



**National Non-Domestic Rates  
Application/Renewal Form for Discretionary Rate Relief 2010/2015**

How to fill in this form

Before completing this form, please ensure that your organisation meets the criteria by reading the council's Discretionary Charitable Rate Relief Policy. Please complete in ink.

If you need any help filling in this application/renewal form, please telephone 01255 686266 or email [business.rates@tendringdc.gov.uk](mailto:business.rates@tendringdc.gov.uk).

**1. DETAILS ABOUT YOUR ORGANISATION**

Name of organisation	
Correspondence Address	
Telephone Number	
Email address	
Business Rates Account Number (see bill)	

**2. DETAILS OF PROPERTY REQUIRING RELIEF**

Property Address:	
Property description (see bill):	
Rateable Value (see bill):	
What is the property used for?	
Who is the owner of the property?	

If the organisation does not own the property do you	<input type="checkbox"/> Occupy the premises rent free <input type="checkbox"/> Pay a nominal rent <input type="checkbox"/> Pay full commercial rent
Is the property used by other organisations for any other purposes?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If YES, please give details.	

**3. ABOUT YOUR ORGANISATION**

a) Is your organisation	<input type="checkbox"/> A registered charity (see b & e below) <input type="checkbox"/> Exempt from registration as a Registered charity (see c & e below) <input type="checkbox"/> A Community Amateur Sports Club (see e below) <input type="checkbox"/> A Sporting Organisation (see d & e below) <input type="checkbox"/> Other (please specify) (see e below).
b) If the organisation is a registered charity please provide registration number.	
c) If your organisation is not a registered charity, please give the reason why it is exempt from registration.	
d) If your organisation is not registered with Inland Revenue as a Community Amateur Sports Club, (which would entitle the club to 80% mandatory rate relief), relief will not be awarded unless good reason is given. Please give the reason why your organisation has not applied.	
<p><b>e) How do your organisation's main objects and purposes link to the Tendring Community Strategy.</b></p> <p><b>Further information can be found in Pages 6 and 7 of this form and in Section F of the DCRR Policy.</b></p>	

<p>f) Please confirm which of the following statements are correct.</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> our organisation is not established or conducted for profit</li> <li><input type="checkbox"/> our main objects are charitable</li> <li><input type="checkbox"/> our main objects philanthropic</li> <li><input type="checkbox"/> our main objects are religious</li> <li><input type="checkbox"/> our main objects are concerned with education, social welfare, science, literature or the fine arts</li> <li><input type="checkbox"/> our property is wholly or mainly used for purposes of recreation, and all or part of it is occupied for the purpose of a club, society or other organisation</li> </ul>
<p>g) Is your organisation affiliated to any other organisation? If yes, please give details.</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> YES</li> <li><input type="checkbox"/> NO</li> </ul>
<p>h) Does your organisation meet the local needs within the Tendring district and benefit local people?</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> YES</li> <li><input type="checkbox"/> NO</li> </ul>

**4. IF YOUR ORGANISATION IS A CLUB OR SOCIETY WITH A MEMBERSHIP, PLEASE GIVE DETAILS BELOW**

<p>Does your organisation have members or involve any of these community groups</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Young people</li> <li><input type="checkbox"/> Women</li> <li><input type="checkbox"/> Senior Citizens</li> <li><input type="checkbox"/> Disabled</li> <li><input type="checkbox"/> Unemployed</li> </ul>
<p>Is membership open to everybody and are 75% of the member's resident within the Tendring District?</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> YES</li> <li><input type="checkbox"/> NO</li> </ul>
<p>Are your facilities made available to people other than members e.g. schools, public sessions?</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> YES</li> <li><input type="checkbox"/> NO</li> </ul>
<p>Does your organisation provide facilities which would otherwise not be available within the district that are available to the community?</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> YES</li> <li><input type="checkbox"/> NO</li> </ul>
<p>Is your organisation run on a voluntary basis?</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> YES</li> <li><input type="checkbox"/> NO</li> </ul>
<p>Are subscriptions or fees set at a high level which excludes the general community?</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> YES</li> <li><input type="checkbox"/> NO</li> </ul>

Are there fees/reductions for certain groups such as the under 18's and over 60's.

- YES
- NO

**5. FINANCIAL DETAILS**

**To support your application, please provide a copy of your last two years audited accounts.**

If you are affiliated to another organisation, please give details below as to whether or not you make contributions to the organisation or you receive monies from them.

If your organisation runs a bar, please provide full details of your takings and expenditure in with your audited accounts.

**6. IF THERE IS ANY OTHER INFORMATION YOU WANT TO MENTION TO SUPPORT YOUR APPLICATION, PLEASE GIVE DETAILS HERE.**

**7. CHECK LIST OF DOCUMENTS ENCLOSED WITH THIS APPLICATION**

Please indicate which documents you have enclosed to support your application

- Rules
- Constitution
- Memorandum/Articles of Association
  
- Audited Accounts
- List of Fees/Subscriptions
- Other

**8. DECLARATION**

***I confirm that the details provided are correct to the best of my knowledge and belief.***

*Signed:*

*Capacity in which signed:*

*Name:*

*Date:*

**THE TENDRING COMMUNITY STRATEGY**

Please ensure that your application provides information on how your organisation's main objects and purposes link to the 'Tendring Community Strategy' in Section 3 – About your organisation.

The details of the six partnership themes are set out on page 6 and 7.

# THE TENDRING COMMUNITY STRATEGY

## **HEALTH - The population of the district is able to live longer, healthier lives less limited by long-term illness.**

### **Our objectives**

### **Performance measures/targets**

Tackling substance misuse, obesity and promoting healthy living.

Reducing adult and child obesity, teenage pregnancies and reducing the prevalence of drug use, alcohol and smoking.

Improving the well being of older people so that they can live longer, more independently, free of limiting illness with more outreach facilities.

More older people able to live at home and improved levels of facilities.

Greater access to healthcare.

Greater satisfaction of older people with care services.

Increased participation in sports, culture and the arts.

Higher participation rates in sports, culture and the arts.

## **ECONOMIC DEVELOPMENT - Tendring has a stronger and more dynamic economy together with a skilled workforce.**

### **Our objectives**

### **Performance measures/targets**

More support for existing businesses.

More jobs created and saved through new and expanding businesses.

Strategic investment in Harwich and Bathside Bay.

Additional infrastructure funding channelled into the district.

Implementing the Harwich Masterplan

More jobs created and additional investment attracted.

Improving Leisure and Tourism - offer good sports facilities, attractive resorts, marine heritage and unspoilt countryside.

More visitors attracted to the district

Greater rural diversification.

More jobs created and saved through new and expanding business.

Raising the skills of the workforce.

Measurable improvements achieved in the skills of the workforce including the unemployed.

## **CHILDREN AND YOUNG PEOPLE - have an equal opportunity for a good start in life.**

### **Our objectives**

### **Performance measures/targets**

A focus on early years support interventions and preventative action.

Improvements in early years schooling.

Raising educational achievement.

Higher levels of achievement in schools.

Increasing leisure, cultural and volunteering opportunities.

Measurable increases in the confidence and participation of young people.

Reducing the numbers of young people not in education, training or employment.

Few school leavers not in education, employment or training (NEET's).

Increasing the proportion of young people staying on in education.

Increasing number of young adults taking up vocational training opportunities.

Protecting those with learning disabilities, vulnerable or at risk.

Improved protection for those with learning disabilities, vulnerable or at risk.

Tackling social exclusion and other issues which need family interventions.

Less multi-service crisis responses needed.

## **CRIME AND DISORDER - Keeping the district one of the safest parts of the country.**

### **Our objectives**

### **Performance measures/targets**

Tackling both the incidence and causes of crime to protect the public.

Dealing with hotspots and persistent offenders.

Reducing the fear of crime.

Preventing young people becoming the victims of crime.

Tackling alcohol and drug abuse and anti-social behaviour.

Taking a neighbourhood approach.

Engaging with the community to gather intelligence.

Comparative overall crime/population figures.

Reductions in the most common ten types of crime including serious violent and acquisitive crime. Reduced re-offending and anti-social behaviour.

More people feeling safe by day or night.

Less young people considered to be vulnerable or at risk.

Reduction in crime levels, more drug dealers brought to justice.

Increased number of community interventions at a neighbourhood level.

Increased number of crimes solved.

## **DEPRIVATION - Narrowing the gap between the most disadvantaged areas and elsewhere.**

### **Our objectives**

### **Performance measures/targets**

Focussing on SSCF areas – Clacton Town Centre and Jaywick.

Developing appropriate actions in other deprived areas e.g Harwich and Walton.

Tailoring mainstream public service activities to support deprived areas through neighbourhood management, environmental enhancement and capital investment.

Up-skilling the workforce raising self esteem and achievement.

Improving the affordability of housing and living conditions. Improving life expectancy.

Increasing the nos. of people in Jaywick and Clacton Central who say they are able to influence decisions and measuring a basket of indicators.

Increasing the nos. of people who say they are able to influence decisions and measuring a basket of indicators.

Increased number of people in deprived areas feeling services are easy to access.

Reduced unemployment levels.

Improvements in the level of decent housing. On-going increases achieved.

## **ENVIRONMENT - The attractive environment of the district is safeguarded for future generations.**

### **Our objectives**

### **Performance measures/targets**

Creating strategic planning policy and delivery frameworks with an emphasis on design, quality and preserving and enhancing natural and built assets.

Addressing climate change at a local level including coastal and inland flood protection.

Liveability initiatives including improving open spaces, town centres, historic buildings and other public higher realm initiatives.

Sustainable transport and tourism – cycling, walking and public transport.

Litter, waste and recycling initiatives.

Progress on the preparation of the Local Development Framework.

Levels of carbon reduction planned for achieved.

Improvements to the public realm in terms of higher quality design standards in open spaces, town centres and conservation areas.

Greater use of alternative means of transport to the car.

More recycling and composting of household waste.

**FOR OFFICIAL USE ONLY**

Date application received:		
<b>Relief Awarded</b>		<b>Relief Refused</b>
<b>Percentage awarded</b>	<b>%</b>	Reason:
Mandatory		
Discretionary		
Top up		
Authorised by:		Authorised by:
Date:		Date: