1st day	01-Apr-06	15.00	15.00	15.00	15.00	N
Each following day up to one week	01-Apr-06	5.00	5.00	5.00	5.00	N

TECHNICAL SERVICES PORTFOLIO

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
Determined by Essex County Council						
Penalty Charges						
For failing to display a valid ticket, displaying a ticket incorrectly or for failing to park within marked bays	01-Oct-04	60.00	60.00	60.00	60.00	N
If paid within 14 days:						
For failing to display a valid ticket, displaying a ticket incorrectly or for failing to park within marked bays	01-Oct-04	30.00	30.00	30.00	30.00	N

LICENSING COMMITTEE

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive	VAT Inclusive	VAT Exclusive	VAT Inclusive	
		£	£	£	£	
LICENSING - Statutory Fees Effective From 07/02/2005 Under The Licensing Act 2003						
PREMISES						
Grant or Variation:						
BAND A*	01-Jan-05	100.00	100.00	100.00	100.00	N
BAND B*	01-Jan-05	190.00	190.00	190.00	190.00	N
BAND C*	01-Jan-05	315.00	315.00	315.00	315.00	N
BAND D*	01-Jan-05	450.00	450.00	450.00	450.00	N
BAND E*	01-Jan-05	635.00	635.00	635.00	635.00	N
Annual Fee to Licensing Authority:						
BAND A*	01-Jan-05	70.00	70.00	70.00	70.00	N
BAND B*	01-Jan-05	180.00	180.00	180.00	180.00	N
BAND C*	01-Jan-05	295.00	295.00	295.00	295.00	N
BAND D*	01-Jan-05	320.00	320.00	320.00	320.00	N
BAND E*	01-Jan-05	350.00	350.00	350.00	350.00	N
Theft/Loss etc of Premises Licence or Summary	01-Jan-05	10.50	10.50	10.50	10.50	N
Application for provisional statement whilst premises being built	01-Jan-05	315.00	315.00	315.00	315.00	N
Notifacation of change of name or address of Licence Holder	01-Jan-05	10.50	10.50	10.50	10.50	N
Application to vary Licence to specify individual as Premises Supervisor	01-Jan-05	23.00	23.00	23.00	23.00	N
Application for Transfer of Premises Licence Interim Authority Notice following death etc., of licence holder	01-Jan-05	23.00	23.00	23.00	23.00	N
Theft, loss of Certificate or Summary	01-Jan-05	10.50	10.50	10.50	10.50	N
Notifacation of change of name or alteration of rules of club	01-Jan-05	10.50	10.50	10.50	10.50	N
Change of Relevant registered address of Club	01-Jan-05	10.50	10.50	10.50	10.50	N
Temporary Event Notice	01-Jan-05	21.00	21.00	21.00	21.00	N
Loss of Temporary Event Notice	01-Jan-05	10.50	10.50	10.50	10.50	N
Right of Freeholder to be notified of licensing matters	01-Jan-05	21.00	21.00	21.00	21.00	N

* RATEABLE VALUES AND BANDS OF PREMISES:

<u>BAND</u>	<u>RATEABLE VALUE</u>
A	Zero rateable value to £4,300
B	£4,301 TO £33,000
C	£33,001 TO £87,000
D	£87,001 TO £125,000
E	£125,001 and above

LICENSING COMMITTEE

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
PERSONAL						
Grant	01-Jan-05	37.00	37.00	37.00	37.00	N
Renewal	01-Jan-05	37.00	37.00	37.00	37.00	N
Theft, loss etc., of Personal Licence	01-Jan-05	10.50	10.50	10.50	10.50	N
Duty to notify change of name or address	01-Jan-05	10.50	10.50	10.50	10.50	N
GAMING						
Amusements with Prizes**	01-Apr-93	32.00	32.00	32.00	32.00	N
Permit (Section 34(5)(e)) (Statutory Maximum) - 3 years**	01-Apr-99	250.00	250.00	250.00	250.00	N
Permit (Section 16) - 3 Years**	01-Apr-93	32.00	32.00	32.00	32.00	N
LOTTERIES						
Grant**	01-Apr-93	35.00	35.00	35.00	35.00	N
Renewal**	01-Apr-93	17.50	17.50	17.50	17.50	N
Pools Promotion Registration (Statutory Maximum Fee)**	01-Apr-93	464.00	464.00	464.00	464.00	N

** These fees will only apply during the first part of 2007/08 as they will be replaced by new arrangements under the Gambling Act 2005, for which statutory fees will be prescribed by the Secretary of State.

REGULATORY COMMITTEE

SCALE OF CHARGES 2007/08

	Last Revision/ Implement- ation Date	2006/07		2007/08 (wef 01/04/07)		VAT Ind
		VAT Exclusive £	VAT Inclusive £	VAT Exclusive £	VAT Inclusive £	
ELECTIONS AND ELECTORAL REGISTRATION						
Sale of Register - Data Copy (Statutory fee):						
Cost per 1,000 entries in addition to Standard Charge	01-Dec-03	1.50	1.50	1.50	1.50	N
Standard Charge	01-Dec-03	20.00	20.00	20.00	20.00	N
Sale of Register - Hard Copy (Statutory fee):						
Cost per 1,000 entries in addition to Standard Charge	01-Dec-03	5.00	5.00	5.00	5.00	N
Standard Charge	01-Dec-03	10.00	10.00	10.00	10.00	N
FREEDOM OF INFORMATION						
Enquiries utilising 18 or more hours of officer time (statutory fee)	01-Apr-06	£450 plus £25.00 per hour thereafter		£450 plus £25.00 per hour thereafter		**

** The VAT on this fee will be charged at the non-business rate if the information being sought can be obtained from this Authority only.
The VAT on this fee will be charged at the standard rate if the information being sought can be obtained from an alternative source.

SECTION E

REVENUE ESTIMATES 2007/08 - BUDGET SUMMARY

Portfolio / Committee	Appendix	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £
Benefits and Revenues Portfolio	E1	1,817,297	3,301,490	3,243,390	3,338,550
Environment Portfolio	E2	4,981,413	5,213,250	4,954,470	4,963,000
Finance Portfolio	E3a	1,789,500	2,266,360	1,822,680	2,056,820
Housing Portfolio	E4	2,318,769	1,955,110	1,691,730	1,607,820
Leisure Portfolio	E5	3,334,951	3,167,130	2,959,170	2,981,090
Planning Portfolio	E6	1,171,737	913,670	1,409,740	1,407,140
Regeneration Portfolio	E7	953,705	916,340	1,035,790	1,298,440
Corporate Governance and Resources Portfolio	E8(a&b)	408,299	465,800	505,820	504,490
Technical Services Portfolio	E9	1,245,304	1,487,140	1,458,610	1,372,780
Development Control Committee	E10	20,300	22,660	31,880	34,130
Licensing Committee	E11	129,331	174,800	249,690	283,240
Human Resources Committee	E12	0	0	0	0
Regulatory Committee	E13	283,540	323,710	209,220	354,470
Total		18,454,146	20,207,460	19,572,190	20,201,970
Finance - Capital Investment	E3b	1,095,328	1,630,000	1,383,000	2,485,000
Financing Items	E3c	(3,474,042)	(2,775,390)	(2,028,440)	(1,551,090)
Budget before use of Reserves		16,075,432	19,062,070	18,926,750	21,135,880
Less:					
Contribution to / (from) uncommitted balance		439	0	9,200	0
Contribution to / (from) earmarked reserves		589,108	(80,120)	46,000	(1,104,880)
Amount to be met by Government Grant and Council Tax		16,664,979	18,981,950	18,981,950	20,031,000
Government Grant:					
- National Non-Domestic Rates		(4,068,969)	(10,272,612)	(10,272,612)	(10,872,300)
- Revenue Support Grant		(6,227,387)	(1,982,980)	(1,982,980)	(2,098,700)
Council Tax Excluding Parish Precepts		(6,248,823)	(6,596,358)	(6,596,358)	(6,920,000)
Collection Fund Surplus		(119,800)	(130,000)	(130,000)	(140,000)
		(16,664,979)	(18,981,950)	(18,981,950)	(20,031,000)

BENEFITS AND REVENUES PORTFOLIO

<i>SERVICES:</i>	<i>Detail on page</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Benefits, Revenues and Cashiers	<i>E1 / 3</i>	-	-	-	-
Total Rechargeable Accounts		-	-	-	-
Concessionary Bus Passes	<i>E1 / 4</i>	568,847	1,568,970	1,579,070	1,616,560
Concessionary Rail Fares	<i>E1 / 5</i>	4,234	4,020	8,790	8,800
Council Tax Benefits	<i>E1 / 6</i>	167,526	312,530	62,250	72,630
NNDR Discretionary Relief	<i>E1 / 7</i>	14,428	26,880	26,880	26,880
Rate relief for small rural businesses	<i>E1 / 8</i>	140	2,600	2,600	2,670
Rent Allowances	<i>E1 / 9</i>	294,994	503,050	691,570	699,680
Rent Rebates	<i>E1 / 10</i>	81,079	107,660	81,690	84,010
Revenue Collection	<i>E1 / 12</i>	686,049	775,780	790,540	827,320
Total		1,817,297	3,301,490	3,243,390	3,338,550
Grand Total		1,817,297	3,301,490	3,243,390	3,338,550
<i>ANALYSIS:</i>	<i>Note</i>				
Direct Costs	(3)	43,474,677	44,357,080	44,371,150	45,900,370
Income		(42,742,498)	(42,176,670)	(42,250,560)	(43,778,070)
Net Direct Expenditure		732,179	2,180,410	2,120,590	2,122,300
Capital Charges	(1)	20,961	94,670	50,520	92,590
Service Unit and Central Costs Charges	(2)	4,073,040	4,126,280	4,156,950	4,323,500
Recharge to Services		(3,008,883)	(3,099,870)	(3,084,670)	(3,199,840)
Total		1,817,297	3,301,490	3,243,390	3,338,550

Notes

- (1) Capital charges comprise an annual provision for depreciation, where appropriate based on the asset value and the estimated life of the asset. Asset values are reviewed annually by the Council's external valuer. Prior to 1 April 2006 a capital financing charge was also made based on a notional interest rate. This charge is no longer required under the latest Accounting Standards and has therefore been removed.
- (2) Service Unit and Central Costs Charges are based mainly on an estimate of officer time spent managing and providing the service. The estimates for 2006/07 Revised and 2007/08 Original have been recalculated on the latest information available. This heading includes the following costs:
- (a) Salaries of staff directly providing the service, together with their associated costs such as travelling, telephones and stationery.
 - (b) Charges for administration and senior management.
 - (c) Support services provided by Human Resources and Customer Services, Financial Services, Legal Services, Management Board and Corporate Performance.

(d) Office Accommodation including office cleaning service budgets, Communications, Information Technology, Insurances, other Central Costs and Transport.

- (3) The salaries estimates included as memorandum items within this portfolio allow for an assumed 2.5% pay award in 2007/08. The 2006/07 revised budget has been calculated on the actual cost for the first 6 months and assumes a full establishment for the second half year. (See also note 3 page E12/1)

In addition the budgets also show, in accordance with Financial Reporting Standard FRS17 the cost of future pension benefits earned by employees from pension contributions made during the year. This better reflects the full cost of employing staff in services.

The FRS 17 addition in the 2006/07 Original budget was 5.5% of the gross Salary cost, but advice from the Pension Fund's actuaries is that the figure for both the revised and 2007/08 should be 6.75%. However this additional cost has no impact on the net budget requirement of the Council as a corresponding adjustment is made to the Council's net revenue budget via the Retirement Benefit FRS 17 Appropriation Account budget within Finance Portfolio (E3c/9)

Portfolio:

BENEFITS AND REVENUES

Service:

BENEFITS, REVENUES AND CASHIERS SERVICE UNIT ACCOUNT

Head of Service:

Jill Coleshaw

Corporate Strategy Key Priorities Supported

To become a modern, healthy and well-managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Salaries (memorandum)	1,859,485	2,004,910	1,930,390	2,016,430	(1)
Other Employee Related	29,682	16,790	32,790	30,200	(1 & 2)
Agency Staff	-	-	14,000	2,500	(1 & 2)
Transport Costs	14,992	18,920	20,970	21,420	(1 & 2)
Supplies and Services	337,951	285,900	401,270	380,100	(1 & 2)
Pension Credit start up and running costs	74,217	40,370	-	-	(1)
New Tax Credit start up and running costs	18,686	23,750	-	-	(1)
	2,335,013	2,390,640	2,399,420	2,450,650	
Court Costs/Legal Costs etc	(276,204)	(245,000)	(245,000)	(251,130)	
Other Grants	(6,440)	-			
Net Direct Expenditure	2,052,369	2,145,640	2,154,420	2,199,520	
Capital Charges	20,961	94,670	50,520	92,590	
Service Unit and Central Costs Charges	935,553	859,560	879,730	907,730	
Net Expenditure	3,008,883	3,099,870	3,084,670	3,199,840	
Recharge to Services	(3,008,883)	(3,099,870)	(3,084,670)	(3,199,840)	
	-	-	-	-	

Notes

- (1) The 2006/07 revised and 2007/08 original budgets for Pension and Tax Credits have now been incorporated into the service unit budgets.
- (2) The 2006/07 revised budget includes the sum of £37,400 carried forward from 2005/06 relating to Benefits and Revenues Service Unit Account in respect of Legal Fees (£18,000), Computer Software (£16,400) and miscellaneous (£3,000) as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer). In addition, the 2006/07 revised budget includes the sum of £22,860 for Pensions credits and £23,030 for Tax Credits carried forward from 2005/06 as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).

<i>Portfolio:</i>	BENEFITS AND REVENUES
<i>Service:</i>	CONCESSIONARY BUS FARES
<i>Head of Service:</i>	Jill Coleshaw
<i>Purpose of Service:</i>	The provision of half fare/free fare off peak bus passes for the elderly and people with certain disabilities.
<i>Means of Provision:</i>	In partnership with Essex District and Essex County Council.
<i>Activities/Sites Included:</i>	Passes giving district and countywide travel. Available through the post and at the Council's main cash office.
<i>Corporate Strategy Key Priorities Supported</i>	A willing partner and community leader

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Purchase of bus passes	472,273	1,472,430	1,470,050	1,485,370	(1, 2 & 3)
Temporary Staff (memorandum)	3,697	8,670	13,960	33,000	(2)
Supplies and Services	4,056	3,240	5,620	8,430	(3)
Net Direct Expenditure	480,026	1,484,340	1,489,630	1,526,800	
Service Unit and Central Costs Charges	88,821	84,630	89,440	89,760	
Net Expenditure	568,847	1,568,970	1,579,070	1,616,560	

Notes

- (1) The cost of the scheme is based on the cost of providing the bus passes, the administration of the Essex wide scheme and reimbursement of the monies lost by the bus companies for the travel undertaken by pass holders.

From 1 April 2006 the statutory Concessionary Fares Scheme was amended to allow free travel instead of half fare travel.

- (2) The 2006/07 revised budget includes the sum of £5,010 carried forward from 2005/06 relating to temporary staff, as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).The 2007/08 original budget includes a virement from the bus passes estimate in respect of temporary staff for £24,110 to meet the expected increase due to the new national free bus travel scheme.
- (3) The 2006/07 revised and 2007/08 original budget include virements from the bus passes estimate for £2,380 in 2006/07 and £5,110 in 2007/08 to meet expected additional ongoing costs of printing and stationery, postage and car allowance public transport for the new national free bus travel scheme.

<i>Portfolio:</i>	BENEFITS AND REVENUES
<i>Service:</i>	CONCESSIONARY RAIL FARES
<i>Head of Service:</i>	Jill Coleshaw
<i>Purpose of Service:</i>	The provision of discounted senior citizens rail passes.
<i>Means of Provision:</i>	In consortium with One Railway.
<i>Activities/Sites Included:</i>	Passes giving district and countywide travel. Sold at main and branch Cash Offices.
<i>Corporate Strategy Key Priorities Supported</i>	A willing partner and community leader

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Purchase of Railcards	38,293	29,920	29,920	30,670	(1)
Fees and Charges	(40,517)	(32,430)	(32,430)	(33,240)	(1)
Net Direct Expenditure	(2,224)	(2,510)	(2,510)	(2,570)	
Service Unit and Central Costs Charges	6,458	6,530	11,300	11,370	
Net Expenditure	4,234	4,020	8,790	8,800	

Notes

- (1) The discount that this Authority receives from One Railway for the purchase of concessionary railcards is currently 25% (since 1 February 1992).

The discounted purchase price to this Authority is £15.00 per card. The charge to the public is the discounted price plus £1 for the administration fee, which is set by One Railway, ie. £16.00

Portfolio: **BENEFITS AND REVENUES**

Service: **COUNCIL TAX BENEFITS**

Head of Service: **Jill Coleshaw**

Purpose of Service: **To draw the attention of all potential claimants to the availability of rebates and reliefs against their liability for Council Tax; to process all claims and to record all assessed rebates.**

Means of Provision: **Directly provided.**

Activities/Sites Included: All publicity is issued from, and all applications for benefits and reliefs are processed at 88-90 Pier Avenue, Clacton. Enquiries are taken also at the cash offices in Frinton, Harwich and Weeley.

Corporate Strategy Key Priorities Supported

Affordable and decent housing
Earning a positive public image

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Council Tax Benefit allowances	10,493,607	10,773,700	10,773,700	11,204,700	(1)
Government Subsidy:					
Benefits	(10,548,705)	(10,722,000)	(10,722,000)	(11,153,000)	(1)
Subsidy re previous year	795	-	-	-	
Administration Subsidy	(434,231)	(469,230)	(646,830)	(685,700)	(2)
Audit Fraud Incentives	(46,091)	(19,330)	-	-	(2)
New Pension Credit Grant	(24,820)	(18,980)	-	-	(2)
New Tax Credit Grant	(10,890)	(11,160)	-	-	(2)
Verification Framework Grant	(117,363)	(94,050)	-	-	(2)
Net Direct Expenditure	(687,698)	(561,050)	(595,130)	(634,000)	
Service Unit and Central Costs Charges	855,224	873,580	657,380	706,630	
Net Expenditure	167,526	312,530	62,250	72,630	

Notes

- (1) The estimated payments in 2007/08 have been based on the 2006/07 revised payments figure plus an additional sum for an anticipated overall increase in the Council Tax levy.

Subsidy income in respect of the majority of the payments is paid at 100% by the Department of Works and Pensions but an allowance has been made for the reduced subsidy such as overpayments.

- (2) This grant is the contribution from the Department for Work and Pensions towards the administration costs of processing the Council Tax Benefit applications. The total is now paid as one income stream and includes the Audit Fraud incentive, Pension Credit, Tax Credit and Verification Framework Grant income, previously paid separately.

The grant is paid as a single sum to cover Council Tax Benefits, Rent Allowances and Rent Rebates. The total increase in 2007/08 is £142,580 in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix D).

Portfolio: **BENEFITS AND REVENUES**

Service: **NNDR DISCRETIONARY RELIEF**

Head of Service: **Jill Coleshaw**

Purpose of Service: **To draw the attention of all potential claimants to the availability of rebates and reliefs against their liability for NNDR; to process all claims and to record all assessed rebates.**

Means of Provision: **Directly provided.**

Activities/Sites Included: All publicity is issued from, and all applications for benefits and reliefs are processed at 88-90 Pier Avenue, Clacton. Enquiries are taken also at the cash offices in Frinton, Harwich and Weeley.

Corporate Strategy Key Priorities Supported
 Earning a positive public image
 A strong local economy

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Benefits and Reliefs	14,428	26,880	26,880	26,880	
Net Expenditure	14,428	26,880	26,880	26,880	

Portfolio: **BENEFITS AND REVENUES**

Service: **RATE RELIEF FOR SMALL RURAL BUSINESSES**

Head of Service: **Jill Coleshaw**

Purpose of Service: **The support of village shops and businesses is recognition of the service they provide to the local community.**

Means of Provision: **Directly provided.**

Activities/Sites Included: Villages and rural communities across the district.

Corporate Strategy Key Priorities Supported
Earning a positive Public Image
A strong local economy

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Small Rural Business Grants	140	2,600	2,600	2,670	(1)
Net Expenditure	140	2,600	2,600	2,670	

Notes

- (1) The cost shown above represents a proportion of the benefit to the applicant. In the majority of circumstances the Council bears 25% of the total relief given, the additional 75% being provided by National Non-Domestic Rate (NNDR) relief.

Portfolio: **BENEFITS AND REVENUES**

Service: **RENT ALLOWANCES**

Head of Service: **Jill Coleshaw**

Purpose of Service: **The administration, processing and funding of all rent allowance claims from tenants of private rented accommodation within the Tendring District Council area.**

Means of Provision: **Directly provided.**

Activities/Sites Included: Processing of rent allowance claims for tenants in private sector rented accommodation.

Corporate Strategy Key Priorities Supported
Affordable and decent housing
Earning a positive public image

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Rent Allowance Payments	24,188,825	23,484,000	23,484,000	24,188,000	(1 & 2)
Provision for Bad and Doubtful Debt	125,988	60,000	60,000	60,000	(3)
	24,314,813	23,544,000	23,544,000	24,248,000	
Government Subsidy:					
Benefits	(24,322,066)	(23,479,000)	(23,479,000)	(24,183,000)	(1 & 2)
Subsidy re previous year	(58,609)	-	-	-	
Administration Subsidy	(400,000)	(429,000)	(619,000)	(654,860)	(4)
Audit Fraud Incentives	(93,579)	(37,670)	-	-	(4)
New Pension Credit Grant	(23,692)	(18,120)	-	-	(4)
New Tax Credit Grant	(10,994)	(10,660)	-	-	(4)
Verification Framework Grant	(112,450)	(89,780)	-	-	(4)
Net Direct Expenditure	(706,577)	(520,230)	(554,000)	(589,860)	
Service Unit and Central Costs Charges	1,001,571	1,023,280	1,245,570	1,289,540	
Net Expenditure	294,994	503,050	691,570	699,680	

Notes

- (1) The estimated payments in 2007/08 have been based on the 2006/07 revised payments figure plus an additional sum for an anticipated overall increase in the Council Tax levy.
- (2) Subsidy income in respect of the majority of the payments is paid at 100% by the Department of Works and Pensions but an allowance has been made for the reduced subsidy such as overpayments.
- (3) The Provision for Bad and Doubtful Debt reflects the difficulty in the recovery of overpaid Rent Allowances.
- (4) This grant is the contribution from the Department for Work and Pensions towards the administration costs of processing the rent allowance applications. The total is now paid as one income stream and includes the Audit Fraud incentive, Pension Credit, Tax Credit and Verification Framework Grant income, previously paid separately.

The grant is paid as a single sum to cover Council Tax Benefits, Rent Allowances and Rent Rebates. The total increase in 2007/08 is £142,580 in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix D).

Portfolio: **BENEFITS AND REVENUES**

Service: **RENT REBATES**

Head of Service: **Jill Coleshaw**

Purpose of Service: **The administration, processing and funding of claims for rent rebate submitted by council tenants in Housing Revenue Account property and in certain accommodation falling outside the Housing Revenue Account (such as board and lodging).**

Means of Provision: **Directly provided.**

Activities/Sites Included: Processing of rent rebate claims for tenants in the Council's rented housing accommodation.

Corporate Strategy Key Priorities Supported
Affordable and decent housing
Earning a positive public image

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Rent Rebate Payments	5,798,357	6,105,000	6,105,000	6,410,000	(1)
Government Subsidy:					
Payments	(5,817,353)	(6,104,000)	(6,104,000)	(6,409,000)	(1)
Subsidy re previous year	(4,002)	-	-	-	
Administration Subsidy	(72,400)	(78,400)	(105,900)	(111,740)	(2)
New Pension Credit Grant	(4,270)	(3,280)	-	-	(2)
New Tax Credit Grant	(1,890)	(1,930)	-	-	(2)
Verification Framework Grant	(20,280)	(16,250)	-	-	(2)
Net Direct Expenditure	(121,838)	(98,860)	(104,900)	(110,740)	
Service Unit and Central Costs Charges	202,917	206,520	186,590	194,750	
Net Expenditure	81,079	107,660	81,690	84,010	

Notes

- (1) The estimated payments in 2007/08 have been based on the 2006/07 revised payments figure plus an additional sum for an anticipated increase in Council rents.

Subsidy income in respect of the majority of the payments is paid at 100% by the Department of Works and Pensions but an allowance has been made for the reduced subsidy such as overpayments.

The cost of any rebates paid above a limit rent are ineligible for subsidy and would be charged to the HRA. The Council's rents remain within the limit rent.

Non Housing Revenue Account rent rebates (payments towards the board and lodging costs of homeless families) are included within the homelessness budget in accordance with CIPFA guidance.

- (2) This grant is the contribution from the Department for Work and Pensions towards the administration costs of processing the rent rebate applications. The total is now paid as one income stream and includes the Audit Fraud incentive, Pension Credit, Tax Credit and Verification Framework Grant income, previously paid separately.

The grant is paid as a single sum to cover Council Tax Benefits, Rent Allowances and Rent Rebates. The total increase in 2007/08 is £142,580 in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix D).

Portfolio: **BENEFITS AND REVENUES**

Service: **REVENUE COLLECTION**

Head of Service: **Jill Coleshaw**

Purpose of Service: **To levy and collect the Council Tax, the National Non-Domestic Rate (NNDR), and residual Community Charges.**

Means of Provision: **Directly provided.**

Activities/Sites Included: All Council Tax, NNDR and residual community charge records are processed and retained at 88-90 Pier Avenue, Clacton. There are also enquiry and collection offices at Frinton, Harwich and Weeley. Council Tax is levied on some 63,650 dwellings; some 7,000 hereditaments are assessed for NNDR.

Corporate Strategy Key Priorities Supported
To become a modern, healthy and well-managed organisation
Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Government Grant	(296,447)	(296,400)	(296,400)	(296,400)	(1)
Net Direct Expenditure	(296,447)	(296,400)	(296,400)	(296,400)	
Service Unit and Central Costs Charges	982,496	1,072,180	1,086,940	1,123,720	
Net Expenditure	686,049	775,780	790,540	827,320	

Notes

(1) The central government contributes a prescribed amount towards the administrative cost of collecting the NNDR, which is based upon chargeable properties within the district in comparison to the national average.

ENVIRONMENT PORTFOLIO

<i>SERVICES:</i>	<i>Detail on page</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Cemeteries and Crematorium	<i>E2 / 3</i>	-	-	-	-
Environmental Services	<i>E2 / 4</i>	-	-	-	-
Corporate Health & Safety	<i>E2 / 5</i>	-	-	-	-
Total Rechargeable Accounts		-	-	-	-
Cemeteries	<i>E2 / 6</i>	83,811	14,010	9,320	19,590
Crematorium	<i>E2 / 7</i>	(295,949)	(333,030)	(324,050)	(373,280)
Environmental Control	<i>E2 / 8</i>	525,161	548,400	532,080	558,410
Food, Health and Safety	<i>E2 / 9</i>	451,717	532,660	466,030	512,730
Public Conveniences	<i>E2 / 10</i>	718,013	819,530	663,110	712,340
Recycling	<i>E2 / 11</i>	652,615	656,420	631,810	590,690
Refuse Collection	<i>E2 / 12</i>	1,598,752	1,650,910	1,656,670	1,578,370
Street Sweeping, Litter Collection and Beach Cleansing	<i>E2 / 13</i>	1,247,293	1,324,350	1,319,500	1,364,150
Total		4,981,413	5,213,250	4,954,470	4,963,000
Grand Total		4,981,413	5,213,250	4,954,470	4,963,000
<i>ANALYSIS:</i>	<i>Note</i>				
Direct Costs	(3)	6,323,341	6,814,770	6,783,190	6,729,780
Income		(1,543,930)	(1,751,010)	(1,749,510)	(1,660,730)
Net Direct Expenditure		4,779,411	5,063,760	5,033,680	5,069,050
Capital Charges	(1)	316,618	369,640	180,660	166,800
Service Unit and Central Costs Charges	(2)	1,805,920	1,810,600	1,804,860	1,940,260
Recharge to Services		(1,920,536)	(2,030,750)	(2,064,730)	(2,213,110)
Total		4,981,413	5,213,250	4,954,470	4,963,000

Notes

- (1) Capital charges comprise an annual provision for depreciation, where appropriate based on the asset value and the estimated life of the asset. Asset values are reviewed annually by the Council's external valuer. Prior to 1 April 2006 a capital financing charge was also made based on a notional interest rate. This charge is no longer required under the latest Accounting Standards and has therefore been removed.
- (2) Service Unit and Central Costs Charges are based mainly on an estimate of officer time spent managing and providing the service. The estimates for 2006/07 Revised and 2007/08 Original have been recalculated on the latest information available. This heading includes the following costs:
- (a) Salaries of staff directly providing the service, together with their associated costs such as travelling, telephones and stationery.
 - (b) Charges for administration and senior management.

- (c) Support services provided by Human Resources and Customer Services, Financial Services, Legal Services, Management Board and Corporate Performance.
 - (d) Office Accommodation including office cleaning service budgets, Communications, Information Technology, Insurances, other Central Costs and Transport.
- (3) The salaries estimates included as memorandum items within this portfolio allow for an assumed 2.5% pay award in 2007/08. The 2006/07 revised budget has been calculated on the actual cost for the first 6 months and assumes a full establishment for the second half year. (see note 3 page E12/1)

In addition the budgets also show, in accordance with Financial Reporting Standard FRS17 the cost of future pension benefits earned by employees from pension contributions made during the year. This better reflects the full cost of employing staff in services.

The FRS 17 addition in the 2006/07 Original budget was 5.5% of the gross Salary cost, but advice from the Pension Fund's actuaries is that the figure for both the revised and 2007/08 should be 6.75%. However this additional cost has no impact on the net budget requirement of the Council as a corresponding adjustment is made to the Council's net revenue budget via the Retirement Benefit FRS 17 Appropriation Account budget within Finance Portfolio (E3c/9)

Portfolio:

ENVIRONMENT

Service:

CEMETERIES & CREMATORIUM SERVICE UNIT ACCOUNT

Head of Service:

Brian Bennett

Corporate Strategy Key Priorities
Supported

Earning a positive public image.

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Salaries (memorandum)	100,542	107,240	105,520	109,940	
Transport Costs	2,329	2,700	2,700	2,770	
Net Direct Expenditure	102,871	109,940	108,220	112,710	
Service Unit and Central Costs Charges	11,644	5,240	29,570	30,430	
Net Expenditure	114,515	115,180	137,790	143,140	
Recharge to Services	(114,515)	(115,180)	(137,790)	(143,140)	
	-	-	-	-	

Portfolio:

ENVIRONMENT

Service:

ENVIRONMENTAL SERVICES SERVICE UNIT ACCOUNT

Head of Service:

David Appleby

Corporate Strategy Key Priorities
Supported

To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Salaries (memorandum)	1,221,846	1,375,840	1,300,910	1,415,330	
Other Employee Related	4,214	3,570	3,570	3,660	
Agency Staff	-	-	27,660	13,390	(1)
Transport Costs	72,011	68,300	68,300	70,010	
Supplies and Services	24,607	38,910	25,850	34,500	(1 & 2)
Net Direct Expenditure	1,322,678	1,486,620	1,426,290	1,536,890	
Capital Charges	-	18,030	10,390	22,140	(3)
Service Unit and Central Costs Charges	411,403	334,850	393,320	402,100	
Net Expenditure	1,734,081	1,839,500	1,830,000	1,961,130	
Recharge to Services	(1,734,081)	(1,839,500)	(1,830,000)	(1,961,130)	
	-	-	-	-	

Notes

(1) The 2006/07 revised budget includes the sum of £3,600 carried forward from 2005/06 relating to the provision of temporary environmental health officer cover as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)

The 2006/07 revised and 2007/08 original budgets allow for a virements of £24,060 and £13,390 respectively between hired services and agency staff estimates to cover the costs of employing staff for maternity leave.

(2) £8,000 relating to the public access to the CAPS environmental health services computer system has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial strategy 2007/08, 2008/09 and Beyond (Cabinet 5 January 2007 Appendix C). (Priority 1 Growth Item EnvR11 refers).

(3) The capital charges reflect the costs involved in replacing the Environmental Health IT system.

Committee:

ENVIRONMENT

Service:

CORPORATE HEALTH AND SAFETY

Head of Service:

David Appleby

Purpose of Service:

To implement the Health and Safety policy of the Council and monitor services' compliance with relevant legislation.

Means of Provision:

Direct.

Activities/Sites Included:

All Council land, buildings and facilities.

Corporate Strategy Key Priorities Supported

To become a modern, healthy and well managed organisation
A safer community
Earning a positive public image
Better public space

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Clothing and Uniforms	3,728	4,480	4,480	4,590	
Printing	841	900	900	920	
Hired Services	4,107	4,530	4,530	4,640	
Other Costs	4,273	4,260	4,260	4,370	
Net Direct Expenditure	12,949	14,170	14,170	14,520	
Service Unit and Central Costs Charges	58,991	61,900	82,770	94,320	
Net Expenditure	71,940	76,070	96,940	108,840	
Recharge to Services	(71,940)	(76,070)	(96,940)	(108,840)	
	-	-	-	-	

<i>Portfolio:</i>	ENVIRONMENT
<i>Service:</i>	CEMETERIES
<i>Head of Service:</i>	Brian Bennett
<i>Purpose of Service:</i>	To ensure a high quality, efficient and sensitive burial service to the public and to ensure all statutory records and registers are kept.
<i>Means of Provision:</i>	Directly provided by Leisure Services.
<i>Activities/Sites Included:</i>	Cemeteries at: Clacton Kirby Cross Dovercourt Closed Cemetery at Walton
<i>Corporate Strategy Key Priorities Supported</i>	Better public space A willing partner and community leader

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Supplies and Services	5,063	5,840	5,840	5,980	
Maintenance Costs	251,367	221,510	231,510	228,040	(1)
	<hr/>	<hr/>	<hr/>	<hr/>	
	256,430	227,350	237,350	234,020	
Sales	(525)	(550)	(550)	(560)	
Interments	(219,268)	(277,540)	(277,540)	(264,480)	(2)
Fees and Charges:					
Memorial Fees	(38,084)	(24,150)	(24,150)	(24,750)	
Grave Maintenance	(1,816)	(1,980)	(1,980)	(2,030)	
Rents	(575)	(590)	(590)	(590)	
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Direct Expenditure	(3,838)	(77,460)	(67,460)	(58,390)	
Capital Charges	21,830	20,090	7,860	7,860	
Service Unit and Central Costs Charges	65,819	71,380	68,920	70,120	
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Expenditure	83,811	14,010	9,320	19,590	

Notes

- (1) The 2006/07 revised budget includes £10,000 for the cost of urgent repairs under health & safety to Clacton Cemetery chapel.
- (2) £20,000 relating to a reduction in cemetery income has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth item LeiR14 refers).

Portfolio: ENVIRONMENT

Service: CREMATORIUM

Head of Service: Brian Bennett

Purpose of Service: To ensure a high quality, efficient and sensitive cremation and burial service to the public and to ensure all statutory records and registers are kept.

Means of Provision: Directly provided by Leisure Services.

Activities/Sites Included: Crematorium at Weeley

Corporate Strategy Key Priorities Supported
 Better public space
 A willing partner and community leader

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Salaries (memorandum)	43,248	37,930	39,910	42,170	(1)
Supplies and Services	52,466	62,980	63,650	64,390	
Maintenance Costs	181,632	162,900	183,730	171,640	(2)
	277,346	263,810	287,290	278,200	
Fees and Charges	(758,215)	(783,390)	(783,390)	(801,160)	
Net Direct Expenditure	(480,869)	(519,580)	(496,100)	(522,960)	
Capital Charges	78,044	76,620	52,380	26,770	
Service Unit and Central Costs Charges	106,876	109,930	119,670	122,910	
Net Expenditure	(295,949)	(333,030)	(324,050)	(373,280)	

Notes

- (1) The 2006/07 revised budget includes a one-off amount of £2,100 for Cremator technician overtime.
- (2) The 2006/07 revised budget includes additional expenditure of £2,000 for Grounds Maintenance, £2,000 electricity and £2,500 for gas due to higher than anticipated costs.

Portfolio: ENVIRONMENT

Service: ENVIRONMENTAL CONTROL

Head of Service: David Appleby

Purpose of Service: To action complaints of public health nuisances (noise, atmospheric pollution etc), the inspection and authorisation of prescribed processes as defined by the Environmental Protection Act. Actioning complaints of abandoned vehicles and defective drainage. Provision of Dog Warden and Pest Control services, welfare burials and preliminary site surveys of potentially contaminated land through previous industrial use.

Means of Provision: Directly provided, except dog warden, abandoned vehicles, contaminated land site surveys and pest control services which are provided under contract to the Council.

Activities/Sites Included: District wide service.

Corporate Strategy Key Priorities Supported

- A cleaner district
- A safer community
- Better public space
- Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Inspection of Drains	3,970	5,180	5,180	5,310	
Supplies and Services	50,774	108,990	136,420	111,610	(1 & 2)
Contractor Payments:					
Dog Warden Service	46,985	49,890	49,890	51,890	
Pest Control Service	22,443	23,300	23,300	24,230	
	124,172	187,360	214,790	193,040	
Fees and Charges	(24,730)	(51,130)	(51,130)	(51,610)	
Net Direct Expenditure	99,442	136,230	163,660	141,430	
Capital Charges	2,770	2,700	1,900	1,900	
Service Unit and Central Costs Charges	422,949	409,470	366,520	415,080	
Net Expenditure	525,161	548,400	532,080	558,410	

Notes

- (1) The budgets include £30,000 relating to the costs of employing land contamination consultants.
- (2) The 2006/07 revised budget includes the sum of £25,000 carried forward from 2005/06 relating to the legal and professional expenses for the prosecution of a rail company as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)

The 2006/07 revised budget includes the sum of £2,430 carried forward from 2005/06 relating to the costs of essential signage as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).

<i>Portfolio:</i>	ENVIRONMENT
<i>Service:</i>	FOOD, HEALTH AND SAFETY
<i>Head of Service:</i>	David Appleby
<i>Purpose of Service:</i>	The undertaking of food hygiene inspections, enforcement and sampling, port health, infectious disease monitoring and control (including food poisoning), food premises registration, licensing and control of caravan and camping sites, health and safety at work inspections and enforcement and water sampling.
<i>Means of Provision:</i>	Directly provided, apart from some food control and port health inspections which are undertaken under contract.
<i>Activities/Sites Included:</i>	District wide service.
<i>Corporate Strategy Key Priorities Supported</i>	A strong local economy A cleaner district A safer community

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Out of Hours Cover	17,864	18,630	18,630	19,100	
Local Agenda 21 Initiatives	2,953	60	60	60	(1)
Miscellaneous items	40,846	42,360	45,080	43,420	
Port Health Services - Colne Port Precept	410	420	420	430	
	<hr/> 62,073	<hr/> 61,470	<hr/> 64,190	<hr/> 63,010	
Fees and Charges	(3,838)	(5,760)	(4,260)	(4,370)	(2)
Net Direct Expenditure	<hr/> 58,235	<hr/> 55,710	<hr/> 59,930	<hr/> 58,640	
Service Unit and Central Costs Charges	393,482	476,950	406,100	454,090	
Net Expenditure	<hr/> <hr/> 451,717	<hr/> <hr/> 532,660	<hr/> <hr/> 466,030	<hr/> <hr/> 512,730	

Notes

- (1) The 2006/07 original and 2007/08 budgets include a £3,000 saving relating to the cessation of the LA21 project.
- (2) The 2006/07 revised and 2007/08 original budgets include £1,500 reduction in income to a more realistic level.

Portfolio: ENVIRONMENT

Service: PUBLIC CONVENIENCES

Head of Service: David Appleby

Purpose of Service: The cleaning, repair and improvement of the Council's public conveniences.

Means of Provision: Cleaning, repair and maintenance and improvement undertaken by private contractors under supervision.

Activities/Sites Included: 43 Public Conveniences provided of which 2 are under the control of Leisure Services and which have restricted opening.

Corporate Strategy Key Priorities Supported
 A cleaner district
 Better public space
 Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Salaries (memorandum)	-	-	-	39,000	(1)
Repairs and Maintenance	103,865	104,240	124,240	121,850	(2)
Supplies and Services	-	-	-	8,000	(1)
Business Rates	37,138	38,600	38,600	39,570	
Utilities	63,086	86,290	66,290	73,450	(2)
Contractor payment for cleaning	216,791	228,770	228,770	237,920	
	420,880	457,900	457,900	519,790	
Fees and Charges	(8)	(60)	(60)	(22,060)	(3)
Net Direct Expenditure	420,872	457,840	457,840	497,730	
Capital Charges	213,974	252,200	108,130	108,130	
Service Unit and Central Costs Charges	83,167	109,490	97,140	106,480	
Net Expenditure	718,013	819,530	663,110	712,340	

Notes

- (1) £47,000 expenditure relating to the implementation of charging at the new Frinton Public Conveniences has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth item EnvR13 refers).
- (2) The 2006/07 revised and 2007/08 budgets allow for a virement of £20,000 between utilities and repair and maintenance estimates to fund essential repairs.
- (3) £22,000 income relating to the implementation of charging at the new Frinton Public Conveniences has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth item EnvR13 refers).

<i>Portfolio:</i>	ENVIRONMENT
<i>Service:</i>	RECYCLING
<i>Head of Service:</i>	David Appleby
<i>Purpose of Service:</i>	The collection of materials for recycling in accordance with the Council's approved policy and in order to meet the statutory targets.
<i>Means of Provision:</i>	Indirect provision by a variety of Contractors/Organisations/Individual.
<i>Activities/Sites Included:</i>	District wide service.
<i>Corporate Strategy Key Priorities Supported</i>	A cleaner district Better public space

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Bank Site Provision and Improvement and Other Recycling Initiatives	83,625	189,180	191,240	77,300	(1)
Contractor payments	904,020	940,200	925,410	880,780	(2 & 3)
	987,645	1,129,380	1,116,650	958,080	
Recycling Bank Initiatives	(6,433)	(8,900)	(8,900)	(8,900)	
Government grant	-	(116,750)	(116,750)	-	(1)
Recycling Credits Household Collection	(398,556)	(411,460)	(411,460)	(411,460)	
Net Direct Expenditure	582,656	592,270	579,540	537,720	
Service Unit and Central Costs Charges	69,959	64,150	52,270	52,970	
Net Expenditure	652,615	656,420	631,810	590,690	

Notes

- (1) The 2006/07 original budget and 2006/07 revised budget includes £116,750 waste performance and efficiency grant due from DEFRA (and associated expenditure) to assist the authority with achieving its statutory targets in recycling. No grant has been assumed in the 2007/08 original budget.
- (2) The 2006/07 revised budget includes a saving of £14,790 relating to the retender of the waste collection contract for the period January 07 to March 07.
- (3) The 2007/08 original budget includes the full year effect of the savings against budget relating to the retender of the waste collection contract totalling £97,030.

<i>Portfolio:</i>	ENVIRONMENT
<i>Service:</i>	REFUSE COLLECTION
<i>Head of Service:</i>	David Appleby
<i>Purpose of Service:</i>	The weekly curtilage collection of all household waste from all dwellings utilising mainly black plastic sacks. A bulk delivery of 52 sacks is made every year. Collection from some flatted development is by bulk-bin containers.
<i>Means of Provision:</i>	Indirectly provided.
<i>Activities/Sites Included:</i>	District wide service.
<i>Corporate Strategy Key Priorities Supported</i>	A cleaner district Better public space

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Depot costs - Gorse Lane	-	410	410	420	
Contractor payments	1,577,070	1,653,240	1,627,030	1,547,400	(1 & 2)
	1,577,070	1,653,650	1,627,440	1,547,820	
Fees and Charges	(188)	(300)	(300)	(310)	
Contribution from Essex County Council	(75,669)	(68,450)	(68,450)	(68,450)	
Net Direct Expenditure	1,501,213	1,584,900	1,558,690	1,479,060	
Service Unit and Central Costs Charges	97,539	66,010	97,980	99,310	
Net Expenditure	1,598,752	1,650,910	1,656,670	1,578,370	

Notes

- (1) The 2006/07 revised budget includes a saving of £26,210 relating to the retender of the waste collection contract for the period January 07 to March 07.
- (2) The 2007/08 original budget includes the full year effect of the savings against budget relating to the retender of the waste collection contract totalling £187,970, plus the additional cost of collecting waste from new properties (£17,000) in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix C) (Priority 1 Growth item EnvR01 refers) giving a net reduction of £171,970.

Portfolio: ENVIRONMENT

Service: STREET SWEEPING, LITTER COLLECTION AND BEACH CLEANSING

Head of Service: David Appleby

Purpose of Service: The sweeping of all adopted roads and footpaths within the District; the provision and emptying of all litter bins, the cleaning of all Council owned or controlled beaches, promenades, foreshores, council owned car parks and council housing estate areas.

Means of Provision: Indirectly provided.

Activities/Sites Included: District wide service.

Corporate Strategy Key Priorities Supported
 A cleaner district
 Better public space
 Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Litter Bins	8,238	10,460	14,240	10,720	(1)
Environmental Clean Up	21,895	12,240	14,240	12,550	(2)
Contractor payments	1,149,094	1,200,420	1,200,420	1,248,430	
	1,179,227	1,223,120	1,228,900	1,271,700	
Contributions - Other Local Authorities	(16,025)	-	-	-	
Net Direct Expenditure	1,163,202	1,223,120	1,228,900	1,271,700	
Service Unit and Central Costs Charges	84,091	101,230	90,600	92,450	
Net Expenditure	1,247,293	1,324,350	1,319,500	1,364,150	

Notes

- (1) The 2006/07 revised budget includes the sum of £3,780 carried forward from 2005/06 relating to the purchase of 9 victoriana litter bins as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).
- (2) The 2006/07 revised budget includes the sum of £2,000 carried forward from 2005/06 relating to the planned environmental cleanup for Jaywick as part of the "Operation Chicken Run" as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).

FINANCE PORTFOLIO

<i>SERVICES:</i>	<i>Detail on page</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Financial Services	<i>E3a / 3</i>	-	-	-	-
Insurance Holding account	<i>E3a / 4</i>	-	-	-	-
Total Rechargeable Accounts		-	-	-	-
Corporate Democratic Core - Corporate Management	<i>E3a / 5</i>	1,063,765	1,278,960	1,372,460	1,420,830
Corporate Democratic Core - Democratic Representation and Management	<i>E3a / 6</i>	1,306,134	1,315,040	1,311,740	1,341,990
Debt Management	<i>E3a / 8</i>	25,556	25,080	43,870	43,420
Other Corporate Costs	<i>E3a / 9</i>	(811,764)	(352,720)	(905,390)	(749,420)
Section 106 Agreements	<i>E3a / 11</i>	205,809	-	-	-
Total		1,789,500	2,266,360	1,822,680	2,056,820
Total		1,789,500	2,266,360	1,822,680	2,056,820
<i>ANALYSIS:</i>	<i>Note</i>				
Direct Costs	(3)	2,805,325	2,804,910	3,006,400	2,741,800
Income		(1,270,498)	(847,560)	(1,771,980)	(1,276,860)
Net Direct Expenditure		1,534,827	1,957,350	1,234,420	1,464,940
Capital Charges	(1)	18,133	16,270	12,290	18,670
Service Unit and Central Costs Charges	(2)	2,346,055	2,417,690	2,613,720	2,703,980
Recharge to Services		(2,109,515)	(2,124,950)	(2,037,750)	(2,130,770)
Total		1,789,500	2,266,360	1,822,680	2,056,820

Notes

- (1) Capital charges comprise an annual provision for depreciation, where appropriate based on the asset value and the estimated life of the asset. Asset values are reviewed annually by the Council's external valuer. Prior to 1 April 2006 a capital financing charge was also made based on a notional interest rate. This charge is no longer required under the latest Accounting Standards and has therefore been removed.
- (2) Service Unit and Central Costs Charges are based mainly on an estimate of officer time spent managing and providing the service. The estimates for 2006/07 Revised and 2007/08 Original have been recalculated on the latest information available. This heading includes the following costs:
- (a) Salaries of staff directly providing the service, together with their associated costs such as travelling, telephones and stationery.
 - (b) Charges for administration and senior management.
 - (c) Support services provided by Human Resources and Customer Services, Financial Services, Legal Services, Management Board and Corporate Performance.

- (d) Office Accommodation including office cleaning service budgets, Communications, Information Technology, Insurances, other Central Costs and Transport.
- (3) The salaries estimates included as memorandum items within this portfolio allow for an assumed 2.5% pay award in 2007/08. The 2006/07 revised budget has been calculated on the actual cost for the first 6 months and assumes a full establishment for the second half year. (See note 3 page E12/1).

In addition the budgets also show, in accordance with Financial Reporting Standard FRS17 the cost of future pension benefits earned by employees from pension contributions made during the year. This better reflects the full cost of employing staff in services.

The FRS 17 addition in the 2006/07 Original budget was 5.5% of the gross Salary cost, but advice from the Pension Fund's actuaries is that the figure for both the revised and 2007/08 should be 6.75%. However this additional cost has no impact on the net budget requirement of the Council as a corresponding adjustment is made to the Council's net revenue budget via the Retirement Benefit FRS 17 Appropriation Account budget within Finance Portfolio (E3c/9)

Portfolio:

FINANCE

Service:

FINANCIAL SERVICES SERVICE UNIT ACCOUNTS

Head of Service:

Karen Neath

Corporate Strategy Key Priorities
Supported

To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Salaries (memorandum)	937,730	1,012,360	1,013,380	1,075,590	(1)
Other Employee Related	3,623	3,790	7,730	6,030	(2)
Transport Costs	6,221	7,600	7,350	7,790	
Supplies and Services	91,002	116,580	135,450	137,960	(3, 4 & 5)
	1,038,576	1,140,330	1,163,910	1,227,370	
Grants/Other Income	(8,101)	(2,630)	(3,450)	(2,690)	
Net Direct Expenditure	1,030,475	1,137,700	1,160,460	1,224,680	
Capital Charges	7,730	10,170	7,300	13,680	
Service Unit and Central Costs Charges	437,755	333,280	407,660	426,300	
Net Expenditure	1,475,960	1,481,150	1,575,420	1,664,660	
Recharge to Services	(1,475,960)	(1,481,150)	(1,575,420)	(1,664,660)	
	-	-	-	-	

Notes

- (1) The 2007/08 original budget includes the full year effect of the audit restructure approved by Manpower Committee 10 January 2006.
- (2) The 2006/07 revised budget includes the sum of £2,100 carried forward from 2005/06 as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer), relating to Accountancy training delayed until the appointment of staff following a restructure of Accountancy.
- (3) The 2006/07 revised budget includes the sum of £20,800 carried forward from 2005/06 relating to computer equipment and software and £1,250 relating to additional audit assistance as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)
- (4) The 2007/08 original budget includes £15,000 relating the cost of upgrading the Council's financial information system (Agresso) to the next major release in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 07 Appendix C) (Priority 1 Growth item FSR06 refers).
- (5) The 2007/08 original budget includes £7,000 relating to the revenue implications of capital schemes in accordance with the ICT Strategy agreed by Council on 26 September 2006.

Portfolio: FINANCE

Service: INSURANCE HOLDING ACCOUNT

Head of Service: Karen Neath

Purpose of Service: Cost of insurance policies and related management and claims

Means of Provision: Insurance cover is provided by a range of companies. Specialist insurance advice is provided by an external broker.

Activities/Sites Included: All Council's Insurable Risk.

Corporate Strategy Key Priorities Supported To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Premia Payments					
Employers Liability, Official Indemnity and other employee related policies	87,588	92,860	46,920	49,230	(1)
Property Related (including Fire)	162,366	147,670	145,600	149,300	(1)
Motor Insurances etc	26,811	41,350	21,270	22,300	(1)
Public Liability etc	234,205	331,060	139,370	137,920	(1)
Supplies and services	4,383	4,880	4,880	4,950	
Consultancy Fees	-	-	70,600	69,500	(2 & 3)
Provision for Insurance Excesses	12,750	10,000	10,000	10,000	
	528,103	627,820	438,640	443,200	
Premia Charged to Lessee's & Tenants	(13,288)	-	(12,330)	(12,640)	(4)
Net Direct Expenditure	514,815	627,820	426,310	430,560	
Service Unit and Central Costs Charges	15,852	15,980	36,020	35,550	
Net Expenditure	530,667	643,800	462,330	466,110	
Recharge to Services	(530,667)	(643,800)	(462,330)	(466,110)	
	-	-	-	-	

Notes

- (1) The above budgets reflect the results of the recent insurance tender exercise in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 07 Appendix C and Appendix D). (Priority 1 Growth item FSS03 refers).
- (2) This estimate includes the loss control allowance which is spent on initiatives to reduce the Council's exposure to claims and is financed by the reduction in premia in the re tender exercise.
- (3) The 2006/07 revised budget includes the sum of £35,640 carried forward from 2005/06 relating to the Loss Control Allowances for 2005/06 as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).
- (4) Some of the property insurance premia is recharged to Lessees & Tenants of Council Assets and is now shown separately.

Portfolio: FINANCE

Service: CORPORATE DEMOCRATIC CORE - CORPORATE MANAGEMENT

Head of Service: Karen Neath

Purpose of Service: To provide and undertake the management of the Council as a corporate body. It includes the expenses of the Council which are not considered to be operational costs of providing Council services.

Means of Provision: Direct.

Corporate Strategy Key Priorities Supported To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Conference Costs - Staff	-	840	840	860	
Audit Fees	165,683	188,600	188,600	184,320	(1)
Bank Charges	21,199	29,010	29,010	29,740	
Consultancy	2,436	2,500	2,500	2,560	
	189,318	220,950	220,950	217,480	
Service Unit and Central Costs Charges	1,066,477	1,253,880	1,367,300	1,426,120	
Reimbursement of Costs by HRA	(192,030)	(195,870)	(215,790)	(222,770)	
Net Expenditure	1,063,765	1,278,960	1,372,460	1,420,830	

Notes

- (1) £9,000 relating to a reduction of external audit fees has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth item FSS01 refers)

<i>Portfolio:</i>	FINANCE
<i>Service:</i>	CORPORATE AND DEMOCRATIC CORE - DEMOCRATIC REPRESENTATION AND MANAGEMENT
<i>Head of Service:</i>	Karen Neath, Sian Walter - Browne and Management Board
<i>Purpose of Service:</i>	To provide support to Members in carrying out their duties as councillors. The costs include officer support for attending meetings, together with the cost of Members Allowances.
<i>Means of Provision:</i>	Directly provided.
<i>Corporate Strategy Key Priorities Supported</i>	A willing partner and community leader To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Members' Expenses:					
Members Allowances	456,584	466,960	485,760	497,430	(1)
Chairman and Vice-Chairman's Allowance	7,335	7,500	7,500	7,690	
Travelling	10,489	17,020	17,020	17,450	
Subsistence	821	1,900	1,900	1,950	
Conference Expenses - LGA etc	376	1,030	1,030	1,060	
Other Democratic Costs:					
Officers attendance allowances	7,042	9,330	7,730	7,960	(2)
Members Printing and Stationery	92,601	83,260	83,260	85,330	
Members Postage	13,500	19,100	19,100	19,580	
IRP Fees	5,500	5,610	5,610	5,750	
Accommodation Charges	3,000	3,060	4,060	3,140	
Advertisements	4,242	5,760	5,760	5,910	
Removal Expenses - Non Relocation	3,267	2,040	3,640	3,690	(2)
Refreshments	3,546	3,830	3,830	3,920	
Subscriptions	21,452	22,170	22,170	22,720	(3)
Data Communication Charge	-	-	-	7,200	(4)
	629,755	648,570	668,370	690,780	
Sale of Minutes and Agendas	(927)	(810)	(810)	(830)	
Net Direct Expenditure	628,828	647,760	667,560	689,950	
Capital Charges	9,528	5,220	4,990	4,990	
Service Unit and Central Costs Charges	691,068	685,820	662,950	671,340	
Reimbursement of costs by HRA	(23,290)	(23,760)	(23,760)	(24,290)	
Net Expenditure	1,306,134	1,315,040	1,311,740	1,341,990	

Notes

- (1) The 2006/07 revised budget and 2007/08 original budgets include £18,800 for the additional cost of revised Members Allowances Scheme approved by the Council on 3 May 2006 and 26 September 2006.

- (2) The 2006/07 revised and 2007/08 original budgets include an additional £1,600 for the cost of removal expenses relating to Council meetings financed by a reduction in the officers attendance allowance estimate.
- (3) The Council subscribes to: the Local Government Association, the East of England Regional Assembly, the Essex Local Government Association, the National Branch of SOLACE and the East Anglian Branch of SOLACE.
- (4) Additional revenue costs of £7,200 relating to Members ICT have been included in the 2007/08 budget in relation to the capital project included in the ICT strategy agreed by Council on 26 September 2006.

Portfolio: FINANCE

Service: DEBT MANAGEMENT

Head of Service: Karen Neath

Purpose of Service: To ensure the Council's debt portfolio of approximately £22.8 million is efficiently managed and subject to periodic review by the Council's treasury consultants to take advantage of any opportunities for beneficial debt restructuring.

Means of Provision: Direct provision by Council finance staff, working in partnership with external consultants.

Corporate Strategy Key Priorities Supported To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Treasury Management Consultancy	9,434	9,190	20,440	15,420	(1)
	<hr/> 9,434	<hr/> 9,190	<hr/> 20,440	<hr/> 15,420	
(Less) Debt Management Expenses charged to Housing Revenue Account	(43,308)	(43,280)	(44,700)	(45,070)	(2)
Net Direct Expenditure	<hr/> (33,874)	<hr/> (34,090)	<hr/> (24,260)	<hr/> (29,650)	
Service Unit and Central Costs Charges	59,430	59,170	68,130	73,070	
Net Expenditure	<hr/> 25,556	<hr/> 25,080	<hr/> 43,870	<hr/> 43,420	

Notes

- (1) The 2006/07 revised budget includes £11,250 and the 2007/08 original budget includes £6,000 for increased consultancy and brokerage charges payable following a Debt restructure exercise which resulted in ongoing savings in interest paid on external debt (see page E3c/2).
- (2) A charge is made to the Council's Housing Revenue Account (HRA) to reflect the cost of managing the Council's borrowing to support investment in Council Housing.

Portfolio: **FINANCE**

Service: **OTHER CORPORATE COSTS**

Head of Service: **Karen Neath**

Purpose of Service: **To undertake various corporate initiatives that are not Corporate Management or Democratic Representation and Management.**

Means of Provision: **Direct.**

Corporate Strategy Key Priorities Supported **To become a modern, healthy and well managed organisation**

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Small Schemes	104,241	86,700	68,950	88,870	(1)
Exhibition Trailer	420	580	580	590	
Minor Accounting Adjustments (including Write-offs of debt and stocks)	(58)	-	-	-	(2)
FRS17 Actuaries Costs	931	710	710	730	
Specialist Advice For Corporate Issues	-	-	30,000	-	(3)
Service Improvement Budget	112,084	70,060	406,180	70,000	(4)
	217,618	158,050	506,420	160,190	
Non-ringfenced Grants	(712,954)	-	(815,760)	(400,000)	(5)
Second Homes Discount Scheme - (ECC)	(289,603)	(331,000)	(351,000)	(331,000)	(6)
Other Income	(285)	(210)	(210)	(210)	
Contribution ECC re Harwich/Manningtree Joint Use of Sports Centres	-	-	(66,500)	-	(7)
Unidentified Underspendings	-	(250,000)	(250,000)	(250,000)	
Net Direct Expenditure	(785,224)	(423,160)	(977,050)	(821,020)	
Capital Charges	875	880	-	-	
Service Unit and Central Costs Charges	75,473	69,560	71,660	71,600	
Net Expenditure	(708,876)	(352,720)	(905,390)	(749,420)	
Recharge To Services re Service Improvement	(102,888)	-	-	-	
	(811,764)	(352,720)	(905,390)	(749,420)	

Notes

- (1) The Small Schemes budget is to finance small one-off projects/grants with no ongoing revenue costs. The revised estimate includes those items identified from previous years' allocations that have not as yet been spent and were carried forward as approved by Cabinet 7 June 2006 (minutes 18(b) and (c) refer) less those projects relating to Council Services which have been accounted for within the appropriate service budget.
- (2) The minor accounting adjustments budget has been transferred to Other Apportionable Overheads (see Resources/IT/Corporate Governance/Best Value Portfolio, page E8a/11) in line with the recommendations of the Best Value Accounting Code of Practice.

(3) The 2006/07 revised budget includes the sum of £30,000 carried forward from 2005/06 as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)

(4) This budget is for one-off service improvements with no ongoing revenue implications.

The 2006/07 revised budget includes the sum of £323,790 carried forward from 2005/06 relating to various schemes to be completed in 2006/07 as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)

The 2006/07 revised budget also includes various virements totalling £12,300 relating to various schemes.

(5) The 2006/07 Revised budget includes £100,000 relating to Local Public Service Agreements income, and £700,000 income in respect of the Local Authority Business Growth Incentive Scheme for 2006/07.

£400,000 relating to Local Authority Business Growth Incentive Scheme grant has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 07 Appendix D).

(6) The 2006/07 Revised budget includes £20,000 relating to additional income for Second Home Discount Scheme expected from Essex County Council.

(7) The 2006/07 revised budget reflects funds transferred from the Essex County Council's Local Area Account in respect of the joint use sports centres at Harwich and Manningtree. This sum will be transferred to an earmarked reserve to help offset operating deficits during the transition period.

Portfolio:

FINANCE

Service:

SECTION 106 AGREEMENTS

Head of Service:

Karen Neath

Purpose of Service:

To record the receipt of monies received under Section 106 agreements, and payments made to third parties.

Corporate Strategy Key Priorities Supported

To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Payments to Third Parties	205,809	-	-	-	(1)
	<hr/>	<hr/>	<hr/>	<hr/>	
	205,809	-	-	-	
Income Received	-	-	-	-	
Net Expenditure	<hr/> 205,809 <hr/>	<hr/> - <hr/>	<hr/> - <hr/>	<hr/> - <hr/>	

Notes

- (1) The 2005/06 actual reflects the adjustments required in order that the monies received relating to Section 106 agreement fees are now within a receipts in advance account, and therefore as such no estimates are included in 2006/07 and 2007/08. The accounting treatment of these fees are as laid down within the provisions of the 2005 Code of Practice on Local Authority Accounting.

FINANCE PORTFOLIO

Service: **DIRECT REVENUE FINANCING OF CAPITAL INVESTMENT**

Head of Service: **Karen Neath**

Purpose of Service: **Direct Revenue Financing of capital investment represents the element of the Council's General Fund programme that cannot be funded from capital receipts, grant or borrowing.**

Means of Provision: **Directly provided.**

Corporate Strategy Key Priorities Supported

A strong local economy
A cleaner district
A safer community
Better public space
A willing partner and community leader
Earning a positive public image
To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Net Expenditure	1,095,328	1,630,000	1,383,000	2,485,000	(1)

Notes

(1) Details of the sources of the Direct Revenue Financing figure are shown below.

	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Direct Revenue Financing				
Capital Commitments Reserve	694,759	-	872,000	636,000
Project Investment Reserve	29,569	-	20,000	-
Capital Investment Reserve	-	500,000	-	500,000
Building (structural and refurbishment) Reserve	371,000	-	-	-
Cremator Reserve	-	-	-	43,000
Careline System				
Replacement Reserve	-	-	-	50,000
General revenue contribution	-	1,130,000	491,000	1,256,000
Direct Revenue Financing	1,095,328	1,630,000	1,383,000	2,485,000

For further details see Capital Programme pages

FINANCE PORTFOLIO

BUDGET SUMMARY - FINANCING ITEMS

<i>SERVICES:</i>	<i>Detail on page</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Asset Management Revenue Account	<i>E3c / 2</i>	(1,723,641)	(1,141,600)	(501,810)	89,010
Contribution to Housing Pooled Capital Receipts	<i>E3c / 4</i>	-	-	-	-
Deferred Charges, Intangible Assets and Grants	<i>E3c / 5</i>	(833,596)	(834,620)	(99,830)	(527,400)
Investments and Other Interest	<i>E3c / 6</i>	(610,020)	(507,120)	(934,630)	(733,920)
Minimum Revenue Provision	<i>E3c / 7</i>	(1,188,463)	(1,097,050)	(1,185,580)	(1,052,030)
Other Financing Items	<i>E3c / 8</i>	(19,291)	(15,000)	(15,000)	(15,000)
Retirement Benefit FRS17 Appropriations	<i>E3c / 9</i>	900,969	820,000	708,410	688,250
Total		(3,474,042)	(2,775,390)	(2,028,440)	(1,551,090)

ANALYSIS: (excluding Housing Pooled Capital Receipts)

Direct Costs	6,962,480	8,510,480	7,103,570	7,487,810
Income	(868,785)	(742,120)	(1,181,630)	(968,920)
Net Direct Expenditure	6,093,695	7,768,360	5,921,940	6,518,890
Capital Charges	(9,567,737)	(10,543,750)	(7,950,380)	(8,069,980)
Total	(3,474,042)	(2,775,390)	(2,028,440)	(1,551,090)

These financing items represent a number of transactions within the Council's General Fund and also transactions between the General Fund and the Housing Revenue Account. The estimates set out in the following pages can be analysed into the following categories:

Debit and credit items impacting directly on the General Fund

- * External interest payments
- * Investment Income
- * Minimum Revenue Provision
- * Finance Lease principal repayment
- * Minor capital receipts
- * Retirement Benefits FRS17 Appropriations

Credits with corresponding debits in General Service Accounts

- * Capital charges - General Fund
- * Deferred charges

Debits in these financing accounts with a corresponding credit in another financing account

- * Government grants deferred
- * Provision for Depreciation
- * Provision for Amortisation of Intangible Assets

Debits/Credits with a corresponding debit/credit in the Housing Revenue Account

- * Capital Charges - Housing Revenue Account
- * Investment Income due to the Housing Revenue Account
- * Retirement Benefits

Portfolio: **FINANCE**

Service: **ASSET MANAGEMENT REVENUE ACCOUNT**

Head of Service: **Karen Neath**

Purpose of Service: **The capital accounting provisions of the 1993 Code of Practice on Local Authority Accounting in Great Britain requires the Council to maintain an Asset Management Revenue Account. This account allows the authority to offset the impact of asset charges made to services, ensuring a neutral impact on Council Taxpayers.**

Corporate Strategy Key Priorities Supported

To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Provision for depreciation	4,344,888	5,552,110	4,469,810	4,509,500	(1)
Provision for Amortisation of Intangible Assets	53,901	210,760	198,830	326,400	(2)
External Interest Payments on borrowing	1,048,318	1,225,080	1,094,120	1,268,150	(3)
Finance Leases Interest Payments	5,805	3,350	3,350	3,350	
Capital Charges - General Fund	(2,802,945)	(2,697,590)	(1,582,630)	(1,524,190)	(4)
Capital Charges - Housing Revenue Account	(3,620,001)	(4,862,410)	(3,686,460)	(3,767,800)	(1 & 5)
Government Grants Deferred	(699,706)	(362,140)	(800,000)	(400,000)	(6)
Intangible Assets Amortisation charged to services	(53,901)	(210,760)	(198,830)	(326,400)	(2)
Net Expenditure	(1,723,641)	(1,141,600)	(501,810)	89,010	

Notes

(1) The 1993 code requires that depreciation should be provided on all fixed assets with a finite useful life which can be determined at the time of acquisition or revaluation. The charge for depreciation is based on the valuation of the fixed asset and is a measure of the wearing out, consumption or other reduction in the useful economic life of the asset in the provision of a service. The figure includes depreciation provided for HRA assets which is a debit and credit to this account, the credit being included in the HRA capital charges figure.

The 2006/07 original budget is based on the valuation before 31 March 2006; this valuation resulted in a lower figure for the Council's housing stock which has in turn resulted in depreciation charges being significantly reduced as shown in the budget for 2006/07 revised and 2007/08. This is offset by lower capital charges and has no overall impact on the Council's finances.

(2) The provision for amortisation of intangible assets represents capital charges for capital expenditure where no tangible fixed asset is created such as software licences. This amount is also charged out to services and has no overall impact on the Council's finances.

(3) The external interest payments are made principally to the Public Works Loan Board for borrowings used to finance capital expenditure. In 2007/08, the Council's total debt portfolio is expected to average £22.8 million with an average borrowing cost of 5.56%.

A debt reduction exercise was undertaken in October 2006 which resulted in a significant reduction in interest payments on existing debt and this is reflected in the reduced payments included in the 2006/07 revised budget. The 2007/08 original budget allows for the additional interest paid on the new borrowings in accordance with the Annual Treasury Strategy agreed by Council on 6 April 2006 to finance current capital investment.

- (4) Under the previous Code of Practice this credit reflected the capital charges that have been made to the service revenue accounts and was composed of depreciation and notional interest. The 2006 SORP has abolished the use of notional interest therefore the credit shown in the budgets for 2006/07 revised and 2007/08 only consists of depreciation which has been charged to services to reflect the cost of assets being used to deliver services. The lower credit figure shown is offset by lower charges being made to services for the use of assets and therefore has no overall impact on the Council's finances.
- (5) This credit reflects the Housing Revenue Account's depreciation charges plus an interest charge calculated in accordance with a formula specified annually by the Secretary of State towards the cost of the Council's external borrowing.
- (6) The 1993 code requires that for assets partly financed by grants, a transfer should be made from the Government Grants Deferred Account to match the depreciation charged, i.e., if the asset were depreciated over 20 years (as with coast protection schemes), the grant would be transferred at 1/20 per annum.

Portfolio:

FINANCE

Service:

CONTRIBUTION TO HOUSING POOLED CAPITAL RECEIPTS

Head of Service:

Karen Neath

Purpose of Service:

To comply with the provisions of the 2004 Code of Practice on Local Authority Accounting in Great Britain which require the content and format of the Consolidated Revenue Account to be amended to reflect the introduction of the Housing Pooled Capital Receipts arrangements from 1 April 2004.

Corporate Strategy Key Priorities
Supported

To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Contribution to Housing Pooled Capital Receipts	899,316	1,088,000	1,308,000	1,308,000	(1)
Transfer from Usable Capital Receipts Reserve	(899,316)	(1,088,000)	(1,308,000)	(1,308,000)	(1)
	-	-	-	-	

Notes

- (1) From 2004/05, the Council has had to pay a proportion of specified housing related capital receipts into a Government pool for redistribution. The deficit is then made good by an appropriation from usable capital receipts to ensure a neutral impact on the amount to be raised from local taxation.

Portfolio:

FINANCE

Service:

DEFERRED CHARGES, INTANGIBLE ASSETS AND GRANTS

Head of Service:

Karen Neath

Purpose of Service:

This account allows the Authority to offset the impact of expenditure in service revenue accounts for intangible assets and deferred charges to ensure a neutral impact on Council Taxpayers.

Corporate Strategy Key Priorities Supported

To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Deferred Charges	(1,479,401)	(986,000)	(701,000)	(601,000)	(1)
Intangible Assets	(53,901)	(210,760)	(198,830)	(326,400)	(1)
	<hr/>	<hr/>	<hr/>	<hr/>	
	(1,533,302)	(1,196,760)	(899,830)	(927,400)	
Deferred Grants:					
Coastal Protection	206,300	209,860	206,300	206,300	(2)
Other Schemes	493,406	152,280	593,700	193,700	(2)
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Expenditure	(833,596)	(834,620)	(99,830)	(527,400)	

Notes

- (1) Deferred charges and intangible assets represent capital charges for capital expenditure where no tangible fixed asset is created. Primarily, these charges are made for Private Sector Renewal Grants and software licences. The capital charges can be seen in the estimates of the relevant spending Portfolios. The item shown above represents the credit to ensure a neutral impact on the amount to be raised from local taxation.
- (2) Deferred grants are grants that have been received from the Government and other sources towards capital expenditure. They are released to revenue in line with the depreciation of the asset they financed. The credit is to the Asset Management Revenue Account and this item represents the debit to ensure a neutral impact on local taxation.

Portfolio: FINANCE

Service: INVESTMENT AND OTHER INTEREST

Head of Service: Karen Neath

Purpose of Service: To maximise investment income from the Council's cash surpluses, with avoidance of risk as the over-riding priority and to ensure that the Housing Revenue Account receives the interest due to it on account of its balances held by the Council during the course of the year.

Means of Provision: Direct provision

Corporate Strategy Key Priorities Supported To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Investment Income	(846,908)	(720,390)	(1,159,900)	(947,190)	(1)
Other Interest Receipts	(2,586)	(6,730)	(6,730)	(6,730)	
Less Investment Income due to the Housing Revenue Account	239,474	220,000	232,000	220,000	(2)
Net Investment Income	(610,020)	(507,120)	(934,630)	(733,920)	

Notes

- (1) Investment income is earned from the lending of the Council's cash surpluses. The estimated income is based on the following assumptions:

	<i>2005/06 Actual</i>	<i>2006/07 Original</i>	<i>2006/07 Revised</i>	<i>2007/08 Original</i>
Average surplus over the year (£000)	18,487	15,832	24,419	18,944
Average rate of return (%)	4.58	4.55	4.75	5.00

- (2) A proportion of the income from investments is paid over to the Council's Housing Revenue Account (HRA) to reflect the interest that has accrued through the use of its balances. The amount is based on the average working balances held by the Housing Revenue Account (including the Major Repairs Allowance) over the year multiplied by a prescribed rate of interest.

Portfolio: **FINANCE**

Service: **MINIMUM REVENUE PROVISION**

Head of Service: **Karen Neath**

Purpose of Service: **Regulations made under the Local Government Act 2003 require local authorities to set aside an amount from General Fund revenue, the minimum revenue provision (MRP), to provide for the repayment of external loans.**

Corporate Strategy Key Priorities Supported To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Minimum Revenue Provision	340,660	448,260	366,130	467,610	(1)
Finance Lease Principal	28,465	30,920	30,920	4,550	(2)
	369,125	479,180	397,050	472,160	
Charged for Depreciation	(1,557,588)	(1,576,230)	(1,582,630)	(1,524,190)	(3)
Net Expenditure	(1,188,463)	(1,097,050)	(1,185,580)	(1,052,030)	

Notes

- (1) The General Fund Minimum Revenue Provision (MRP) is calculated by a formula based on 4% of the Council's Capital Financing requirement. An allowance to meet £2m borrowing to temporarily finance the Council's Priority Capital schemes pending the achievement of the capital receipts has been included in 2007/08.
- (2) This heading includes the principal element of equipment leases for mowers and cremator plant, the interest element being charged to the Asset Management Revenue Account. The cremator plant lease finishes in 2006/07 resulting in the reduction shown for 2007/08.
- (3) Depreciation has been charged to General Fund service revenue accounts to reflect their use of the Council's capital assets. As this is a notional charge, this item is the credit to the accounts to ensure a neutral effect on the total amount to be raised from Council taxpayers.

Portfolio: **FINANCE**

Service: **OTHER FINANCING ITEMS**

Head of Service: **Karen Neath**

Purpose of Service: **To make provision for minor financing items within the Council's General Fund.**

Corporate Strategy Key Priorities Supported To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Minor Capital Receipts	(19,291)	(15,000)	(15,000)	(15,000)	(1)
	(19,291)	(15,000)	(15,000)	(15,000)	

Notes

- (1) Capital receipts from the sale of assets of more than £10,000 are credited to a Capital Receipts Reserve. Minor capital receipts of less than £10,000 are credited directly to the Council's General Fund.

The minor capital receipts arise mainly from the repayment of private sector renovation grants. If the amount repaid exceeded the limit of £10,000, the repayment would be required to be credited to the Capital Receipts Reserve, not revenue.

Portfolio: FINANCE

Service: RETIREMENT BENEFITS FRS17 APPROPRIATIONS

Head of Service: Karen Neath

Purpose of Service: To account for the cost of retirement benefits earned by employees during the year in the course of their employment in accordance with the requirements of Financial Reporting Standard 17 (FRS17).

Means of Provision: The Essex County Council Pension Fund is administered by the County, using external advisors and actuaries, under the Regulations governing the Local Government Pension Scheme.

Corporate Strategy Key Priorities Supported To become a modern, healthy and well-managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Employers superannuation contributions for year	1,134,582	1,271,000	1,237,970	1,320,760	
Deficiency contribution	1,492,650	1,607,000	1,556,840	1,623,780	(1)
Financial Strain	220,060	229,000	219,290	196,640	
Harwich Port Health Pensions	8,707	9,000	8,740	8,960	
	2,855,999	3,116,000	3,022,840	3,150,140	
Less Recharged to HRA:					
Employers superannuation	(133,030)	(159,000)	(129,890)	(142,120)	
Share of deficiency contribution	(180,000)	(188,000)	(188,000)	(196,080)	
Net cost to General Fund	2,542,969	2,769,000	2,704,950	2,811,940	
Less Current costs included in General Fund Services	(1,642,000)	(1,949,000)	(1,996,540)	(2,123,690)	
Net General Fund cost not charged to services	900,969	820,000	708,410	688,250	(2 & 3)

Notes

- (1) The 2007/08 original budget includes £67,000 inflationary increase in respect of the 2004 Triennial review in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 Jan 07 Appendix C). (Priority 1 Growth item FSR03 refers).
- (2) Local authorities are required to account for retirement benefits in line with Financial Reporting Standard 17 (FRS17). The objectives of FRS17 are to ensure that:
 - a) financial statements reflect at fair value the assets and liabilities arising from an employer's retirement benefit obligations and any related funding.

- b) the operating costs of providing retirement benefits to employees are recognised in the accounting period in which the benefits are earned by the employees, and the related finance costs and any other changes in value of the assets and liabilities are rec
- c) the financial statements contain adequate disclosure of the cost of providing retirement benefits and the related gains, losses, assets and liabilities.
- (3) The adjustment for FRS17 is only an accounting adjustment and is not intended to increase the overall cost of the Council's services. In order to show the adjustments needed, two reserves have been specifically set up. The above net costs therefore result in a movement between these reserves and the General Fund reserve as set out below.

	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Direct Costs:				
Pensions Interest Cost and Expected Return on Pensions Assets	1,126,000	951,000	773,000	773,000
Contributions to/from Pensions Reserve	1,170,969	(131,000)	(64,590)	(84,750)
	<hr/> 2,296,969	820,000	708,410	688,250
Past Services Gain	(1,396,000)	-	-	-
Net Expenditure	<hr/> 900,969	820,000	708,410	688,250 <hr/>

HOUSING PORTFOLIO

<i>SERVICES:</i>	<i>Detail on page</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Housing Services	<i>E4a / 3</i>	-	-	-	-
Total Rechargeable Accounts		-	-	-	-
Enabling Activities	<i>E4a / 4</i>	22,003	103,590	37,020	38,790
Home Energy Conservation Act	<i>E4a / 5</i>	14,359	21,260	15,940	16,630
Home Improvement Agency	<i>E4a / 6</i>	47,944	48,270	53,100	53,790
Homelessness	<i>E4a / 7</i>	403,409	397,830	428,020	439,870
Homelessness Special Projects	<i>E4a / 9</i>	-	-	-	6,000
Non-Statutory Properties	<i>E4a / 10</i>	(7,385)	(3,240)	(8,110)	(8,140)
Private Housing, HMOs and Home Loss Payments	<i>E4a / 11</i>	122,366	129,910	238,950	241,950
Private Sector Renovation Grants	<i>E4a / 12</i>	1,700,551	1,234,990	904,280	795,350
Shared Amenities with Council Housing Tenants	<i>E4a / 13</i>	15,522	22,500	22,530	23,580
Supporting People	<i>E4a / 14</i>	-	-	-	-
Total non- rechargeable accounts		2,318,769	1,955,110	1,691,730	1,607,820
Grand Total		2,318,769	1,955,110	1,691,730	1,607,820
<i>ANALYSIS:</i>	<i>Note</i>				
Direct Costs	(3)	1,681,864	1,832,950	1,755,250	1,905,930
Income		(373,212)	(344,220)	(299,280)	(339,920)
Net Direct Expenditure		1,308,652	1,488,730	1,455,970	1,566,010
Capital Charges	(1)	1,468,177	994,160	702,400	602,400
Service Unit and Central Costs Charges	(2)	1,065,966	1,070,630	1,133,600	1,144,740
Recharge to Services		(1,524,026)	(1,598,410)	(1,600,240)	(1,705,330)
Total		2,318,769	1,955,110	1,691,730	1,607,820

Notes

- (1) Capital charges comprise an annual provision for depreciation, where appropriate based on the asset value and the estimated life of the asset. Asset values are reviewed annually by the Council's external valuer. Prior to 1 April 2006 a capital financing charge was also made based on a notional interest rate. This charge is no longer required under the latest Accounting Standards and has therefore been removed.
- (2) Service Unit and Central Costs Charges are based mainly on an estimate of officer time spent managing and providing the service. The estimates for 2006/07 Revised and 2007/08 Original have been recalculated on the latest information available. This heading includes the following costs:

- (a) Salaries of staff directly providing the service, together with their associated costs such as travelling, telephones and stationery.
 - (b) Charges for administration and senior management.
 - (c) Support services provided by Human Resources and Customer Services, Financial Services, Legal Services, Management Board and Corporate Performance.
 - (d) Office Accommodation including office cleaning service budgets, Communications, Information Technology, Insurances, other Central Costs and Transport.
- (3) The salaries estimates included as memorandum items within this portfolio allow for an assumed 2.5% pay award in 2007/08. The 2006/07 revised budget has been calculated on the actual cost for the first 6 months and assumes a full establishment for the second half year. (See also note 3 page E12/1)

In addition the budgets also show, in accordance with Financial Reporting Standard FRS17 the cost of future pension benefits earned by employees from pension contributions made during the year. This better reflects the full cost of employing staff in services.

The FRS 17 addition in the 2006/07 Original budget was 5.5% of the gross Salary cost, but advice from the Pension Fund's actuaries is that the figure for both the revised and 2007/08 should be 6.75%. However this additional cost has no impact on the net budget requirement of the Council as a corresponding adjustment is made to the Council's net revenue budget via the Retirement Benefit FRS 17 Appropriation Account budget within Finance Portfolio (E3c/9)

Portfolio:

HOUSING

Service:

HOUSING SERVICES SERVICE UNIT ACCOUNT

Head of Service:

Dennis Whitehead

Corporate Strategy Key Priorities
Supported

To become a modern, healthy and well-managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Salaries (memorandum)	1,050,118	1,187,940	1,155,150	1,252,510	(1)
Other Employee Related	3,107	4,590	4,590	4,700	
Transport Costs	53,176	50,890	50,890	52,160	
Supplies and Services	15,119	18,070	18,070	18,520	
	1,121,520	1,261,490	1,228,700	1,327,890	
Leased Car Contribution	(4,088)	(3,930)	(3,930)	(3,930)	
Net Direct Expenditure	1,117,432	1,257,560	1,224,770	1,323,960	
Service Unit and Central Costs Charges	406,594	340,850	375,470	381,370	
Net Expenditure	1,524,026	1,598,410	1,600,240	1,705,330	
Recharge to Services	(1,524,026)	(1,598,410)	(1,600,240)	(1,705,330)	(1)
	-	-	-	-	

Notes

- (1) The increase of £35,000 over and above the inflationary allowance of 2.5% for 2007/08 is made up of the increased FRS17 costs as explained in Note (3) on Page E4a/2 in addition to increased costs associated with a recent restructure within the Housing Service. However, the increased staffing costs in respect of the staff restructuring are offset by increased recharges to the Housing Revenue Account (HRA) as work undertaken within the new structure supports both General Fund Housing and HRA activity.

Portfolio: **HOUSING**

Service: **ENABLING ACTIVITIES**

Head of Service: **Dennis Whitehead**

Purpose of Service: **To develop the Council's strategic and enabling housing role in order to increase the supply of affordable housing, increase inward housing investment and maximise the opportunities from partnership working with the private sector and through the Greater Haven Gateway Housing Sub Region.**

Means of Provision: **Partnerships with a range of private, public and voluntary organisations.**

Activities/Sites Included: Affordable housing on new development sites

Corporate Strategy Key Priorities Supported

- Affordable and decent housing
- A willing partner and community leader
- A safer community

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Service Unit and Central Costs Charges	61,830	103,590	37,020	38,790	
	61,830	103,590	37,020	38,790	
Government Grant	(39,827)	-	-	-	(1)
Net Expenditure	22,003	103,590	37,020	38,790	

Notes

(1) The 2005/06 actual includes a grant from the Government for transitional compensation in respect of Social Housing.

Portfolio: **HOUSING**

Service: **HOME ENERGY CONSERVATION ACT**

Head of Service: **David Appleby**

Purpose of Service: **To implement the home energy conservation strategy approved by Tendring District Council, as submitted to the former Secretary of State for the Environment in 1997.**

Means of Provision: **Both directly and indirectly in the role of facilitator and co-ordinator.**

Activities/Sites Included: To increase energy conservation awareness within the private sector and public sector stock. To encourage, in partnership with local network heating installers and other bodies, physical energy conservation improvements having particular regard to low income and vulnerable households within the Tendring District Council area.

Corporate Strategy Key Priorities Supported Affordable and decent housing
A willing partner and community leader

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Promotion Costs	4,960	5,100	5,100	5,220	
Net Direct Expenditure	4,960	5,100	5,100	5,220	
Service Unit and Central Costs Charges	9,399	16,160	10,840	11,410	
Net Expenditure	14,359	21,260	15,940	16,630	

Portfolio: HOUSING

Service: HOME IMPROVEMENT AGENCY

Head of Service: David Appleby

Purpose of Service: The aim of the agency is to provide a comprehensive range of services to vulnerable/disabled people living in private sector housing to help them through the whole process of carrying out repairs, improvements or adaptations to their homes.

Means of Provision: Indirectly by partial funding, advice, liaison and assistance in kind.

Activities/Sites Included: District wide service

Corporate Strategy Key Priorities Supported
Affordable and decent housing
A willing partner and community leader

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Payment to Guinness Trust	7,730	7,880	7,880	8,080	(1)
Net Direct Expenditure	7,730	7,880	7,880	8,080	
Service Unit and Central Costs Charges	40,214	40,390	45,220	45,710	(2)
Net Expenditure	47,944	48,270	53,100	53,790	

Notes

- (1) The aim of the agency is to provide a comprehensive range of services to vulnerable/disabled people living in private sector housing to help them through the whole process of carrying out repairs, improvements or adaptations to their homes. The Guinness Housing Trust provides the service and its running costs are funded directly by a Promoting Independence contribution from Essex County Council and a Supporting People contribution from DCLG (paid via ECC), in addition to the Council's contribution. The Council's contribution is subject to a Service Level Agreement with the Guinness Trust and Essex County Council.
- (2) There is regular contact and liaison between the Council, the agency and Social Services concerning grant referrals and on going cases

Portfolio: HOUSING

Service: HOMELESSNESS

Head of Service: Dennis Whitehead

Purpose of Service: To provide a service for the assessment and determination of homelessness applications and the provision of advice in accordance with the Council's duties under Part VI of the Housing Act 1996 (as amended by the Homelessness Act 2002).

Means of Provision: Directly provided.

Activities/Sites Included: Assessment of applications
Provision of temporary accommodation
Provision of permanent accommodation
Provision of assistance and advice

Corporate Strategy Key Priorities Supported
Affordable and decent housing
A willing partner and community leader
A safer community

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Accommodation Costs	231,300	208,400	160,000	185,210	(1 & 4)
Other Homelessness Expenses	50,677	86,190	121,770	123,670	(2)
Management Grants	17,270	18,150	17,620	18,500	(3)
Benefits granted	155,993	153,750	118,400	133,200	(4)
	455,240	466,490	417,790	460,580	
Fees and Charges	(153,153)	(162,200)	(132,500)	(163,530)	(1)
Government Subsidy	(71,116)	(83,000)	(64,000)	(72,000)	(4)
Net Direct Expenditure	230,971	221,290	221,290	225,050	
Service Unit and Central Costs Charges	172,438	176,540	206,730	214,820	
Net Expenditure	403,409	397,830	428,020	439,870	

Notes

- (1) The 2006/07 revised and 2007/08 budgets include reductions in accommodation costs following the annual review of homelessness initiatives along with an associated adjustment to the level of income received for this accommodation.
- (2) Other Homelessness Expenses include the costs of other options currently used as an alternative to (1) above to manage homelessness such as the provision of rent guarantees, the cost of removal and storage of possessions and other miscellaneous expense for homeless applicants, with the budgets amended accordingly to reflect the most effective use of resources available.

- (3) This estimate provides for management payments which are made to those organisations providing additional temporary accommodation and outreach support to homeless persons who are owed a duty by the Council.
- (4) Non Housing Revenue Account rent rebates are payments towards the accommodation costs of homeless families and the Government subsidy reflects the Department of Works and Pensions contribution towards these payments. The payments increase or decrease is in line with the demand and estimated use of accommodation, the costs of which are shown in the table above.

<i>Portfolio:</i>	HOUSING
<i>Service:</i>	HOMELESSNESS SPECIAL PROJECTS
<i>Head of Service:</i>	Dennis Whitehead
<i>Purpose of Service:</i>	The provision of advice, assistance and emergency accommodation to those persons who are homeless or threatened with homelessness.
<i>Means of Provision:</i>	Directly provided.
<i>Activities/Sites Included:</i>	The provision of a project officer to work with young single persons, who are homeless or threatened with homelessness, by the provision of advice, assistance and emergency accommodation. Also, In partnership with Colne Housing Society, the operation of a private sector leasing scheme.
<i>Corporate Strategy Key Priorities Supported</i>	Affordable and decent housing A willing partner and community leader A safer community

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Salaries (Memorandum)	22,965	24,520	26,210	28,060	(1) & (2)
Transport Costs	246	510	510	400	(1)
Private Sector Leasing	-	12,000	-	-	(1)
Other Homelessness Expenses	49,181	-	70	-	
Homelessness Prevention Fund	-	25,000	37,000	44,640	(1)
	<hr/>	<hr/>	<hr/>	<hr/>	
	72,392	62,030	63,790	73,100	
Government Grant	(72,392)	(62,030)	(63,790)	(67,100)	(1)
Net Expenditure	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	-	-	-	6,000	(2)

Notes

- (1) The Council has been successful in applying to the Government for grants towards the cost of homelessness special initiatives. The grants have been awarded annually since 2003/04 and the funding is being used to finance the salary of a Homelessness Projects Officer, the operation of a Homelessness Prevention Fund and to support a private sector leasing scheme with Colne Housing Society. Grant funding not fully spent in previous years has been brought forward and included in the budget figures above. Allocation of expenditure budgets across the different initiatives has been reviewed and the budgets amended accordingly.
- (2) £6,000 relating to the Homelessness Projects Officer has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority Growth item HouR1 refers)

Portfolio: **HOUSING**

Service: **NON-STATUTORY PROPERTIES**

Head of Service: **Dennis Whitehead**

Purpose of Service: **The administration of leases and collection of rents and charges on miscellaneous properties and garages, which are not included within the Housing Revenue Account.**

Means of Provision: **Directly provided.**

Activities/Sites Included: A small number of garages in Harwich plus some small leased sites in the Harwich, Walton and Clacton areas.

Corporate Strategy Key Priorities Supported Affordable and decent housing
A safer community

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Repairs and Maintenance	-	960	960	980	
Rents	(17,582)	(15,150)	(15,150)	(15,380)	
Net Direct Expenditure	(17,582)	(14,190)	(14,190)	(14,400)	
Capital Charges	6,776	8,160	1,400	1,400	
Service Unit and Central Costs Charges	3,421	2,790	4,680	4,860	
Net Expenditure	(7,385)	(3,240)	(8,110)	(8,140)	

Portfolio:

HOUSING

Service:

PRIVATE HOUSING, HOUSES IN MULTIPLE OCCUPATION AND HOME LOSS PAYMENTS

Head of Service:

David Appleby

Purpose of Service:

The inspection and enforcement of legislation relating to housing disrepair and properties with Category 1 and 2 hazards under the Housing Health and Safety Rating System (which replaced the former housing fitness standard) in the private sector, and Houses in Multiple Occupation (HMO). The former HMO registration scheme was replaced with a new mandatory licensing scheme effective from 6 April 2006 under the provisions of the Housing Act 2004. The processing of claims for Home Loss and well-maintained payments following the service and enforcement of closing and demolition orders.

Means of Provision:

Directly provided.

Activities/Sites Included:

Private sector residential premises district wide.

Corporate Strategy Key Priorities Supported

Affordable and decent housing

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Training	-	-	2,000	-	(1)
Home loss payments	-	2,000	2,000	2,000	(2)
Fees and Charges	-	(2,860)	(4,860)	(2,930)	(1)
Net Direct Expenditure	-	(860)	(860)	(930)	
Service Unit and Central Costs Charges	122,366	130,770	239,810	242,880	(1)
Net Expenditure	122,366	129,910	238,950	241,950	

Notes

- (1) The new mandatory licensing scheme for HMO Registration budget came into force on 6 April 2006 under the provisions of the Housing Act 2004. The budgets allow for an increased level of income and the associated training required to implement and enforce the new legislation. Additional officer resources have also been made available to this service to implement the new scheme arrangements along with this service receiving recharges from Environmental Services Service Unit Account to reflect the time spent on this activity.
- (2) This is a provisional sum to provide compensation to homeowners/tenants who are displaced as a result of a closing/demolition order being made on their property.

<i>Portfolio:</i>	HOUSING
<i>Service:</i>	PRIVATE SECTOR RENOVATION GRANTS
<i>Head of Service:</i>	David Appleby
<i>Purpose of Service:</i>	Administration of grants and loans to secure the improvement of private sector housing in accordance with legislative requirements and Council Policy.
<i>Means of Provision:</i>	Directly provided.
<i>Activities/Sites Included:</i>	Processing and administration of applications for disabled facilities grants, and discretionary grants and loans to secure the improvement of private sector housing for owners/occupiers of property within the Tendring District Council area.
<i>Corporate Strategy Key Priorities Supported</i>	Affordable and decent housing

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Government Grants	(10,554)	(10,550)	(10,550)	(10,550)	(1)
Net Direct Expenditure	(10,554)	(10,550)	(10,550)	(10,550)	
Capital Charges	1,461,401	986,000	701,000	601,000	(2)
Service Unit and Central Costs Charges	249,704	259,540	213,830	204,900	
Net Expenditure	1,700,551	1,234,990	904,280	795,350	

Notes

- (1) The income from government grants is the contribution towards the Council's loan repayments on expenditure on re-instatement grants incurred in 1988/89 - the grant will cease in 2008/09.
- (2) The Capital Charges are in respect of deferred charges, which represent capital expenditure for which no tangible fixed asset is created and provide for the writing out of these charges from the Council's Accounts. Expenditure on Private Sector Housing Grants falls into this category. The charge is offset by a credit item in the 'Deferred Charges, Intangible Assets and Grants' budget in the Finance Portfolio (E3c/5).

Portfolio:

HOUSING

Service:

SHARED AMENITIES WITH COUNCIL HOUSING TENANTS

Head of Service:

Karen Neath

Purpose of Service:

Where services that are accounted for within the Housing Revenue Account benefit both Council tenants and private sector owner/occupiers, there must be a fair apportionment of the associated costs and income between the Housing Revenue Account and the General Fund.

Corporate Strategy Key Priorities Supported

Affordable and decent housing

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Contribution to Housing Revenue Account for Shared Amenities	15,522	22,500	22,530	23,580	(1)
Net Expenditure	15,522	22,500	22,530	23,580	

Notes

- (1) Such services provided by this Council's Housing Revenue Account are sewerage treatment works, bio discs, septic tanks and pumping stations. The contribution to the Housing Revenue Account represents the net expenditure attributable to private sector dwellings in respect of these services.

Portfolio: HOUSING

Service: SUPPORTING PEOPLE

Head of Service: Dennis Whitehead

Purpose of Service: To work in partnership with other Essex authorities within the Greater Haven Gateway Sub Region to research and develop a Local Supporting People Strategy for implementation and monitoring through the North East Essex Core Strategy Group.

Means of Provision: Indirect through Service Level Agreement with Colchester Borough Council, Maldon District Council and Braintree District Council

Activities/Sites Included: All public and private supported housing schemes in Tendring and Colchester.

Corporate Strategy Key Priorities Supported
 Affordable and decent housing
 A willing partner and community leader
 A safer community

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Contribution to Colchester BC	4,500	4,500	4,500	4,500	(1)
Government Grant	(4,500)	(4,500)	(4,500)	(4,500)	(1)
Net Expenditure	-	-	-	-	

Notes

(1) This contribution reflects the partnership working with Colchester Borough Council in the delivery of the Supporting People service with associated costs met by government grant.

LEISURE PORTFOLIO

<i>SERVICES:</i>	<i>Detail on page</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Leisure Services	<i>E5 / 3</i>	-	-	-	-
Total Rechargeable Accounts		-	-	-	-
Horticultural	<i>E5 / 4</i>	-	171,470	130,870	164,050
Nature Areas	<i>E5 / 5</i>	48,101	59,180	42,830	45,920
Recreation Areas and Open Spaces	<i>E5 / 6</i>	1,065,922	984,580	850,870	906,780
Seafront Amenities	<i>E5 / 8</i>	254,244	193,630	46,100	55,050
Sports and Leisure Facilities	<i>E5 / 9</i>	1,523,600	1,361,090	1,467,440	1,469,360
Sports Development	<i>E5 / 11</i>	103,299	84,940	86,900	50,600
Theatres and Entertainments	<i>E5 / 12</i>	339,785	312,240	334,160	289,330
Total		3,334,951	3,167,130	2,959,170	2,981,090
Grand Total		3,334,951	3,167,130	2,959,170	2,981,090
<i>ANALYSIS:</i>	<i>Note</i>				
Direct Costs	(3)	5,391,843	5,373,810	5,660,490	5,745,660
Income		(3,762,604)	(3,820,520)	(3,950,530)	(4,035,080)
Net Direct Expenditure		1,629,239	1,553,290	1,709,960	1,710,580
Capital Charges	(1)	837,089	734,200	409,790	418,210
Service Unit and Central Costs Charges	(2)	1,822,186	1,854,830	1,769,800	1,835,990
Recharge to Services		(953,563)	(975,190)	(930,380)	(983,690)
Total		3,334,951	3,167,130	2,959,170	2,981,090

Notes

- (1) Capital charges comprise an annual provision for depreciation, where appropriate, based on the asset value and the estimated life of the asset. Asset values are reviewed annually by the Council's external valuer. Prior to 1 April 2006 a capital financing charge was also made based on a notional interest rate. This charge is no longer required under the latest Accounting Standards and has therefore been removed.
- (2) Service Unit and Central Costs Charges are based mainly on an estimate of officer time spent managing and providing the service. The estimates for 2006/07 Revised and 2007/08 Original have been recalculated on the latest information available. This heading includes the following costs:
- (a) Salaries of staff directly providing the service, together with their associated costs such as travelling, telephones and stationery.
 - (b) Charges for administration and senior management.
 - (c) Support services provided by Human Resources and Customer Services, Financial Services, Legal Services, Management Board and Corporate Performance.

- (d) Office Accommodation including office cleaning service budgets, Communications, Information Technology, Insurances, other Central Costs and Transport.
- (3) The salaries estimates included as memorandum items within this portfolio allow for an assumed 2.5% pay award in 2007/08. The 2006/07 revised budget has been calculated on the actual cost for the first 6 months and assumes a full establishment for the second half year. (See also note 3 page E12/1)

In addition, the budgets also show, in accordance with Financial Reporting Standard FRS17, the cost of future pension benefits earned by employees from pension contributions made during the year. This better reflects the full cost of employing staff in services.

The FRS 17 addition in the 2006/07 Original budget was 5.5% of the gross Salary cost, but advice from the Pension Fund's actuaries is that the figure for both the revised and 2007/08 should be 6.75%. However, this additional cost has no impact on the net budget requirement of the Council as a corresponding adjustment is made to the Council's net revenue budget via the Retirement Benefit FRS 17 Appropriation Account budget within Finance Portfolio (E3c/9)

Portfolio:

LEISURE

Service:

LEISURE SERVICES SERVICE UNIT ACCOUNT

Head of Service:

Brian Bennett

Corporate Strategy Key Priorities
Supported

To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Salaries (memorandum)	614,208	663,930	643,350	682,820	
Other Employee Related	1,122	1,320	1,320	1,350	
Transport Costs	20,524	20,780	20,780	21,300	
Supplies and Services	6,822	6,450	6,450	6,620	
Net Direct Expenditure	642,676	692,480	671,900	712,090	
Service Unit and Central Costs Charges	310,887	282,710	258,480	271,600	
Net Expenditure	953,563	975,190	930,380	983,690	
Recharge to Services	(953,563)	(975,190)	(930,380)	(983,690)	
	-	-	-	-	

Portfolio: **LEISURE SERVICES**

Service: **HORTICULTURAL SERVICES**

Head of Service: **Brian Bennett**

Purpose of Service: **To maintain, the Authority's open spaces, recreation grounds and decorative gardens, including the Crematorium and Cemeteries.**

Means of Provision: **Directly provided by Leisure Services.**

Activities/Sites Included: **Cutting grass, maintaining ornamental flower beds, preparing sports pitches, landscaping, specialist maintenance of football pitches and cricket wickets. All Authority open spaces and recreation grounds.**

Corporate Strategy Key Priorities Supported
Better public space
A cleaner district

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Salaries (memorandum)	647,704	674,050	668,420	699,660	(1)
Materials	82,074	75,130	73,650	77,010	(1)
Clothing and Uniforms	2,728	2,790	2,790	2,860	
Equipment and Tools	3,858	3,950	3,920	4,050	
Other Hired Services	54,743	29,760	55,270	30,500	(2)
Waste Disposal	13,098	13,080	13,080	13,410	
Other Costs	11,858	12,030	12,060	12,320	
	<hr/>	<hr/>	<hr/>	<hr/>	
	816,063	810,790	829,190	839,810	
Charge to External Accounts	-	-	(88,720)	(62,600)	(2 & 3)
Charge to Services	(1,267,256)	(1,105,140)	(1,041,930)	(1,070,170)	
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Direct Expenditure	(451,193)	(294,350)	(301,460)	(292,960)	
Service Unit and Central Costs Charges	451,193	465,820	432,330	457,010	
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Expenditure/(Income)	-	171,470	130,870	164,050	

Notes

- (1) The 2006/07 revised budget includes a virement of £1,480 from materials to fund overtime costs.
- (2) The 2006/07 revised budget includes £25,510 for costs offset by increased income relating to highways verge maintenance work from Essex County Council and commuted sum maintenance from Open Spaces.
- (3) The 2006/07 revised and 2007/08 original budgets are now shown to reflect the income received from external sources, previously included in charge to services.

Portfolio: **LEISURE**

Service: **NATURE AREAS**

Head of Service: **Brian Bennett**

Purpose of Service: **To provide and manage land for public recreation and nature conservation and to investigate opportunities for the development of other potential sites. To inform and educate the public as to the wildlife of these and other sites in the Tendring District.**

Means of Provision: **Conservation management plan production and implementation, in conjunction with a Parks Warden and contractors. Provision of interpretation measures and consultation via Nature Conservation Advisory Group.**

Activities/Sites Included: Holland Haven County Park, Holland Bridge Marsh, Local Nature Reserves (including potential LNRs) and Pocket Parks.

Corporate Strategy Key Priorities Supported

- Better public space
- A willing partner and community leader
- Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs	9,450	9,810	9,810	10,070	
Salaries (memorandum)	22,741	19,730	24,500	23,170	
	32,191	29,540	34,310	33,240	
Grants and Contributions	(21,662)	(12,380)	(12,380)	(12,380)	
Net Direct Expenditure	10,529	17,160	21,930	20,860	
Capital Charges	2,701	2,630	2,150	2,150	
Service Unit and Central Costs Charges	34,871	39,390	18,750	22,910	
Net Expenditure	48,101	59,180	42,830	45,920	

Portfolio: LEISURE

Service: RECREATION AREAS AND OPEN SPACES

Head of Service: Brian Bennett

Purpose of Service: To manage and maintain the Council's Recreation Areas, Open Spaces and Children's Playgrounds for public enjoyment.

Means of Provision: Internal operation (Grounds Maintenance)
External Contractor (Maintenance of Children's Playgrounds and Provision of Plants)
Other Facilities directly provided

Activities/Sites Included: Low Road, Dovercourt
Kirby Playing Fields
Park Playing Fields, Frinton
East Cliff, Clacton
Vista Road, Clacton
Rush Green, Clacton
Knox Road, Clacton
Various other Recreation and Children's Playground Sites
Seafront Gardens
Seafront Greenswards and Cliffs

Corporate Strategy Key Priorities Supported

A cleaner district
Better public space

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Grounds Maintenance	721,567	674,560	653,060	661,420	(1, 2 & 3)
Repair and Maintenance	71,950	71,100	71,100	75,880	
Running Costs	31,858	32,320	35,820	36,630	
	825,375	777,980	759,980	773,930	
Grants & Contributions	-	-	(25,000)	(23,000)	(2 & 3)
Fees, Rents & Other income	(66,841)	(115,240)	(85,080)	(68,760)	(1 & 4)
Net Direct Expenditure	758,534	662,740	649,900	682,170	
Capital Charges	134,130	125,990	23,360	27,000	
Service Unit and Central Costs Charges	173,258	195,850	177,610	197,610	
Net Expenditure	1,065,922	984,580	850,870	906,780	

Notes

(1) The 2006/07 revised and 2007/08 original budgets include a reduction of £50,000 in respect of the maintenance of Brook Farm Country Park and the corresponding contribution from the developer.

- (2) The 2006/07 revised budget includes the Grant from Harwich Connexions and related expenditure of £25,000 carried forward from 2005/06 relating to improvement works to Cliff Park Harwich as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).
- (3) The 2007/08 original budget includes £23,000 income and related expenditure for the ongoing maintenance of memorial seats, based on installation and maintenance of memorial benches around the district.
- (4) The 2006/07 revised budget includes £16,500 additional rent in respect of Clacton Golf Club, due for the period up to the completion of the sale.

Portfolio: LEISURE

Service: SEAFRONT AMENITIES

Head of Service: Brian Bennett

Purpose of Service: To provide and maintain seafront facilities and services for the enjoyment of residents and visitors, including the administration of the Councils Beach Hut service. To undertake the associated asset management responsibilities.

Means of Provision: Beach Huts - Internal Contractor
Shops and Kiosks/Deck Chair Sites/Activity Trading Rights - Operated by Lessees
Other Facilities are directly provided

Activities/Sites Included: Various Seafront locations.

Corporate Strategy Key Priorities Supported
Better public space
A safer community
A strong local economy

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Direct Expenses	67,127	64,750	86,610	66,570	(1)
Salaries (memorandum)	97,128	88,150	97,460	99,010	
Repair and Maintenance	159,809	165,500	183,580	169,440	(2)
Grants - First Aid Posts	950	1,280	1,280	1,310	
	325,014	319,680	368,930	336,330	
Rents	(102,573)	(105,560)	(116,100)	(100,890)	
Beach Hut Site Fees	(499,767)	(563,810)	(598,810)	(600,910)	(2 & 3)
Other Income	(11,029)	(5,310)	(5,310)	(5,440)	
Net Direct Expenditure	(288,355)	(355,000)	(351,290)	(370,910)	
Capital Charges	286,798	224,270	163,390	163,380	
Service Unit and Central Costs Charges	255,801	324,360	234,000	262,580	
Net Expenditure	254,244	193,630	46,100	55,050	

Notes

- (1) The 2006/07 revised budget includes the sum of £20,000 carried forward from 2005/06 from the small schemes budget held in Finance Portfolio (Page E3a/9) relating to the Martello Bay Blue Flag Award and Beach award signs as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)
- (2) The 2006/07 revised budget reflects an additional £15,000 for urgent Beach hut repairs, offset by increased income received in 2006/07.
- (3) The 2007/08 original budget includes an additional £20,000 income relating to Beach Hut Site Fees which will arise from increased fees to repay the cost of the capital Investment set out in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth item LeiC32 refers).

Portfolio: LEISURE

Service: SPORTS & LEISURE FACILITIES

Head of Service: Brian Bennett

Purpose of Service: To provide a range of sporting and leisure opportunities for residents and visitors. To manage the Council's Sports and Leisure facilities and to meet the broad sports needs of the District.

Means of Provision: Directly managed by Leisure Services, Joint Use Facilities in conjunction with local Schools.

Activities/Sites Included: Swimming Pools at Brightlingsea, Dovercourt and Walton
Sports Centres at Brightlingsea, Harwich and Manningtree
Clacton Leisure Centre
Dovercourt All Weather Pitch
Happy Valley Recreation Ground
Coronation Gardens Putting

Corporate Strategy Key Priorities Supported

- A strong local economy
- Better public space
- A willing partner and community leader
- Earning a positive public image
- A safer community

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Salary related costs (memorandum)	1,193,216	1,263,320	1,459,550	1,553,110	(1,3 & 6)
Other employee related costs	9,613	7,660	12,860	7,860	(2)
Premises Related	600,568	601,290	652,080	679,370	(2,3 & 6)
Transport	5,387	8,080	10,230	11,220	
Supplies & Services	484,953	444,410	381,900	426,900	(2,3 & 6)
	2,293,737	2,324,760	2,516,620	2,678,460	
Contribution from Brightlingsea Town Council	(15,000)	(33,000)	(33,000)	(33,000)	
Grants	-	-	(13,500)	(19,900)	(4)
Fees and Charges	(1,505,699)	(1,584,210)	(1,616,760)	(1,768,740)	(2,3,5 & 6)
Net Direct Expenditure	773,038	707,550	853,360	856,820	
Capital Charges	385,512	350,950	205,320	207,120	
Service Unit and Central Costs Charges	365,050	302,590	408,760	405,420	
Net Expenditure	1,523,600	1,361,090	1,467,440	1,469,360	

Notes

(1) The 2006/07 revised budget has been increased by £3,110 at Brightlingsea Pool to reflect additional staff necessary due to busy periods during sustained hot weather.

- (2) The 2006/07 revised budgets include a virement of £5,200 for training, £8,560 for building repairs and £13,760 for furniture offset by the increase in income from the NHS Condition Management scheme and PCT funded referral scheme at Clacton Leisure Centre.
- (3) The 2006/07 revised budgets and 2007/08 original budgets reflect the costs of the Council taking over operation of the Joint-Use Sport Centres at Harwich and Manningtree. Any operating deficit on these two Joint-Use Sports Centres is financed by a transfer from the Joint-Use Sports Centre earmarked reserve. This was created by funds transferred from the Essex County Council Local Area Account for these sports centres.
- (4) The 2006/07 revised and 2007/08 original budgets reflect funding from the Big Lottery Grant in respect of the new sports hall at Manningtree Joint-Use Sports Centre.
- (5) The 2006/07 revised and 2007/08 original budgets include a reduction in income of £44,290 at Clacton Leisure Centre, to reflect historically unrealised income in accordance with the agreed revised Financial Strategy 2007/08, 2008/09 and Beyond (cabinet report 5 January 07 Appendix D. The 2006/07 revised budget includes a reduction in income of £10,000 at Brightlingsea Sports Centre due to the closure of the sports hall during installation of the new roof.
- (6) The 2007/08 original budget includes an additional £95,000 expenditure and £98,000 income relating to the New Lifestyles Suite at Clacton Leisure Centre, in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth items LeiR19 and LeSO1 refer).

Portfolio: **LEISURE**

Service: **SPORTS DEVELOPMENT**

Head of Service: **Brian Bennett**

Purpose of Service: **To work in partnership with the voluntary sector to provide a range of sports development initiatives.**

Means of Provision: **Sports Promotion is directly provided.**

Activities/Sites Included: Sports Development

Corporate Strategy Key Priorities Supported

A safer community
A willing partner and community leader

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Salaries for Coastal Fund/Action Zone (memorandum)	22,944	25,240	-	-	(1)
Youth Sports Development	6,721	4,840	6,340	4,960	(2)
Action Zone - payments to suppliers	7,801	8,510	-	-	(1)
Sport Promotion Fund	6,919	7,140	7,140	7,320	
Tendring Youth Activity Partnership	26,041	-	8,080	-	(3)
Bodycare - Health Scheme for Schools	-	-	5,000	-	(4)
Community Activity Network	-	-	2,970	-	(5)
	70,426	45,730	29,530	12,280	
Grants & Other Income	(35,168)	(33,380)	(16,450)	(410)	(1 & 3)
Net Direct Expenditure	35,258	12,350	13,080	11,870	
Service Unit and Central Costs Charges	68,041	72,590	73,820	38,730	
Net Expenditure	103,299	84,940	86,900	50,600	

Notes

- (1) The 2006/07 revised budgets and 2007/08 original budgets no longer include Coastal Fun/Action Zone as a separate scheme.
- (2) The 2006/07 revised budget includes a virement of £1,500 for the Clacton Utd Football Club Scheme from the Small Scheme budget held by Finance Portfolio (page E3a/9).
- (3) The 2006/07 revised budget includes the sum of £8,080 carried forward from 2005/06 relating to TYAP, part of the Positive Activities for Young People scheme, as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer). No expenditure or funding has been assumed for 2007/08.
- (4) The 2006/07 revised budget reflects funding and corresponding expenditure in respect of Bodycare - Health Scheme for Schools from PCT.No expenditure or funding has been assumed for 2007/08.
- (5) The 2006/07 revised budget reflects funding and corresponding expenditure in respect of The Community Activity Network from Sport England. No expenditure or funding has been assumed for 2007/08.

<i>Portfolio:</i>	LEISURE
<i>Service:</i>	THEATRES AND ENTERTAINMENTS
<i>Head of Service:</i>	Brian Bennett
<i>Purpose of Service:</i>	To offer a range of entertainment and arts events for the leisure and cultural interests of residents and visitors, including the provision of the Youth Company.
<i>Means of Provision:</i>	Princes Theatre - Internal Contractor West Cliff Theatre - External Contractor Other Facilities directly provided
<i>Activities/Sites Included:</i>	Princes Theatre and West Cliff Theatre Tour de Tendring
<i>Corporate Strategy Key Priorities Supported</i>	A strong local economy A willing partner and community leader

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Civic Amenities	2,379	2,490	2,490	2,550	
Eastern Arts Subscription - Arts Development	5,040	6,020	6,020	6,170	
Cultural & Arts Strategy	-	-	45,000	-	(1)
Jazz Festival	8,855	-	-	-	
Tour de Tendring	19,252	13,660	13,660	14,010	
Tendring in Bloom	14,960	-	-	-	
Princes Theatre - salaries (memorandum)	44,159	48,150	45,530	46,670	
Princes Theatre - maintenance	3,377	3,430	37,430	3,520	(2)
Princes Theatre - running expenses	196,477	204,850	205,650	209,990	
Youth Theatre production costs	26,612	27,490	27,490	28,180	
Summer Show - production company	65,250	66,760	66,760	48,430	(3)
	386,361	372,850	450,030	359,520	
Jazz Festival	(1,500)	-	-	-	
Tour de Tendring	(16,570)	(13,700)	(13,700)	(13,870)	
Cultural & Arts Strategy	-	-	(35,000)	-	(1)
Princes Theatre - booking fees	(163,175)	(189,240)	(189,240)	(193,970)	
Princes Theatre - other income	(39,675)	(42,260)	(42,260)	(43,320)	
Youth Theatre Income	(16,689)	(17,290)	(17,290)	(17,720)	
Net Direct Expenditure	148,752	110,360	152,540	90,640	
Capital Charges	27,948	30,360	15,570	18,560	
Service Unit and Central Costs Charges	163,085	171,520	166,050	180,130	
Net Expenditure	339,785	312,240	334,160	289,330	

Notes

- (1) The 2006/07 revised budget of £45,000 is for the development and production of a Cultural Strategy for the District of Tendring, funded by the Arts Council England, East (ACEE), who are providing £10,000 funding to this project and a further £25,000 funding for an Arts Strategy for Jaywick. The remaining £10,000 has been financed by a virement from the Councils small schemes budget held by Finance Portfolio (Page E3a/9).
- (2) The 2006/07 revised budget includes the sum of £34,000 carried forward from 2005/06 relating to repairs and maintenance of the Princes theatre as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)
- (3) The 2007/08 original budget reflects £20,000 reduction in funding for the Westcliff Theatre, following a review of the level of financial provision in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix D).

PLANNING PORTFOLIO

<i>SERVICES:</i>	<i>Detail on page</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Planning and Building Services	<i>E6 / 3</i>	-	-	-	-
Total rechargeable accounts		-	-	-	-
Building Control - Chargeable Account	<i>E6 / 4</i>	2,417	74,510	(45,000)	(41,570)
Building Control - Non Chargeable Account	<i>E6 / 5</i>	161,658	88,940	155,550	162,200
Development Control and Enforcement	<i>E6 / 6</i>	814,078	722,470	680,190	807,870
Land Charges	<i>E6 / 8</i>	(226,518)	(185,230)	(246,250)	(184,070)
Planning Delivery Grant	<i>E6 / 9</i>	(165,338)	(400,000)	(452,330)	(390,000)
Policy and Conservation	<i>E6 / 10</i>	584,594	611,450	1,316,050	1,051,140
Special Projects	<i>E6 / 12</i>	846	1,530	1,530	1,570
Total		1,171,737	913,670	1,409,740	1,407,140
Grand Total		1,171,737	913,670	1,409,740	1,407,140
<i>ANALYSIS:</i>	<i>Note</i>				
Direct Costs	(3)	2,058,761	2,140,130	2,716,790	2,528,140
Income		(1,597,727)	(1,865,990)	(1,976,230)	(1,881,110)
Net Direct Expenditure		461,034	274,140	740,560	647,030
Capital Charges	(1)	22,617	39,440	30,680	32,530
Service Unit and Central Costs Charges	(2)	3,607,279	3,451,960	3,567,570	3,769,140
Recharge to Services		(2,919,193)	(2,851,870)	(2,929,070)	(3,041,560)
Total		1,171,737	913,670	1,409,740	1,407,140

Notes

- (1) Capital charges comprise an annual provision for depreciation, where appropriate based on the asset value and the estimated life of the asset. Asset values are reviewed annually by the Council's external valuer. Prior to 1 April 2006 a capital financing charge was also made based on a notional interest rate. This charge is no longer required under the latest Accounting Standards and has therefore been removed.
- (2) Service Unit and Central Costs Charges are based mainly on an estimate of officer time spent managing and providing the service. The estimates for 2006/07 Revised and 2007/08 Original have been recalculated on the latest information available. This heading includes the following costs:
- (a) Salaries of staff directly providing the service, together with their associated costs such as travelling, telephones and stationery.
 - (b) Charges for administration and senior management.
 - (c) Support services provided by Human Resources and Customer Services, Financial Services, Legal Services, Management Board and Corporate Performance.
 - (d) Office Accommodation including office cleaning service budgets, Communications, Information Technology, Insurances, other Central Costs and Transport.

- (3) The salaries estimates included as memorandum items within this portfolio allow for an assumed 2.5% pay award in 2007/08. The 2006/07 revised budget has been calculated on the actual cost for the first 6 months and assumes a full establishment for the second half year (see also note 3 page E12/ 1).

In addition the budgets also show, in accordance with Financial Reporting Standard FRS17 the cost of future pension benefits earned by employees from pension contributions made during the year. This better reflects the full cost of employing staff in services.

The FRS 17 addition in the 2006/07 Original budget was 5.5% of the gross Salary cost, but advice from the Pension Fund's actuaries is that the figure for both the revised and 2007/08 should be 6.75%. However this additional cost has no impact on the net budget requirement of the Council as a corresponding adjustment is made to the Council's net revenue budget via the Retirement Benefit FRS 17 Appropriation Account budget within Finance Portfolio (E3c/9)

Portfolio: **PLANNING**

Service: **PLANNING AND BUILDING SERVICES SERVICE UNIT ACCOUNT**

Head of Service: **Roger Stewart**

Corporate Strategy Key Priorities
Supported

To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Salaries (memorandum)	1,538,911	1,648,630	1,645,310	1,708,320	(1)
Other Employee Related	29,627	5,720	7,220	13,630	(2)
Premises Related	-	410	410	420	
Transport Costs	56,340	46,760	51,760	47,930	(3)
Supplies and Services	69,618	75,950	80,560	75,410	(4)
	1,694,496	1,777,470	1,785,260	1,845,710	
Sales etc	(5,270)	(4,350)	(4,350)	(4,460)	
Net Direct Expenditure	1,689,226	1,773,120	1,780,910	1,841,250	
Service Unit and Central Costs Charges	1,229,967	1,078,750	1,148,160	1,200,310	
Net Expenditure	2,919,193	2,851,870	2,929,070	3,041,560	
Recharge to Services	(2,919,193)	(2,851,870)	(2,929,070)	(3,041,560)	
	-	-	-	-	

Notes

- (1) The 2006/07 revised budget allows for a reduction of £12,000 to finance the short term contracts of Agency staff to undertake ongoing work on both Development Control (see page E6/7 note 4) and District Local Plan (see page E6/11 note 3).
- (2) The 2006/07 revised and the 2007/08 original budgets includes a virement in each those years totalling £1,500 and £7,770 respectively funded from both Building Control consultancy fees and Development Control microphotography (see page E6/7 note 7). This will now give adequate funding for training courses, within the Planning Service in 2006/07, 2007/08 and future years.
- (3) The 2006/07 revised budget includes a virement totalling £5,000 funded from the Development Control microphotography budget totalling (see page E6/7 note 7). This will now give adequate funding for car allowances within the Planning Service for 2006/07.
- (4) The 2006/07 revised budget includes a virement totalling £5,000 funded from the Development Control microphotography budget (see page E6/7 note 7). This will now give adequate funding for Books and Periodicals within the Planning Service for 2006/07.

<i>Portfolio:</i>	PLANNING
<i>Service:</i>	BUILDING CONTROL - CHARGEABLE ACCOUNT
<i>Head of Service:</i>	Roger Stewart
<i>Purpose of Service:</i>	To ensure buildings are constructed to a satisfactory standard.
<i>Means of Provision:</i>	Directly Provided
<i>Activities/Sites Included:</i>	Processing Building Regulation Applications Inspection work in progress on site Technical Inspections Enforcement of Building Regulations
<i>Corporate Strategy Key Priorities Supported</i>	A willing partner and community leader Earning positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note (1)</i>
Direct Costs:					
Consultancy Fees	7,339	10,460	10,460	10,720	
Microphotography	1,762	3,060	3,060	3,140	
Lone Worker Communications	22	110	110	110	
Local Land Property Gazetteer Creation	-	3,300	3,300	3,380	
Other	-	450	450	460	
	9,123	17,380	17,380	17,810	
Fees and Charges	(309,463)	(316,120)	(316,120)	(324,020)	
Net Direct Expenditure	(300,340)	(298,740)	(298,740)	(306,210)	
Capital Charges	1,581	6,680	3,080	5,850	
Service Unit and Central Costs Charges	301,176	366,570	250,660	258,790	
Net Expenditure	2,417	74,510	(45,000)	(41,570)	

Notes

- (1) As from 1 April 1999 the Building Control Service was set up to be operated on a trading basis in accordance with the requirements of the Building (Local Authority Charges) Regulations 1998. There is a requirement that the the estimates for the charging and the non charging element (see page E6/ 5 for details of the non charging account estimates) of the Building Control account be presented seperately. The above budgets reflect charging element of the Building Control operation.

Portfolio: **PLANNING**

Service: **BUILDING CONTROL - NON CHARGEABLE ACCOUNT**

Head of Service: **Roger Stewart**

Purpose of Service: **To ensure buildings are constructed to a satisfactory standard.**

Means of Provision: **Directly Provided**

Activities/Sites Included: Processing Building Regulation Applications
 Inspection work in progress on site
 Technical Inspections
 Enforcement of Building Regulations

Corporate Strategy Key Priorities Supported A willing partner and community leader
 Earning positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					(1)
Microphotography	941	710	710	730	
Lone Worker Communications	12	30	30	30	
Local Land Property Gazetteer Creation	-	780	780	800	
Net Direct Expenditure	953	1,520	1,520	1,560	
Capital Charges	845	1,570	1,890	3,580	
Service Unit and Central Costs Charges	159,860	85,850	152,140	157,060	
Net Expenditure	161,658	88,940	155,550	162,200	

Notes

(1) As from 1 April 1999 the Building Control Service was set up to be operated on a trading basis in accordance with the requirements of the Building (Local Authority Charges) Regulations 1998. There is a requirement that the the estimates for the charging and the non charging element (see page E6/ 4 for details of the charging account estimates) of the Building Control account be presented separately. The above budgets reflect the non charging element of the Building Control operation.

<i>Portfolio:</i>	PLANNING
<i>Service:</i>	DEVELOPMENT CONTROL AND ENFORCEMENT
<i>Head of Service:</i>	Roger Stewart
<i>Purpose of Service:</i>	Determination of planning applications and exercising control over development.
<i>Means of Provision:</i>	Directly provided
<i>Activities/Sites Included:</i>	Processing Planning Applications Listed Building Applications Conservation Area Applications Applications for Advertisement Consents Tree Preservation Orders Planning Appeals Planning Enforcement Action
<i>Corporate Strategy Key Priorities Supported</i>	A strong local economy A safer community Affordable and decent housing Better public space A willing partner and community leader Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Dangerous Trees	507	850	850	870	
Enforcement Costs	8	3,670	7,260	3,760	(1)
Advertising	13,057	14,730	14,730	15,100	
Hired Services - Tree Inspections	-	100	100	100	
Footpath Diversions	-	360	360	370	
Lone Worker Communications	321	210	1,710	220	(2)
Computer - Application Software	3,120	4,080	4,080	4,180	
Consultancy Fees	26,221	25,500	15,500	23,600	(3)
Hired Services - Agency Staff	59,940	-	34,130	-	(4 & 5)
Legal and Professional Fees - Development Control	19,656	20,400	17,900	20,910	
Legal and Professional Fees - Enforcement	5,340	-	19,660	20,000	(6)
Payments under Compensation Scheme	2,574	-	-	-	
Microphotography	-	7,580	-	-	(7)
Staff Allowances - Conferences	1,896	1,150	1,150	1,180	
	132,640	78,630	117,430	90,290	
Planning Fees	(606,047)	(668,120)	(668,120)	(684,820)	
Planning Decision Fees	(8,481)	(10,760)	(10,760)	(11,030)	
Enforcement Fees	(1,330)	(2,080)	(2,080)	(2,130)	
Other Fees and Charges	(651)	-	-	-	
Net Direct Expenditure	(483,869)	(602,330)	(563,530)	(607,690)	
Capital Charges	18,978	21,860	18,610	13,780	
Service Unit and Central Costs Charges	1,278,969	1,302,940	1,225,110	1,401,780	
Net Expenditure	814,078	722,470	680,190	807,870	

Notes

- (1) The 2006/07 revised budget includes the sum of £3,590 carried forward from 2005/06 relating to barrister's fees in respect of a Planning appeal as agreed by Cabinet 7 June 2007 (minutes 18(b) and (c) refer).
- (2) The 2006/07 revised budget includes a virement totalling £1,500 funded from microphotography. This will now give adequate funding for mobile phone costs within the Planning Service for 2006/07.
- (3) The 2006/07 revised budget includes a virement of £10,000 used to fund both Agency staff (£5,000) and the Frinton Conservation Management Plan (£5,000) (see page E6/ 10 note 2).
- (4) The 2006/07 revised budget includes virements funded from consultancy fees (£17,400) and Planning salaries (£6,000) (see page E6/ 3 note 1).
- (5) The 2006/07 revised budget includes the sum of £10,730 carried forward from 2005/06 relating to the employment on short term contracts of Agency staff as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)
- (6) The 2006/07 revised and the 2007/08 original budgets includes the sum of £19,660 and £20,000 respectively carried forward from 2005/06. These relate to legal and professional expenses required to undertake enforcement backlog cases as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).
- (7) The Planning service will be using an alternative source of document storage and as such there is no longer a requirement for the microphotography estimate. Therefore virements have been undertaken both in 2006/07 and 2007/08 from this budget to other budgets within the Planning and Building Service that require additional ongoing funding (see page E6/ 3 notes 2, 3 and 4).

<i>Portfolio:</i>	PLANNING
<i>Service:</i>	LAND CHARGES
<i>Head of Service:</i>	Sian Walter - Browne
<i>Purpose of Service:</i>	Issue of official search certificates in respect of local land charges.
<i>Means of Provision:</i>	Directly provided
<i>Activities/Sites Included:</i>	Issue of search certificates Maintenance of property database
<i>Corporate Strategy Key Priorities Supported</i>	A willing partner and community leader Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					(1)
Computer Application Software	-	7,140	7,140	7,320	
Other Hired Services (ECC Charge)	57,562	64,440	64,440	66,050	
Maintenance Under Service Agreement	-	-	-	5,000	(2)
	57,562	71,580	71,580	78,370	
Fees and Charges	(493,175)	(461,000)	(511,000)	(461,000)	
Net Direct Expenditure	(435,613)	(389,420)	(439,420)	(382,630)	
Capital Charges	-	-	2,310	2,310	
Service Unit and Central Costs Charges	209,095	204,190	190,860	196,250	(3)
Net Expenditure	(226,518)	(185,230)	(246,250)	(184,070)	

Notes

- (1) In light of recent guidance from the Department of Constitutional Affairs, Local Authorities will need to look to set fees in future to recover costs only. For 2007/08 no fee increase has been applied and analysis of the support costs has taken place. This work will continue into 2008/09.
- (2) £5,000 relating to additional IT maintenance fee has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 2007 Appendix C). (Priority 1 Growth item LEGR04 refers).
- (3) The Service Unit and Central Costs Charge is in respect of staff and associated costs in managing the service and carrying out the searches. No charges are included in respect of the provision and maintenance of the base data/information accessed by searches.

Portfolio: **PLANNING**

Service: **PLANNING DELIVERY GRANT**

Head of Service: **Roger Stewart**

Purpose of Service: **Undertaking planning projects**

Means of Provision: **Directly provided in conjunction with other organisations and groups.**

Activities/Sites Included:

Corporate Strategy Key Priorities Supported

A willing partner and community leader
Earning positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Grant	(165,338)	(400,000)	(452,330)	(390,000)	(1)
Net Expenditure	(165,338)	(400,000)	(452,330)	(390,000)	

Notes

- (1) Each year the Office of the Deputy Prime Minister announces the allocation of Planning Delivery Grant (PDG). This grant is distributed to Local Planning authorities, regional planning bodies and the Greater London Authorities. The size of grant to each authority is based on performance. £390,000 relating to the Planning Delivery grant income has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 2007 section 4.2 (£200,000) and Appendix D (£190,000)).

<i>Portfolio:</i>	PLANNING
<i>Service:</i>	POLICY AND CONSERVATION
<i>Head of Service:</i>	Roger Stewart
<i>Purpose of Service:</i>	Provision of Local plan and planning policy and undertake conservation and heritage initiatives.
<i>Means of Provision:</i>	Directly provided
<i>Activities/Sites Included:</i>	Statutory local plan Conservation initiatives Supplementary planning policy documents documents and guidance
<i>Corporate Strategy Key Priorities Supported</i>	A strong local economy A safer community Affordable and decent housing Better public space A willing partner and community leader Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Contributions to AONB Strategy	8,773	8,670	8,670	8,890	
Heritage Economic Regeneration Scheme - Harwich	-	-	27,600	-	(1)
Dovercourt Townscape Heritage Initiative	20,000	20,400	20,400	20,910	
Conservation Management Plan	6,899	1,020	6,020	6,050	(2)
Regional Planning Inspections	1,560	1,220	1,220	1,250	
Hired Services - Agency Staff	-	-	16,730	-	(3)&(4)
Review of District Local Plan	121,039	153,440	634,180	448,280	(5,6,7&8)
Contributions - Colne Estuary	4,870	5,230	5,230	5,360	
Computer - Application Software	-	2,040	2,040	2,090	
	163,141	192,020	722,090	492,830	
Publication - Sales Grants	(7,972)	(3,560)	(3,560)	(3,650)	(1)
Net Direct Expenditure	155,169	188,460	710,620	489,180	
Capital Charges	1,213	9,330	4,790	7,010	
Service Unit and Central Costs Charges	428,212	413,660	600,640	554,950	
Net Expenditure	584,594	611,450	1,316,050	1,051,140	

Notes

- (1) The 2006/07 revised budget includes the sum for £19,690 (net of income) carried forward from 2005/06 relating to a grant payment due on 57 Church Street Harwich as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).
- (2) The 2006/07 revised and 2007/08 original estimates includes a virement totalling £5,000 funded from Development Control consultancy fees (see page E6/ 7 note 3). This funding relates to a contribution requirement with effect from 2006/07 in respect of the Conservation Management Plan at Frinton.
- (3) The 2006/07 revised budget includes a virement totalling £6,000 in respect of the funding for the employment on short term contracts of Agency staff working on the District Local Plan. The virements are being funded from the Planning Salaries (see page E6/ 3 note 1).
- (4) The 2006/07 revised budget includes the sum for £10,730 carried forward from 2005/06 relating to the employment of Agency Staff on short term contracts to work on the District Local Plan as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).
- (5) The 2006/07 revised and 2007/08 original budget includes the sum of £448,740 and £100,000 respectively carried forward from 2005/06 relating to ongoing work on the review of the District Local Plan as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).
- (6) The 2006/07 revised budget includes a virement totalling £32,000 in respect of the funding for ongoing work on the District Local Plan. The virements are being funded from the one off service improvement budget (see page E3a/ 9 note 4).
- (7) £50,000 relating to the Review of the District Local Plan included in the 2006/07 budget has been removed in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Section 4.2 refers).
- (8) £241,000 relating to the Local Development Framework has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 2007 Appendix C). (Priority 1 Growth item RPCR01 refers).

Portfolio: **PLANNING**

Service: **SPECIAL PROJECTS**

Head of Service: **Roger Stewart**

Purpose of Service: **Undertaking planning projects**

Means of Provision: **Directly provided in conjunction with other organisations and groups.**

Activities/Sites Included: Tree Planting
Other special planning projects as and when they occur.

Corporate Strategy Key Priorities Supported Better public space
A willing partner and community leader
Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Tree Planting	846	1,530	1,530	1,570	
Net Expenditure	846	1,530	1,530	1,570	

REGENERATION PORTFOLIO

<i>SERVICES:</i>	<i>Detail on page</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Community Services	<i>E7 / 3</i>	-	-	-	-
Regeneration Services	<i>E7 / 4</i>	-	-	-	-
Total Rechargeable Service Unit Accounts		-	-	-	-
Asset Management	<i>E7 / 5</i>	-	-	-	-
Depots General	<i>E7 / 6</i>	-	-	-	-
Depots - Low Road, Dovercourt	<i>E7 / 7</i>	-	-	-	-
Depots - Mill Lane, Walton	<i>E7 / 8</i>	-	-	-	-
Depots - Northbourne, Clacton	<i>E7 / 9</i>	-	-	-	-
Office Accommodation	<i>E7 / 10</i>	-	-	-	-
Office Cleaning	<i>E7 / 11</i>	-	-	-	-
Total Rechargeable Accounts		-	-	-	-
Advice, Support and Contributions to Local Schemes	<i>E7 / 12</i>	73,139	71,160	80,820	80,180
Advice and Support to Village Halls and Other Community Buildings	<i>E7 / 13</i>	5,299	5,780	3,480	4,690
Citizens Advice Bureau	<i>E7 / 14</i>	78,738	75,260	75,250	115,140
Civic Ceremonial	<i>E7 / 15</i>	41,686	41,490	41,710	42,440
Communities That Care	<i>E7 / 16</i>	250	-	-	-
Community Safety	<i>E7 / 17</i>	74,487	78,780	76,950	83,240
Clacton Town Centre Enhancement Scheme	<i>E7 / 18</i>	-	-	106,130	146,220
Economic Development	<i>E7 / 19</i>	110,384	120,510	74,740	173,240
Grants	<i>E7 / 21</i>	60,173	41,880	41,740	92,860
Haven Gateway Partnership	<i>E7 / 22</i>	196,127	207,430	219,300	165,810
Meals on Wheels	<i>E7 / 23</i>	32,851	-	15,000	-
Public Halls	<i>E7 / 24</i>	20,309	16,990	16,530	12,290
Rural Regeneration	<i>E7 / 25</i>	18,603	15,590	10,070	12,580
Special Projects	<i>E7 / 26</i>	80,688	109,280	144,790	205,360
Tendring Careline	<i>E7 / 28</i>	(96,704)	(97,150)	(106,950)	(103,990)
Tourism	<i>E7 / 29</i>	245,234	221,030	227,710	259,210
Town Twinning	<i>E7 / 31</i>	12,441	8,310	8,520	9,170
Total non- rechargeable accounts		953,705	916,340	1,035,790	1,298,440
Grand Total		953,705	916,340	1,035,790	1,298,440

<i>ANALYSIS:</i>	<i>Note</i>				
Direct Costs	(3)	2,829,378	3,416,910	4,516,570	4,222,150
Income		(1,323,335)	(1,991,300)	(2,929,400)	(2,400,560)
Net Direct Expenditure		1,506,043	1,425,610	1,587,170	1,821,590
Capital Charges	(1)	589,406	494,380	273,540	276,870
Service Unit and Central Costs Charges	(2)	1,614,830	1,360,420	1,785,800	1,781,710
Recharge to Services		(2,756,574)	(2,364,070)	(2,610,720)	(2,581,730)
Total		953,705	916,340	1,035,790	1,298,440

Notes

- (1) Capital charges comprise an annual provision for depreciation, where appropriate based on the asset value and the estimated life of the asset. Asset values are reviewed annually by the Council's external valuer. Prior to 1 April 2006 a capital financing charge was also made based on a notional interest rate. This charge is no longer required under the latest Accounting Standards and has therefore been removed.
- (2) Service Unit and Central Costs Charges are based mainly on an estimate of officer time spent managing and providing the service. The estimates for 2006/07 Revised and 2007/08 Original have been recalculated on the latest information available. This heading includes the following costs:
- (a) Salaries of staff directly providing the service, together with their associated costs such as travelling, telephones and stationery.
 - (b) Charges for administration and senior management.
 - (c) Support services provided by Human Resources and Customer Services, Financial Services, Legal Services, Management Board and Corporate Performance.
 - (d) Office Accommodation including office cleaning service budgets, Communications, Information Technology, Insurances, other Central Costs and Transport.
- (3) The salaries estimates included as memorandum items within this portfolio allow for an assumed 2.5% pay award in 2007/08. The 2006/07 revised budget has been calculated on the actual cost for the first 6 months and assumes a full establishment for the second half year (see also note 3 page E12/1).

In addition the budgets also show, in accordance with Financial Reporting Standard FRS17 the cost of future pension benefits earned by employees from pension contributions made during the year. This better reflects the full cost of employing staff in services.

The FRS 17 addition in the 2006/07 Original budget was 5.5% of the gross Salary cost, but advice from the Pension Fund's actuaries is that the figure for both the revised and 2007/08 should be 6.75%. However this additional cost has no impact on the net budget requirement of the Council as a corresponding adjustment is made to the Council's net revenue budget via the Retirement Benefit FRS 17 Appropriation Account budget within Finance Portfolio (E3c/9)

Portfolio:

REGENERATION

Service:

COMMUNITY SERVICES SERVICE UNIT ACCOUNT

Head of Service:

Roger Stewart

Corporate Strategy Key Priorities
Supported

To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Salaries (memorandum)	633,701	678,190	685,010	693,170	(1)
Other Employee Related	1,000	1,020	1,020	1,050	
Transport Costs	7,591	8,180	7,220	5,930	(2)
Supplies and Services	7,236	9,840	9,840	10,090	
Net Direct Expenditure	649,528	697,230	703,090	710,240	
Service Unit and Central Costs Charges	166,800	130,570	143,540	149,330	
Net Expenditure	816,328	827,800	846,630	859,570	
Recharge to Services	(816,328)	(827,800)	(846,630)	(859,570)	
	-	-	-	-	

Notes

- (1) The 2006/07 revised and 2007/08 original estimates include three externally funded posts (see Crime and Disorder E8b/6). The estimates have been prepared based on the expiry dates of the contracts.
- (2) The reduction in the 2007/08 original estimate is mainly as a result of the cessation of the car leasing agreement.

Portfolio: **REGENERATION**

Service: **REGENERATION SERVICES SERVICE UNIT**

Head of Service: **Roger Stewart**

Corporate Strategy Key Priorities
Supported

To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Salaries (memorandum)	240,233	233,040	259,450	243,170	(1)
Transport Costs	7,306	11,030	11,030	11,310	
Supplies and Services	4,522	5,390	5,390	5,530	
Net Direct Expenditure	252,061	249,460	275,870	260,010	
Service Unit and Central Costs Charges	104,582	83,980	94,160	97,570	
Net Expenditure	356,643	333,440	370,030	357,580	
Recharge to Services	(356,643)	(333,440)	(370,030)	(357,580)	
	-	-	-	-	

Notes

(1) The 2006/07 revised and 2007/08 estimates reflect the expiry date of a fixed term contract.

Portfolio: **REGENERATION**

Service: **ASSET MANAGEMENT**

Head of Service: **John Ryan**

Purpose of Service: **To provide a management service for the Authority's assets.**

Means of Provision: **Direct.**

Activities/Sites Included: District wide.

Corporate Strategy Key Priorities Supported To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
External Advice and Valuations	58,199	51,260	78,900	83,910	(1)
Net Direct Expenditure	58,199	51,260	78,900	83,910	
Service Unit and Central Costs Charges	167,063	155,490	414,960	393,070	(2)
Net Expenditure	225,262	206,750	493,860	476,980	
Recharge to Services	(225,262)	(206,750)	(493,860)	(476,980)	
	-	-	-	-	

Notes

- (1) The 2006/07 revised and the 2007/08 original budget includes the sums of £27,640 and £31,370 respectively carried forward from 2005/06 relating to both consultancy and legal and professional fees as agreed Cabinet 7 June 2007 (minutes 18(b) and (c) refers).
- (2) The Service Unit and Central Costs Charges for 2006/07 and 2007/08 reflect the restructure of the Asset Management function.

Portfolio: **REGENERATION**

Service: **DEPOTS GENERAL**

Head of Service: **Carol Schleip**

Purpose of Service: **To provide depots for the delivery of council services.**

Means of Provision: **Property either leased or owned.**

Activities/Sites Included: Victoria Place, Brightlingsea
Gorse Lane, Clacton
Northbourne Road, Clacton
Mill Lane, Walton
Main Road, Harwich
Thorpe Road, Weeley

Corporate Strategy Key Priorities Supported To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Premises Related Expenses	36,565	38,820	38,820	39,800	
	<hr/>	<hr/>	<hr/>	<hr/>	
	36,565	38,820	38,820	39,800	
Service charges	(13,127)	(19,490)	(19,490)	(19,980)	
Rental Income	(27,163)	(27,710)	(27,710)	(15,710)	(1)
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Direct Expenditure	(3,725)	(8,380)	(8,380)	4,110	
Capital Charges	55,014	46,100	32,410	32,410	
Service Unit and Central Costs Charges	7,385	5,670	9,210	8,640	
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Expenditure	58,674	43,390	33,240	45,160	
Recharge to Services	(58,674)	(43,390)	(33,240)	(45,160)	
	<hr/>	<hr/>	<hr/>	<hr/>	
	-	-	-	-	

Notes

- (1) £12,000 relating to loss of income for Weeley workshops has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth item HRR04 refers)

Portfolio: REGENERATION
Service: DEPOTS - LOW ROAD, DOVERCOURT
Head of Service: Carol Schleip
Purpose of Service: Use of depot by Leisure Services.
Means of Provision: Direct.
Activities/Sites Included: Low Road, Dovercourt.
Corporate Strategy Key Priorities Supported To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Maintenance Related Costs	1,004	280	280	290	
Supplies and Services	186	210	210	220	
Net Direct Expenditure	1,190	490	490	510	
Service Unit and Central Costs Charges	477	470	420	450	
Net Expenditure/(Income)	1,667	960	910	960	
Recharge to Services	(1,667)	(960)	(910)	(960)	
Net Expenditure/(Income)	-	-	-	-	

Portfolio: REGENERATION
Service: DEPOTS - MILL LANE, WALTON
Head of Service: Carol Schleip
Purpose of Service: Use of depot by Leisure Services.
Means of Provision: Direct.
Activities/Sites Included: Mill Lane, Walton.
Corporate Strategy Key Priorities Supported To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Hired Services	165	240	240	250	
Net Direct Expenditure	165	240	240	250	
Service Unit and Central Costs Charges	1,019	1,070	1,940	2,170	
Net Expenditure/(Income)	1,184	1,310	2,180	2,420	
Recharge to Services	(1,184)	(1,310)	(2,180)	(2,420)	
Net Expenditure/(Income)	-	-	-	-	

Portfolio: REGENERATION

Service: DEPOTS - NORTHBOURNE, CLACTON

Head of Service: John Ryan

Purpose of Service: Use of depot by Leisure Services and Technical and Procurement Services.

Means of Provision: Direct.

Activities/Sites Included: Northbourne Depot, Vista Road, Clacton.

Corporate Strategy Key Priorities Supported To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Maintenance Related Costs	35,252	29,980	35,260	30,970	(1 & 2)
Supplies and Services	-	240	-	-	(2)
Net Direct Expenditure	35,252	30,220	35,260	30,970	
Service Unit and Central Costs Charges	60,636	15,500	50,590	50,630	
Net Expenditure/(Income)	95,888	45,720	85,850	81,600	
Recharge to Services	(95,888)	(45,720)	(85,850)	(81,600)	
	-	-	-	-	

Notes

- (1) The 2006/07 revised budget includes the sum of £5,040 carried forward from 2005/06 relating to emergency repairs required at the depot highlighted by health & safety as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)
- (2) The 2006/07 revised and 2007/08 original budgets include a virement of £240 from supplies and services to fund increased maintenance costs.

Portfolio: REGENERATION
Service: OFFICE ACCOMMODATION
Head of Service: Carol Schleip
Purpose of Service: To provide office accommodation to officers and members.
Means of Provision: Property is either leased or owned.
Activities/Sites Included: Westleigh House, Clacton
 Council Tax Offices, Pier Avenue, Clacton
 Town Hall, Clacton
 Clay Hall, Wyndham Crescent, Clacton
 Town Hall Annexe, Clacton
 Cash Office, Waddesdon Road, Harwich
 Cash Office, The Triangle, Frinton
 Council Offices, Thorpe Road, Weeley
 Barnes House, Pier Avenue, Clacton

Corporate Strategy Key Priorities Supported

To become a modern, healthy and well managed organisation
 Earning a positive public image
 A willing partner and community leader

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Employee Related Expenses	2,284	2,250	2,250	2,310	
Premises Related Expenses	414,488	335,060	350,860	378,440	(1) & (2)
Supplies and Services	45,381	33,340	82,140	34,180	(3)
	462,153	370,650	435,250	414,930	
Income	(5,186)	(3,790)	(3,790)	(3,800)	
Net Direct Expenditure	456,967	366,860	431,460	411,130	
Capital Charges	441,827	369,000	201,860	205,190	
Service Unit and Central Costs Charges	189,330	182,260	159,210	156,590	
Net Expenditure	1,088,124	918,120	792,530	772,910	
Recharge to Services	(1,088,124)	(918,120)	(792,530)	(772,910)	
	-	-	-	-	

Notes

(1) The 2006/07 revised budget includes £7,800 to fund additional water and sewerage costs.

The 2006/07 revised budget includes a virement of £8,000 for increased Town Hall maintenance costs from the Service Improvement Budget E3a/9

(2) £35,000 relating to office buildings repair and maintenance as been included in the 2007/08 budget in accordance with the Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth Item HHR03 refers)

(3) The 2006/07 revised budget includes the sum of £41,000 carried forward from 2005/06 relating to costs of the office feasibility study as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)

The 2006/07 revised budget includes £7,800 to fund additional bulk bin costs.

Portfolio: REGENERATION

Service: OFFICE CLEANING

Head of Service: Carol Schleip

Purpose of Service: To clean the interior of the Authority's civic buildings and offices.

Means of Provision: Directly provided.

Activities/Sites Included: A full range of cleaning services to Clacton Town Hall, Westleigh House, Benefits and Revenues, Alexandra Gardens, Weeley Council Building, Clay Hall, Careline, Barnes House, Harwich Cash Office and Northbourne depot.

Corporate Strategy Key Priorities Supported
 Earning a positive public image
 To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Salaries (memorandum)	85,666	100,730	94,670	104,170	
Materials	12,939	4,650	11,150	4,770	(1)
Other Costs	282	830	830	850	
	98,887	106,210	106,650	109,790	
Recharge to Services	13,917	(119,630)	(121,160)	(125,240)	
Net Direct Expenditure	112,804	(13,420)	(14,510)	(15,450)	
Service Unit and Central Costs Charges	(112,804)	13,420	14,510	15,450	
Net Expenditure/(Income)	-	-	-	-	

Notes

(1) The 2006/07 revised budget includes £6,500 to fund additional material costs.

<i>Portfolio:</i>	REGENERATION
<i>Service:</i>	ADVICE, SUPPORT AND CONTRIBUTIONS TO LOCAL SCHEMES
<i>Head of Service:</i>	Roger Stewart
<i>Purpose of Service:</i>	To evaluate and if viable assist in the setting up of initiatives which will provide improved facilities for the people of Tendring.
<i>Means of Provision:</i>	Through feasibility studies to determine relative need.
<i>Activities/Sites Included:</i>	Throughout the Tendring District.
<i>Corporate Strategy Key Priorities Supported</i>	A willing partner and community leader Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Enabling Fund	6,733	2,020	3,590	2,070	(1)
Special Projects	210	210	210	220	
Youth Initiatives	10,636	7,280	20,120	7,460	(2)
Creative Partnerships TYA	-	-	20,000	-	(3)
	<hr/>	<hr/>	<hr/>	<hr/>	
	17,579	9,510	43,920	9,750	
External Contributions to Youth Initiatives	-	-	(8,000)	-	(2)
Youth Initiatives - Income from Projects	(90)	-	-	-	
Government Grants	-	-	(20,000)	-	(3)
Enabling Fund - Reimbursement of costs	(216)	(50)	(1,620)	(50)	(1)
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Direct Expenditure	17,273	9,460	14,300	9,700	
Capital Charges	5,938	5,340	2,940	2,940	
Service Unit and Central Costs Charges	49,928	56,360	63,580	67,540	
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Expenditure	73,139	71,160	80,820	80,180	

Notes

- (1) The 2006/07 revised budget includes the grant from Essex County Council and related expenditure of £1,570 carried forward from 2005/06 relating to the development of the Compact Code of Practice to complete the original compact as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).
- (2) The revised 2006/07 budget includes expenditure of £8,000 financed by a grant from Essex County Council in respect of the Tendring Youth Assembly.

The 2006/07 revised budget includes the sum of £5,000 carried forward from 2005/06 relating to the TVYC Website design and training as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)

- (3) The revised 2006/07 expenditure budget of £20,000 is a one off grant for the Tendring Youth Assembly and is financed by the Creative Partnerships and Arts Council.

Portfolio: **REGENERATION**

Service: **ADVICE AND SUPPORT TO VILLAGE HALLS AND OTHER COMMUNITY BUILDINGS**

Head of Service: **Roger Stewart**

Purpose of Service: **To provide support and building advice to the management committee operating village halls and other community buildings.**

Means of Provision: **Building surveys, detailed drawings and professional advice.**

Activities/Sites Included: Village Halls and other Community Buildings throughout the Tendring District.

Corporate Strategy Key Priorities Supported A willing partner and community leader
Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Service Unit and Central Costs Charges	5,299	5,780	3,480	4,690	(1)
Net Expenditure	5,299	5,780	3,480	4,690	

Notes

(1) All costs are recharges from Service Units and therefore there are no Direct Costs.

<i>Portfolio:</i>	REGENERATION
<i>Service:</i>	CITIZENS ADVICE BUREAU
<i>Head of Service:</i>	Roger Stewart
<i>Purpose of Service:</i>	The provision of support and advice including contribution funding to enable professional advice through the Citizens Advice Bureau to be given to all residents of Tendring.
<i>Means of Provision:</i>	Contributions and advice.
<i>Activities/Sites Included:</i>	Citizens Advice Bureau activities throughout the Tendring District.
<i>Corporate Strategy Key Priorities Supported</i>	A willing partner and community leader Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Tendring CAB	77,400	73,800	73,800	113,650	(1)
Net Direct Expenditure	77,400	73,800	73,800	113,650	
Service Unit and Central Costs Charges	1,338	1,460	1,450	1,490	
Net Expenditure	78,738	75,260	75,250	115,140	

- (1) The 2007/08 original budget allows for the removal of the one-off additional grant of £12,000 for 2006/07 and includes an additional one-off grant of £50,000 for 2007/08 in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth item RPCR10 refers).

<i>Portfolio:</i>	REGENERATION
<i>Service:</i>	CIVIC CEREMONIAL
<i>Head of Service:</i>	Management Board
<i>Purpose of Service:</i>	To undertake various Civic Ceremonial functions.
<i>Means of Provision:</i>	Directly provided.
<i>Activities/Sites Included:</i>	Throughout the Tendring District.
<i>Corporate Strategy Key Priorities Supported</i>	Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Civic Ceremonial Expenses	20,511	21,300	19,400	20,050	
Chairman's Charity Dinner Dance	5,665	4,380	4,380	4,470	
Chairman's Fund Raising Account	5,900	3,700	3,700	3,790	
	<hr/>	<hr/>	<hr/>	<hr/>	
	32,076	29,380	27,480	28,310	
Chairman's Charity Dinner Dance	(5,665)	(4,380)	(4,380)	(4,470)	
Chairman's Fund Raising Account	(5,900)	(3,700)	(3,700)	(3,790)	
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Direct Expenditure	20,511	21,300	19,400	20,050	
Service Unit and Central Costs Charges	21,175	20,190	22,310	22,390	
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Expenditure	41,686	41,490	41,710	42,440	

Portfolio: **REGENERATION**

Service: **COMMUNITIES THAT CARE**

Head of Service: **Roger Stewart**

Purpose of Service: **To tackle issues relating to young people at risk.**

Means of Provision: **In partnership with other bodies**

Activities/Sites Included: Western part of Clacton.

Corporate Strategy Key Priorities Supported A willing partner and community leader
Earning a positive public image
A safer community

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Consultants fees and other project costs	2,810	-	-	-	
Partner Contributions	(2,812)	-	-	-	
Net Direct Expenditure	(2)	-	-	-	
Service Unit and Central Costs Charges	252	-	-	-	
Net Expenditure	250	-	-	-	

Notes

This agreement has now expired and all funds have been spent.

<i>Portfolio:</i>	REGENERATION
<i>Service:</i>	COMMUNITY SAFETY
<i>Head of Service:</i>	Roger Stewart
<i>Purpose of Service:</i>	To promote the Council's interests and to enhance its public image. To contribute towards partnership initiatives on Community Safety.
<i>Means of Provision:</i>	Provided directly and in partnership with the local authority.
<i>Activities/Sites Included:</i>	Facilitating and enabling work on the Tendring Community Strategy.
<i>Corporate Strategy Key Priorities Supported</i>	A strong local economy A safer community A willing partner and community leader Earning a positive public image To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Community Safety	6,948	9,060	16,400	9,290	(1 & 2)
	<hr/>	<hr/>	<hr/>	<hr/>	
	6,948	9,060	16,400	9,290	
Other External Contributions to Community Safety	(105)	-	(5,000)	-	(1)
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Direct Expenditure	6,843	9,060	11,400	9,290	
Service Unit and Central Costs Charges	67,644	69,720	65,550	73,950	
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Expenditure	74,487	78,780	76,950	83,240	

Notes

- (1) The 2006/07 Revised Estimate includes £5,000 in respect of grant income received from Partners to be expended on the Operation Cubit as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).

The 2006/07 revised budget includes the sum of £2,340 carried forward from 2005/06 relating to stationery and display equipment (£2,240) and Operation Cubit (£100) as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)

Portfolio: REGENERATION

Service: CLACTON TOWN CENTRE ENHANCEMENT SCHEME

Head of Service: John Ryan

Purpose of Service: The implementation of the Clacton Town Centre Enhancement Scheme.

Means of Provision: Directly provided.

Activities/Sites Included: Clacton Town Centre

Corporate Strategy Key Priorities Supported

A strong local economy
 A safer community
 A willing partner and community leader
 Earning a positive public image
 To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Repairs and Maintenance	-	-	-	50,000	(1)
Consultants Fees	-	-	60,200	-	(2)
	-	-	60,200	50,000	
Income - Section 106 fees	-	-	(60,200)	-	(2)
Net Direct Expenditure	-	-	-	50,000	
Service Unit and Central Costs Charges	-	-	106,130	96,220	(3)
Net Expenditure	-	-	106,130	146,220	

Notes

- (1) £50,000 relating to the ongoing maintenance of the Clacton Town Centre Environmental Enhancement Scheme has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2008/08,2008/09 and Beyond (Cabinet report 5 January 2007 Appendix C). (Priority 1 Growth item TPR04 refers).
- (2) As part of the implementation of the Clacton Town Centre Environmental Enhancement Scheme the 2006/07 revised budget reflects the Council's decision to finance, via section 106 agreement fees, the cost of external specialist works (including legal advice etc) and scheme detailed costs relating to this project.
- (3) The Service Unit and Central Costs Charges reflects officers time managing the Clacton Town Centre Enhancement project.

Portfolio: REGENERATION

Service: ECONOMIC DEVELOPMENT

Head of Service: Roger Stewart

Purpose of Service: To manage the provision of existing industrial sites. To encourage investment and stimulate business growth.

Means of Provision: Direct/Partnership

Activities/Sites Included: Orlando Court, Walton
South Strand, Lawford
Carnarvon House, Clacton
PACE Centre, Clacton (until December 2007)
Business Advice Service
Marketing
Publications (Trade Directories, Business Newsletter)
BC-Net
Business Club

Corporate Strategy Key Priorities Supported

A strong local economy
A willing partner and community leader
Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Repairs and Grounds Maintenance	2,170	4,170	4,170	4,270	
Marketing	12,892	14,980	13,480	12,850	(1)
Grants to Regional Economic Bodies	6,500	7,050	7,050	7,230	
PACE Centre	42,013	40,390	50,560	90,560	(2)
Jaywick Enterprise Centre (Starter Units)	23,922	15,620	16,970	16,010	
Other	1,073	1,170	1,170	1,200	
	88,570	83,380	93,400	132,120	
Marketing Income	(3,477)	(5,410)	(3,910)	(3,050)	
PACE Centre Rents & Service Charges	(37,520)	(33,530)	(33,530)	(33,660)	
Other Rents and Contributions	(90,325)	(81,550)	(84,720)	(84,720)	
Net Direct Expenditure	(42,752)	(37,110)	(28,760)	10,690	
Capital Charges	53,938	46,820	18,950	18,950	
Service Unit and Central Costs Charges	99,198	110,800	84,550	143,600	
Net Expenditure	110,384	120,510	74,740	173,240	

Notes

(1) The marketing budget includes the cost of inward investment advertising together with Economic Publications, Promotional Literature and attendance at exhibitions/events/seminars.

- (2) Cabinet 7th June 2006 agreed to provide a one off amount of £33,000 in respect of the negotiation of the end of the PACE Centre lease (minute 18c refers). This sum is reflected in the above figures and has been profiled over the two years 2006/07 Revised (£7,000) and 2007/08 (£26,000). In addition the 2007/08 estimate provides a further £20,000 to enable the Council to terminate its lease of the PACE Centre. The Capital programme budget of £100,000 originally provided to reinstate the PACE centre building to its original condition as a single industrial unit is no longer required and has been removed from the Capital programme giving a net saving of £80,000 in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 07 Appendix D).

<i>Portfolio:</i>	REGENERATION
<i>Service:</i>	GRANTS
<i>Head of Service:</i>	Roger Stewart
<i>Purpose of Service:</i>	To provide financial support to organisations meeting the Committee's criteria for assistance.
<i>Means of Provision:</i>	Through the payment of grants.
<i>Activities/Sites Included:</i>	Throughout the Tendring District.
<i>Corporate Strategy Key Priorities Supported</i>	A willing partner and community leader Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Grants	59,475	41,200	41,200	92,230	(1)
Net Direct Expenditure	59,475	41,200	41,200	92,230	
Service Unit and Central Costs Charges	698	680	540	630	
Net Expenditure	60,173	41,880	41,740	92,860	

(1) An additional one-off £50,000 relating to grants to voluntary organisations has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth item RPCR11 refers)

<i>Portfolio:</i>	REGENERATION
<i>Service:</i>	HAVEN GATEWAY PARTNERSHIP
<i>Head of Service:</i>	Roger Stewart
<i>Purpose of Service:</i>	To promote the economic opportunities and secure future prosperity of this major gateway to the East of England.
<i>Means of Provision:</i>	Direct/Partnership
<i>Activities/Sites Included:</i>	In and around the Haven Ports on the Stour and Orwell Estuaries.
<i>Corporate Strategy Key Priorities Supported</i>	A strong local economy A willing partner and community leader Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Haven Gateway Projects	370,117	215,790	201,060	78,000	(1)
Investing in Communities Funding Stream	170,265	129,210	935,730	-	
	<hr/>	<hr/>	<hr/>	<hr/>	
	540,382	345,000	1,136,790	78,000	
EEDA Funding of Haven Gateway Projects	(310,000)	(155,000)	(155,000)	-	
EEDA Contribution to Administration Costs	(45,000)	(45,000)	(45,000)	-	
European Grant	(12,032)	-	-	-	
Learning and Skills Council Grant	(15,000)	-	-	-	
Investing in Communities Funding (EEDA Funding)	(166,080)	(124,970)	(929,970)	-	
Other income and Partner contributions	(12,840)	(10,000)	(12,900)	-	
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Direct Expenditure	(20,570)	10,030	(6,080)	78,000	
Service Unit and Central Costs Charges	216,697	197,400	225,380	87,810	
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Expenditure	196,127	207,430	219,300	165,810	

Notes

The 2006/07 estimates reflect the anticipated income and expenditure that will pass directly through the Council's accounts in respect of the Council's role as Accountable Body for the Haven Gateway Partnership. The Partnership will contribute up to £45,000 to the Council in respect of secretariat support. In 2006/07 this will be provided in the form of direct costs and recharges for staff carrying out this role.

The 2007/08 estimate has been prepared assuming that this Council will no longer be the Accountable Body for this partnership, but will continue to be a partner.

- (1) £75,000 has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth item RPCR08 refers).

Portfolio: REGENERATION

Service: MEALS ON WHEELS

Head of Service: Roger Stewart

Purpose of Service: The provision of a meals on wheels service to housebound and elderly residents in the Tendring District who have been assessed by Essex County Council as requiring the service.

Means of Provision: The meals are delivered using specially converted vehicles to all assessed clients.

Activities/Sites Included: Unit 1 Crusader Business Park, Stephenson Road West, Clacton.

Corporate Strategy Key Priorities Supported
A willing partner and community leader
Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Premises Related	10,955	-	-	-	(1)
Transport	26,866	-	15,000	-	
Other Running Costs	1,331	-	-	-	
	39,152	-	15,000	-	
Reimbursement from Essex County Council	(7,478)	-	-	-	(1)
Net Direct Expenditure	31,674	-	15,000	-	
Service Unit and Central Costs Charges	1,177	-	-	-	(1)
Net Expenditure	32,851	-	15,000	-	

Notes

(1) The 2006/07 revised budget includes the sum of £18,280 less £3,280 no longer required carried forward from 2005/06 relating to exit costs for ex meals on wheels vans as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).

Portfolio: REGENERATION

Service: PUBLIC HALLS

Head of Service: Brian Bennett and Mike Bateson

Purpose of Service: To provide public halls.

Means of Provision: Public Halls - Community Associations.

Activities/Sites Included: Halls at Golf Green, Clacton; Holland; Burrsville; Drill Hall, Harwich and Jaywick.

Corporate Strategy Key Priorities Supported A willing partner and community leader
Better public space

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Running Expenses	2,566	4,640	8,640	4,770	(1)
Contribution - Holland Community Association	5,375	3,570	3,570	3,660	
Jaywick Resource Centre	3,215	3,440	3,110	3,190	
	11,156	11,650	15,320	11,620	
Hire of Halls	(15,015)	(13,920)	(13,590)	(13,590)	
Net Direct Expenditure	(3,859)	(2,270)	1,730	(1,970)	
Capital Charges	20,191	15,430	9,090	9,090	
Service Unit and Central Costs Charges	3,977	3,830	5,710	5,170	
Net Expenditure	20,309	16,990	16,530	12,290	

(1) The 2006/07 revised budget includes a one-off increase of £4,000 to cover the cost of Health & Safety repairs to external door & windows at Holland Hall.

<i>Portfolio:</i>	REGENERATION
<i>Service:</i>	RURAL REGENERATION
<i>Head of Service:</i>	Roger Stewart
<i>Purpose of Service:</i>	To promote and implement projects which benefit the economic, environmental and social well being of the Rural Area.
<i>Means of Provision:</i>	Directly and in partnership with other public, private and voluntary sector agencies.
<i>Activities/Sites Included:</i>	Management of the Rural Activity Grant scheme and preparation and submission of projects to the Essex Rural Renaissance Fund.
<i>Corporate Strategy Key Priorities Supported</i>	A strong local economy A willing partner and community leader Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Rural Activity Grants and related costs	4,991	5,100	5,100	5,230	
Rural Activity Small Grants Scheme	5,931	-	-	-	(1)
	10,922	5,100	5,100	5,230	
Rural Activity Small Grants Scheme	(5,940)	-	-	-	(1)
Net Direct Expenditure	4,982	5,100	5,100	5,230	
Service Unit and Central Costs Charges	13,621	10,490	4,970	7,350	
Net Expenditure	18,603	15,590	10,070	12,580	

Notes

- (1) The Council is no longer the Accountable Body for the Tendring Rural Activity Small Grant Scheme. The scheme is now administered by the Rural Community Council for Essex.

<i>Portfolio:</i>	REGENERATION
<i>Service:</i>	SPECIAL PROJECTS
<i>Head of Service:</i>	Roger Stewart
<i>Purpose of Service:</i>	To promote and implement projects which benefit the economic, environmental and social well being of the District.
<i>Means of Provision:</i>	Directly and in Partnership with other public, private and voluntary sector agencies.
<i>Activities/Sites Included:</i>	Preparation, submission and delivery of bids
<i>Corporate Strategy Key Priorities Supported</i>	A strong local economy Better public space A willing partner and community leader Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Regeneration Projects Costs	6,925	7,250	7,250	7,430	(1)
Jaywick Master Plan Project Management	10,670	98,830	100,000	100,000	(2)
Harwich Master Plan	4,322	-	35,680	-	(3)
Safer Stronger Communities Fund - Neighbourhood Element	-	387,800	387,800	491,000	(4)
Safer Stronger Communities Fund - Cleaner, Safer, Greener Element	-	480,000	480,000	1,130,000	(5)
West Clacton Neighbourhood Management	22,600	-	-	-	
	44,517	973,880	1,010,730	1,728,430	
Jaywick Master Plan Project Management income from partners	(4,420)	(50,000)	(75,000)	(75,000)	(2 & 4)
Harwich Master Plan income from partners	-	-	(35,000)	-	(3)
Safer Stronger Communities Fund	-	(892,800)	(867,800)	(1,621,000)	(4 & 5)
West Clacton Neighbourhood Management	(22,600)	-	-	-	
Net Direct Expenditure	17,497	31,080	32,930	32,430	
Service Unit and Central Costs Charges	63,191	78,200	111,860	172,930	
Net Direct Expenditure	80,688	109,280	144,790	205,360	

Notes

- (1) This budget is to provide for any audit fees associated with externally funded programmes and limited support for specific projects.

- (2) This initiative will be carried out in partnership with the Jaywick Agencies Group. The partnership has agreed to jointly fund the management of this project. Each partner, including this Council will contribute £25,000 per year for three years (Cabinet 6 July 2005 minute 31 refers) to the full annual cost of £100,000. The Council's contribution to the project (£25,000) is being funded by a transfer from earmarked reserves.
- (3) The 2006/07 revised budget includes the sum of £34,680 carried forward from 2005/06 as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer). Of this sum £34,000 relates to contributions received from partners. A further £1,000 has been received from partners in 2006/07. Further funding is being sought in respect of this initiative. This funding is to be used to undertake feasibility and design studies and further implementation associated with the master plan.
- (4) £1,599,600 over 4 years commencing 2006/07 (£413,000 for 2006/07,£516,000 for 2007/08) has been awarded to this Council in respect of the Government's Safer, Stronger Communities Fund - Neighbourhood Element. This funding forms part of the Local Area Agreement between this Council and Essex County Council. The aim of the fund is to improve the quality of life and ensure that all service providers improve their delivery.

£25,000 of this grant is in respect of the Jaywick Master Plan project management referred to in note 2 above.

The estimates reflect the anticipated income and expenditure that will pass directly through the Council's accounts in respect of this scheme.

- (5) The Council has also been awarded £2,100,000 over 2 years commencing 2006/07 in respect of the Safer, Stronger Communities Fund - Cleaner, Safer, Greener Element. It is anticipated that £970,000 will be received in 2006/07 of which £480,000 is estimated to be in respect of revenue expenditure. The balance of £490,000 in 2006/07 is estimated to be in respect of capital expenditure and has been included within the Capital Programme. This fund also forms part of the Local Area Agreement between this Council and Essex County Council.

The estimates reflect the anticipated income and expenditure that will pass directly through the Council's accounts in respect of this scheme.

<i>Portfolio:</i>	REGENERATION
<i>Service:</i>	TENDRING CARELINE
<i>Head of Service:</i>	Roger Stewart
<i>Purpose of Service:</i>	To provide a dispersed alarm service at an affordable price for elderly persons and disabled or infirm people.
<i>Means of Provision:</i>	Directly provided.
<i>Activities/Sites Included:</i>	As at 31 March the service was provided to a total of 3,249 properties. 142,658 calls from Careline clients were received in the period 1 April 2005 to 31 March 2006 95.44% of calls were answered within 30 seconds (target 95%) 98.63% of calls were answered within 60 seconds (target 98%) 3,559 calls were received for TDC from members of the public outside normal office hours
<i>Corporate Strategy Key Priorities Supported</i>	A willing partner and community leader Earning a positive public image A safer community

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Training	787	710	710	730	
Premises Related Expenses	14,323	11,040	11,040	11,300	
Transport	9,960	11,730	11,730	12,020	
Supplies and Services	99,147	100,060	100,060	102,560	
	124,217	123,540	123,540	126,610	
Fees and Charges	(431,213)	(421,240)	(421,240)	(431,770)	(1)
Net Direct Expenditure	(306,996)	(297,700)	(297,700)	(305,160)	
Capital Charges	4,715	4,570	4,200	4,200	
Service Unit and Central Costs Charges	205,577	195,980	186,550	196,970	
Net Expenditure	(96,704)	(97,150)	(106,950)	(103,990)	

Notes

- (1) £20,000 of this income is being transferred to an earmarked reserve annually to finance the future replacement and upgrade of the current equipment.

Portfolio: REGENERATION

Service: TOURISM

Head of Service: Roger Stewart/Brian Bennett

Purpose of Service: To promote the District as a visitor destination, develop new marketing initiatives and stimulate tourism investment.

Means of Provision: Directly/Partnership.

Activities/Sites Included: Promotion of tourism attractions
 Organisation/facilitation of events programme
 Publication of promotional materials
 Liaison with and support for the Tendring Tourism Group
 Tourist Information Centres

Corporate Strategy Key Priorities Supported
 A strong local economy
 A willing partner and community leader
 Earning a positive public image
 Better public space

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Marketing	3,693	3,510	3,510	3,590	
Advertising	19,011	18,970	18,970	19,440	
Air Show	72,712	63,670	75,470	80,260	(1 & 2)
Tourism Publications - Print Expenses	23,068	21,930	21,930	22,480	
Tourism Publications - Production Expenses	10,467	13,080	13,080	13,410	
Tourism Publications - Postage Expenses	6,331	6,520	6,520	6,680	
Subscriptions	2,309	2,370	2,370	2,430	
Decorative Lighting	12,673	9,380	9,380	9,620	
Tourist Information Centres	23,743	25,480	25,970	26,620	
	174,007	164,910	177,200	184,530	
Air Show Income	(57,075)	(50,000)	(61,800)	(55,000)	(1)
Fees and Charges	(27,056)	(48,760)	(36,050)	(34,970)	(3)
Net Direct Expenditure	89,876	66,150	79,350	94,560	
Capital Charges	7,783	7,120	4,090	4,090	
Service Unit and Central Costs Charges	147,575	147,760	144,270	160,560	
Net Expenditure	245,234	221,030	227,710	259,210	

Notes

(1) The 2006/07 revised budget has been prepared to more accurately reflect the anticipated income and expenditure in respect of the 2006 Airshow. The net direct cost of the Airshow remains the same as the 2006/07 original estimate.

- (2) £15,000 expenditure relating to various increased costs for the Clacton Airshow has been included in the 2007/08 budget, £5,000 of this has been offset by income relating to the sale of space to businesses and increased charges to concessions in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth item RPCR09 refers)
- (3) The Holiday guide advertising income budget has been reduced in 2006/07 by £12,710 and in 2007/08 by £15,000 in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth item LeiR20 refers).

Portfolio: **REGENERATION**

Service: **TOWN TWINNING**

Head of Service: **Roger Stewart**

Purpose of Service: **To extend cultural links with our twin towns of Valence, Biberach and Swidnica and to expand twinning links with out towns through various agents and to promote twinning initiatives throughout Tendring.**

Means of Provision: **Grant aid and through direct liaison with Tendring Twinning Association.**

Activities/Sites Included: Biberach, Germany
Valence, France
Swidnica, Poland

Corporate Strategy Key Priorities Supported A willing partner and community leader
Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Twinning Activities	6,167	1,920	1,920	1,970	
Net Direct Expenditure	6,167	1,920	1,920	1,970	
Service Unit and Central Costs Charges	6,274	6,390	6,600	7,200	
Net Expenditure	12,441	8,310	8,520	9,170	

CORPORATE GOVERNANCE AND RESOURCES PORTFOLIO

BUDGET SUMMARY - RECHARGEABLE ACCOUNTS

<i>SERVICES:</i>	<i>Detail on page</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Central Purchasing	<i>E8a / 3</i>	-	-	-	-
Contact Centre	<i>E8a / 4</i>	-	-	-	-
Corporate Performance /IT Services	<i>E8a / 5</i>	-	-	-	-
Human Resource and Customer Services	<i>E8a / 6</i>	-	-	-	-
Legal Services	<i>E8a / 7</i>	-	-	-	-
Management Board	<i>E8a / 8</i>	-	-	-	-
Print Unit	<i>E8a / 9</i>	-	-	-	-
Total Rechargeable Service Unit Accounts		-	-	-	-
Information Technology (Direct Costs)	<i>E8a / 10</i>	-	-	-	-
Other Apportionable Overheads	<i>E8a / 11</i>	-	-	-	-
Public Relations and Communications	<i>E8a / 13</i>	-	-	-	-
Telephones	<i>E8a / 14</i>	-	-	-	-
Radio Communications	<i>E8a / 15</i>	-	-	-	-
Total Rechargeable Accounts		-	-	-	-
<i>ANALYSIS:</i>	<i>Note</i>				
Direct Costs	(3)	4,057,345	3,873,340	4,234,620	4,386,470
Income		(240,316)	(262,250)	(162,920)	(94,720)
Net Direct Expenditure		3,817,029	3,611,090	4,071,700	4,291,750
Capital Charges	(1)	179,706	337,800	291,590	286,790
Service Unit and Central Costs Charges	(2)	1,800,946	1,429,180	1,539,910	1,599,070
Recharge to Services		(5,797,681)	(5,378,070)	(5,903,200)	(6,177,610)
Total		-	-	-	-

Notes

- (1) Capital charges comprise an annual provision for depreciation, where appropriate based on the asset value and the estimated life of the asset. Asset values are reviewed annually by the Council's external valuer. Prior to 1 April 2006 a capital financing charge was also made based on a notional interest rate. This charge is no longer required under the latest Accounting Standards and has therefore been removed.
- (2) Service Unit and Central Costs Charges are based mainly on an estimate of officer time spent managing and providing the service. The estimates for 2006/07 Revised and 2007/08 Original have been recalculated on the latest information available. This heading includes the following costs:
- (a) Salaries of staff directly providing the service, together with their associated costs such as travelling, telephones and stationery.
 - (b) Charges for administration and senior management.

CORPORATE GOVERNANCE AND RESOURCES PORTFOLIO

BUDGET SUMMARY - DIRECT SERVICES

<i>SERVICES:</i>	<i>Detail on page</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Best Value Performance Plan	<i>E8b / 2</i>	22,618	28,110	26,560	28,860
Career Track	<i>E8b / 3</i>	18,617	26,620	25,900	32,760
Closed Circuit Television (CCTV)	<i>E8b / 4</i>	167,324	203,950	192,340	205,040
Community Governance	<i>E8b / 5</i>	32,586	44,740	59,180	35,360
Crime and Disorder	<i>E8b / 6</i>	70,377	63,180	78,440	76,780
Emergency Planning	<i>E8b / 7</i>	96,877	98,150	122,350	124,610
Investment Land (Jaywick).	<i>E8b / 8</i>	(100)	1,050	1,050	1,080
Total		408,299	465,800	505,820	504,490
<i>ANALYSIS:</i>					
	<i>Note</i>				
Direct Costs	(3)	350,376	433,230	514,610	440,860
Income		(351,701)	(362,820)	(460,290)	(374,320)
Net Direct Expenditure		(1,325)	70,410	54,320	66,540
Capital Charges	(1)	53,974	60,950	57,510	63,610
Service Unit and Central Costs Charges	(2)	355,650	334,440	393,990	374,340
Total		408,299	465,800	505,820	504,490

Notes

- (1) Capital charges comprise an annual provision for depreciation, where appropriate based on the asset value and the estimated life of the asset. Asset values are reviewed annually by the Council's external valuer. Prior to 1 April 2006 a capital financing charge was also made based on a notional interest rate. This charge is no longer required under the latest Accounting Standards and has therefore been removed.
- (2) Service Unit and Central Costs Charges are based mainly on an estimate of officer time spent managing and providing the service. The estimates for 2006/07 Revised and 2007/08 Original have been recalculated on the latest information available. This heading includes the following costs:
 - (a) Salaries of staff directly providing the service, together with their associated costs such as travelling, telephones and stationery.
 - (b) Charges for administration and senior management.
 - (c) Support services provided by Human Resources and Customer Services, Financial Services, Legal Services, Management Board and Corporate Performance.
 - (d) Office Accommodation including office cleaning service budgets, Communications, Information Technology, Insurances, other Central Costs and Transport.
- (3) The salaries estimates included as memorandum items within this portfolio allow for an assumed 2.5% pay award in 2007/08. The 2006/07 revised budget has been calculated on the actual cost for the first 6 months and assumes a full establishment for the second half year. (See also note 3 page E12/1).

In addition the budgets also show, in accordance with Financial Reporting Standard FRS17 the cost of future pension benefits earned by employees from pension contributions made during the year. This better reflects the full cost of employing staff in services.

The FRS 17 addition in the 2006/07 Original budget was 5.5% of the gross Salary cost, but advice from the Pension Fund's actuaries is that the figure for both the revised and 2007/08 should be 6.75%. However this additional cost has no impact on the net budget requirement of the Council as a corresponding adjustment is made to the Council's net revenue budget via the Retirement Benefit FRS 17 Appropriation Account budget within Finance Portfolio (E3c/9)

Portfolio:

CORPORATE GOVERNANCE AND RESOURCES

Service:

BEST VALUE PERFORMANCE PLAN

Head of Service:

Martyn Knappett

Purpose of Service:

Delivering the Best Value Performance Plan

Corporate Strategy Key Priorities
Supported

To become a modern, healthy and well managed organisation
A willing partner and community leader

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Best Value Performance Plan Printing Costs	7,857	8,520	8,520	8,730	
Net Direct Expenditure	7,857	8,520	8,520	8,730	
Service Unit and Central Costs Charges	14,761	19,590	18,040	20,130	
Net Expenditure	22,618	28,110	26,560	28,860	

Portfolio:

CORPORATE GOVERNANCE AND RESOURCES

Service:

CAREER TRACK

Head of Service:

Carol Schleip

Purpose of Service:

To secure the provision of career track training for up to 80 otherwise unemployed people.

Means of Provision:

Career track is provided in partnership with the Learning and Skills Council, and with participating employers.

Activities/Sites Included:

Training under the Career Track scheme takes place on the premises of various employers (of whom the Council is one).

Corporate Strategy Key Priorities Supported

A strong local economy
A willing partner and community leader
Earning a positive public image
To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Salaries (memorandum)	109,151	113,370	113,680	118,340	
Other Employee Related	1,039	1,250	1,250	1,280	
Transport Costs	6,279	5,380	5,380	5,510	
Supplies and Services	12,426	15,990	25,410	13,610	(1) & (2)
	128,895	135,990	145,720	138,740	
EEDA Grant	(11,191)	-	-	-	
Learning and Skills Council Contribution etc	(133,176)	(136,110)	(136,110)	(136,110)	
PSA Grant	-	-	(12,000)	-	(1)
Income from Sponsor	(3,270)	(3,900)	-	-	(3)
Net Direct Expenditure	(18,742)	(4,020)	(2,390)	2,630	
Service Unit and Central Costs Charges	37,359	30,640	28,290	30,130	
Net Expenditure	18,617	26,620	25,900	32,760	

Notes

- (1) The 2006/07 revised budget includes £12,000 being a one off PSA grant and associated expenditure.
- (2) The 2006/07 revised (£2,580) and 2007/08 original (£2,800) budgets include the transfer of the printing and stationery budget to the Human Resources and Customer Services service unit (E8a/6)
- (3) The 2006/07 revised and 2007/08 original budgets no longer include management fee/sponsor income. This was an internal charge made for the administration of career track employees across the authority. The corresponding charge in services budget has also been removed.

Portfolio: **CORPORATE GOVERNANCE AND RESOURCES**

Service: **CLOSED CIRCUIT TELEVISION (CCTV)**

Head of Service: **Roger Stewart**

Purpose of Service: **To provide a CCTV system in various locations throughout the Tendring District.**

Means of Provision: **Direct monitoring.**

Activities/Sites Included: Clacton Town Centre and seafront, Frinton and other locations within the Tendring District.

Corporate Strategy Key Priorities Supported
 A safer community
 A willing partner and community leader
 Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Maintenance of Equipment and ISDN Lines	29,377	57,550	57,550	58,990	(1)
Net Direct Expenditure	29,377	57,550	57,550	58,990	
Capital Charges	53,974	60,950	57,510	63,610	
Service Unit and Central Costs Charges	83,973	85,450	77,280	82,440	
Net Expenditure	167,324	203,950	192,340	205,040	

Notes

(1) The 2006/07 and 2007/08 budgets provide for the additional costs of operating the expanded CCTV network.

Portfolio:

CORPORATE GOVERNANCE AND RESOURCES

Service:

COMMUNITY GOVERNANCE

Head of Service:

Sian Walter - Browne - Community Governance
Martyn Knappett - Citizens Panel
Roger Stewart - Community Plan

Purpose of Service:

To promote the Council's interests and to enhance its public image.

Means of Provision:

Provided directly and in partnership with the local authority.

Activities/Sites Included:

Facilitating and enabling work on the Tendring Community Strategy.

Corporate Strategy Key Priorities Supported

A strong local economy
A safer community
A willing partner and community leader
Earning a positive public image
To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Community Governance	3,889	5,200	4,200	5,330	
Citizens Panel	46	16,730	22,280	7,150	(1)&(2)
Community Plan	3,368	13,410	22,610	17,750	(3)
	7,303	35,340	49,090	30,230	
External Contributions to Community Plan	(1,218)	(11,000)	(20,200)	(15,000)	(3)
Net Direct Expenditure	6,085	24,340	28,890	15,230	
Service Unit and Central Costs Charges	26,501	20,400	30,290	20,130	
Net Expenditure	32,586	44,740	59,180	35,360	

Notes

- (1) The 2006/07 revised budget includes the sum of £5,580 carried forward from 2005/06 relating to the funding for the ongoing work on the Citizens Panel as agreed by Cabinet 7 June (minutes 18(b) and (c) refer).
- (2) £10,000 relating to MORI Citizens Panel included in the 2006/07 budget has been removed in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 2007, section 4.2 refers).
- (3) The Community Plan is compiled in association with the Local Strategic Partnership. The revised 2006/07 estimate includes additional expenditure of £9,200 financed by Contributions from Partners.

<i>Portfolio:</i>	CORPORATE GOVERNANCE AND RESOURCES
<i>Service:</i>	CRIME AND DISORDER
<i>Head of Service:</i>	Roger Stewart
<i>Purpose of Service:</i>	To promote the Council's interests and to enhance its public image. To contribute towards partnership initiatives on Crime and Disorder.
<i>Means of Provision:</i>	Provided directly and in partnership with the local authority.
<i>Activities/Sites Included:</i>	Facilitating and enabling work on the Tending Crime and Disorder Strategy and the Drugs Action Plan.
<i>Corporate Strategy Key Priorities Supported</i>	A strong local economy A safer community A willing partner and community leader Earning a positive public image To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Crime and Disorder Police Grant	19,521	-	41,300	-	
Safer Stronger Communities Fund - Crime Reduction	89,847	126,730	109,950	123,450	
Tackling Anti Social Behaviour	50,495	44,000	72,980	55,000	
	159,863	170,730	224,230	178,450	
Crime and Disorder Police Grant	(24,259)	(10,780)	(41,300)	(10,800)	
Government Grant	(150,342)	(195,730)	(235,740)	(206,730)	
Essex County Council to Youth Mentoring Scheme	(15,000)	-	(5,000)	-	
Other External Contributions to Crime and Disorder	(13,245)	(5,300)	(9,940)	(5,680)	
Net Direct Expenditure	(42,983)	(41,080)	(67,750)	(44,760)	
Service Unit and Central Costs Charges	113,360	104,260	146,190	121,540	
Net Expenditure	70,377	63,180	78,440	76,780	

Notes

The estimates represent the income and expenditure that is expected to pass through the Council's accounts in respect of its role as Accountable Body for the Crime and Disorder Reduction Partnership.

This Council hosts 3 fixed term posts on behalf of the Partnership. The cost of these posts are included within the Service Unit and Central Costs. These costs are fully funded by the grants and contributions shown here. In addition the grants and contributions provide for direct projects to be undertaken.

Portfolio: **CORPORATE GOVERNANCE AND RESOURCES**

Service: **EMERGENCY PLANNING**

Head of Service: **John Ryan**

Purpose of Service: **To provide procedures for action in the event of emergencies within the district.**

Means of Provision: **Directly provided in partnership with volunteers and in liaison with emergency services and Essex County Council.**

Activities/Sites Included: Provision of an emergency planning framework by way of plans and procedures to be adopted in the event of a civil emergency. Regular participation in countywide exercises is required.

Corporate Strategy Key Priorities Supported A safer community

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Training	-	970	970	990	
Supplies and Services	17,181	23,080	27,480	23,650	(1)
Net Direct Expenditure	17,181	24,050	28,450	24,640	
Service Unit and Central Costs Charges	79,696	74,100	93,900	99,970	
Net Expenditure	96,877	98,150	122,350	124,610	

Notes

(1) The 2006/07 revised budget includes the sum of £4,400 carried forward from 2005/06 relating to the purchase of 10 telephones as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)

Portfolio:

CORPORATE GOVERNANCE AND RESOURCES

Service:

INVESTMENT LAND (JAYWICK)

Head of Service:

John Ryan

Purpose of Service:

To maintain the tidy and safe condition of small parcels of Council owned land at Jaywick.

Means of Provision:

Directly

Activities/Sites Included:

Plots of land at Jaywick

Corporate Strategy Key Priorities Supported

Better public space

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Jaywick Land	(100)	1,050	1,050	1,080	
Net Expenditure	(100)	1,050	1,050	1,080	

- (c) Support services provided by Human Resources and Customer Services, Financial Services, Legal Services, Management Board and Corporate Performance.
 - (d) Office Accommodation including office cleaning service budgets, Communications, Information Technology, Insurances, other Central Costs and Transport.
- (3) The salaries estimates included as memorandum items within this portfolio allow for an assumed 2.5% pay award in 2007/08. The 2006/07 revised budget has been calculated on the actual cost for the first 6 months and assumes a full establishment for the second half year. (See also note 3 page E12/1).

In addition the budgets also show, in accordance with Financial Reporting Standard FRS17 the cost of future pension benefits earned by employees from pension contributions made during the year. This better reflects the full cost of employing staff in services.

The FRS 17 addition in the 2006/07 Original budget was 5.5% of the gross Salary cost, but advice from the Pension Fund's actuaries is that the figure for both the revised and 2007/08 should be 6.75%. However this additional cost has no impact on the net budget requirement of the Council as a corresponding adjustment is made to the Council's net revenue budget via the Retirement Benefit FRS 17 Appropriation Account budget within Finance Portfolio (E3c/9)

Portfolio: **CORPORATE GOVERNANCE AND RESOURCES**

Service: **CENTRAL PURCHASING SERVICE UNIT ACCOUNT**

Head of Service: **John Ryan**

Purpose of Service: **To provide a Central Purchasing Service for the Authority**

Means of Provision: **Direct**

Activities/Sites Included: Authority Wide

Corporate Strategy Key Priorities Supported To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Salaries (memorandum)	70,303	80,330	72,320	79,300	
Transport Costs	1,013	1,360	1,360	1,390	
Supplies and Services	42,386	43,420	43,420	44,500	
Net Direct Expenditure	113,702	125,110	117,100	125,190	
Capital Charges	3,386	7,390	3,760	6,390	
Service Unit and Central Costs Charges	33,047	28,680	32,820	33,130	
Net Expenditure	150,135	161,180	153,680	164,710	
Recharge to Services	(150,135)	(161,180)	(153,680)	(164,710)	
	-	-	-	-	

Portfolio:

CORPORATE GOVERNANCE AND RESOURCES

Service:

CONTACT CENTRE

Head of Service:

Carol Schleip/Martyn Knappett/Karen Neath

Corporate Strategy Key Priorities
Supported

Earning a positive public image
To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Salaries (memorandum)	75,616	115,630	92,560	114,960	
Transport	-	510	-	-	(1)
Supplies and Services	48,806	78,470	78,130	92,380	(2)
Net Direct Expenditure	124,422	194,610	170,690	207,340	
Capital Charges	35	33,080	25,160	26,910	
Service Unit and Central Costs Charges	66,476	58,840	95,570	94,060	
Net Expenditure	190,933	286,530	291,420	328,310	
Recharge to Services	(190,933)	(286,530)	(291,420)	(328,310)	
	-	-	-	-	

Notes

- (1) The car allowance estimate has been transferred to the Human Resources and Customer Services service unit (see page E8a/6 note 1).
- (2) £5,000 relating to Sundry Debtors Alternative Payment fees have been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January Appendix C) Priority Growth item 1 FSR09 refers). The 2007/08 original budget also includes a commitment totalling £7,470 carried forward from 2005/06 relating to the ongoing costs in developing the Alternative (cashless) payments scheme as agreed by Cabinet 7 June 2006 minutes 18(b) and (c) refer).

Portfolio:

CORPORATE GOVERNANCE AND RESOURCES

Service:

CORPORATE PERFORMANCE/ IT SERVICE UNIT ACCOUNT

Head of Service:

Martyn Knappett

Corporate Strategy Key Priorities
Supported

To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Salaries (memorandum)	642,671	729,570	744,070	858,730	(1)&(2)
Other Employee Related	4,018	6,380	7,350	6,540	
Transport Costs	7,836	9,890	10,510	11,190	
Supplies and Services	9,204	8,530	8,560	10,950	(3)
	<hr/> 663,729	<hr/> 754,370	<hr/> 770,490	<hr/> 887,410	
Income	(5,000)	-	(2,500)	-	(2)
Net Direct Expenditure	<hr/> 658,729	<hr/> 754,370	<hr/> 767,990	<hr/> 887,410	
Capital Charges	-	-	-	5,000	
Service Unit and Central Costs Charges	208,649	154,740	188,970	191,860	
Net Expenditure	<hr/> 867,378	<hr/> 909,110	<hr/> 956,960	<hr/> 1,084,270	
Recharge to Services	(867,378)	(909,110)	(956,960)	(1,084,270)	
	<hr/> <hr/> -	<hr/> <hr/> -	<hr/> <hr/> -	<hr/> <hr/> -	

Notes

- (1) The increase in the revised 2006/07 and original 2007/08 budgets reflects the restructuring of the Property and Projects team, and the transfer of 3 staff to Corporate Performance from both Planning and Technical and Procurement Services.
- (2) The 2006/07 revised budget includes a sum of £2,500 and a Central Government grant also totalling £2,500 both carried forward from 2005/06 relating to an honorarium paid as part of meeting the eGovernment targets as set out in the Performance indicator BVPI157 as agreed by Cabinet 7 June 2006 minutes 18(b) and (c) refer).
- (3) £2,200 relating to ongoing revenue costs for a Performance Management software package has been included in the 2007/08 budget in relation to the ICT strategy agreed at Council on 26 September 2006.

Portfolio:

CORPORATE GOVERNANCE AND RESOURCES

Service:

HUMAN RESOURCES AND CUSTOMER SERVICES SERVICE UNIT ACCOUNT

Head of Service:

Carol Schleip

Corporate Strategy Key Priorities Supported

To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Salaries (memorandum)	436,056	460,080	456,840	468,370	
Other Employee Related	654	1,610	1,610	1,650	
Transport Costs	5,632	5,710	6,210	6,370	(1)
Supplies and Services	28,092	22,700	27,220	28,200	(2) & (3)
Net Direct Expenditure	470,434	490,100	491,880	504,590	
Service Unit and Central Costs Charges	185,078	141,740	166,200	170,920	
Net Expenditure	655,512	631,840	658,080	675,510	
Recharge to Services	(655,512)	(631,840)	(658,080)	(675,510)	
	-	-	-	-	

Notes

(1) The 2006/07 revised (£500) and 2007/08 original (£520) budgets allow for the transfer of the car allowance estimate from the Contact Centre (E8a/4).

(2) The 2006/07 revised (£340) and 2007/08 original (£520) budgets include the transfer of the printing and stationery estimate from the Contact Centre (E8a/4).

The 2006/07 revised (£2580) and 2007/08 original (£2800) budgets include the transfer of the printing and stationery budget from Career Track (E8b/3)

(3) The 2006/07 revised and 2007/08 original budget includes £1,600 additional expenditure on Maintenance under Service Agreements due to costs being greater than anticipated.

Portfolio:

CORPORATE GOVERNANCE AND RESOURCES

Service:

LEGAL SERVICES SERVICE UNIT ACCOUNT

Head of Service:

Sian Walter - Browne

Corporate Strategy Key Priorities
Supported

Earning a positive public image

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Salaries (memorandum)	772,036	812,490	824,190	855,860	
Other Employee Related	4,774	5,740	5,740	5,880	
Transport Costs	16,637	16,970	16,970	17,600	
Supplies and Services	74,634	90,040	81,900	85,590	(1)
	868,081	925,240	928,800	964,930	
Income:					
Legal Costs Recovered	(22,162)	(15,470)	(15,470)	(15,860)	
Leased Car Contributions	(4,678)	(4,200)	(4,200)	(4,200)	
Net Direct Expenditure	841,241	905,570	909,130	944,870	
Capital Charges	-	-	6,020	6,640	
Service Unit and Central Costs Charges	432,723	378,740	369,960	387,520	
Net Expenditure	1,273,964	1,284,310	1,285,110	1,339,030	
Recharge to Services	(1,273,964)	(1,284,310)	(1,285,110)	(1,339,030)	
	-	-	-	-	

Notes

- (1) The 2006/07 revised and 2007/08 original budgets have reduced by £7,340 and £6,720 respectively in respect of supplies and services now charged direct to Licensing and Registration under Licensing Committee (see page E11/ 2).

Portfolio:

CORPORATE GOVERNANCE AND RESOURCES

Service:

MANAGEMENT BOARD

Budget Holder

John Hawkins

Corporate Strategy Key Priorities
Supported

Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Salaries (memorandum)	672,055	691,900	697,170	720,550	
Other Employee Related	658	1,310	1,310	1,340	
Transport Costs	1,681	1,560	1,560	1,600	
Supplies and Services	10,824	13,730	13,730	14,070	
Net Direct Expenditure	685,218	708,500	713,770	737,560	
Service Unit and Central Costs Charges	129,452	85,370	108,270	110,730	
Net Expenditure	814,670	793,870	822,040	848,290	
Recharge to Services	(814,670)	(793,870)	(822,040)	(848,290)	
	-	-	-	-	

Portfolio:

CORPORATE GOVERNANCE AND RESOURCES

Service:

PRINT UNIT

Head of Service:

Sian Walter - Browne

Corporate Strategy Key Priorities
Supported

To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Salaries (memorandum)	43,876	43,620	45,480	46,750	
Transport Costs	-	20	20	20	
Supplies and Services	60,786	106,490	106,490	109,160	
	104,662	150,130	151,990	155,930	
Income	(1,467)	(2,600)	(2,600)	(2,670)	
Net Direct Expenditure	103,195	147,530	149,390	153,260	
Service Unit and Central Costs Charges	38,366	30,230	31,120	33,160	
Net Expenditure	141,561	177,760	180,510	186,420	
Charges to Services	(141,561)	(177,760)	(180,510)	(186,420)	
	-	-	-	-	

Notes

All costs incurred by the Print Unit are charged to Service Units and Front Line Services based on usage.

Portfolio: **CORPORATE GOVERNANCE AND RESOURCES**

Service: **INFORMATION TECHNOLOGY (DIRECT COSTS)**

Head of Service: **Martyn Knappett**

Purpose of Service: **To provide the Council with Information Technology facilities.**

Means of Provision: **Facilities Management Contract in partnership with the Council's own Information Technology staff.**

Activities/Sites Included: This budget includes the cost of managing the FM Contract with Liberata, the cost of the corporate network and office facilities, and the capital charges associated with the investment made in Information Technology facilities via the Capital Programme.

Corporate Strategy Key Priorities Supported To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Infrastructure and Systems	170,935	211,730	211,980	205,530	
External Services, Suppliers and Support	595,976	618,770	618,770	661,320	(1, 2 & 3)
Ancillary Expenditure	3,968	4,290	4,290	4,400	
Net Direct Expenditure	770,879	834,790	835,040	871,250	
Capital Charges	164,052	205,100	185,140	165,390	
Service Unit and Central Costs Charges	364,215	346,860	342,550	357,830	
Net Expenditure	1,299,146	1,386,750	1,362,730	1,394,470	
Recharge to Services	(1,299,146)	(1,386,750)	(1,362,730)	(1,394,470)	
	-	-	-	-	

Notes

- (1) £20,000 relating to ICT volume contract change has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 2007 Appendix C). (Priority 1 Growth item CPR02)
- (2) £12,800 relating to ongoing revenue support for Members ICT equipment has been included in the 2007/08 budget in accordance with the ICT strategy agreed by Council on 26th September 2006.
- (3) The 2007/08 original budget includes a virement totalling £15,000 to Public Relations and Communications - Communication Strategy page E8a/ 13 .

Portfolio:

CORPORATE GOVERNANCE AND RESOURCES

Service:

OTHER APPORTIONABLE OVERHEADS

Head of Service:

Karen Neath and Sian Walter - Browne

Purpose of Service:

To make central provision for certain costs that are subsequently re-apportioned to other accounts of the Council based on allocations determined by the Head of Financial Services.

Corporate Strategy Key Priorities Supported

Earning a positive public image
To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Savings from Vacancies - GF portion (memorandum)	-	(475,460)	(200,000)	(387,350)	(1)
Blue Collar Job Evaluation (Memorandum)	29,087	9,000	-	-	(2)
Salaries - Pay Award Adjustment	-	-	-	70,000	(3)
Temporary Staff (memorandum)	48,154	-	47,650	-	(4)
Car Allowances - VAT Credits	(6,294)	-	-	-	
Manpower Initiatives	-	-	45,000	68,000	(5)
Provision for Doubtful Debt	4,742	-	-	-	
Sundry Debtor Write-Off Adjustments	9,686	500	500	500	
Courier Costs	2,851	5,260	5,260	5,390	
Postage	72,415	65,570	65,570	67,210	
Photocopying Licence Fee	1,316	1,420	1,420	1,460	
Miscellaneous	(52)	-	-	-	
	161,905	(393,710)	(34,600)	(174,790)	
LPSA Income	-	(100,000)	-	-	(6)
LSA Income from ECC	(200,000)	(133,000)	(133,000)	(67,000)	(7)
Contributions from Other Organisations	(5,059)	(3,000)	(3,000)	(3,000)	
Car Loan Contributions	(216)	(200)	(200)	(200)	
Net Direct Expenditure	(43,370)	(629,910)	(170,800)	(244,990)	
Service Unit and Central Costs Charges	136,308	36,470	51,480	53,270	
Net Expenditure	92,938	(593,440)	(119,320)	(191,720)	
Recharge to Services	(92,938)	593,440	119,320	191,720	
	-	-	-	-	

Notes

(1) The 2006/07 revised budget takes into account the vacancies achieved in the first half of the year.

The 2007/08 original budget takes into account that £100,000 savings have already been achieved as part of the "Reshaping the Council's Workforce" Initiatives approved by Manpower Committee on 31 August 2005 (minute 10 refers).

- (2) The Blue Collar Job Evaluation budget has been removed as the cost has now been included in the salaries budget.
- (3) £70,000 relating to the provision for pay award has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 07 Appendix D). (See E12/1 note 3).
- (4) The 2006/07 revised budget includes the sum of £47,650 carried forward from 2005/06 relating to temporary staff budget not being utilised in 2005/06 as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)
- (5) The Manpower Initiatives estimate is to provide for enhanced staffing costs arising from a review of succession planning, recruitment and retention issues.
- (6) This sum is the expected grant due for achieving the Local Public Service Agreement (PSA) targets. The revised estimate has been shown under Other Corporate costs in the Finance portfolio.(See page E3a/9)
- (7) The 2007/08 original budget includes a reduction of £66,000 in LSA income has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 07 section 4.2.)

Portfolio:

CORPORATE GOVERNANCE AND RESOURCES

Service:

PUBLIC RELATIONS AND COMMUNICATIONS

Head of Service:

Carol Schleip/Martyn Knappett/Roger Stewart

Purpose of Service:

To promote the Council's interests and to enhance its public image.

Means of Provision:

Provided directly

Activities/Sites Included:

Press, Public Relations and Communications on corporate issues, liaison with the Members' representative for Public Relations, special publicity projects, production of a welcome pack for newcomers to the area.

Corporate Strategy Key Priorities Supported

A willing partner and community leader
Earning a positive public image
To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Public Relations Expenses	14,925	14,280	14,280	14,640	
Communication Strategy	7,485	11,680	11,680	26,970	(1)
Tendring Show	-	-	3,860	4,360	(2)
	22,410	25,960	29,820	45,970	
Specific Website requirements from Service:	-	(1,530)	(1,530)	(1,570)	
Net Direct Expenditure	22,410	24,430	28,290	44,400	
Capital Charges	-	22,470	14,580	19,580	
Service Unit and Central Costs Charges	105,867	67,010	49,950	57,090	
Net Expenditure	128,277	113,910	92,820	121,070	
Recharge to Services	(128,277)	(113,910)	(92,820)	(121,070)	
	-	-	-	-	

Notes

- (1) The 2007/08 original budget includes a virement totalling £15,000 funded from the ICT Direct Services - External Services, Suppliers and Support estimate page E8a/10. The virement is in respect of TDC Website Computer - Application Software.
- (2) The 2006/07 revised budget and the 2007/08 original budget reflect the costs for the Tendring Show which have now been consolidated into a single estimate.

Portfolio:

CORPORATE GOVERNANCE AND RESOURCES

Service:

TELEPHONES

Head of Service:

Carol Schleip

Purpose of Service:

To provide a comprehensive telephone service to the authority.

Means of Provision:

Contractor.

Activities/Sites Included:

399 internal and 49 external extensions, 44 lines, 8 Direct Dial Inward (DDI) lines. All main Council offices are linked to the telephone network.

Corporate Strategy Key Priorities Supported

Earning a positive public image
To become a modern, healthy and well managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Telephone Charges etc	65,425	51,940	51,940	53,240	(1)
Income	(32)	(210)	(210)	(220)	
Net Direct Expenditure	65,393	51,730	51,730	53,020	
Capital Charges	12,233	69,760	56,930	56,880	
Service Unit and Central Costs Charges	90,466	89,020	93,680	99,650	
Net Expenditure	168,092	210,510	202,340	209,550	
Recharge to Services	(168,092)	(210,510)	(202,340)	(209,550)	
	-	-	-	-	

Notes

(1)

The 2006/07 original estimate includes a £9,000 saving relating to the switch to a new integrated data and telephony network. This is in addition to a further saving of £6,000 from a review of telephone charges.

Portfolio:

CORPORATE GOVERNANCE AND RESOURCES

Service:

RADIO COMMUNICATIONS

Head of Service:

John Ryan

Purpose of Service:

To provide an efficient and effective means of communication across the whole of the Tendring peninsula.

Means of Provision:

Directly provided.

Activities/Sites Included:

Provision of radio handsets to the appropriate officers across the Council.
Alarm arrangements at Council owned sewage treatment works.

Corporate Strategy Key Priorities Supported

A safer community
A cleaner district

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Running Costs	6,478	6,300	7,700	7,850	(1)
Income - Fees and Charges	(1,702)	(2,040)	(210)	-	(2)
Net Direct Expenditure	4,776	4,260	7,490	7,850	
Service Unit and Central Costs Charges	10,299	11,480	9,340	9,850	
Net Expenditure	15,075	15,740	16,830	17,700	
Recharge to Services	(15,075)	(15,740)	(16,830)	(17,700)	
	-	-	-	-	

Notes

- (1) Included within both the revised 2006/07 and the original 2007/08 budgets is a virement totalling £1,400 funded from Technical and Procurement Service Unit Account - Car Allowances, and is the introduction for the first time of a national non domestic rates charge. This charge relates to the radio mast at Weeley which is used as part of the council's radio communication system.
- (2) The revised 2006/07 and original 2007/08 budgets reflect the termination of the licence agreement this Council had with the County Council for the use of the radio mast at Weeley.

TECHNICAL SERVICES PORTFOLIO

<i>SERVICES:</i>	<i>Detail on page</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Car Park Services	<i>E9 / 3</i>	-	-	-	-
Technical and Procurement Services	<i>E9 / 4</i>	-	-	-	-
Total Rechargeable Service Unit Accounts		-	-	-	-
Coastal Defence	<i>E9 / 5</i>	1,050,700	1,154,320	1,119,400	1,166,030
Community Rail Partnership	<i>E9 / 7</i>	2,100	2,310	2,310	2,370
Engineering Services	<i>E9 / 8</i>	21,876	49,030	39,290	53,590
Tree and Verge Maintenance	<i>E9 / 9</i>	66,900	68,240	68,240	69,950
Highways Non Agency Services	<i>E9 / 10</i>	122,932	91,490	111,800	114,250
On Street Parking Enforcement	<i>E9 / 12</i>	20,000	104,230	145,370	161,330
Off Street Car Parks	<i>E9 / 13</i>	(228,642)	(184,880)	(235,950)	(318,560)
Sewerage and Drainage	<i>E9 / 15</i>	189,438	202,400	208,150	123,820
Transport	<i>E9 / 16</i>	-	-	-	-
Vehicle Maintenance	<i>E9 / 17</i>	-	-	-	-
Total		1,245,304	1,487,140	1,458,610	1,372,780
Grand Total		1,245,304	1,487,140	1,458,610	1,372,780
<i>ANALYSIS:</i>	<i>Note</i>				
Direct Costs	(3)	3,312,161	3,459,100	3,682,170	3,538,670
Income		(2,644,098)	(2,512,990)	(2,487,090)	(2,465,970)
Net Direct Expenditure		668,063	946,110	1,195,080	1,072,700
Capital Charges	(1)	766,841	742,950	434,160	434,160
Service Unit and Central Costs Charges	(2)	1,637,389	1,739,890	1,683,920	1,773,840
Recharge to Services		(1,826,989)	(1,941,810)	(1,854,550)	(1,907,920)
Total		1,245,304	1,487,140	1,458,610	1,372,780

Notes

- (1) Capital charges comprise an annual provision for depreciation, where appropriate based on the asset value and the estimated life of the asset. Asset values are reviewed annually by the Council's external valuer. Prior to 1 April 2006 a capital financing charge was also made based on a notional interest rate. This charge is no longer required under the latest Accounting Standards and has therefore been removed.
- (2) Service Unit and Central Costs Charges are based mainly on an estimate of officer time spent managing and providing the service. The estimates for 2006/07 Revised and 2007/08 Original have been recalculated on the latest information available. This heading includes the following costs:
- (a) Salaries of staff directly providing the service, together with their associated costs such as travelling, telephones and stationery.
 - (b) Charges for administration and senior management.

- (c) Support services provided by Human Resources and Customer Services, Financial Services, Legal Services, Management Board and Corporate Performance.
 - (d) Office Accommodation including office cleaning service budgets, Communications, Information Technology, Insurances, other Central Costs and Transport.
- (3) The salaries estimates included as memorandum items within this portfolio allow for an assumed 2.5% pay award in 2007/08. The 2006/07 revised budget has been calculated on the actual cost for the first 6 months and assumes a full establishment for the second half year (see also note 3 page E12/ 1).

In addition the budgets also show, in accordance with Financial Reporting Standard FRS17 the cost of future pension benefits earned by employees from pension contributions made during the year. This better reflects the full cost of employing staff in services.

The FRS 17 addition in the 2006/07 Original budget was 5.5% of the gross Salary cost, but advice from the Pension Fund's actuaries is that the figure for both the revised and 2007/08 should be 6.75%. However this additional cost has no impact on the net budget requirement of the Council as a corresponding adjustment is made to the Council's net revenue budget via the Retirement Benefit FRS 17 Appropriation Account budget within Finance Portfolio (E3c/9)

Portfolio:

TECHNICAL SERVICES

Service:

CAR PARK SERVICES SERVICE UNIT ACCOUNT

Head of Service:

John Ryan

Corporate Strategy Key Priorities
Supported

To become a modern, healthy and well-managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Salaries (memorandum)	447,840	489,270	494,040	529,240	
Other Employee Related	2,862	2,830	11,860	5,700	(1)
Transport Costs	3,425	3,060	3,060	3,140	
Supplies and Services	32,687	10,450	39,520	37,710	(2 & 3)
	486,814	505,610	548,480	575,790	(4)
Income	(1,489)	(1,200)	(1,200)	(1,200)	
Net Direct Expenditure	485,325	504,410	547,280	574,590	
Service Unit and Central Costs Charges	69,882	77,380	93,740	93,220	
Net Expenditure	555,207	581,790	641,020	667,810	
Recharge to Services	(555,207)	(581,790)	(641,020)	(667,810)	
	-	-	-	-	

Notes

- (1) The 2006/07 revised budget includes the sum of £6,230 carried forward from 2005/06 relating to car park attendant training as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)

The 2006/07 revised and 2007/08 original budgets also include additional expenditure of £2,800 for training of car park attendants on DfT requirements under the Traffic Management Act 2004.

- (2) The 2006/07 revised budget includes the sum of £2,120 carried forward from 2005/06 relating to clothing and uniforms as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)
- (3) The 2006/07 revised and 2007/08 original budgets include £26,950 additional expenditure necessary to provide a viable car parking service.
- (4) Approximately 20% of the additional costs are attributable to Off-Street Car Parking. The remaining 80% is attributable to On-Street Parking. The proportion attributable to Off-Street is financed by additional income and that attributable to On-Street is assumed to be reimbursed by Essex County Council (see pages E9/12 & 13).

Portfolio:

TECHNICAL SERVICES

Service:

TECHNICAL AND PROCUREMENT SERVICES SERVICE UNIT ACCOUNT

Head of Service:

John Ryan

Corporate Strategy Key Priorities
Supported

To become a modern, healthy and well-managed organisation

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Salaries (memorandum)	780,288	841,610	767,580	783,580	(1)
Other Employee Related	2,923	3,000	3,000	3,070	
Transport Costs	44,544	55,060	49,040	49,990	(2 & 3)
Supplies and Services	46,485	60,640	60,640	62,140	
	874,240	960,310	880,260	898,780	
Income	(1,354)	(2,150)	(2,150)	(2,150)	
Net Direct Expenditure	872,886	958,160	878,110	896,630	
Service Unit and Central Costs Charges	398,896	401,860	335,420	343,480	
Net Expenditure	1,271,782	1,360,020	1,213,530	1,240,110	
Recharge to Services	(1,271,782)	(1,360,020)	(1,213,530)	(1,240,110)	
	-	-	-	-	

Notes

- (1) The revised 2006/07 and original 2007/08 budget reductions reflect the restructuring of the Property and Projects team and the transfer of 2 staff to Corporate Performance see Corporate Performance/IT Services (see page E8a/5 note 1).
- (2) The revised 2006/07 budget include virements totalling £6,020 in order to fund the following; £4,000 to Highways Non Agency - Private Street Lighting (see page E9/10 note 1), £1,400 to Radio Communications - National Non Domestic rate charge (see page E8a/15 note 1) and £620 to Corporate Performance/IT Services - Car Allowances (see page E8a/ 5 note 1).
- (3) The original 2007/08 budget include virements totalling £6,450 in order to fund the following; £4,000 to Highways Non Agency - Private Street Lighting page E9/10 note 1, £1,400 to Radio Communications - National Non Domestic rate charge (see page E8a/15 note 1) and £1,050 to Corporate Performance Service Unit Account - Car Allowances (see page E8a/ 5 note 1).

<i>Portfolio:</i>	TECHNICAL SERVICES
<i>Service:</i>	COASTAL DEFENCE
<i>Head of Service:</i>	John Ryan
<i>Purpose of Service:</i>	Ensuring the maintenance of coastal defences within the district.
<i>Means of Provision:</i>	Directly provided.
<i>Activities/Sites Included:</i>	Protecting Sea Defences at Clacton and Holland on Sea, Walton, Frinton, Harwich and Dovercourt and a part of Brightlingsea.
<i>Corporate Strategy Key Priorities Supported</i>	A strong local economy A safer community Better public space

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs					
Annual Maintenance	106,128	108,250	108,250	110,960	
Special Maintenance	386,829	396,070	446,070	405,970	(1)
Consultancy Fees	10,428	-	-	-	(2)
Other Hired Services	6,603	6,430	6,430	6,590	
	509,988	510,750	560,750	523,520	
Grants - Essex County Council	(156,522)	(83,000)	(47,000)	-	(3 & 4)
Net Direct Expenditure	353,466	427,750	513,750	523,520	
Capital Charges	520,221	527,960	394,730	394,730	
Service Unit and Central Costs Charges	177,013	198,610	210,920	247,780	
Net Expenditure	1,050,700	1,154,320	1,119,400	1,166,030	

Notes

- (1) The 2006/07 revised budget includes a sum of £50,000 carried forward from 2005/06 relating to the installation of guardrails along the unprotected seafront edges onto the beach as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).
- (2) The 2005/06 actual relates to the cost of engaging consultants in support of the then ongoing negotiations in respect of the contributions the County Council paid towards this Council's Coast Protection debt charges.
- (3) The actual 2005/06 reflects the full and final settlement with the County Council of all completed and future coast protection schemes (subject to no further changes in the Central Government funding regime) in respect of the reimbursement of this council's coast protection debt charges. (As per Cabinet 24 May 2006 Executive decision 1163 refers).

- (4) £83,000 relating to the shortfall on coast protection income has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 2007 section 4.2).

Portfolio: **TECHNICAL SERVICES**

Service: **COMMUNITY RAIL PARTNERSHIP**

Head of Service: **John Ryan**

Purpose of Service: **To encourage the use of rail transport.**

Means of Provision: **Contribution to the Service.**

Activities/Sites Included: Branch lines in Chelmsford, Maldon, Colchester and Tendring Districts.

Corporate Strategy Key Priorities Supported A strong local economy
A willing partner and community leader

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Contribution to Community Rail Officer	2,100	2,310	2,310	2,370	(1)
Net Expenditure	2,100	2,310	2,310	2,370	

Portfolio: **TECHNICAL SERVICES**

Service: **ENGINEERING SERVICES**

Head of Service: **John Ryan**

Purpose of Service: **To primarily provide a reactive coast protection service, minor highways works and civil engineering service to the Authority.**

Means of Provision: **Directly provided.**

Activities/Sites Included: District wide. The Tendring coastal strip along with cliffs, paths and slopes. Street furniture within the highways agency area.

Corporate Strategy Key Priorities Supported
 A safer community
 Better public space
 Delivering on our priorities

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Salaries (Memorandum)	186,647	187,820	204,110	220,170	
Other Employee Costs	495	1,530	1,530	1,570	
Materials	101,866	136,410	136,410	139,820	
Hired Services	112,799	55,260	55,260	56,640	
Equipment and Tools	10,790	6,820	6,820	6,990	
Equipment Hire	26,043	18,840	18,840	19,310	
Waste disposal fees	6,641	7,060	7,060	7,240	
Other Costs	3,027	4,500	4,500	4,620	
	448,308	418,240	434,530	456,360	
Charge to Services	(566,578)	(536,520)	(536,520)	(549,930)	
Net Direct Expenditure	(118,270)	(118,280)	(101,990)	(93,570)	
Service Unit and Central Costs Charges	140,146	167,310	141,280	147,160	
Net Expenditure/(Income)	21,876	49,030	39,290	53,590	

Portfolio: TECHNICAL SERVICES

Service: TREE AND VERGE MAINTENANCE

Head of Service: Brian Bennett

Purpose of Service: To maintain the trees and grass verges throughout the district.

Means of Provision: Directly provided.

Activities/Sites Included: Tree and Verge Maintenance

Corporate Strategy Key Priorities Supported: A Cleaner District

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Maintenance Related Costs - ECC Funded	64,140	42,530	68,040	43,600	(1)
Maintenance Related Costs - TDC Funded	66,900	68,240	68,240	69,950	
	131,040	110,770	136,280	113,550	
Reimbursement - Essex County Council	(64,140)	(42,530)	(68,040)	(43,600)	(1)
Net Direct Expenditure	66,900	68,240	68,240	69,950	
Net Expenditure	66,900	68,240	68,240	69,950	

Notes

(1) The 2006/07 revised estimate reflects the additional cost and corresponding additional funding from the County Council for 2006/07 Tree and Verge Maintenance works.

Portfolio: TECHNICAL SERVICES

Service: HIGHWAYS NON AGENCY SERVICES

Head of Service: John Ryan

Purpose of Service: The maintenance of a variety of non agency funded highway amenities.

Means of Provision: Directly provided.

Activities/Sites Included: Patching of Unmade Roads
Cycling Routes
Cubits/Bollards
Maintenance of:
Bus Shelters
Street Name Plates
Highway Seats
Private Street Lighting

Corporate Strategy Key Priorities Supported Better public space

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Private Street Lighting	7,754	6,150	10,150	10,840	(1)
Street Name Plates	41,980	22,620	32,620	38,190	(2 & 3)
Cycling	936	1,040	8,210	1,070	(5)
Cubits/Bollards	-	-	10,000	-	(4)
Other Direct Expenses	4,059	4,610	4,610	4,730	
	54,729	34,420	65,590	54,830	
Fees and Charges - Licences (Scaffolding, Skips etc)	(498)	-	-	-	
Grants - Sustrans	-	-	(7,170)	-	(5)
Reimbursement - ECC	(10,000)	-	-	-	
Net Direct Expenditure	44,231	34,420	58,420	54,830	
Service Unit and Central Costs Charges	78,701	57,070	53,380	59,420	
Net Expenditure	122,932	91,490	111,800	114,250	

Notes

- (1) The revised 2006/07 and original 2007/08 budgets include a virement in each of those years totalling £4,000 funded from Technical and Procurement Service Unit Account car allowances (see page E9/ 4 notes 2&3) . This is to bring these budgets up to a realistic level for 2006/07, 2007/08 and future years.
- (2) The 2006/07 revised budget includes the sum of £10,000 carried forward from 2005/06 relating to the ongoing maintenance of the Street Name Plates across the Tendring District as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).

- (3) £15,000 relating to ongoing Street Name Plate maintenance within the Tendring district has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 2007 Appendix C).(Priority 1 Growth item TPR02 refers).
- (4) The 2006/07 revised budget includes the sum of £10,000 carried forward from 2005/06 relating to the funding for the work on Cubit initiatives/Bollards in the Tendring district as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).
- (5) The 2006/07 revised budget includes the sum of £7,170 carried forward from 2005/06 relating to the continued work into 2006/07 on cycle routes within the Tendring district, funded via Sustrans grant, as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).

Portfolio: TECHNICAL SERVICES

Service: ON STREET PARKING ENFORCEMENT

Head of Service: John Ryan

Purpose of Service: The provision of enforcement of decriminalised on-street parking regulations throughout the district.

Means of Provision: Directly provided via an agreement with Essex County Council

Activities/Sites Included: Within the Tendring District these include:
6 Onstreet residents parking
District wide enforcement

Corporate Strategy Key Priorities Supported
A strong local economy
A safer community
Better public space

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Supplies and Services	32,136	23,460	24,910	25,440	(1)
Repayment of set up costs	22,102	37,640	37,640	38,580	
	54,238	61,100	62,550	64,020	
Penalty Charge Tickets	(308,851)	(378,000)	(278,000)	(287,450)	(2)
Residents parking permits	(13,334)	(5,380)	(6,380)	(6,510)	(3)
Income from court recovery	-	(3,260)	(3,260)	(3,340)	
Reimbursement from Essex CC	(191,543)	(60,470)	(184,570)	(184,570)	(4)
Net Direct Expenditure	(459,490)	(386,010)	(409,660)	(417,850)	
Service Unit and Central Costs Charges	479,490	490,240	555,030	579,180	
Net Expenditure	20,000	104,230	145,370	161,330	

Notes

- (1) The 2006/07 revised and 2007/08 original budgets allow for the transfer of the clothing and uniforms estimate of £2,550 into the Car Parks Service unit (E9/3) and the additional costs of security services of £4,000.
- (2) The 2006/07 revised and 2007/08 original budget includes £100,000 reduction in penalty charge income to bring the income estimate down to a more realistic level (see note 4). This was previously set in accordance with the original consultants estimates but has proved unachievable.
- (3) The 2006/07 revised and 2007/08 original budgets include £1,000 increase in residents parking permit income to bring the income estimate to a more realistic level.
- (4) The 2006/07 revised and 2007/08 original budget includes an assumed £124,100 increase in reimbursement from Essex CC income to meet the shortfall in penalty charges income (note 2) and On Streets proportion of the additional costs of running the service (see page E9/3) .

<i>Portfolio:</i>	TECHNICAL SERVICES
<i>Service:</i>	OFF STREET CAR PARKS
<i>Head of Service:</i>	John Ryan
<i>Purpose of Service:</i>	The provision of public car parks within the District whether free or chargeable and the letting of car parks for markets etc.
<i>Means of Provision:</i>	Directly provided.
<i>Activities/Sites Included:</i>	Within the Tendring District these include: 25 chargeable car parks 12 Non charging car parks
<i>Corporate Strategy Key Priorities Supported</i>	A strong local economy A safer community Better public space

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Maintenance Costs	216,273	234,590	355,850	284,940	(1, 2 & 7)
Supplies and Services	19,857	26,880	36,420	33,650	(3)
NPAS levy	838	2,560	2,560	2,620	
	<hr/>	<hr/>	<hr/>	<hr/>	
	236,968	264,030	394,830	321,210	
Fees and Charges	(679,110)	(699,880)	(682,380)	(699,880)	(5)
Penalty Charge Tickets	(96,024)	(56,110)	(76,110)	(77,510)	(6)
Season Tickets	(50,710)	(27,370)	(42,370)	(43,050)	(6)
Government Grant	(4,446)		(5,500)	-	
Rents	(52,585)	(65,010)	(50,010)	(50,010)	
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Direct Expenditure	(645,907)	(584,340)	(461,540)	(549,240)	
Capital Charges	246,620	214,990	39,430	39,430	
Service Unit and Central Costs Charges	170,645	184,470	186,160	191,250	
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Expenditure	(228,642)	(184,880)	(235,950)	(318,560)	

Notes

(1) The 2006/07 revised budget includes £104,010 carried forward from 2005/06 relating to surface maintenance and associated costs as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)

The 2006/07 revised budget includes £17,250 unavoidable additional expenditure on various budget headings eg electricity, car park signs, repair and maintenance of machines financed by a net increase in income from fees and charges..

(2) £35,000 relating to grounds maintenance has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth Item TPR03 refers).

£9,500 relating to additional expenditure on electricity, car park signs and repair and maintenance has been included in the 2007/08 budget financed from an increase in income above inflation from fees and charges.

- (3) The 2006/07 revised budget includes the sum of £3,440 carried forward from 2005/06 relating to equipment and tools as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)

The 2006/07 revised budget includes £6,100 additional expenditure on equipment and tools and advertising financed by a net increase in income from fees and charges.

- (4) £6,100 relating to equipment and tools and advertising has been included in the 2007/08 budget financed from an increase in income above inflation from fees and charges.
- (5) The 2006/07 revised budget includes £17,500 income reduction to bring the income estimate to a more realistic level.
- (6) The 2006/07 revised and 2007/08 original budgets include additional income for penalty charge tickets of £20,000 and season tickets of £15,000 to bring these estimates in line with existing levels. Some of this additional income will finance the Off-Street Parking accounts 20% share of the additional costs of the Car Parks service unit account (see page E9/3).
- (7) The 2006/07 revised budget includes the sum of £5,500 carried income and associated expenditure forward from 2005/06 relating to the Home Office Grant towards the secure by design car parks as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).
- (8) The 2006/07 revised and 2007/08 original budgets include a reduction of £15,000 relating to rental income for Dovercourt Market site in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 07 Appendix D).

Portfolio: TECHNICAL SERVICES

Service: SEWERAGE AND DRAINAGE

Head of Service: John Ryan

Purpose of Service: Provision of drainage services to the local community.

Means of Provision: Directly provided.

Activities/Sites Included: To administer the council's drainage responsibilities and the giving of advice on drainage matters to private land owners.

To supply information relating to sewer records in the Tendring District which are available on demand, to any member of the public who requires it.

Corporate Strategy Key Priorities Supported

Better public space
A strong local economy

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
First Time Rural Sewerage Charge	161,165	166,000	166,000	85,000	(1)
Other Hired Services - Watercourses	4,994	10,200	15,200	10,460	(2)
	166,159	176,200	181,200	95,460	
Fees and Charges	-	(20)	(20)	(20)	
Net Direct Expenditure	166,159	176,180	181,180	95,440	
Service Unit and Central Costs Charges	23,279	26,220	26,970	28,380	
Net Expenditure	189,438	202,400	208,150	123,820	

Notes

- (1) £81,000 reduction in cost relating to the completion of the 12 year funding agreement on the Wrabness scheme has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 2007 Appendix D).
- (2) The 2006/07 revised budget includes the sum of £5,000 carried forward from 2005/06 relating to Land Drainage work at Thorpe Road Clacton as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).

Portfolio: TECHNICAL SERVICES

Service: TRANSPORT

Head of Service: Brian Bennett

Purpose of Service: To provide the necessary transport and plant to support council services

Means of Provision: Directly provided by Leisure Services.

Corporate Strategy Key Priorities Supported
To become a modern, healthy and well managed organisation
Earning a positive public image

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Repair and Maintenance	67,170	83,720	79,500	85,810	(1)
Derv	45,437	38,910	45,010	45,880	(1 & 3)
LPG	351	300	520	310	(1)
Petrol	4,052	5,100	5,100	5,230	
Tyres	3,921	7,140	5,140	7,320	(1)
Licences	2,327	1,030	1,030	1,060	
Depreciation	10,872	5,950	5,750	5,750	
Vehicle Hire	14,338	-	2,400	-	(2)
Contract Hire	44,345	91,880	92,600	94,180	(2)
Leasing Charges	86,186	96,500	93,280	98,910	(2)
Other Costs	440	160	160	160	
	279,439	330,690	330,490	344,610	
Charge to Services	(362,223)	(441,420)	(390,740)	(408,310)	
Net Direct Expenditure	(82,784)	(110,730)	(60,250)	(63,700)	
Service Unit and Central Costs Charges	82,784	110,730	60,250	63,700	
Net Expenditure	-	-	-	-	

Notes

- (1) The 2006/07 revised budget allows for a virement of £4,220 from repair and maintenance and £2,000 from tyres to fund an increase in derv of £6,000 and LPG costs of £220.
- (2) The 2006/07 revised budget includes a virement of £3,120 to fund vehicle hire costs of £2,400 and contract hire costs of £820.
- (3) £6,000 relating to additional diesel costs has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth Item LeiR22 refers)

<i>Portfolio:</i>	TECHNICAL SERVICES
<i>Service:</i>	VEHICLE MAINTENANCE
<i>Head of Service:</i>	Brian Bennett
<i>Purpose of Service:</i>	To maintain the Council's transport and plant fleet.
<i>Means of Provision:</i>	Directly provided by Leisure Services.
<i>Activities/Sites Included:</i>	The Authority's vehicles and plant.
<i>Corporate Strategy Key Priorities Supported</i>	To become a modern, healthy and well managed organisation Earning a positive public image

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Salaries (memorandum)	47,160	48,180	48,710	50,760	(1)
Vehicle Parts	17,252	33,180	33,180	34,010	
Materials	2,215	860	860	880	
Other Costs	1,511	2,450	2,150	2,520	(1)
	<hr/>	<hr/>	<hr/>	<hr/>	
	68,138	84,670	84,900	88,170	
Sales	(1,362)	(310)	(310)	(320)	
Taxi Testing	(20,795)	(18,930)	(18,930)	(19,400)	
Haulage and Plant	(5,509)	(5,510)	(5,510)	(5,650)	
Vehicle Parts	(16,421)	(38,250)	(33,250)	(34,210)	(2)
TDC Ground Maintenance	(40,604)	(47,670)	(47,670)	(48,860)	
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Direct Expenditure	(16,553)	(26,000)	(20,770)	(20,270)	
Service Unit and Central Costs Charges	16,553	26,000	20,770	20,270	
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Expenditure/(Income)	-	-	-	-	

Notes

- (1) The 2006/07 revised budget allows for a virement of £300 from other costs to fund overtime costs.
- (2) The 2006/07 revised and 2007/08 original budgets include £5,000 reduction in vehicle parts income due to the cessation of administration and handling fee charging.

HUMAN RESOURCES COMMITTEE ESTIMATES

<i>SERVICES:</i>	<i>Detail on page</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Salaries	<i>E12 / 3</i>	-	-	-	-
Personnel and Human Resources Issues	<i>E12 / 4</i>	-	-	-	-
Recruitment and Training	<i>E12 / 5</i>	-	-	-	-
Total		-	-	-	-
<hr/>					
<i>ANALYSIS:</i>	<i>Note</i>				
Direct Costs	(2)	150,460	104,610	149,510	198,900
Income		-	-	-	-
Net Direct Expenditure		150,460	104,610	149,510	198,900
<hr/>					
Service Unit and Central Costs Charges	(1)	48,263	48,040	28,020	29,330
Recharge to Services		(198,723)	(152,650)	(177,530)	(228,230)
Total		-	-	-	-

Notes

- (1) Capital charges comprise an annual provision for depreciation, where appropriate based on the asset value and the estimated life of the asset. Asset values are reviewed annually by the Council's external valuer. Prior to 1 April 2006 a capital financing charge was also made based on a notional interest rate. This charge is no longer required under the latest Accounting Standards and has therefore been removed.
- (2) Service Unit and Central Costs Charges are based mainly on an estimate of officer time spent managing and providing the service. The estimates for 2006/07 Revised and 2007/08 Original have been recalculated on the latest information available. This heading includes the following costs:
 - (a) Salaries of staff directly providing the service, together with their associated costs such as travelling, telephones and stationery.
 - (b) Charges for administration and senior management.
 - (c) Support services provided by Human Resources and Customer Services, Financial Services, Legal Services, Management Board and Corporate Performance.
 - (d) Office Accommodation including office cleaning service budgets, Communications, Information Technology, Insurances, other Central Costs and Transport.
- (3) The salaries estimates for each service allow for an assumed 2.5% pay award in 2007/08. Provision has also been made separately for an additional 0.45% increase. The 2006/07 revised budget has been calculated on the actual cost for the first 6 months and assumes a full establishment for the second half year.

In addition the budgets also show, in accordance with Financial Reporting Standard FRS17 the cost of future pension benefits earned by employees from pension contributions made during the year. This better reflects the full cost of employing staff in services.

The FRS 17 addition in the 2006/07 Original budget was 5.5% of the gross Salary cost, but advice from the Pension Fund's actuaries is that the figure for both the revised and 2007/08 should be 6.75%. However this additional cost has no impact on the net budget requirement of the Council as a corresponding adjustment is made to the Council's net revenue budget via the Retirement Benefit FRS 17 Appropriation Account budget within Finance Portfolio (E3c/9)

Committee:

HUMAN RESOURCES

Service:

SALARIES

<i>Budget</i>	<i>2005/06</i>	<i>2006/07</i>	<i>2006/07</i>	<i>2007/08</i>	<i>Note</i>
	<i>Actual</i>	<i>Original</i>	<i>Revised</i>	<i>Original</i>	
	£	£	£	£	
Analysis by service					
Benefits and Revenues	1,897,042	2,013,580	1,944,350	2,034,430	
Corporate Performance	642,670	729,570	744,070	858,730	
Regeneration Planning and Community	2,561,903	2,785,860	2,748,260	2,684,000	
Environmental Services	1,239,710	1,394,470	1,319,540	1,473,430	
Financial Services	939,082	1,012,360	1,013,380	1,075,590	
Housing Services	1,073,084	1,212,460	1,181,360	1,280,570	
Legal Services	815,912	856,110	869,670	902,610	
Leisure Services	2,842,869	2,987,920	3,145,440	3,320,130	
Management Board	672,255	692,000	697,270	720,550	
Human Resources & Customer Services	708,772	792,060	759,990	808,150	
Technical and Procurement Services	1,483,352	1,599,030	1,538,050	1,612,290	
Blue collar Job Evaluation	29,087	9,000	-	-	
Additional 0.45% pay award	-	-	-	70,000	
Savings from delays in filling approved posts	-	(475,460)	(200,000)	(387,350)	
Net Expenditure	14,905,738	15,608,960	15,761,380	16,453,130	(1)
Recharge to Services	(14,905,738)	(15,608,960)	(15,761,380)	(16,453,130)	
	-	-	-	-	

Notes

- (1) The salary estimates and any explanatory notes are shown in the relevant Portfolio budgets as memorandum items.

Committee:

HUMAN RESOURCES

Service:

PERSONNEL AND HUMAN RESOURCES ISSUES

Head of Service:

Carol Schleip

Activities/Sites Included:

To provide personnel related services

Corporate Strategy Key Priorities
Supported

To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Consultants Fees	-	-	4,000	-	(1)
Net Direct Expenditure	-	-	4,000	-	
Service Unit and Central Costs Charges	20,178	21,060	10,330	10,870	
Net Expenditure	20,178	21,060	14,330	10,870	
Recharge to Services	(20,178)	(21,060)	(14,330)	(10,870)	
	-	-	-	-	

Notes

- (1) The 2006/07 revised budget includes the sum of £4,000 carried forward from 2005/06 relating to IIP accreditation fees as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)

Committee: HUMAN RESOURCES

Service: RECRUITMENT AND TRAINING

Head of Service: Carol Schleip and Management Board

Purpose of Service: To provide funding for expenditure incurred in recruitment and selection, training and development.

Means of Provision: Provided by a combination of internal and external means.

Activities/Sites Included: All employees.

Corporate Strategy Key Priorities Supported
 A strong local economy
 Earning a positive public image
 To become a modern, healthy and well managed organisation

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Development Training	1,094	2,550	5,280	2,610	(1)
Qualification Training	30,258	26,040	26,040	26,710	
Members Training	3,162	1,020	1,020	7,710	(2)
Management and Supervision Training	6,344	5,110	8,280	20,240	(3)
Long Service Awards	2,604	1,660	1,660	1,700	
New Programme Development	5,560	5,640	5,640	5,780	
Recruitment and Relocation	88,441	51,280	86,280	77,560	(4 & 5)
Medical Fees	7,234	7,380	7,380	7,560	
Manpower - General	5,763	3,930	3,930	4,030	
Management Development Programme	-	-	-	45,000	(6)
Net Direct Expenditure	150,460	104,610	145,510	198,900	
Service Unit and Central Costs Charges	28,085	26,980	17,690	18,460	
Net Expenditure	178,545	131,590	163,200	217,360	
Recharge to Services	(178,545)	(131,590)	(163,200)	(217,360)	
	-	-	-	-	

Notes

- (1) The 2006/07 revised budget includes the sum of £2,730 carried forward from 2005/06 relating to Member and Officer Training in the Procurement Strategy as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)
- (2) The 2007/08 original budget includes the sum of £6,660 carried forward from 2005/06 relating to member training as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer)
- (3) The 2006/07 revised budget includes the sum of £3,170 and the 2007/08 budget a sum of £15,000 carried forward from 2005/06 relating to training to support equality and diversity as agreed by Cabinet 7 June 2006 (minutes 18(b) and (c) refer).
- (4) The revised 2006/07 budget includes £35,000 additional recruitment costs due to difficulties in recruiting staff and the higher than expected turnover of staff.

- (5) £25,000 relating to recruitment costs has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Growth item HRR02 refers)

- (5) £45,000 relating to management development training has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 2007 Appendix C). (Priority 1 Growth Item HHR05 refers)

LICENSING COMMITTEE ESTIMATES

<i>SERVICES:</i>	<i>Detail on page</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Licensing and Registration	<i>E11 / 2</i>	129,331	174,800	249,690	283,240
Total		129,331	174,800	249,690	283,240
<i>ANALYSIS:</i>	<i>Note</i>				
Direct Costs		28,186	32,390	40,530	45,770
Income		(269,011)	(181,100)	(196,100)	(177,680)
Net Direct Expenditure		(240,825)	(148,710)	(155,570)	(131,910)
Service Unit and Central Costs Charges	(1)	370,156	323,510	405,260	415,150
Total		129,331	174,800	249,690	283,240

Notes

- (1) Service Unit and Central Costs Charges are based mainly on an estimate of officer time spent managing and providing the service. The estimates for 2006/07 Revised and 2007/08 Original have been recalculated on the latest information available. This heading includes the following costs:
- (a) Salaries of staff directly providing the service, together with their associated costs such as travelling, telephones and stationery.
 - (b) Charges for administration and senior management.
 - (c) Support services provided by Human Resources and Customer Services, Financial Services, Legal Services, Management Board and Corporate Performance.
 - (d) Office Accommodation including office cleaning service budgets, Communications, Information Technology, Insurances, other Central Costs and Transport.

Committee:

LICENSING

Service:

LICENSING AND REGISTRATION

Head of Service:

Sian Walter - Browne

Purpose of Service:

The issuing of various types of licence both statutory and non statutory within the District, together with the enforcement and control of such activities

Means of Provision:

Directly provided.

Activities/Sites Included:

This Service includes the issue of the following licences within the District:

Personal Licences
Premises Licences
Hackney Carriages
Private Hire Vehicles
Taxi Drivers
Street Collection Permits
Door to Door Charitable Collections
Gaming Machine and Lotteries
Boats and Boatmans

Corporate Strategy Key Priorities Supported

A strong local economy
A safer community
A willing partner and community leader
Earning a positive public image

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Vehicle Inspections	20,795	18,920	18,920	19,390	
Other Direct Expenses	7,391	13,470	21,610	26,380	(1 & 2)
	28,186	32,390	40,530	45,770	
Fees and Charges	(269,011)	(181,100)	(196,100)	(177,680)	(3 & 4)
Net Direct Expenditure	(240,825)	(148,710)	(155,570)	(131,910)	
Service Unit and Central Costs Charges	370,156	323,510	405,260	415,150	
Net Expenditure	129,331	174,800	249,690	283,240	

Notes

- (1) The 2006/07 revised and 2007/08 original budgets include the transfer of £7,340 and £6,720 respectively from Legal Services Service Unit Account supplies and services estimate(Corporate Governance and Resources Portfolio see page E8a/ 7).

- (2) £7,000 relating to the Licensing policy statutory review has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 2007 Appendix C).(Priority 1 Growth item LegR01 refers). Additionally £7,000 relating to the Gambling Act 2005 has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 2007 Appendix C). (Priority 1 Growth item LegR07 refers).
- (3) The 2007/08 original budget includes a reduction in the income estimate of £6,420 financed by a reduction in supplies and services estimates.
- (4) The 2006/07 revised budget includes an extra £15,000 due to an higher number of Licensing Act 2003 applications than anticipated, this is not expected to be repeated in 2007/08.

DEVELOPMENT CONTROL COMMITTEE ESTIMATES

<i>SERVICES:</i>	<i>Detail on page</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Building Services	<i>E10 / 2</i>	20,300	22,660	31,880	34,130
Total		20,300	22,660	31,880	34,130
<i>ANALYSIS:</i>					
	<i>Note</i>				
Direct Costs		895	770	770	790
Net Direct Expenditure		895	770	770	790
Service Unit and Central Costs Charges	(1)	19,405	21,890	31,110	33,340
Total		20,300	22,660	31,880	34,130

Notes

- (1) Service Unit and Central Costs Charges are based mainly on an estimate of officer time spent managing and providing the service. The estimates for 2006/07 Revised and 2007/08 Original have been recalculated on
- (a) Salaries of staff directly providing the service, together with their associated costs such as travelling,
 - (b) Charges for administration and senior management.
 - (c) Support services provided by Human Resources and Customer Services, Financial Services, Legal Services, Management Board and Corporate Performance.
 - (d) Office Accommodation including office cleaning service budgets, Communications, Information Technology, Insurances, other Central Costs and Transport.

Committee: **DEVELOPMENT CONTROL**

Service: **BUILDING SERVICES**

Head of Service: **John Ryan**

Purpose of Service: **The inspection and any necessary action required on dangerous structures.**

Means of Provision: **Directly provided.**

Activities/Sites Included: To inspect properties and if necessary initiate action within agreed timetables.

Corporate Strategy Key Priorities Supported A strong local economy
Affordable and decent housing
Better public space

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Other Hired Services	40	770	770	790	
Sundry Debtor write off	855	-	-	-	(1)
Net Direct Expenditure	895	770	770	790	
Service Unit and Central Costs Charges	19,405	21,890	31,110	33,340	
Net Expenditure	20,300	22,660	31,880	34,130	

Notes

(1) The actual 2005/06 relates to an approved sundry debt write-off in respect of a dangerous structure at St Martins Close Clacton.

REGULATORY COMMITTEE ESTIMATES

<i>SERVICES:</i>	<i>Detail on page</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>
Elections and Electoral Registration	<i>E13 / 2</i>	236,980	227,240	183,760	302,730
Footpath Diversions	<i>E13 / 3</i>	280	520	520	-
Licensing and Registration - Environmental Services	<i>E13 / 4</i>	46,280	95,950	24,940	51,740
Total		283,540	323,710	209,220	354,470
<i>ANALYSIS:</i>					
	<i>Note</i>				
Direct Costs		71,177	63,690	69,690	167,760
Income		(7,670)	(6,740)	(6,740)	(6,910)
Net Direct Expenditure		63,507	56,950	62,950	160,850
Capital Charges	(1)	4,074	3,940	3,790	2,180
Service Unit and Central Costs Charges	(2)	215,959	262,820	142,480	191,440
Total		283,540	323,710	209,220	354,470

Notes

- (1) Capital charges comprise an annual provision for depreciation, where appropriate based on the asset value and the estimated life of the asset. Asset values are reviewed annually by the Council's external valuer. Prior to 1 April 2006 a capital financing charge was also made based on a notional interest rate. This charge is no longer required under the latest Accounting Standards and has therefore been removed.
- (2) Service Unit and Central Costs Charges are based mainly on an estimate of officer time spent managing and providing the service. The estimates for 2006/07 Revised and 2007/08 Original have been recalculated on the latest information available. This heading includes the following costs:
 - (a) Salaries of staff directly providing the service, together with their associated costs such as travelling, telephones and stationery.
 - (b) Charges for administration and senior management.
 - (c) Support services provided by Human Resources and Customer Services, Financial Services, Legal Services, Management Board and Corporate Performance.
 - (d) Office Accommodation including office cleaning service budgets, Communications, Information Technology, Insurances, other Central Costs and Transport.

Committee:

REGULATORY

Service:

ELECTIONS AND ELECTORAL REGISTRATION

Head of Service:

Sian Walter - Browne

Purpose of Service:

To ensure that all elections and referenda run smoothly and efficiently, complying with all relevant statutory requirements; to publish annually by the statutory date a register of electors recording those persons entitled to be included.

Means of Provision:

Directly provided.

Activities/Sites Included:

European Parliamentary Elections
Parliamentary Elections
County Council Elections
District Council Elections
Parish Council Elections
Parish Polls
Referenda

A register of electors containing some 110,000 names.

Corporate Strategy Key Priorities Supported

A willing partner and community leader

Budget	2005/06 Actual £	2006/07 Original £	2006/07 Revised £	2007/08 Original £	Note
Direct Costs:					
Election Expenses	13,869	11,250	17,250	106,530	(1)
Registration Expenses	56,214	50,900	50,900	60,180	(2)
	70,083	62,150	68,150	166,710	
Sale of Electoral Register	(1,772)	(1,440)	(1,440)	(1,480)	
Net Direct Expenditure	68,311	60,710	66,710	165,230	
Capital Charges	4,074	3,940	3,790	2,180	
Service Unit and Central Costs Charges	164,595	162,590	113,260	135,320	
Net Expenditure	236,980	227,240	183,760	302,730	

Notes

- (1) £95,000 relating to the District Council elections has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2007/08,2008/09 and Beyond (Cabinet report 5 January 2007 Appendix C). (Priority 1 Growth item LegR03 refers).
- (2) £8,000 relating to Electoral registration canvass - new provisions has been included in the 2007/08 budget in accordance with the agreed Revised Initial Financial Strategy 2008/08,2008/09 and Beyond (Cabinet report 5 January 2007 Appendix C). (Priority 1 Growth item LegR05 refers).

Committee: REGULATORY
Service: FOOTPATH DIVERSIONS
Head of Service: John Ryan
Purpose of Service: To agree the diversion of footpaths.
Means of Provision: Directly provided.
Activities/Sites Included: All Wards
Corporate Strategy Key Priorities Supported A strong local economy

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Hired Services	280	520	520	-	(1)
Net Expenditure	280	520	520	-	

Notes

- (1) The Footpath Diversions within this district are now being dealt with directly by the County Council and therefore there is no longer a requirement for the Footpath Diversion budget. Therefore the 2007/08 budget has been vired to Highways Non Agency - Private Street Lighting which requires additional ongoing funding page E9/ 10.

Committee:

REGULATORY

Service:

LICENSING AND REGISTRATION - ENVIRONMENTAL SERVICES

Head of Service:

David Appleby

Purpose of Service:

The inspection of licensing/registration of persons or premises for the following:

Riding establishments	Game dealers
Dangerous wild animals	Acupuncturists
Animal Boarding establishments	Tattooists
Pet shops	Electrolysis
Dog breeders	Ear piercing

Means of Provision:

Directly provided.

Activities/Sites Included:

District wide service.

Corporate Strategy Key Priorities Supported

A strong local economy
A cleaner district
A safer community

<i>Budget</i>	<i>2005/06 Actual £</i>	<i>2006/07 Original £</i>	<i>2006/07 Revised £</i>	<i>2007/08 Original £</i>	<i>Note</i>
Direct Costs:					
Other Direct Expenses	814	1,020	1,020	1,050	
Fees and Charges	(5,898)	(5,300)	(5,300)	(5,430)	
Net Direct Expenditure	(5,084)	(4,280)	(4,280)	(4,380)	
Service Unit and Central Costs Charges	51,364	100,230	29,220	56,120	
Net Expenditure	46,280	95,950	24,940	51,740	

CAPITAL PROGRAMME SUMMARY

	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12
	Budget	Budget	Budget	Budget	Budget	Budget
	£000	£000	£000	£000	£000	£000
EXPENDITURE						
Housing Investment Programme	4,356	4,168	4,168	4,168	4,168	4,168
Other Services (General Fund)	3,058	5,582	9,878	465	673	1,319
	7,414	9,750	14,046	4,633	4,841	5,487
FINANCING						
Supported borrowing	639	639	639	639	639	639
Unsupported borrowing	94	2,343	51	51	51	51
Capital receipts from sale of assets	1,496	1,015	845	845	845	845
Reserves and revenue contributions	1,383	2,485	200	-	42	700
	3,612	6,482	1,735	1,535	1,577	2,235
Major Repairs Allowance for council housing	2,130	2,130	2,130	2,130	2,130	2,130
Government Grants	1,188	774	10,024	824	774	774
External contributions	179	159	-	-	-	-
Section 106	29	34	-	-	-	-
Insurance monies	-	116	-	-	-	-
Leasing/contract hire	276	55	157	144	360	348
	7,414	9,750	14,046	4,633	4,841	5,487

CAPITAL PROGRAMME

Source of Financing	Notes	Continuing schemes expenditure to 31/3/06 £000	2006/07 Budget £000	2007/08 Budget £000	2008/09 Budget £000	2009/10 Budget £000	2010/11 Budget £000	2011/12 Budget £000	Total scheme costs £000
EXPENDITURE									
Housing Investment Programme									
Housing Revenue Account Schemes									
Improvements, enhancement & adaptation of the Council's housing stock	(a)/(g)/(h)	1	-	2,500	2,500	2,500	2,500	2,500	15,000
Disabled adaptations for Council tenants	(g)/(h)	1	-	350	350	350	350	350	2,100
Information Technology upgrade and replacement	(g)/(h)	2	166	85	20	20	20	20	351
Cash Incentive Scheme	(g)/(h)	3	-	100	100	100	100	100	600
			166	3,035	2,970	2,970	2,970	2,970	18,051
General Fund Housing Schemes									
Disabled Facilities Grants	(g)/(i)		-	898	898	898	898	898	5,388
Private Sector Renewal Grants	(g)/(e)	4	-	350	267	267	267	267	1,685
Stock Condition Survey	(g)/(e)		-	40	-	-	-	-	40
Private Sector Leasing	(g)	5	-	33	33	33	33	33	198
			-	1,321	1,198	1,198	1,198	1,198	7,311
Total Housing Investment Programme expenditure			166	4,356	4,168	4,168	4,168	4,168	25,362
Other Services (General Fund)									
Benefits and Revenues Portfolio									
Replacement of printing equipment	(g)		7	13	-	-	-	-	20
Replacement folding and inserting machine	(g)	6	-	-	50	-	-	-	50
Replacement of DIP scanning machines	(g)	6	-	-	-	-	42	-	42
			7	13	50	-	-	42	112
Corporate Governance and Resources									
CCTV Projects	(g)	16	371	22	-	-	-	-	393
Replacement of CCTV equipment in Clacton Town Centre	(g)		-	30	-	-	-	-	30
Contact Centre/DIP System	(f)/(g)	17	539	279	-	-	-	-	818
Performance management system	(g)	22	-	20	-	-	-	-	20
Information and Communications Technology									
Electronic Service Delivery	(g)	6/18	1,264	417	899	271	271	271	3,664
IEG Self Referral Bid	(d)	19	75	25	-	-	-	-	100
			2,249	793	899	271	271	271	5,025

CAPITAL PROGRAMME

	Source of Financing	Notes	Continuing schemes expenditure to 31/3/06 £000	2006/07 Budget £000	2007/08 Budget £000	2008/09 Budget £000	2009/10 Budget £000	2010/11 Budget £000	2011/12 Budget £000	Total scheme costs £000
Environment Portfolio										
Public Conveniences - refurbishment and repairs	(g)	23	-	10	40	-	-	-	-	50
Dovercourt Public Conveniences	(g)	6	-	-	350	-	-	-	-	350
Cemeteries and Crematorium										-
Rebricking of cremator chambers	(g)	24	-	-	43	-	-	-	-	43
Mercury Abatement Equipment and Cremators replacement	(g)	6	-	-	-	-	-	-	700	700
Kirby Cemetery - extension phase II	(g)	7	-	-	38	-	-	-	-	38
Clacton Burrs Road Cemetery - laying out of next section	(g)	7	-	50	-	-	-	-	-	50
Dovercourt Cemetery - laying out of new section	(g)	7	-	50	-	-	-	-	-	50
			-	110	471	-	-	-	700	1,281
Finance Portfolio										
Audit management software	(e)/(g)	22	-	21	-	-	-	-	-	21
Leisure Portfolio										
Crossways Open Space - enhancements	(c)		185	5	-	-	-	-	-	190
Children's Play Area, London Road	(c)	9	-	49	1	-	-	-	-	50
Refurbishment of Children's Play Areas - East Cliff, Clacton; Cliff Park, Dovercourt; Jubilee Play Area, Walton	(g)	6	-	-	140	-	-	-	-	140
Cliff Maintenance surrounding Beach Road Seafront Shelter	(g)	10	-	103	-	-	-	-	-	103
Sports Facilities - compliance with DDA	(g)		93	1	-	-	-	-	-	94
Repair and Maintenance of Sports Facilities	(g)		-	64	-	-	-	-	-	64
Rebuilding of Kirby Pavilion	(c)/(g)/(k)	8	-	-	299	-	-	-	-	299
Clacton Leisure Centre - replacement of synthetic pitch	(g)	22	-	96	-	-	-	-	-	96
Dovercourt Swimming Pool - replacement of air conditioning plant	(g)	22	-	80	-	-	-	-	-	80
Dovercourt Skate Park - floodlights	(g)	12	-	22	-	-	-	-	-	22
Rolling vehicle/plant replacement	(j)	6/11	416	276	55	157	144	360	348	1,756
Clacton Leisure Centre refurbishment	(g)		451	15	-	-	-	-	-	466
Princes Theatre boiler replacement	(g)	13	-	88	-	-	-	-	-	88
Clacton seafront repairs to Victorian lights	(g)	22	-	60	-	-	-	-	-	60
Replacement of beach hut supports in Frinton and Walton	(g)	6	-	-	500	200	-	-	-	700
Works following asbestos survey	(g)		-	39	-	-	-	-	-	39
			1,145	898	995	357	144	360	348	4,247

CAPITAL PROGRAMME

Source of Financing	Notes	Continuing schemes expenditure to 31/3/06 £000	2006/07 Budget £000	2007/08 Budget £000	2008/09 Budget £000	2009/10 Budget £000	2010/11 Budget £000	2011/12 Budget £000	Total scheme costs £000
Regeneration Portfolio									
Tourist Information Centre	(g)	164	1	-	-	-	-	-	165
Upgrade of Town Hall heating system	(g)	88	10	-	-	-	-	-	98
Air conditioning - Pier Avenue office	(g) 14	-	65	-	-	-	-	-	65
Improvements to fixed electrical installation at Town Hall/Weeley Offices	(g)	-	35	-	-	-	-	-	35
Upgrade to Town Hall electrical supply	(g)	-	10	-	-	-	-	-	10
Office building repair and maintenance - public and staff toilets	(g) 22	-	35	-	-	-	-	-	35
Thomas Road campus development	(c) 25	-	125	-	-	-	-	-	125
Safer Stronger Communities - Cleaner Safer Greener element	(e) 15	-	30	-	-	-	-	-	30
Replacement of Piper Network Controller in Careline	(g) 26	-	-	50	-	-	-	-	50
		252	311	50	-	-	-	-	613
Technical/Contractor Services									
Coast Protection									
Beach retention structures - Phase 1 (subject to DEFRA approval)	(b)	51	-	-	9,250	50	-	-	9,351
Seawall, York Road, Holland on Sea	(b)	230	6	-	-	-	-	-	236
		281	6	-	9,250	50	-	-	9,587
Council Priority Capital Schemes									
Council Priority Capital Schemes	(g)	-	200	1,512	-	-	-	-	1,712
Replacement of public conveniences, Frinton	(g)	-	50	450	-	-	-	-	500
Clacton Town Centre Environmental Enhancement Project	(e)/(g)/(l)	-	646	1,121	-	-	-	-	1,767
Specialist CCTV Clacton Town Centre Enhancements	(l)	-	10	34	-	-	-	-	44
		-	906	3,117	-	-	-	-	4,023
Total Other Services (General Fund) expenditure		3,934	3,058	5,582	9,878	465	673	1,319	24,909
TOTAL APPROVED CAPITAL PROGRAMME		4,100	7,414	9,750	14,046	4,633	4,841	5,487	50,271

CAPITAL PROGRAMME

	Source of Financing	2006/07 Budget £000	2007/08 Budget £000	2008/09 Budget £000	2009/10 Budget £000	2010/11 Budget £000	2011/12 Budget £000
FINANCING							
Housing Investment Programme							
Housing Revenue Account Schemes							
Supported Borrowing	(a)	29	639	639	639	639	639
Major Repairs Allowance	(h)	30	2,130	2,130	2,130	2,130	2,130
Capital receipts	(g)		266	201	201	201	201
			3,035	2,970	2,970	2,970	2,970
General Fund Housing Schemes							
Government Grant	(e)	31	329	329	329	329	329
Disabled Facilities Grants	(i)	32	251	445	445	445	445
Capital receipts	(g)	33	741	424	424	424	424
			1,321	1,198	1,198	1,198	1,198
Total Housing Investment Programme financing			4,356	4,168	4,168	4,168	4,168
Other Services (General Fund)							
Specific Financing							
Government grants re Coast Protection	(b)	34	6	-	9,250	50	-
Other Government funding	(e)	35	495	-	-	-	-
External contributions	(c)	36	179	159	-	-	-
Implementing Electronic Government funding	(d)		25	-	-	-	-
Department for Work and Pensions	(f)	37	82	-	-	-	-
Leasing/contract hire	(j)	38	276	55	157	144	360
Section 106	(l)	39	29	34	-	-	-
Insurance monies	(m)		-	116	-	-	-
			1,092	364	9,407	194	360
General Financing							
Borrowing	(g)	40	94	2,343	51	51	51
Capital receipts	(g)	41	489	390	220	220	220
Reserves and revenue contributions	(g)	42/43	1,383	2,485	200	-	42
			1,966	5,218	471	271	313
Total Other Services (General Fund) financing			3,058	5,582	9,878	465	673
TOTAL APPROVED CAPITAL PROGRAMME			7,414	9,750	14,046	4,633	4,841

CAPITAL PROGRAMME

Source of Financing	2006/07 Budget £000	2007/08 Budget £000	2008/09 Budget £000	2009/10 Budget £000	2010/11 Budget £000	2011/12 Budget £000
Memorandum Item						
Revenue Financing of Capital						
<i>Reserves:-</i>						
<i>Capital Commitments Reserve</i>	872	636	-	-	-	-
<i>Project Investment Reserve</i>	20	-	-	-	-	-
<i>Capital Investment Reserve</i>	-	500	-	-	-	-
<i>Beach Hut Reserve</i>	-	-	200	-	-	-
<i>Cremator Reserve</i>	-	43	-	-	-	700
<i>Careline System Replacement Reserve</i>	-	50	-	-	-	-
	892	1,229	200	-	-	700
<i>Revenue contributions</i>	491	1,256	-	-	42	-
Total revenue requirement	1,383	2,485	200	-	42	700

Key to source of financing

Supported borrowing	(a)
Government grants re coast protection	(b)
Contributions from external agencies	(c)
Implementing Electronic Government funding	(d)
Other government funding	(e)
Grant from Department for Work and Pensions	(f)
Borrowing, capital receipts and contributions from revenue	(g)
Major Repairs Allowance	(h)
Disabled Facilities Grant	(i)
Leasing/contract hire	(j)
Insurance monies	(k)
Section 106 monies	(l)

Notes: EXPENDITURE

Housing Investment Programme

- 1 **Housing Stock Improvements and Disabled Adaptations:** the allocation for improvements to the Housing Revenue Account (HRA) stock provides sufficient funds to ensure that the Council can meet its Decent Homes target in addition to carrying out a reasonable programme of other works which complement the Council's corporate priorities, including environmental and security improvements.
- 2 **Information Technology:** A continual review of ICT in delivering Housing Revenue Account services is on-going with recent enhancements including a Housing Register and Allocations module and a Leaseholder Service Charges module as part of the integrated Housing Management IT application which is in line with proposals in the Housing Best Value Improvement Plan and the service's approach to implementing e-government.
- 3 **Cash Incentive Scheme:** an annual allocation of £100,000 continues to be provided to fund a Cash Incentive Scheme to enable council tenants to vacate their accommodation and move into owner occupation in the private sector.
- 4 **Private Sector Renewal Initiative:** this capital scheme assists in improving the condition of private sector housing by way of grants and loans. The main source of funding for this scheme is a grant from GO-East.
- 5 **Private Sector Leasing:** this programme remains in the Housing Investment Programme to support private sector leasing schemes which provide short-term, self contained accommodation, as an alternative to bed and breakfast, through a registered social landlord for occupation by homeless persons.

Other Services (General Fund)

- 6 **These schemes** have been identified as Priority 1 Capital Growth items in accordance with the Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix C) and include the End to End Planning project (Priority 1 Capital Growth item RPCC01) within the ICT electronic service delivery budget. All projects are subject to investment appraisal and approval in accordance with the CIPFA Prudential Code of Borrowing and Capital Finance Regulations. (Priority 1 Capital Growth items BenRevC01, BenRevC02, EnvC02, LeiC05, LeiC32, LeiC36, and LeiC37 refer).
- 7 **The Council** has a statutory duty in respect of public burials. In their current layout, Clacton, Kirby and Dovercourt Cemeteries will all reach capacity in the near future unless further sections are laid out to provide additional burial space.
- 8 **Funding for the rebuilding of Kirby Pavilion** will be enhanced by insurance monies, external contributions from Frinton & Walton Town Council and Kirby Playing Field Association, and grant income from the Football Foundation.
- 9 **Children's Play Area:** the full cost of providing a children's play area on open space land at London Road will be met by by the Coppins Green Play Equipment Group through funding awarded by the Fair Share Trust.
- 10 **Cliff maintenance surrounding Beach Road Seafront Shelter:** this budget covers major structural work that is required to infill the existing Beach Road shelter in Clacton and reinstate the cliff face in order to ensure the safety of the area.
- 11 **Rolling vehicle/plant replacement:** a rolling programme for vehicle and plant replacement will be met through external leasing or contract hire arrangements, the annual cost of which has been included in the relevant revenue budget. Figures for 2011/12 have been included in accordance with the agreed Revised Initial Financial Strategy 2007/08, 2008/09 and Beyond (Cabinet report 5 January 07 Appendix C). (Priority 1 Capital Growth item LeiC36 refers.)
- 12 **Dovercourt Skate Park floodlights:** this project was approved as part of the Small Schemes revenue budget but was brought in to the capital programme as it exceeds the deminimus level for capital schemes. It will be funded from revenue contributions to capital.
- 13 **Princes Theatre boiler replacement:** the existing heating system within the Princes Theatre requires replacement and upgrading to provide a more reliable and efficient heating system with greater temperature controls. This will result in a reduction in energy consumption and reduce the potential risk of loss of income from the need to cancel performances in the event of a boiler failure.

- 14 **Air conditioning, Pier Avenue offices:** the existing heating/air conditioning system used in the Council Tax offices is life expired and no longer supported by the manufacturer. The Council has a statutory duty to ensure that temperatures in the workplace are in accordance with government legislation and failure to comply with this could lead to the closure of the building. The new system will be more efficient and cost effective. The work will be scheduled to cause the minimum disruption to the workings of the Benefits and Revenues Service.
- 15 **Safer, Stronger Communities - Cleaner, Safer, Greener Element:** the Council has obtained funding from Go-East through the Cleaner, Safer, Greener Element of the Safer, Stronger Communities Fund Project in respect of improvements to be carried out in the Jaywick and Clacton Town Centre areas. On 6 September 2006 a virement of £460,000 of the original budget was approved by Cabinet (Executive Decision No 1223) to help fund the Clacton Town Centre Environmental Enhancements project.
- 16 **CCTV Projects:** the extension of existing CCTV systems to specific sites throughout the district will be financed from the Project Investment Reserve and £2,000 funding from the Home Office Building Safer Communities Fund.
- 17 **Contact Centre/DIP System:** funding on the remainder of this project will come from a grant of £82,000 from the Department for Work and Pensions with the balance being provided from within the Council's own resources.
- 18 **Information Technology budgets:** information technology budgets have been allocated to specific schemes in line with the ICT Programme Direction approved by Council on 26 September 2006 as part of the ICT Strategy for 2006/07 and subsequent Portfolio Holder approval in respect of reprofiling (Executive Decision No 1255 dated 22 November 2006).
- 19 **IEG Self Referral Bid:** the Council was successful in securing an additional amount of £100,000 in funding from the ODPM in 2005/06 to support plans for e-enablement. The remaining expenditure in 2006/07 has been used for project support, business case development and the expansion of the Council's website.
- 20 **The coast protection** works in respect of beach structures Phase 1 are subject to approval both by the Department of Environment, Food and Rural Affairs and Cabinet.
- 21 **Council Priority Capital Schemes:** spending on the proposed Lifestyles Health and Fitness Club at Clacton Leisure Centre has not yet been approved by Council and the budget for this project is currently shown under this budget heading.
- 22 **Funding of these schemes** from the general underspend in 2005/06 was approved by Cabinet on 7 June 2006 (Executive Decision No 1173). The budget for the audit management software has been enhanced by £3,000 vired from the Capital Improvement budget.
- 23 **A budget** of £50,000 has been approved for the repair and refurbishment of public conveniences in the area.
- 24 **The budget for re-bricking the cremator chambers** has been reduced by £15,000 to take account of emergency work carried out in 2006/07 and charged to revenue.
- 25 **The East of England Development Agency** will provide funding for the Thomas Road Campus development (phase 2) project managed by Haven Gateway for which the Council is currently the accountable body.
- 26 **Replacement of Piper Controller Network in Careline:** the Careline service requires specialist equipment to receive and handle calls from Careline clients and to receive out of hours calls for the authority. The new equipment will replace existing equipment which was installed in 1999.
- 27 **Work on replacing the public conveniences** situated on the greensward opposite Connaught Avenue in Frinton will commence early in 2007.
- 28 **Modules 1 and 2** of the Clacton Town Centre Environmental Enhancement Project were approved by Cabinet on 6 September 2006 (Executive Decision No 1223) to be funded by Council resources, grant from Go-East through the Cleaner, Safer, Greener element of the Safer Stronger Communities Fund Project and Section 106 monies. A separate budget has been approved for specialist CCTV works not included in the overall enhancement civil works which will be met from Section 106 monies.

Notes: *FINANCING*

Housing Investment Programme

- 29 Supported Borrowing:** The Government now only supports borrowing for housing through the Housing Revenue Account subsidy with allocations made according to the Regional Housing Boards priorities. If allocations are different to those forecasted, then the proposed capital programme may need to be revised .
- 30 Major Repairs Allowance (MRA):** the MRA is cash backed and paid by the Government annually to housing authorities, through the subsidy system, as an HRA capital resource to be spent on maintaining the condition of the housing stock. Local Authorities are required to set up a Major Repairs Reserve to which a sum equivalent to the MRA will be annually credited and unspent balances on this Reserve will be able to be carried forward from year to year, thus increasing the flexibility of the allowance.
- 31 Government Funding re PSR Programme:** Funding received is now by way of a capital grant rather than supported borrowing as has been the case in previous years. The same level of funding as 2006/07 has been assumed in allocating the overall level of expenditure associated with this initiative for 2007/08.
- 32 Disabled Facilities Grants:** these are mandatory grants for which the Government aims to meet 60% of the cost with the remaining 40% being met from Council's own resources. However the grant received is capped resulting in increased Council resources being required to support the level of expenditure currently forecasted. A new methodology has been considered in terms of allocating this grant funding. The amount made available to this Council for 2007/08 is £445,000.
- 33 Housing Capital Receipts:** it is proposed to utilise £625,000 of the available capital receipts in 2007/08, which will leave an estimated £1,711,000 to be carried forward to finance future years housing programmes with the annual requirement to use these resources being subject to external funding arrangements :

	2006/07 Budget £000	2007/08 Budget £000	2008/09 Budget £000	2009/10 Budget £000	2010/11 Budget £000	2011/12 Budget £000
<i>Usable Capital Receipts Reserve</i>						
Balance brought forward 1 April	2,343	1,836	1,711	1,586	1,461	1,336
Add usable receipts in year	500	500	500	500	500	500
Less applied	(1,007)	(625)	(625)	(625)	(625)	(625)
Balance carried forward 31 March	1,836	1,711	1,586	1,461	1,336	1,211

Within the estimate of capital receipts in the year shown above are receipts subject to Capital Allowance arrangements. Under new pooling arrangements 75% (50% for land) of housing capital receipts that are received must be paid over to the Government. However, in respect of DIYSO and land receipts, 100% can be retained if the money is spent on the provision of affordable housing and regeneration. Any expenditure on bringing council properties up to the 'Decent Homes' standard is eligible for this application. The term for this expenditure is the **Capital Allowance** which increases as the authority resolves to spend more on affordable housing and decreases as it is used to extinguish the poolable proportion of DIYSO and housing land receipts.

Other Services (General Fund)

- 34 Government grants re Coast Protection:** current coast protection schemes are financed by grant from the Department of the Environment, Food and Rural Affairs.
- 35 Other Government funding:** this figure includes £490,000 from Go-East's Cleaner, Safer, Greener element of the Safer, Stronger Communities Fund Project, £460,000 of which will be used to finance work on the Clacton Town Centre Environmental Enhancement Project, £2,000 from the Building Safer Communities Fund in respect of CCTV projects and £3,000 Planning Delivery Grant.
- 36 External Contributions:** the balance of the budget in respect of enhancements at Crossways Open Space will be funded by the Countryside Agency and New Opportunities Fund and the total amount required to finance a new Children's Play Area at London Road will come from the Coppins Green Play Equipment Group through Fair Share Trust funding. Contributions from Frinton and Walton Town Council, the Football Foundation and Kirby Playing Fields Association will be used in the rebuilding of Kirby Pavilion scheme. In addition £125,000 East of England Development Agency grant will pass through the Council's accounts as the accountable body for Haven Gateway in 2006/07.
- 37 Department for Work and Pensions:** this grant is matched funding from the Department for Works and Pensions towards the cost of the provision of a contact centre.
- 38 Leasing/contract hire:** the Council has introduced a rolling programme for the replacement of vehicles/large items of plant which will be met by leasing or contract hire, the annual cost of which is reflected in the relevant revenue budget.
- 39 Section 106:** Section 106 money is supplied through agreement with developers in accordance with Section 106 of the Town and Country Planning Act 1990 as amended by the Planning and Compensation Act 1991.
- 40 Borrowing:** this is the anticipated level of borrowing determined by the Council and in accordance with the CIPFA Prudential Code. This borrowing is not supported through Revenue Support Grant.
- 41 General Fund Capital Receipts:** these resources arise from the the sale of assets (excluding sales of council houses) declared surplus to requirements. Receipts from the sale of assets can be used only to finance capital expenditure. It is not permissible to support the revenue budget.
- 42 Revenue Contributions:** revenue contributions are a direct charge to the revenue account in the year and are part of the Council's net budget requirement to be met from Government support and Council Tax.
- 43 Reserves:** this is the use of earmarked reserves or the uncommitted balance to finance capital expenditure. The reserves have been created by transfers from the revenue budgets in previous years.